



Members: Councilmembers Reed (Chair), Bitetto, Neuman, Alternate Hochstatter
Copy to: Mayor Pugh, City Administrator Wilson

Staff: Chief Financial Officer Kassandra Raymond and Administrative Services Director Jeff Steffens

Please click the link below to join the webinar:
<https://sumnerwa-gov.zoom.us/j/83732449299>

COMMITTEE BUSINESS

1. Election of Chair
2. Confirmation Meeting Dates & Times
3. Motion Accepting Donation - Amazon
4. Ordinance No. XXXX Budget Amendment - Parks Development
5. Ordinance No. XXXX Amending SMC 13.12 Refuse Collection
6. FY19 Audit Update
7. Utility Billing Covid-19 Impacts
8. Sales Tax Monthly Report
9. Update - Munis Implementation
10. Surplus
11. Recruitment & Negotiation Update

ADJOURNMENT



SUBJECT: Election of Chair

CATEGORY: Motion

BUDGET IMPACT: No budget impact.

ATTACHMENTS:

STAFF CONTACT: **Kassandra Raymond, Chief Financial Officer**

SUMMARY BACKGROUND:

Election of Chair

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:



SUBJECT: Confirmation Meeting Dates & Times

CATEGORY: Motion

BUDGET IMPACT: No budget impact.

ATTACHMENTS:

STAFF CONTACT: **Kassandra Raymond, Chief Financial Officer**

SUMMARY BACKGROUND:

Currently, the Committee meets the 1st Wednesday of each month. At the beginning of each calendar year, the Committee affirms or changes the regular meeting schedule.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Confirm or change regularly scheduled meeting day/time.



SUBJECT: Motion Accepting Donation - Amazon

CATEGORY: Motion

BUDGET IMPACT: Recognize \$10,000 donation.

ATTACHMENTS:

STAFF CONTACT: Brad Moericke, Police Chief

SUMMARY BACKGROUND:

Amazon has agreed to a generous donation of \$10,000 for the City of Sumner Toybox program. Through this program, the City of Sumner Police Department shops for toys and other items for community children. Under SMC 3.54, City Council accepts all monetary donations with a value exceeding \$5,000.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve motion to accept donation.



SUBJECT: Ordinance No. XXXX Budget Amendment - Parks Development

CATEGORY: Ordinance

BUDGET IMPACT: \$60,000

ATTACHMENTS:

STAFF CONTACT: Derek Barry, Community Services Manager

SUMMARY BACKGROUND:

The property located at 4811 E Valley Hwy was recently purchased for a future park with funding assistance from Pierce County Conservation. The next steps include asbestos and lead testing and abatement, demolishing the small building, clearing the site, vegetation removal, and environmental work. A separate budget amendment will be presented this spring when a consultant is selected to perform the Park Plan.

The proposed Ordinance amends the adopted 2021/2022 biennial budget to transfer \$60,000 from Fund 605 (Development Impact Fee Fund) to Fund 310 (Parks Capital Improvement Fund) and appropriate \$60,000 for use in Fund 310 for park development.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW: Finance & Personnel Committee

Community Development Committee 01/xx/2021

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve Ordinance No. xxxx amending the 2021/2022 Biennial Budget.



SUBJECT: Ordinance No. XXXX Amending SMC 13.12 Refuse Collection

CATEGORY: Ordinance

BUDGET IMPACT: None

ATTACHMENTS:

1. Ordinance Amending 13.12

STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND:

Over the past several years there has been an increase in third party haulers (private companies) placing roll off containers throughout the City to remove refuse. This is a violation of the City's franchise agreement with Murrey's Disposal for refuse collection. The franchise grants exclusive rights to Murrey's Disposal to collect all solid waste, recyclables, and residential curbside yard waste within the City limits. The agreement requires that the City cooperate with the enforcement of the exclusive rights provision. Our current code is deficient for the enforcement of the provisions outlined in the franchise agreement and needs to be updated to add a definition of third party hauler as updating what constitutes unlawful collection.

This ordinance does not prevent a resident or contractor from using their personal or company owned truck/container to remove refuse from their property.

Further, staff is recommending changing the penalty for violating this code from a misdemeanor to a class 1 civil infraction punishable by a fine not to exceed \$250 plus statutory assessments.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW: Finance and Personnel Committee Review January 6, 2021.

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve Ordinance No. XXXX, amending SMC 13.12 refuse collection.

ORDINANCE NO. _____
CITY OF SUMNER, WASHINGTON

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING SUMNER MUNICIPAL CODE CHAPTER 13.12 RELATING TO REFUSE COLLECTION SERVICES.

