



**AMERICAN RESCUE PLAN ACT  
COMMITTEE MEETING AGENDA  
CITY HALL – 1104 MAPLE STREET  
SEPTEMBER 14, 2022 5:30 PM**

Members - (Chair) Reed, Hochstatter, Neuman (Alt) Bitetto

Staff - City Administrator Jason Wilson

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (First Floor Conference Room), or virtually by using the meeting access link below.

Please click the link below to join the webinar:

<https://sumnerwa-gov.zoom.us/j/83228543134>

Or One tap mobile :

US: +12532158782,,83228543134# or +16699006833,,83228543134#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 669 900 6833 or +1 719 359 4580 or +1 346 248 7799 or +1 669 444 9171  
or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1  
386 347 5053 or +1 564 217 2000

Webinar ID: 832 2854 3134

International numbers available: <https://sumnerwa-gov.zoom.us/j/83228543134>

## **COMMITTEE BUSINESS**

1. Restaurant Grants Processing Error
2. Parklets
3. Meeting Schedule

## **REPORTS**

## **ADJOURNMENT**



AMERICAN RESCUE PLAN ACT COMMITTEE  
MEETING

DATE: September 14, 2022  
AGENDA BILL: 22-2622

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**SUBJECT:** Restaurant Grants Processing Error

**CATEGORY:** Motion

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**BUDGET IMPACT:**

Expenditure Required: \$30,000

Within Budget Allocation: Yes

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**ATTACHMENTS:**

1. 20220914\_ARPA\_Committee\_Request
  2. Eternal\_Soul\_Bowl\_Application
  3. Eternal\_Soul\_Bowl\_BLD-2021-0213
- 

**STAFF CONTACT:** Ryan Windish, Community Development Director

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**SUMMARY BACKGROUND:**

There was an error in the processing of the Restaurant Grant applications that we are hoping to remedy. The City failed to review an application from the Eternal Soul Bowl, a new restaurant locating at 926 Main Street downtown. The City received an application on April 29 from Jewel Rudolph, owner of the Eternal Soul Bowl, unfortunately, due to some technical challenges and staff oversight, the application was not reviewed and scored with the other four applications received. Staff is recommending that the Eternal Soul Bowl be awarded \$30,000 to cover the costs of the Tenant Improvement. We feel this is fair given that they submitted their application on time, it scored moderately well, but it wasn't reviewed in comparison to other applications, so we don't know for certain if they would have received any awards if that were the case. Furthermore, it appears that the total building improvement costs would have been around \$30,000 and the grant would cover those costs.

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**COUNCIL COMMITTEE/STUDY SESSION:** ARPA Committee

**MEETING/STUDY SESSION DATE:** 9/14/2022

**COMMITTEE RECOMMENDATION:**

**STAFF RECOMMENDATIONS/MOTION:**

Move to approve a \$30,000 restaurant grant award to Eternal Soul Bowl.



DATE: September 14, 2022  
TO: American Rescue Plan Act Council Committee  
CC: Jason Wilson, City Administrator  
FROM: Ryan Windish, Community Development Director  
RE: **Restaurant Business Grant Processing Error**

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There was an error in the processing of the Restaurant Grant applications that we are hoping to remedy. The City failed to review an application from the Eternal Soul Bowl, a new restaurant locating at 926 Main Street downtown. The City received an application on April 29 from Jewel Rudolph, owner of the Eternal Soul Bowl, unfortunately, due to some technical challenges and staff oversight, the application was not reviewed and scored with the other four applications received.

The original grant offering was two (2) grants at \$60,000 each. At the July meeting the ARPA committee awarded three \$60,000 grants using left over funds from the Business Grant category. The following businesses received grants:

- Valley Social Wine Bar
- Sumner Taphouse
- Oxbow Urban Kitchen

The Eternal Soul Bowl application is attached and the scoring is summarized as compared to other applications below:

## RESTAURANT GRANTS

| APPLICANT             | Ryan | Tara | Maddie | Meredith | Matt |      | Comments                                                                                                                                                                                          |
|-----------------------|------|------|--------|----------|------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| AMICI E VINO WINEBAR  | 55   | 55   | 42     | 45       | 64   | 52.2 | No banking relationships and credit. No business plan, etc. Need to complete Pierce County Accelerator Program. Could they receive a portion of the biz grants?                                   |
| OXBOW KITCHEN         | 85   | 95   | 92     | 85       | 85   | 88.4 | New restaurant in new building. Existing restaurant operator with successful track record. Be good to get P&L form existing restaurant (Toscano's) \$60,000                                       |
| SUMNER TAPHOUSE       | 84   | 80   | 80     | 82       | 88   | 82.8 | Be good to have more detail in projected yearly revenue in a business plan. New industry for owners with little experience with restaurants. Need experienced businesses in partnership. \$60,000 |
| VALLEY SOCIAL WINEBAR | 77   | 70   | 62     | 60       | 83   | 70.4 | No info on banks or partnerships or letters of support/No formal management business experience. Can we consider moving leftover Business Grant money to Valley Social? \$20,000                  |
| ETERNAL SOUL BOWL     | 65   | NA   | NA     | NA       | NA   | 65   | 4 years experience. Women owned. No info on banks or letter of credit. No business plan.                                                                                                          |
|                       |      |      |        |          |      |      |                                                                                                                                                                                                   |

