



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (First Floor

<https://sumnerwa-gov.zoom.us/j/8970321699>

Meeting ID: 897 032 1699

One tap mobile: +12532158782,,8970321699# US (Tacoma)

Find your local number: <https://sumnerwa-gov.zoom.us/j/8970321699>

COMMITTEE MEMEBERS: Curt Brown, Cindi Hochstatter, Charla Neuman, Pat Cole
(Alternate)

COMMITTEE BUSINESS

1. Finance Specialist Compensation Approval
2. Seibenthaler Park –Phase 1 Spray Park - 2023/2024 Biennial Budget Reserve
3. Bennett Property – Acquisition & Phase 1 Development - 2023/2024 Biennial Budget Reserve
4. Contract Amendment for 902 Kincaid – Right of Way Relocation Services
5. BusUp Master Services Agreement--MIC Transit

REPORTS

1. Permit Activity Report--July 2022

ADJOURNMENT

SUBJECT: Finance Specialist Compensation Approval

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Adrienne McNeilly, Human Resource Manager

SUMMARY BACKGROUND:

The City has engaged in an open recruitment process for a Finance Specialist position. This position was approved as part of the Second Quarter 2022 budget amendment. The candidate will be tasked with a variety of duties in the department but will primarily be administering the City's payroll system. After two rounds of interviews, the top candidate is currently a Payroll and Accounting Specialist for Valley Communications Center, where she has worked for over eight years. Beyond the education requirement for the position, she also holds a Certified Payroll Professional certificate. The 2022 compensation schedule range (42) for a Finance Specialist is \$5,826 (Step 1) to \$7,280 (Step 5). The candidate's current salary is above our hiring range and the City desires to offer compensation that is commensurate with this candidate's background, education, and experience. Personnel Policies adopted by the Council (2.100.310) requires Council approval for any newly hired employee starting above step 3 in the respective range of the compensation schedule.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Authorize the City to compensate the new Finance Specialist at step 5 of the 2022 band 42 compensation rate.

SUBJECT: Seibenthaler Park –Phase 1 Spray Park - 2023/2024 Biennial Budget Reserve

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. CertificationSponsorMatchForm.7.22

STAFF CONTACT: Derek Barry, Community Services Manager

SUMMARY BACKGROUND:

Sumner submitted a Recreation & Conservation Office (RCO) grant application for phase 1 improvements of the approved Seibenthaler Park Master Plan. The improvements were identified in the recently approved Seibenthaler Park Master Plan and were part of the Six Year Parks Improvement Plan. The improvements include modifying the basketball court to a multipurpose court and creating room for a permanent restroom facility for Sumner's first spray park. Other improvements include moving the temporary dog park to its permanent location in the north section of the park, providing two on-street ADA parking spaces, and creating 485 LF of ADA compliant walkways connecting the sidewalk, spray park and multipurpose court. The cost of this project will be approximately \$1,525,000.00. If selected for funding, the City will utilize a \$25,000 donation from the Rotary Club of Sumner, RCO Funding, REET funds and existing Park Impact Fees to make these improvements. Funding would be available in 2024 requiring the \$737,500 to be earmarked for the 2023-2024 Budget.

The proposed motion reserves funding in the 2023/2024 Biennial Budget as follows:

- Fund 310 Parks Capital Improvement Fund: Program \$250,000 transfer in from Fund 305 and appropriate \$250,000 expense;
- Fund 310 Parks Capital Improvement Fund: Program \$487,500 transfer in from Fund 605 and appropriate \$487,500 expense;
- Fund 605 Development Impact Fee Fund: Appropriate \$487,500 transfer out expense to Fund 310;
- Fund 305 REET Fund: Appropriate \$250,000 transfer out expense to Fund 310.

COUNCIL COMMITTEE/STUDY SESSION: Community Development Committee MEETING/STUDY SESSION DATE: 8/24/2022 COMMITTEE RECOMMENDATION:
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STAFF RECOMMENDATIONS/MOTION:

The Community Development Committee reviewed this motion on August 24th and recommended its approval.

Certification of Applicant Match

Organization Name _____

Project Name _____

Project Number _____

The sources and amounts of our matching share will be:

Source of Match – Non-Grant	Amount

Source of Match – Grant	Additional Information about Grant	Amount

Total:

As the authorized financial representative for the above identified organization, I hereby certify that the sponsor matching resources are available for the project referenced above. I further acknowledge that our organization is responsible for supporting all non-cash commitments and donations should they not materialize.

Signature_____

Printed Name _____

Title_____

Date _____

SUBJECT: Bennett Property – Acquisition & Phase 1 Development - 2023/2024
Biennial Budget Reserve

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. CertificationSponsorMatchForm

STAFF CONTACT: Derek Barry, Community Services Manager

SUMMARY BACKGROUND:

Sumner submitted a Recreation & Conservation Office (RCO) grant application for acquiring the 0.25 acre parcel to the north of the Bennett property and completing phase 1 development of the approved Bennett Property Master Plan. The improvements were identified in the recently approved Bennett Property Master Plan and were part of the Six Year Parks Improvement Plan. The improvements will provide better access to the site for pedestrians and vehicles as well as provide on-site parking, portable restroom facility, a 0.30 mile ADA compliant walkway with exercise equipment. The cost of this project will be approximately \$868,170.00.

If selected for funding, the City will utilize a \$25,000 donation from the Rotary Club of Sumner, RCO Funding and existing Park Impact Fees to make these improvements. Funding would be available in 2024 requiring the \$409,085 to be earmarked for the 2023-2024 Budget.

The proposed motion reserves funding in the 2023/2024 Biennial Budget as follows:

- Fund 310 Parks Capital Improvement Fund: Program \$409,085 transfer in from Fund 605 and appropriate \$409,085 expense;
- Fund 605 Development Impact Fee Fund: Appropriate \$409,085 transfer out expense to Fund 310.

COUNCIL COMMITTEE/STUDY SESSION: Community Development Committee

MEETING/STUDY SESSION DATE: 8/24/2022

COMMITTEE RECOMMENDATION: The Community Development Committee reviewed this motion on August 24th and recommended its approval.

STAFF RECOMMENDATIONS/MOTION:

Approve a motion for the 2023/24 biennial budget to set aside funding for the Bennett Property – Acquisition & Phase 1 Development.