WHEREAS, the City of Sumner has granted an exclusive franchise to Murrey's Disposal Company, Inc. to provide refuse collection services within the City of Sumner pursuant to the authority provided in RCW 35.21.120, RCW 35.21.130, and RCW 35.21.152; and

WHEREAS, from time to time, other third-party refuse haulers provide collection and disposal services within the City of Sumner without authorization from the City and in violation of the City's franchise agreement with Murrey's Disposal Company; and

WHEREAS, in order to carry out and enforce the terms of the franchise agreement with Murrey's Disposal Company, and with any refuse collection contractor(s) that may be awarded such a franchise in the future, the City Council hereby desires to amend Sumner Municipal Code Chapter 13.12 to make it a civil infraction for a third-party refuse hauler to provide services within the City of Sumner without authorization to do so; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The following sections of Sumner Municipal Code Chapter 13.12 are hereby amended to read as follows:

13.12.020 Definitions.

...

G. "Third party hauler" shall mean an individual, business, or entity that provides refuse collection services to collect, remove, or dispose of refuse, garbage, or swill generated by another individual or entity. Third party hauler shall not mean an individual or business collecting, removing, and/or disposing of its own refuse, garbage, or swill.

13.12.080 Unlawful collection.

A. It is unlawful for any person to bury, burn, dump, collect, remove or in any other manner dispose of garbage, refuse, rubbish, or swill upon any street, alley, public place or private property within the city otherwise than as provided in this chapter. (Ord. 502 § 6, 1947. Prior code § 10.06.060)

B. It shall be unlawful for any third party hauler, as defined in this chapter, to collect, remove, or dispose of garbage, refuse, rubbish, or swill without a valid franchise agreement with the City of Sumner authorizing such business to do the same.

13.12.090 Violation – Penalty.

A. ~~Any violation of Any person violating any of the provisions of 13.12.040, 13.12.050, or 13.12.080 this chapter~~ constitutes a Class 1 civil infraction punishable by a fine not to exceed \$250 plus statutory assessments. ~~is deemed guilty of a misdemeanor and upon conviction thereof shall be fined in an amount not exceeding \$1,000. (Ord. 1307 § 1, 1985; Ord. 502 § 12, 1947. Prior code § 10.06.120)~~

B. In addition to the penalties provided in 13.12.090(A), the provisions of Chapter 15.06 SMC shall apply to any violation(s) of 13.12.080.

Section 2. Severability – Construction. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of this ordinance. If the provisions of this ordinance are found to be inconsistent with other provisions of the Sumner Municipal Code, the provisions of this ordinance shall control.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make the necessary corrections to this ordinance, including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 4. Effective Date. This ordinance shall be in full force and effect five (5) days from and after its passage, approval and publication, as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 19th day of January, 2021

Mayor William L. Pugh

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse

City Attorney Andrea Marquez

First Reading: 01/19/2021

Date Adopted: 01/19/2021

Date of Publication:

Effective Date:



SUBJECT: FY19 Audit Update

CATEGORY: Other

BUDGET IMPACT: No budget impact.

ATTACHMENTS:

STAFF CONTACT: **Kassandra Raymond, Chief Financial Officer**

SUMMARY BACKGROUND:

Informational Item: Review status of City's FY2019 financial, single, and accountability audit.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action required.



SUBJECT: Utility Billing Covid-19 Impacts

CATEGORY: Other

BUDGET IMPACT: No current budget impact.

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Staff will introduce discussion regarding impacts to utility customer accounts and City revenues resulting from Covid-19 pandemic.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Informational only; No Committee action required at this time.



SUBJECT: Sales Tax Monthly Report

CATEGORY: Other

BUDGET IMPACT: No budget impact.

ATTACHMENTS:

STAFF CONTACT: **Kassandra Raymond, Chief Financial Officer**

SUMMARY BACKGROUND:

Informational review of monthly sales tax analysis. Disclosures will be limited by Department of Revenue considerations.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action required at this time.



SUBJECT: Update - Munis Implementation

CATEGORY: Other

BUDGET IMPACT: No budget impact.

ATTACHMENTS:

STAFF CONTACT: Cassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Informational update regarding Munis implementation.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action required.



SUBJECT: Surplus

CATEGORY: Other

BUDGET IMPACT:

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Items for surplus will be presented as necessary.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

In accordance with SMC, review surplus for Committee approval or pass to Council.



SUBJECT: Recruitment & Negotiation Update

CATEGORY: Other

BUDGET IMPACT: No budget impact.

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Monthly recruitment and negotiation update.

COUNCIL COMMITTEE/STUDY SESSION:

PRIOR COUNCIL REVIEW:

MEETING DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action required.