As you can see the Eternal Soul Bowl scores moderately well as compared to the other applications, however, due to lack of some information was not scored as high. Given that the application didn't go through the competitive process, we can't determine definitively how they

would have scored, but it is likely they wouldn't have made it into the top 2 but more likely to have been in the top 3.

The total fees paid by the Eternal Soul Bowl for the construction to build out their space ("Tenant Improvement") was \$20,824.16. The estimated value of the improvements was \$30,000. (See attached fee summary.)

Options available to the ARPA committee to resolve this:

1. Award full \$60,000 grant to Eternal Soul Bowl
2. Award less than the full amount
3. No award

Staff is recommending that the Eternal Soul Bowl be awarded \$30,000 to cover the costs of the Tenant Improvement. We feel this is fair given that they submitted their application on time, it scored moderately well, but it wasn't reviewed in comparison to other applications, so we don't know for certain if they would have received any awards if that were the case. Furthermore, it appears that the total TI costs would have been around \$30,000 and the grant would cover those costs.

Attachments:

1. Eternal Soul Bowl Grant Application
2. Building Permit Fee Summary

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**From:** Sumner Connects <notifications@engagementhq.com>  
**Sent:** Thursday, April 28, 2022 1:00 PM  
**To:** Joseph McKinney <JosephM@sumnerwa.gov>  
**Subject:** Anonymous User completed Restaurant Grant Application

**\*\*\*EXTERNAL EMAIL\*\*\***

Anonymous User just submitted the survey Restaurant Grant Application with the responses below.

**Business Name**

ETERNAL SOUL BOWL

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**Briefly describe your business**

We are a small business that is dedicated to serving the community with healthy acai bowls, smoothies, avocado toast(s) & more healthy foods! Our mission is to show our community that eating healthy and nurturing your body doesn't mean you have to forfeit good flavor and delicious foods!

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**Where is the business going to be located in Sumner?**

926 Main St Sumner WA 98390

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**Is your business veteran owned?**

No

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**Is your business women owned?**

Yes

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**Is our business minority owned?**

No

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**Is this a start-up business?**

No

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**Have you completed the Pierce County Accelerator Program?**

No

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**Have you operated a business before?**

Yes

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**How many years?**

4

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**Where?**

We have been participating in farmers markets all around Pierce County!

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**Number of Full-time Employees**

1

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**Number of Part-time Employees**

3

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**Name of Person Completing the form**

Jewel Rudolph

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**Title of Person Completing the form**

Owner

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**Email address**

[Eternalsoulbowl@gmail.com](mailto:Eternalsoulbowl@gmail.com)

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**Phone number**

2533917873

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**Mailing Address**

23404 123rd St E Buckley WA 98321

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**Company Prepared 2021 year-end Profit & Loss Statement (Income Statement)**

[REDACTED]

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**W-9 Form**

[REDACTED]

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**Letter of Intent from Building Owner/Landlord showing intent to lease the tenant space for the business.**

[REDACTED]

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City of Sumner  
1104 Maple St Sumner, WA 98390

# Permit

Permit NO. **BLD-2021-0213**

Permit Type: **Building Commercial/Industrial**

Work Classification: **Tenant improvement**

Permit Status: **Complete**

Issue Date: **02/09/2022**

Expiration: **04/04/2023**

## Location Address

## Parcel Number

**926 MAIN ST Suite 102, Sumner, WA 98390**

**7985000612**

## Contacts

Sounder Square LLC  
12886 Interurban AVE S, Tukwila, WA 98406

### Owner

Beddow Electrical Services Co., Inc.  
3722 196th Ave Ct E, Sumner, WA 98390

### Contractor

ONEDURR INC.  
10310 S TACOMA WAY, LAKEWOOD  
(253)584-2165

### Contractor

Ryan Architecture  
3017 North 13th Street, Tacoma, WA 98406  
(253)759-0161

### Architect

jjryan@harbornet.com

**Description:** IMPROVEMENTS TO SUITE 102 TO ADD STORE ROOM AND CASEWORK FOR ETERNAL BOWL

### Valuation:

**\$30,000.00**

### Total Sq Feet:

**0.00**

### Inspection Requests:

[https://selfservice.sumnerwa.gov/EneGov\\_Prod/SelfService](https://selfservice.sumnerwa.gov/EneGov_Prod/SelfService)