Certification of Applicant Match

Organization Name _____

Project Name _____

Project Number _____

The sources and amounts of our matching share will be:

Source of Match – Non-Grant	Amount

Source of Match – Grant	Additional Information about Grant	Amount

Total:

As the authorized financial representative for the above identified organization, I hereby certify that the sponsor matching resources are available for the project referenced above. I further acknowledge that our organization is responsible for supporting all non-cash commitments and donations should they not materialize.

Signature_____

Printed Name _____

Title_____

Date _____



COMMUNITY DEVELOPMENT COMMITTEE MEETING

DATE: August 24, 2022

AGENDA BILL: 22-2576

SUBJECT: Contract Amendment for 902 Kincaid – Right of Way Relocation Services

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: \$63,280

Within Budget Allocation: Yes

ATTACHMENTS:

1. 2022714 Amendment #1 Sumner 902 Kincaid Scope Fee

STAFF CONTACT: Ryan Windish, Community Development Director

SUMMARY BACKGROUND:

The motion would be to amend the contract with Tierra Right of Way Services, Ltd. for the performance of relocation assistance services in accordance with federal, state, and local laws, including the Uniform Act, Washington State Department of Transportation Right of Way Manual, the Local Agency Guidelines, and Chapter 8.26 RCW for two businesses and one personal property only displacement. The fee for the additional work is \$63,280.

COUNCIL COMMITTEE/STUDY SESSION: CD Committee MEETING/STUDY SESSION DATE: 8/24/2022 COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Move to recommend that the City Council approve the contract amendment with Tierra Right of Way Services.



July 14, 2022

Ryan Windish
Community Development Director
City of Sumner
1104 Maple Street, Suite 260
Sumner, WA 98390

Re: 902 Kincaid – Mainstreet Vision Heritage Park Project
Right of Way Relocation Services – AMENDMENT #1

Dear Mr. Windish,

Tierra Right of Way Services, Ltd. (Tierra) is pleased to submit the amendment scope and fee for the performance of relocation assistance services in accordance with federal, state, and local laws, including the Uniform Act, Washington State Department of Transportation Right of Way Manual, the Local Agency Guidelines, and Chapter 8.26 RCW for two businesses and one personal property only displacement.

Tierra looks forward to working with your team to complete this project.

Sincerely,

A handwritten signature in blue ink that reads "Leslie Findlay". The signature is written in a cursive, flowing style.

Leslie Findlay, SR/WA, R/W-RAC
Right of Way Operations Manager | Designated Broker, Pacific Northwest
360-870-0190

SCOPE OF WORK

The City of Sumner has requested that Tierra Right of Way, Ltd. (Tierra) provide a scope of work and fee to perform relocation assistance services to the owner and tenants on the 902 Kincaid - Mainstreet Vision Heritage Park Project. Tierra will perform relocation services in accordance with Federal, State, and local laws, including the Uniform Act, WSDOT Right of Way Manual, Local Agency Guidelines manual, and Chapter 8.26 RCW.

Our cost proposal includes, but is not limited to, the following tasks:

Relocation Assistance and Advisory Services

Upon the ION, relocation services will begin by Tierra agents and will run concurrent with the acquisition activities described above. The Consultant will provide relocation assistance and advisory services for one landlord business, one tenant business and one personal property only displacement as a result of the Project. All relocation services shall be provided in accordance with the Uniform Act, Washington Administrative Code (WAC) 468-100, and the WSDOT Right of Way manual.

Activities Tierra will perform under this task include the following.

Preparation and Administration

- Conduct reviews of relevant relocation information previously obtained by the City during community meetings, etc.
- Use WSDOT forms, prepare draft relocation documents. Consultant will provide samples, as necessary.
- Prepare tracking and status report formats.
- Prepare relocation parcel files to include general and eligibility notices, diaries, moving cost estimates, claim forms, and other items necessary for relocations.
- Prepare and update a relocation schedule outlining timeframes for various tasks, including an estimated vacate date for each parcel.

General Notice/Notice of Eligibility

- Inform displaced occupants of their potential displacement and eligibility for relocation assistance.
- Research residential comparable sales or secure business moving estimates. Prepare eligibility notice to include an explanation of Displacees' relocation benefits and 90-day assurances.
- Conduct replacement site search.
- Assist Displacees in search of replacement site(s); provide listings of available sites; coordinate purchase of replacement site(s) with real estate agents.
- Complete Decent Safe and Sanitary (DSS) inspections for residential properties.
- Coordinate with move planners and monitor moves for businesses.

File Claims and Parcel Close-out

- Assist Displacees in filing relocation claims with the Client for payment.
- Create and maintain necessary records to support audit of the Project.
- Provide a closing report of any outstanding relocation claims or issues.

-
- Close-out meeting(s) with the Client.

Tierra Deliverables

- All notices and relocation documents prepared on WSDOT standard forms in a format approved by the Client.
- Parcel files maintained in a format satisfactory to the Client.
- Prepare tracking and status reports in a format satisfactory to the Client.
- Provide a letter stating that all relocations are complete, and all relocation assistance services were provided in accordance with the Uniform Act, WAC, and the WSDOT Right of Way Manual.

Client Deliverables

- Timely review of all relocation claims submitted.
- Payment of all approved relocation payments and any incidental costs which may arise to complete each transaction.

PROJECT SCHEDULE

Business relocations typically take between 6 and 18 months to complete and the personal property only displacement will likely be completed in 30-60 days.

The deliverable hours and cost provided contain the following assumptions:

- All mileage expenses will be invoiced to the Client at the IRS established rate. Actual mileage may be more or less than what is estimated herein.
- Any delay in Client deliverables or design changes will delay Tierra's project schedule.
- Any change in the Client's main point of contact, project manager, or other related leadership position will likely result in increased fees due to changes in management and communication styles, changes in agreed to reporting, changes in forms, and the new project team member not fully understanding the scope of work contracted for.
- Price does not include negotiations, title, escrow, or recording fees, survey, the development of legal descriptions, or exhibits.
- In the event the salon occupants decide to not claim the In Lieu Payment for a business, this scope and fee will need to be amended.
- Our quality control review of items produced by others is limited to desktop review of the items received only.
- Due to the labor shortage of experienced professionals in the industry, the pricing contained herein is valid for 90 calendar days only.
- COVID-19 safety protocols will be adhered to.

