



STUDY SESSION
City Hall – 1104 Maple Street
October 10, 2022 6:00 PM

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below:

<https://sumnerwa-gov.zoom.us/j/86084029847>

Or One tap mobile: +12532158782,,86084029847# or +16694449171,,86084029847#

Or Telephone: : +1 253 215 8782

Webinar ID: 860 8402 9847

CALL TO ORDER

Roll Call: Bitetto, Brown, Cole, Hochstatter, Neuman, Reed and Stuard

REGULAR BUSINESS

1. 2023-24 Departmental Budget Discussions
2. Heritage Park Remediation Update
3. Resolution No. 1640 - Tax Year 2023 Ad Valorem Property Tax

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

EXECUTIVE SESSION

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.



SUBJECT: 2023-24 Departmental Budget Discussions

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Departmental Budget Presentations

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

This is a continuation of our 2023-24 Departmental Budget discussions. Tonights topic will include presentations on the Streets and Sidewalk funds.

COUNCIL COMMITTEE/STUDY SESSION: MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION:
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STAFF RECOMMENDATIONS/MOTION:

This is informational only.



CITY OF
SUMNER
WASHINGTON

Departmental Presentations

Streets and Sidewalks

2023-2024 BIENNIAL BUDGET



CITY OF
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WASHINGTON

Streets Operating

2023-2024 BIENNIAL BUDGET

DEPARTMENT HIGHLIGHTS

STREETS OPERATING



- This fund maintenance and continued operations of the City's streets and alleys, sidewalks and other transportation-related activities.
- Efforts include roadway repairs and resurfacing treatments, street markings, and inspection and repair of infrastructure including signs, bridges and signals.
- This funds is also responsible for maintaining fire hydrants, completing traffic studies, and responding to snow/ice occurrences.



'23-24 GOALS

STREETS OPERATING



- Continue replacing plastic pavement markings every 7 years, restriping lane lines annually, patching potholes as needed, and chip sealing roadways every 15 years.
- Study ways to improve roadway signage and pedestrian safety.
- Investigate feasibility of red-light and school speed-zone cameras.
- Coordinate installation of wayfinding signs city-wide.



LONG-TERM GOALS

STREETS OPERATING



- Improve pavement condition index of all roadways to 70 or greater.
- Connect all traffic signals using Intelligent Transportation Technology.
- Upgrade obsolete signals to current standards.
- ADA compliance in all city roadway and sidewalk infrastructure.

COUNCIL PRIORITIES

STREETS OPERATING



- 🌀 TRANSPORTATION: preserve existing assets
- 🌀 TRANSPORTATION: leverage technology to create efficiencies
- 🌀 TRANSPORTATION: invest in existing infrastructure to create capacity and efficiency
- 🌀 TRANSPORTATION: focus on alternative transportation methods

Key Performance Indicators (KPIs)

STREETS OPERATING



- Condition index of roadways
- Dollars used on preservation projects
- Number of hydrants replaced

EQUIPMENT/CAPITAL COSTS

STREETS OPERATING



CITY OF
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WASHINGTON

ONGOING	ONE-TIME
	Plate Compactor (25%) - \$1,875
	Radio System for Flagging (25%) - \$1,250
	Skid Steer Replacement (25%) - \$40,000
	Tilt Trailer for new Skid Steer (25%) - \$11,250

DETAILS

STREETS OPERATING



CITY OF
SUMNER
WASHINGTON



PERSONNEL CHANGES

STREETS OPERATING



- Additional Engineering Technician (Already approved by Council on 9/19)
 - Current Engineering Technician staff are not able to take on additional work due to existing workload
 - Additional inspection needs to support new Sewer Pretreatment Program

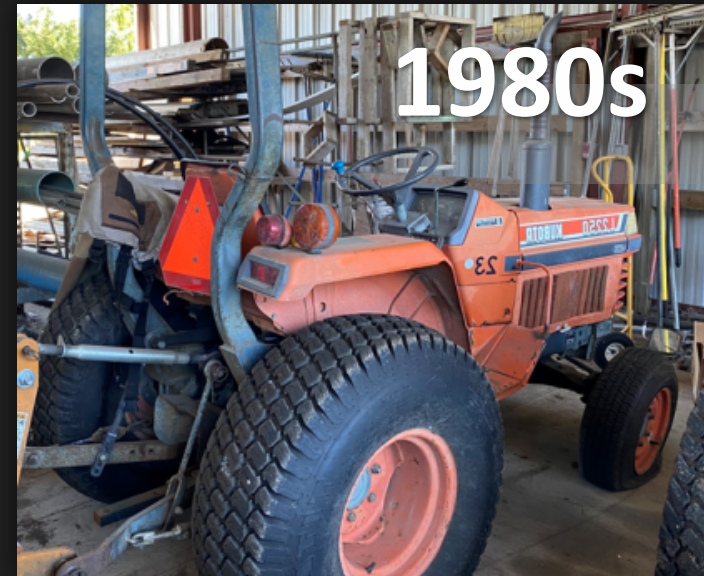
DIFFICULT CHOICES

STREETS OPERATING



CITY OF
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WASHINGTON

ITEM	ASKED	EXEC
Chipper Replacement	\$55,000 (50%)	\$0
Tractor Replacement	\$19,250 (25%)	\$0