| Fees                            | Amount             |
|---------------------------------|--------------------|
| Adjustable Land Use Review      | \$30.00            |
| Building Permit Fee             | \$441.75           |
| Building Plan Review Fee        | \$287.14           |
| Engineering Plan Review Fee     | \$440.00           |
| Fire Review Fee                 | \$154.61           |
| Recorded Documents              | \$210.00           |
| SDC Sewer                       | \$250.00           |
| SDC Sewer Deferred              | \$11,178.49        |
| Sewer Permit                    | \$345.00           |
| State Surcharge Commercial      | \$25.00            |
| Traffic Mitigation              | \$250.00           |
| Traffic Mitigation Fee Deferred | \$6,737.17         |
| Water Permit                    | \$475.00           |
| <b>Total:</b>                   | <b>\$20,824.16</b> |

| Payments             | Amt Paid           |
|----------------------|--------------------|
| <b>Total Fees</b>    | <b>\$20,824.16</b> |
| Check # *****4148    | \$1,600.00         |
| Check # *****1542    | \$14,600.00        |
| Check # ID1uDC7EzQ7C | \$441.75           |
| Check # 002165       | \$1,966.75         |
| Check # *****0470    | \$1,800.00         |
| Check # *****4466    | \$415.66           |
| <b>Amount Due:</b>   | <b>\$0.00</b>      |

| Available Inspections:  |  |
|-------------------------|--|
| Inspection Type         |  |
| Grease Trap/Interceptor |  |
| Plumbing Rough          |  |
| Wall Framing            |  |
| Insulation              |  |
| Area separation wall    |  |
| Drywall Nailing         |  |
| Final CO Building       |  |
| Final CO Fire           |  |

OCCUPANCY PRIOR TO OBTAINING CERTIFICATE OF OCCUPANCY IS PROHIBITED!

VIOLATIONS ARE SUBJECT TO PENALTY

Any updates made in the field to previously approved plans must be reviewed by staff prior to construction. Please send updates to the permit center for review.

Issued By: Allison Judge

February 09, 2022

Date

Authorized Agent Signature

Date



AMERICAN RESCUE PLAN ACT COMMITTEE  
MEETING

DATE: September 14, 2022  
AGENDA BILL: 22-2624

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**SUBJECT:** Parklets

**CATEGORY:** Information Only

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**BUDGET IMPACT:**

Expenditure Required: None

Within Budget Allocation: N/A

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**ATTACHMENTS:**

**STAFF CONTACT:** Jason Wilson, City Administrator, Ryan Windish, Community Development Director

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**SUMMARY BACKGROUND:**

In 2020, the City used Complete Streets funds to design and build two parklets. The parklets expanded outdoor seating options during the pandemic, while also enhancing the downtown core. In early 2022, one of the parklets was damaged beyond repair in a hit and run collision.

The damage is not covered by insurance, and there are no responsible parties to seek damages from. Additionally, there are no funds dedicated to replacing the damaged unit or expanding the program. The estimated replacement cost is \$15,000 per unit. Staff wishes to discuss with the committee their thoughts about using ARPA funds to replace the damaged unit and/or expand the program.

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|------------------------------------------------|
| <p><b>COUNCIL COMMITTEE/STUDY SESSION:</b></p> |
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|                                           |
|-------------------------------------------|
| <p><b>MEETING/STUDY SESSION DATE:</b></p> |
|-------------------------------------------|

|                                         |
|-----------------------------------------|
| <p><b>COMMITTEE RECOMMENDATION:</b></p> |
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**STAFF RECOMMENDATIONS/MOTION:**



AMERICAN RESCUE PLAN ACT COMMITTEE  
MEETING

DATE: September 14, 2022

AGENDA BILL: 22-2623

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**SUBJECT:** Meeting Schedule

**CATEGORY:** Information Only

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**BUDGET IMPACT:**

Expenditure Required: None

Within Budget Allocation: N/A

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**ATTACHMENTS:**

**STAFF CONTACT:** Jason Wilson, City Administrator

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**SUMMARY BACKGROUND:**

Discuss need for upcoming meetings and committee's desire.

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**COUNCIL COMMITTEE/STUDY SESSION:**

**MEETING/STUDY SESSION DATE:**

**COMMITTEE RECOMMENDATION:**

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**STAFF RECOMMENDATIONS/MOTION:**