CONSULTANT FEE DETERMINATION - SUMMARY OF PROJECT COSTS					
Tierra Right of Way Services, Ltd.					
City of Sumner, 902 Kincaid Relocation Services					
Labor Classification	Direct Billing Rate	Estimated Hours		Total	Total Amount
Division Director	\$ 195.00	1		\$ 195.00	
ROW Division Manager	\$ 180.00	45		\$ 8,100.00	
Project Manager	\$ 165.00	25		\$ 4,125.00	
Senior Right of Way Agent	\$ 138.00	50		\$ 6,900.00	
Right of Way Agent	\$ 115.00	350		\$ 40,250.00	
Right of Way Technician	\$ 95.00	0		\$ -	
Administrative Project Coordinator	\$ 100.00	24		\$ 2,400.00	
		495			\$ 61,970.00
Direct Reimbursables					
Travel (Mileage):	Miles	\$ 0.625	2,000	\$ 1,250.00	
Postage	Total	\$ 10.00	6	\$ 60.00	
		Direct Reimbursables Subtotal:			\$ 1,310.00
		Total Maximum Amount Payable			\$ 63,280.00



SUBJECT: BusUp Master Services Agreement--MIC Transit

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: \$142,500

Within Budget Allocation: Yes

ATTACHMENTS:

1. BusUp_MSA_City_of_Sumner_WA-CDC
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STAFF CONTACT: Ryan Windish, Community Development Director

SUMMARY BACKGROUND:

The motion authorizes the Mayor to enter into a contract with BusUp, Inc. to operate and manage a micro-transit system that would serve the City of Sumner Manufacturing/ Industrial Center and the employees in this area. The employers will pay the fare for the employees and this money will go toward offsetting the costs to the City. The fee for the initial 6 month pilot project will be \$60,000 (\$10,000 per month) and the following 6 months will be for \$82,500 (\$13,750 per month). The City will monitor the success of the program and can terminate service if ridership is insufficient.

COUNCIL COMMITTEE/STUDY SESSION: CD Committee

MEETING/STUDY SESSION DATE: 8/24/2022

COMMITTEE RECOMMENDATION: Move to recommend that the City Council authorize the Mayor to enter into an agreement substantially in the form of the attached, with BusUp, Inc. to provide micro-transit service in the City of Sumner.

STAFF RECOMMENDATIONS/MOTION:

Move to recommend that the City Council authorize the Mayor to enter into an agreement substantially in the form of the attached, with BusUp, Inc. to provide micro-transit service in the City of Sumner.

MASTER SERVICES AGREEMENT

This Master Services Agreement (“**Agreement**”) is entered into effective as of the last day of authorized signature below (the “**Effective Date**”), by and between BusUp USA Mobility Inc., Delaware Corporation (“**BusUp**”), and City of Sumner. (“**Customer**”). BusUp and Customer are hereinafter sometimes collectively referred to as the “**Parties**” and individually referred to as a “**Party**.”

WHEREAS, Customer has requested that BusUp provide certain transportation management services in accordance with the terms and conditions of this Agreement and BusUp has agreed to provide such services for Customer, and the City of Sumner public.

NOW THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 SERVICES; OBLIGATIONS

Section 1.01 Services.

(a) *Services Generally.* On the terms and subject to the conditions set forth in this Agreement, BusUp shall provide to Customer assistance in putting together and managing and administering a shuttle program by, among other services, helping choose and manage bus operators (“**Services**”) set forth on any service order substantially in the form of Exhibit A attached hereto (“**Service Order**”). From time to time, Customer and BusUp may execute a Service Order for a Customer Route. Each Service Order (i) shall be in writing, dated and executed by both Parties, (ii) shall set forth, among other things, a description of the Services to be provided, the time period during which the Services will be provided (the “**Service Term**”), Customer Routes in respect of which such Services are to be provided, the fees for such Services (the “**Service Fees**”), and any other terms applicable thereto and agreed to by the Parties, and (iii) shall be attached hereto, shall refer to this Agreement, will be subject to the terms and conditions contained herein and, unless specifically stated to the contrary, shall be incorporated herein by reference. In the event of a conflict between the terms of a Service Order and this Agreement, the terms of this Agreement shall prevail, unless it is expressly stated in the Service Order that a specific provision supersedes the relevant provision in the body of this Agreement. Upon execution thereof by the Parties, subject to Customer’s compliance with the terms of this Agreement, BusUp will perform the Services specified in each Service Order in accordance with the terms and conditions of this Agreement and of each Service Order.

(b) *Standard of Performance.* The Services shall be provided (i) in accordance with the terms and subject to the conditions set forth in the respective Service Order and this Agreement; (ii) using personnel of required skill, experience and qualifications; and (iii) in accordance with generally recognized industry standards in BusUp’s field of business.

(c) *Additional Services.* In the event that the Parties determine that additional transportation services should be included in the Services (such additional services, the “**Additional Services**”), the Parties shall negotiate in good faith to add such Additional Services as an additional Service Order (or to amend an existing Service Order); *provided, however*, nothing in this Section 1.01(c) shall create any obligation for BusUp to provide any such Additional Services unless the Parties mutually agree to execute a new Service Order (or amend an existing Service Order) for the provision of the Additional Services. Upon the Parties’ execution of a new Service Order (or of an amendment to an existing Service Order) for the provision of the Additional Services, such Additional Services shall become Services for all purposes under this Agreement.

(d) *BusUp Equipment.* Equipment, systems, assets and software owned and used by BusUp in connection with the provision of Services hereunder (collectively, the “**BusUp Equipment**”) will remain the property of BusUp and, except as otherwise provided in this Agreement, will at all times be under the sole

direction and control of BusUp. Nothing in this agreement shall be construed as obligating BusUp to own or operate any motor vehicle equipment, it being understood that all such equipment shall be provided by passenger carriers engaged by BusUp.

(e) Each Customer Rider who desires to use Services must first register on the BusUp Platform and accept BusUp's Terms of Service. The failure of the Customer Rider to use the Customer Rider's email address, or otherwise to register as a Customer Rider in accordance with BusUp's policies and procedures, may result in the Customer Rider not obtaining the full benefit of the Services.

In case the any Customer Rider is registered on the BusUp Platform by the BusUp's team or the Customer's team, the Customer shall accept the BusUp's Terms of Service on behalf of their Customer Riders and ensure that it has sufficient powers to do so.

