



CITY COUNCIL MEETING AGENDA
City Hall – 1104 Maple Street
September 19, 2022 6:00 PM

The city conducted this public meeting using a hybrid model both in person and ZOOM.

Staff present: City Administrator Jason Wilson, City Attorney Andrea Marquez, Development Services Director Doug Beagle, Community Development Director Ryan Windish, Public Works Director Mike Dahlem, Police Chief Brad Moericke, Communications Director Carmen Palmer, Deputy City Attorney Maili Barber, Chief Financial Officer Kassandra Raymond, Administrative Services Director Jeff Steffens and City Clerk Michelle Converse

CALL TO ORDER

THE REGULAR MEETING OF THE SUMNER CITY COUNCIL WAS CALLED TO ORDER BY MAYOR HAYDEN AT 6:00PM.

Pledge of Allegiance

Invocation

Roll Call: Bitetto, Brown, Cole, Hochstatter, Neuman (arrived at 6:03), Reed and Stuard

CONSENT AGENDA

MOVED BY HOCHSTATTER, SECONDED BY COLE TO APPROVE THE CONSENT AGENDA CONSISTING OF THE FOLLOWING:

1. Approval of the regular council meeting minutes from September 6, 2022, and September 12, 2022 study session.
2. TC: Heritage Park Masterplan, Alley Design, and Wayfinding Signage - Consultant Services Contract
3. Salmon Creek Culverts - Consultant Services Contract
4. Resolution No. 1637 - Acceptance of Local Records Grant from Washington State Archives

PASSED BY VOICE VOTE.

PUBLIC HEARING

There was none tonight.

REGULAR BUSINESS

1. **Unfinished Business**
2. **Public Comment**

3. New Business

a. Cultural Arts Commissioner Appointment (L. Johnson)

MOVED BY BITETTO SECONDED BY HOCHSTATTER TO CONFIRM THE MAYORAL APPOINTMENT OF LATEEFAH JOHNSON TO THE CULTURAL ARTS COMMISSION FOR A TERM ENDING IN APRIL OF 2026.

Community Development Director Ryan Windish addressed the council.

PASSED BY VOICE VOTE.

b. Cultural Arts Commissioner Appointment (P. Johnson)

MOVED BY HOCHSTATTER SECONDED BY COLE TO CONFIRM THE MAYORAL APPOINTMENT OF PAULA JOHNSON TO THE CULTURAL ARTS COMMISSION FOR A TERM ENDING IN APRIL OF 2026.

Community Development Director Ryan Windish addressed the council.

PASSED BY VOICE VOTE.

c. Ordinance No. 2833 - Amending the 2021/2022 Biennial Budget

MOVED BY COLE SECONDED BY HOCHSTATTER TO APPROVE ORDINANCE NO.2833 AMENDING THE 2021/2022 BIENNIAL BUDGET.

Chief Financial Officer Kassandra Raymond addressed the council.

PASSED BY ROLL CALL VOTE.

d. Ordinance No. 2834 - Amending the 2021-2022 Biennial Budget (ARPA)

MOVED BY NEUMAN SECONDED BY BITETTO TO APPROVE ORDINANCE NO. 2834 - AMENDING THE 2021/2022 BIENNIAL BUDGET ALLOWING \$55,000 TO BE USED TO ASSIST UTILITY RESIDENTS WITH DELINQUENT ACCOUNTS DUE TO THE COVID-19 PANDEMIC.

Administrative Services Director Jeff Steffens addressed the council.

Discussion ensued.

PASSED BY ROLL CALL VOTE.

e. Resolution No. 1638 - Utility Bill Assistance Program

MOVED BY STUARD, SECONDED BY HOCHSTATTER TO APPROVE RESOLUTION NO. 1638 - ESTABLISHING A UTILITY CUSTOMER ASSISTANCE PROGRAM IN ORDER TO PROVIDE FINANCIAL SUPPORT BY USING ARPA FUNDS TO PAY OUTSTANDING BALANCES ON UTILITY ACCOUNTS WITH ESTABLISHED COVID-19 PAYMENT PLANS.

Administrative Services Director Jeff Steffens addressed the council.

Discussion ensued.

PASSED BY ROLL CALL VOTE.

4. Reports

a. Council

There were no reports from council tonight.

b. City Administrator

City Administrator Jason Wilson reported on the following:

Upcoming Policy Issues:

- September 26th Study Session:
 - 2023-24 Preliminary Budget Presentations:
 - Utility Rate Review
 - Water Fund (401) Operations
 - Sewer Fund (402) Operations
 - WWTF (402) Operations
 - Stormwater Fund (408) Operations
 - Utility Capital
- October 3rd Regular Council Meeting
 - Proclamation Domestic Violence Awareness Month
 - Proclamation Bonney Lake Sumner Little League
 - Ordinance amending the ARPA Budget
- October 3rd Special Study Session
 - General (001) Fund
 - Development Services
 - Community Development
 - Parks
 - General Fund (001) Parks Operations
 - Parks Capital (310) Fund
 - Facilities
 - General Fund (001) Facilities Operations
 - Facilities Capital (325)
 - Cemetery Funds
 - Operating (410)
 - Development (415)
 - Endowment (601)

Commission Updates:

- The Lodging Tax Committee met and reviewed recommended fund uses. The committee recommended that \$75,000 be allocated towards creating a strategic tourism plan in conjunction with current county wide planning efforts. This allocation recommendation will be discussed in further detail during the budget presentation on October 24th.

- The Forestry and Parks Commission met and reviewed a request to create an adopt a trail program. The program would allow local businesses to partner with the city to conduct regular litter pick up along “assigned” portions of the Sumner Link Trail.
- The Planning Commission continues to work through proposed code changes to allow for zero lot line subdivisions. This item was identified as a priority through the housing action plan. It will be presented to council in late October.

Personnel Issues:

- The City is currently recruiting for a public works operator and Building & Fire Safety Official. If you are interested in learning more about those opportunities, please visit our website.

Miscellaneous: N/A

- The Fiscal Year 2021 State audit has been published and is available on the State Auditor’s Office website. The City received a clean audit for both financial and single. I want to thank Chief Financial Officer Kassandra Raymond, Financial Services Manager Dori Franich and Contracts Administrator Kelsey White for their great work year-round as well as their time spent with the auditor’s office ensuring that they had access to everything they needed.

c. Mayor

Mayor Hayden reported on the Golf Tournament that City staff held on their own time to raise money for the Come Walk With Me charity which helps keeping services local for those experiencing breast cancer. She sent a big thanks to the following sponsors: Murrey’s Disposal, The Old Cannery, JMJ Team, Corliss Foundation, Parametrix and KPG. She also thanked staff who supported this event to show how much they are a part of this community. There is still time to sign-up for the main Come Walk With Me event in October.

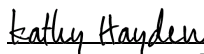
5. Executive Session

6. Adjournment

With no further business before the Council, Mayor Hayden adjourned the meeting at 6:31pm. Councilmembers concurred.

ATTEST:

DocuSigned by:



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Kathy Hayden, Mayor

DocuSigned by:



Michelle Converse, CMC City Clerk