



The city is conducting public meetings using a hybrid model. The public was welcome to attend this meeting in-person at City Hall or virtually.

Members Present: Deputy Mayor Hochstatter, Barbara Bitetto (Alt), Charla Neuman.

Staff Present: City Administrator (CA) Jason Wilson, Administrative Services Director (ASD) Jeff Steffens, Chief Financial Officer Kassandra Raymond (CFO), and Community Development Director (CDD) Ryan Windish.

The meeting convened at 5:31 p.m. by Deputy Mayor Hochstatter.

Committee Business

Restaurant Assistance Grants Processing Error: CDD Windish discussed a restaurant grant application that was accidentally not processed with the other applications. The applicant, Eternal Soul Bowl, had requested \$60,000 in funding. CDD Windish provided information about the valuation of the improvements as well as fees paid by the business owner. The committee discussed the impacts to the remaining ARPA balance (\$131,676). CA Wilson recommended defunding the \$20,000 allocation for the Sports Complex restroom improvements. Those funds were allocated in August of 2021 and have not been spent due to the unfavorable construction bid market. The committee discussed the application and recommended that Council allocate \$60,000 in ARPA funds to the applicant and defend the restroom upgrades. This amount is consistent with other restaurant grant awards. The net change to the ARPA unallocated balance is -\$40,000 resulting in a \$91,676 balance. The budget amendment to allocate the funds will be scheduled for the October 3, 2022 council meeting.

Parklets: CA Wilson discussed the origin of the City's parklet program including the original funding source. ASD Steffens discussed the recent hit and run collision that damaged one parklet beyond repair. CA Wilson asked the committee if they desired to replace the existing parklet and/or add another. Each parklet is estimated to cost \$7,500 and be constructed by city staff. Discussion ensued regarding the benefits of parklets. The committee recommended that the City replace the damaged parklet and add one additional for a total cost of \$15,000. Staff identified \$5,000 of general fund dollars but recommends funding the remaining \$10,000 from the ARPA fund. The committee unanimously agreed. The budget amendment to allocate the funds will be scheduled for the October 3, 2022 council meeting.

Future Meetings: CA Wilson recommended to the committee that they no longer schedule monthly meetings and move to meeting on an as needed basis. This recommendation was based on the amount of unallocated funds available (\$81,676), and no immediate needs on the horizon. The committee agreed.

With no further items, the meeting adjourned at 6:10 p.m.

Prepared by City Administrator Jason Wilson