Section 1.02 BusUp Obligations. BusUp shall:

(a) Designate one of its employees to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to all matters pertaining to this Agreement (the "**BusUp Contract Manager**"), with such designation to remain in force unless and until a successor BusUp Contract Manager is appointed, in BusUp's reasonable discretion; *provided* that BusUp may appoint an authorized representative in any Service Order to serve as the primary point of contact for communication, issue escalation, and administration of the Services covered by such Service Order;

(b) Comply with Applicable Law in providing the Services, including compliance with all applicable permits, licenses, certifications, and other authorizations and approvals applicable to the Services rendered;

(c) Punctually and diligently comply with the Clauses set forth in this Agreement;

(d) Configure the Customer Routes in the BusUp Platform; provide reservation landing page to client.

(e) Provide technological and logistical support to the users of the corresponding transport services hired;

(f) Undertake reasonable efforts to solve any technological issues that may arise in respect of the BusUp Platform;

(g) Make available all the necessary content (images, texts, videos, etc.) for the correct promotion of the Services by the Customer; and

(h) Provide support to the management of the transport operation, including the creation of the Customer Routes, the hiring of duly qualified Operators and the coordination of such transport services.

Section 1.03 Customer Obligations. Customer shall:

(a) designate one of its employees to serve as its primary contact with respect to this Agreement and to act as its authorized representative with respect to matters pertaining to this Agreement (the "**Customer Contract Manager**"), with such designation to remain in force unless and until a successor Customer Contract Manager is appointed, in Customer's reasonable discretion; *provided* that Customer may appoint an authorized representative in any Service Order to serve as the primary point of contact for communication, issue escalation, and administration of the Services covered by such Service Order; and

(b) punctually and diligently comply with the Clauses set forth in this Agreement;

(c) cooperate with BusUp in its performance of the Services and provide access to Customer's premises and employees as reasonably required to enable BusUp to provide the Services to the City of Sumner community;

(d) Inform BusUp of any technical problem in respect of the Services as soon as it becomes aware of

it.

(e) Not attempt to modify or reverse engineer the Services, not use the Services to store any data or information that is unlawful nor access or use (or permit a third party to access or use) the Services for purposes of monitoring the availability, performance or functionality of the Services or for any other benchmarking or competitive purposes, nor interfere with or disrupt the Services or attempt to gain access to any related systems or networks to which access is restricted;

(f) Make available Customer's graphic content and advertising platforms for the promotion of the Services by Customer, with prior written authorization and approval of any content by Customer.

ARTICLE 2 COMPENSATION AND PAYMENT

Section 2.01 Compensation. As consideration for the provision of the Services, Customer shall, pay BusUp the Service Fee and any other fees or expenses for such Services set forth in the applicable Service Order on a monthly basis.

Section 2.02 Invoicing and Payment. BusUp shall facilitate the submission of a consolidated invoice to Customer's email address as stated in the Service Order for all Services scheduled to be provided to Customer during any month during the term of this agreement by selected Operators and BusUp. Payment of all invoices shall be made by electronic funds transmission within 30 days of the date of the invoice (the "**Due Date**"). All payments shall be made in immediately available funds to an account designated by BusUp and the Operators in the invoice. Any billing discrepancies must be made in writing within 7 days of receipt of invoice. All fees are non-refundable, except as may be expressly stated in the **Service Order**. BusUp may combine amounts due from multiple **Service Orders**, any Customer Rider subsidies, if applicable and any Additional Services purchased by Customer on a single monthly invoice.

ARTICLE 3 LIMITATION OF LIABILITY

Section 3.01 Disclaimer. **EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, ALL SERVICES ARE PROVIDED "AS IS" AND NEITHER PARTY MAKES ANY WARRANTIES OR REPRESENTATIONS OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, AT LAW OR IN EQUITY, IN CONNECTION WITH OR WITH RESPECT TO ANY OF THE SERVICES OR ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE.**

Limitation of Remedies. LIABILITY FOR DAMAGES ARISING UNDER THIS AGREEMENT SHALL BE LIMITED TO THE TOTAL AMOUNT PAID BY CUSTOMER FOR SERVICES OR DUE TO BUSUP FOR SERVICES PROVIDED. NEITHER PARTY SHALL HAVE ANY OTHER LIABILITY TO THE OTHER, OR ITS EMPLOYEES, WITH RESPECT TO THE MATTERS CONTEMPLATED BY THIS AGREEMENT, WHETHER ARISING IN CONTRACT (INCLUDING WARRANTY), TORT (WHETHER ACTIVE, PASSIVE OR IMPUTED NEGLIGENCE) OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS AND OPPORTUNITY COSTS, WHETHER FORESEEABLE OR NOT. THIS DISCLAIMER INCLUDES BUT IS NOT LIMITED TO ANY DAMAGES CAUSED BY ANY ALLEGED ACTS OR NEGLIGENCE OF ANY OPERATOR OR DAMAGES ALLEGED TO HAVE RESULTED FROM THE SELECTION OF ANY PARTICULAR BUS OPERATOR BY EITHER PARTY.

In the event that the use of the Services by a Customer Rider results in a claim covered by selected Operators' insurance, BusUp will make reasonable efforts to assist Customer in submitting such a claim. BusUp does not guarantee the results of any such claim submitted. Under no circumstances shall BusUp be liable for any conduct, acts or omissions of any Operator, Provider or Contractor or their agents, employees or subcontractors.

ARTICLE 4 CONFIDENTIALITY; PRIVACY

Section 4.01 Confidentiality. From time to time during the Term of this Agreement, either Party (the "**Disclosing Party**") may disclose or make available to the other Party (the "**Receiving Party**") non-public proprietary and confidential information of Disclosing Party ("**Confidential Information**"). The term "Confidential Information" includes the specific terms and conditions of this Agreement and the Service Orders hereunder. The Receiving Party shall: (i) protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care; (ii) not use the Disclosing Party's Confidential Information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this Agreement; and (iii) not disclose the Disclosing Party's Confidential Information to any Person, except to the Receiving Party's representatives who need to know the Confidential Information to assist the Receiving Party, or act on its behalf, to exercise its rights or perform its obligations under this Agreement. As a Washington Company, Customer is subject to state laws and will be required to disclose public records, as defined by Washington State law, received from BusUp if responsive to a request. If the Receiving Party is required by Applicable Law to disclose any of the Disclosing Party's Confidential Information, it shall, prior to making such disclosure, use commercially reasonable efforts to, to the extent legally permitted, notify the Disclosing Party of such requirements to afford the Disclosing Party the opportunity to seek, at the Disclosing Party's sole cost and expense, a protective order or other remedy. The Receiving Party shall have no obligations under this Section 4.01 with respect to information that (a) is or becomes generally available to the public other than as a result of a disclosure by the Receiving Party in breach of this Section 4.01, (b) is or becomes available to the Receiving Party on a non-confidential basis from a source who is not, to the knowledge of the Receiving Party, subject to a confidentiality or similar agreement prohibiting such disclosure, or (c) was independently developed without the use of the Disclosing Party's Confidential Information.

ARTICLE 5 INSURANCE

Section 5.01 Insurance. During the Term, BusUp and/or Operator shall, at its own expense, maintain and carry the following types of insurance and the following amounts:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01, with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an endorsement providing at least as broad coverage. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The Public Entity shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage. Insurance shall be written with limits no less than \$5,000,000 each occurrence, \$2,000,000 general aggregate and \$5,000,000 products-completed operations aggregate limit
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

Section 5.02 BusUp shall provide Customer with a certificate of insurance from BusUp's insurer evidencing the insurance coverage specified in this Agreement. BusUp shall provide Customer with 45 days' advance written notice in the event of a cancellation or material change in BusUp's insurance policy. Nothing contained in this Article 5 shall be construed as obligating BusUp to procure motor vehicle liability insurance, it being understood that Operators providing passenger transportation services shall be responsible for procuring and ensuring a motor vehicle public liability insurance in the amount of \$5,000,000 minimum, but BusUp shall coordinate with Operators to provide Customer with sufficient proof of automobile insurance coverage.

ARTICLE 6 TERM AND TERMINATION

Section 6.01 Term. Subject to the further provisions of this Article 6 and except as expressly provided with respect to a specific Service in a Service Order attached hereto, the term of this Agreement shall commence on the Effective Date and may be terminated at any time by either Party after the **[first two months]** of duration of this Agreement, provided that the Party that intends to terminate the agreement notifies the other Party in writing of such intention, at least 30 days prior to the day on which the Agreement ceases its effects (the "**Term**"). Customer shall remain responsible for any costs incurred under a Service Order after serving a written termination notice, for the 30 days prior to the termination becoming effective.

Section 6.02 Termination for Breach; Bankruptcy.

(a) *Breach*. If a Party materially breaches any of its material obligations under this Agreement and that Party does not cure such breach within 15 days after receiving written notice thereof from the non-breaching Party, or if such breach is not curable, the non-breaching Party may terminate this Agreement or an applicable Service Order immediately by providing written notice of termination to the breaching Party.

(b) *Liquidation Proceedings*. Either Party shall have the right to terminate this Agreement at any time without further notice and pursue remedies available to it at law or in equity if (i) the other Party becomes insolvent or is adjudicated bankrupt, (ii) any action is taken by the other Party or by others against the other

Party under any insolvency, bankruptcy or reorganization act, or if a Party makes an assignment for the benefit of creditors or a receiver is appointed for a Party, or if the other Party is dissolved or liquidated or takes any corporate action for such purpose.

Section 6.03 Effect of Termination. In the event this Agreement or any Service Order is terminated for any reason, (a) upon request, each Party shall return to the other Party all tangible personal property owned by the other Party in its possession as of the termination date that was provided for the performance of the applicable Services and (b) Customer shall remain liable for payment to BusUp for all Service Fees for Services provided prior to the effective date of termination. Upon the expiration or termination of this Agreement, all rights and obligations of each of the Parties that by their nature continue and survive, shall survive the termination or expiration of this Agreement.

ARTICLE 7 MISCELLANEOUS

Section 7.01 Notices. All notices, requests and other communications to any Party hereunder shall be in writing (including email) and shall be provided:

if to BusUp:

BusUp USA Mobility Inc.
2335 Larkin Street, #5, San Francisco, CA, 94109
San Francisco, CA
Attn: Thibaud Kistler
Email: thibaud@busup.com

if to Customer:

City of Sumner
1104 Maple Street, Sumner, WA 98390
Attn: Ryan Windish
Email: ryanw@sumnerwa.gov

or to such other address or email number and with such other copies, as such Party may hereafter specify for the purpose by notice to the other Party delivered in accordance with this Section 7.01. Each such notice, request or other communication shall be effective: (a) on the day delivered (or if that day is not a Business Day, or if delivered after 5:00 p.m. local time on a Business Day, on the first following day that is a Business Day) when (i) delivered in person or (ii) sent by overnight courier; (b) on the day when transmittal confirmation is received if sent by email (or if that day is not a Business Day, or if after 5:00 p.m. Pacific time on a Business Day, on the first following day that is a Business Day); or (c) if provided by any other means, upon delivery or refusal of delivery at the address specified in this Section 7.01.

Section 7.02 Amendments; Waivers. Any provision of this Agreement may be amended if, and only if, such amendment is in writing and signed by each Party; *provided, however*, any Service Order shall automatically be amended or added to this Agreement (and the applicable Services set forth in such Service Order shall be deemed incorporated into the Services provided under this Agreement) upon the execution of such Service Order by both Parties. No failure or delay by either Party in exercising any right, power or privilege under this Agreement shall operate as a waiver thereof nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege. Except as otherwise provided herein, no action taken pursuant to this Agreement, including any investigation by or on behalf of any Party, shall be deemed to constitute a waiver by the Party taking such action of compliance with any representations, warranties, covenants or agreements contained in this Agreement. Any term, covenant or

condition of this Agreement may be waived at any time by the Party that is entitled to the benefit thereof, but only by a written notice signed by such Party expressly waiving such term or condition. The waiver by any Party of a breach of any provision hereunder shall not operate or be construed as a waiver of any prior or subsequent breach of the same or any other provision hereunder.

Section 7.03 Assignment; Successors and Assigns. Except as set forth in this Agreement, this Agreement shall not be assignable without the prior written consent of the other Party (such consent not to be unreasonably withheld). Any attempted transfer or assignment without consent shall be null and void. No transfer or assignment by any Party shall relieve such Party of any of its obligations hereunder. Subject to this Section 7.03, this Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns.

Section 7.04 Entire Agreement. This Agreement and the various Service Orders contemplated hereby constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all prior agreements, understandings and negotiations, both written and oral, between the Parties with respect to the subject matter hereof.

Section 7.05 Force Majeure. Neither Party shall be liable for any loss or damage whatsoever arising out of any delay or failure in the performance of its obligations under this Agreement to the extent such delay or failure results from unpredictable and non-resistible events beyond the control of such Party, including acts of God, pandemics, acts or regulations of any governmental authority, war (declared or not), riots, accident, fire, flood, earthquakes, strikes, industrial disputes, shortages of fuel, communications and power cuts, denial-of-service attacks, traffic congestion imposed by governmental authorities or caused by bad weather, traffic accidents or other reasons not anticipated by the Parties, including the ones deriving from pandemics, epidemics or other legal restrictions resulting from state of siege, state of emergency and calamities, and excluding strikes limited to the Parties, to their suppliers or subcontractors, governmental or administrative rulings resulting from any non-compliance by the relevant Party, their suppliers or subcontractors, of any of their duties or obligations, nor any fires or floods which cause, propagation or proportion is due to the non-compliance by the relevant Party of any security measures.

Section 7.06 Disputes/Governing Law. In the event of any controversy, claim or dispute between the Parties, arising out of or relating to this Agreement or the breach thereof, the substantially prevailing Party shall be entitled to recover from the other Party its reasonable expenses, attorney's fees, and costs. In the event of breach by non-payment of Customer, BusUp shall be entitled to all costs of collection, including reasonable attorney's fees, court costs and expenses. This Agreement shall be governed by and construed in accordance with the state laws of Washington, excluding its conflicts of law provisions, and in the event of a dispute arising under this Agreement, the parties hereby submit to exclusive jurisdiction in the federal or state courts located in Pierce County, Washington , and agree that venue is proper and convenient in such forum.

Section 7.07 Counterparts; Effectiveness. This Agreement may be signed in any number of counterparts, each of which shall be deemed an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. This Agreement shall become effective when each Party shall have received a counterpart hereof signed by the other Party.

Section 7.08 Severability. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the

extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provision in any other jurisdiction. The application of such invalid or unenforceable provision to Persons or circumstances other than those as to which it is held invalid or unenforceable shall be valid and be enforced to the fullest extent permitted by Applicable Law. To the extent any provision of this Agreement is determined to be prohibited or unenforceable in any jurisdiction, BusUp and Customer agree to use commercially reasonable efforts to substitute one or more valid, legal and enforceable provisions that, insofar as practicable, implement the purposes and intent of the prohibited or unenforceable provision.

Section 7.09 Captions. The captions herein are included for convenience of reference only and shall be ignored in the construction or interpretation hereof.

Section 7.10 Third-Party Beneficiaries. Except as expressly provided herein, nothing expressed or implied in this Agreement is intended, or shall be construed, to confer upon or give any Person other than the Parties, and their successors or permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement, or result in such Person being deemed a third-party beneficiary of this Agreement.

Section 7.11 Relationship of Parties; No Agency. It is understood and acknowledged that the Services which BusUp will provide to Customer hereunder shall be in the capacity of an independent contractor and not as an employee or agent of the Customer. BusUp has no authority to commit, act for or on behalf of the Customer or to bind the Customer to any obligation or liability. Nothing in this Agreement shall be deemed in any way or for any purpose to constitute either Party an agent of the other Party in the conduct of such Party's business or to create a partnership or joint venture between the Parties.

Section 7.12 Certain Definitions.

(a) **"Applicable Law"** means, with respect to any Person, any domestic or foreign, federal, state or local statute, law, ordinance, rule, administrative interpretation, regulation, order, writ, injunction, decree or other requirement of any governmental entity applicable to such Person or any of its properties, assets, officers, directors, employees, consultants or agents (in connection with such officer's, director's, employee's, consultant's or agent's activities on behalf of such Person).

(b) **"Business Day"** means any day of the year, other than a Saturday, Sunday or any day on which major banks are closed for business in Sumner, Washington.

(c) **"Person"** shall mean any person or entity, or a group of related persons and/or entities.

(d) **Affiliate:** means, with respect to any party, an entity that directly or indirectly controls, is controlled by, or is under common control with a party. For purposes of this definition, "**control**" means having: (i) ownership of more than fifty percent (50%) of the equity securities entitled to vote for the election of directors (or, in the case of an entity that is not a corporation, for the election of the corresponding managing authority). An entity will be considered an Affiliate only for the time in which such control exists;

(e) **BusUp Platform:** means a technological platform owned by BusUp for the purposes of the Services.

(f) **Operator, Provider or Contractor:** mean a bus operator contracted by Customer or by BusUp on the Customer's behalf to provide transportation services contemplated by this Agreement;

(g) **Customer:** means the City of Sumner, and any employee, community member, tourist, visitor, or any other authorized client or authorized contractor of Customer who purchases Services;

(h) **Customer Route:** means a route from one locality (one or more pick-up locations) to one or more Customer drop-off locations and its corresponding return trip, as specified in each executed **Service Order**;

Section 7.13 Representations and Warranties

BusUp represents and warrants solely to Customer that:

- (i) it is a corporation duly incorporated, validly existing and in good standing;
- (ii) it has all requisite corporate power and authority to execute, deliver and perform its obligations hereunder;
- (iii) it has obtained all permits, licenses and approval from, and has made all material filings with, all governmental agencies and authorities that are necessary or legally required under any applicable law, statute, regulation, code or ruling for BusUp to provide the Services and to perform this Agreement in accordance with its terms;
- (iv) All users of the Services under this Agreement have consented and agreed to BusUp's Terms of Service as provided by BusUp.

Section 7.14 General disclaimer

EXCEPT FOR THE EXPRESS WARRANTIES MADE IN SECTION 7.13, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, BUSUP MAKES NO WARRANTIES, EXPRESS OR IMPLIED, CONCERNING THE SUBJECT MATTER OF THIS AGREEMENT, AND HEREBY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, NON-INFRINGEMENT. WITHOUT LIMITING THE FOREGOING, BUSUP DOES NOT WARRANT THAT THE SERVICES WILL MEET CUSTOMER'S OR CUSTOMER RIDERS' REQUIREMENTS; THAT THE SERVICES WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION, WILL OPERATE WITHOUT INTERRUPTION OR ERROR, OR ARE SECURE.

Section 7.15 Ownership

Customer acknowledges that, as between BusUp and Customer, BusUp exclusively owns all rights, title and interests in and to the Services, including all worldwide patent rights (including patent applications and disclosures), copyrights, trade secrets, know-how and any other intellectual property or proprietary rights associated with the Services or embodied therein.

Section 7.16 Exclusivity

During the first six months of the Term of this Agreement, the Customer undertakes not to contract similar services to the Services to any third party, whether they have their head office or permanent establishment in Washington or in any other State or territory.

Section 7.17 Protection of personal data

Both Parties agree to comply with the current legislation on personal data protection matters (when applicable) (the "**Laws**"); therefore, they guarantee that they will treat as confidential any personal data they receive or transfer between them, including personal data of their employees and/or representatives ("**Personal Data**"). Likewise, they agree to disclose to the holders of personal data of relevant privacy notices and keep the necessary security, administrative, technical and physical measures that allow protecting personal data against any damage, loss, alteration, destruction, non-authorize use, access or processing. The above, in order to guarantee full compliance with Law, its regulations and the guidelines that are published for such purpose by the relevant authorities in the countries of origin.

BusUp shall make available its privacy notice which may be located at the following link <https://www.busup.com/usa/en/legal/privacidad> and for Customer in the following link [●].

The databases generated by the BusUp's Platform, within the operation governed by this Agreement, derived from user data of the relevant route, shall be property and responsibility of BusUp.

The Parties hereby mutually authorize, in a conditional, temporary, non-exclusive, non-transferable and free basis, the use of the trademarks and logos defined at each moment for each Party, being the use in each specific situation subject to the previous written approval of the owner of the trademark or logo. The Parties hereby declare that this Agreement does not imply any transfer, concession or licensing, permanent or temporary, of the intellectual and/or industrial property rights that are the property of any of the Parties. The authorization of use provided for in this clause, to be granted in a specific case, is limited to the United States territory and to the Term of this Agreement. Notwithstanding, Customer agrees that BusUp may disclose that Customer is a customer of BusUp, and that BusUp may place Customer's logo on BusUp's corporate clients page (or other section as appropriate) of BusUp's website and in the buses used for the Services, in accordance with Customer's usage guidelines (to the extent provided in advance to BusUp).

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the Effective Date by their duly authorized representatives.

[Signature pages follow]

IN WITNESS WHEREOF, the Parties caused this Agreement to be duly executed by their respective authorized representatives on the day and year first above written.

BusUp USA Mobility, Inc.	City of Sumner, WA.
By: _____	By: _____
(Type or print name): _____	(Type or print name): _____
Title: _____	Title: _____

EXHIBIT A
FORM OF SERVICE ORDER
(see next page)

SERVICE ORDER (Number: ____)
TO
MASTER SERVICES AGREEMENT (the “Master Contract”)

Master Contract Identification Number:	TBD
Customer:	City of Sumner, WA.
Start Date:	October 1, 2022
Services:	BusUp will operate a last-mile shuttle service that connects workers of Sumner based participating employers between their worksite and the Sumner Sounder Station, located at 810 Maple Street, Sumner, WA. The shared shuttle program will be utilized by participating employers and their employees who make reservations using BusUp’s web and mobile platform (physical badges can be provided, if needed). BusUp will manage the daily operations and ensure consistent operation of the shuttle service along the Customer Route(s). BusUp will develop and execute an outreach and employer resources plan in collaboration with the Customer, City of Sumner. BusUp will provide each participating employer with on-site and/or virtual training and orientation. BusUp will manage rider support via a designated support system. BusUp will collect fares via the web and mobile platform and will bill monthly participating employers to collect fares for the service. BusUp will work with City of Sumner to collect and analyze data that enables ongoing optimizations and improvements of the program. BusUp will support City of Sumner’s effort to build a case and proposal to Pierce Transit to reinstate public transportation in the region.
Monthly Service Fee:	\$10,000/month x initial 6 months of service. \$13,750 /month x 6 remaining months of service.
One Time Payment (Setup Fee for Vehicles):	Waived.
Vehicle Custom Wrap:	The vehicle will be wrapped by BusUp in coordination with the City of Sumner. All costs of the wrapping shall be borne by the City of Sumner.
Wifi:	No Wifi has been requested.
Customer Accounts Payable Contact:	TBD
Approved Riders:	City of Sumner approved riders are only those employees (temporary or permanent) or paid workers of participating employers located within Sumner’s city limits.
Shuttle Route:	Sumner Station > Sekisui Aerospace (proposed/example) > REI Distribution Center (proposed/example) > Costco Distribution Center/Amazon Site DWA9/Maersk (proposed/example) > Lululemon (proposed/example) > Amazon Sites BFI1, BFI7, and DES7 (proposed/example).
Shuttle Schedule:	Monday-Friday (5 days a week) The vehicle will loop continuously from TBD to TBD in the morning (AM). The vehicle loop continuously from TBD to TBD in the afternoon (PM). Each loop (round trip) takes roughly 30 minutes which means each 3-hour shift can operate 6 loops.

Service Route Capacity:	72 total passengers per AM/PM shift (12 passengers x 6 loops).
Vehicles:	(1) 12-passenger vehicle.
Customer Need for Wheelchair Accessibility Vehicles:	WAV can be provided with a 2-week advanced notice.
Mobile App:	BusUp reservation platform and mobile app are included with this service.
Service Term and Termination:	6-month initial term + 6-month secondary term (1 year of service). The "initial term" will reflect a discounted price of service and the "secondary term" will reflect pricing that includes BusUp and the Shuttle Operator's fees for service. When the Secondary Term ends City of Sumner will have the option to renew. The Customer may terminate service prior to the conclusion of the 1-year term by providing written notice as outlined in Article 6 of the Master Services Agreement.
Holidays:	BusUp will not provide service on the following dates in 2022: 1. New Year's Day 2. Memorial Day 3. Independence Day 4. Labor Day 5. November 24-25 (or perhaps just say Thanksgiving and Day After Thanksgiving) 6. December 24-25 7. New Year's Eve BusUp will not provide service on the following dates unless requested two (2) weeks in advance: 3
Service Order Modification:	Modifications to Routes, Vehicles, or Shuttle Schedules can be requested but take a minimum of two (2) weeks to process and are subject to approval by BusUp. Each participating employer that is onboarded and participates in the shared shuttle program will either be immediately or closely served by a shuttle stop along the Customer Route, but in no event more than ¼ mile from the participating employer.
Master Contract:	This Service Order is governed by the terms and conditions of the Master Services Agreement.

BusUp USA Mobility Inc. By: _____ Date: _____	City of Sumner, WA. By: _____ (Type or print name): _____ Title: _____ Date: _____
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PERMIT ISSUANCE SUMMARY (01/01/2022 TO 08/18/2022) FOR CITY OF SUMNER

Permit Type	Permit Work Class*	Permits Issued	Square Feet	Valuation	Fees Paid
Building Commercial/Industrial	Accessory Structure	1	0	\$0.00	\$680.08
	Addition	1	770	\$50,334.90	\$1,329.30
	Certificate of Occupancy/Change of U	2	0	\$0.00	\$144.00
	Demolition	3	0	\$200,000.00	\$5,845.00
	Industrial Fence	3	280	\$10,000.00	\$0.00
	New Construction	5	306,086	\$17,687,438.70	\$508,732.46
	Tenant improvement	32	1,007,865	\$8,042,935.56	\$282,655.79
	Wireless facility	6	35	\$215,000.00	\$5,136.59
BUILDING COMMERCIAL/INDUSTRIAL TOTAL:		53	1,315,036	\$26,205,709.16	\$804,523.22
Building Residential	Addition	3	882	\$278,064.80	\$13,333.50
	Alteration, Remodel, Repair	6	250	\$408,500.00	\$6,698.40
	Concrete Work/gravel	4	2,286	\$20,000.00	\$1,029.79
	Demolition	4	1,136	\$34,000.00	\$2,887.00
	New Construction	4	6,336	\$924,622.64	\$91,567.07
BUILDING RESIDENTIAL TOTAL:		21	10,890	\$1,665,187.44	\$115,515.76
Fire Permits	Emergency Radio Responder	4	0	\$2,700.00	\$190.34
	Fire Alarm	21	0	\$444,809.25	\$9,628.35
	Fire Sprinkler	22	0	\$1,594,131.87	\$21,610.70
	Fire Suppression	3	0	\$78,500.00	\$1,625.66
	Fire Underground	2	0	\$89,982.00	\$1,823.25
FIRE PERMITS TOTAL:		52	0	\$2,210,123.12	\$34,878.30
Landscape Irrigation	Landscape Irrigation - Residential	2	0	\$0.00	\$250.00
LANDSCAPE IRRIGATION TOTAL:		2	0	\$0.00	\$250.00
Mechanical Commercial/Industrial	Alteration, Remodel, Repair	18	0	\$0.00	\$2,961.00
	New Construction	9	0	\$250,000.00	\$1,064.25
MECHANICAL COMMERCIAL/INDUSTRIAL TOTAL:		27	0	\$250,000.00	\$4,025.25
Multifamily Building Permit	New Construction	1	3,906	\$679,376.58	\$18,984.73
MULTIFAMILY BUILDING PERMIT TOTAL:		1	3,906	\$679,376.58	\$18,984.73
Plumbing Commercial/Industrial	Alteration, Remodel, Repair	13	0	\$0.00	\$1,992.55
	New Construction	2	0	\$0.00	\$1,217.20
PLUMBING COMMERCIAL/INDUSTRIAL TOTAL:		15	0	\$0.00	\$3,209.75
Plumbing Residential	Alteration, Remodel, Repair	10	0	\$0.00	\$543.75
PLUMBING RESIDENTIAL TOTAL:		10	0	\$0.00	\$543.75
Racks	Installation/Addition/Relocation	14	0	\$5,585,825.00	\$60,474.42
RACKS TOTAL:		14	0	\$5,585,825.00	\$60,474.42
Re-Roof	Commercial/Industrial	3	0	\$405,750.00	\$5,345.76
	Multifamily	1	0	\$375,000.00	\$2,540.25
	Residential	12	0	\$179,802.97	\$3,105.40

* Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.

PERMIT ISSUANCE SUMMARY (01/01/2022 TO 08/18/2022)

Permit Type	Permit Work Class*	Permits Issued	Square Feet	Valuation	Fees Paid
	RE-ROOF TOTAL:	16	0	\$960,552.97	\$10,991.41
Residential Mechanical	Alteration, Remodel, Repair	68	0	\$0.00	\$2,910.45
	RESIDENTIAL MECHANICAL TOTAL:	68	0	\$0.00	\$2,910.45
Residential Pool	In Ground	1	0	\$40,000.00	\$1,520.54
	RESIDENTIAL POOL TOTAL:	1	0	\$40,000.00	\$1,520.54
Septic to Sewer	Septic to Sewer	1	0	\$0.00	\$75,417.32
	SEPTIC TO SEWER TOTAL:	1	0	\$0.00	\$75,417.32
Sewer Line Permit	Side Sewer Installation	58	0	\$0.00	\$558,801.45
	Side Sewer Replacement	9	0	\$0.00	\$1,215.00
	SEWER LINE PERMIT TOTAL:	67	0	\$0.00	\$560,016.45
Sign	Sign	17	0	\$0.00	\$636.00
	SIGN TOTAL:	17	0	\$0.00	\$636.00
Site Development	Civil Site Development	3	0	\$0.00	\$280,569.88
	TESC	3	0	\$0.00	\$13,993.95
	SITE DEVELOPMENT TOTAL:	6	0	\$0.00	\$294,563.83
Special Events	Banner	2	0	\$0.00	\$1,969.00
	Special Event	7	0	\$0.00	\$6,517.50
	SPECIAL EVENTS TOTAL:	9	0	\$0.00	\$8,486.50
Street Obstruction Notification	Street Obstruction Notification	81	0	\$0.00	\$17,860.00
	STREET OBSTRUCTION NOTIFICATION TOTAL:	81	0	\$0.00	\$17,860.00
Tank Permit	Residential Tank Decommission	2	0	\$3,026.00	\$111.05
	TANK PERMIT TOTAL:	2	0	\$3,026.00	\$111.05
Temporary Use Permits	Firework Stand	2	0	\$0.00	\$100.00
	Temporary Tent	2	0	\$0.00	\$298.00
	Temporary Use Authorization	1	0	\$200,000.00	\$30.00
	TEMPORARY USE PERMITS TOTAL:	5	0	\$200,000.00	\$428.00
Water Line	Water Line	1	0	\$0.00	\$380.00
	WATER LINE TOTAL:	1	0	\$0.00	\$380.00
Water Meter Install	Water Meter Installation	2	0	\$0.00	\$18,929.17
	WATER METER INSTALL TOTAL:	2	0	\$0.00	\$18,929.17
GRAND TOTAL:		471	1,329,832	\$37,799,800.27	\$2,034,655.90

* Double-click the Permit Work Class Name while in the browser to see Permit details for that Work Class.