OTHER CONSIDERATIONS

STREETS OPERATING



CITY OF
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WASHINGTON

🌀 Overlay Program - \$300,000





CITY OF
SUMNER
WASHINGTON

Streets Capital

2023-2024 BIENNIAL BUDGET

DEPARTMENT HIGHLIGHTS

STREETS CAPITAL



- Advance roadway projects to improve Sumner's arterial corridors, the main streets through town.
- Promote improvements to State highways to keep cut-through traffic out of residential areas.
- Recent Work:
 - Completed Construction of SR 410/Traffic Ave. interchange
 - Began construction of Town Center: Main & Wood intersection
 - Began construction of Town Center: Utilities & Woonerf project
 - Designed Stewart Road Bridge Replacement
 - Advanced design for 166th Widening and Intersections Improvements
 - Completed design for the Maple Street Pedestrian Improvements project



'23-24 GOALS

STREETS CAPITAL



- Begin Construction of Stewart Road Bridge Replacement
- Complete Construction of Town Center: Main & Wood intersection improvements
- Advance design and permitting of 166th Widening and Intersections Improvements
- Complete construction of the Town Center: Utilities & Woonerf project
- Construct the Town Center: Cherry & Maple Utilities project
- Construct the grant-funded Maple Street Pedestrian Improvements project
- Finish design & seek construction funding for Alley Activation



LONG-TERM GOALS

STREETS CAPITAL



- Continue to update and use Six-Year Transportation Improvement Program to invest in arterial streets.
- Identify programs and secure grants to help defray the cost of needed improvements.

COUNCIL PRIORITIES

STREETS CAPITAL



- EFFECTIVE TRANSPORTATION
- EXCELLENT GOVERNMENT: Fiscally balanced mix of desired services
- EXCELLENT GOVERNMENT: Leverage partnerships for enhanced services

Key Performance Indicators (KPIs)

STREETS CAPITAL



- 🔗 Projects Completed (number and value of projects)
- 🔗 Grant Funding Received



CITY OF
SUMNER
WASHINGTON

Sidewalk Construction Fund

2023-2024 BIENNIAL BUDGET

DEPARTMENT HIGHLIGHTS

SIDEWALK CONSTRUCTION FUND



- For over 100 years, it has remained Sumner's goal to be a "walkable community" with a safe and complete sidewalk system for pedestrians.
- Sidewalk construction benefits everyone for transportation, access and health.
- Recent Work:
 - Completed improvements funded by \$1.2 million Sound Transit Station Access Grant.
 - Replaced over 1,000 linear feet of sidewalk in Rivergrove with Complete Street funds.
 - Implemented new street tree and sidewalk municipal code.
 - Completed the sidewalk gap between Main Street and the YMCA



'23-24 GOALS

SIDEWALK CONSTRUCTION FUND



- Seek grant funding to construct new/replace deteriorating sidewalks.
- Continue the 50% match Voluntary Sidewalk Program.
- Implement a yearly street tree sidewalk damage repair program.
- Complete the construction of the Academy Street Bike Lane Project.
- Completed the design of the SR 410 Rivergrove Pedestrian Bridge Project.
- Implement policy for sidewalk repair and replacement.



LONG-TERM GOALS

SIDEWALK CONSTRUCTION FUND



- 🔗 Provide ADA compliant sidewalks on all City streets.
- 🔗 Continue to make Sumner a walkable community

COUNCIL PRIORITIES

SIDEWALK CONSTRUCTION FUND



- TRANSPORTATION: Investing in existing infrastructure to create capacity and efficiencies
- TRANSPORTATION: Focused on alternative transportation methods
- EXCELLENT GOVERNMENT: Equitable distribution of resources
- EXCELLENT GOVERNMENT: Fiscally balanced mix of desired services

EQUIPMENT/CAPITAL COSTS

SIDEWALK CONSTRUCTION FUND



ONGOING	ONE-TIME
Street Tree Sidewalk Damage Replacement Program - \$200,000	
Volunteer Sidewalk Program – (\$110,000)	

SIDEWALK PROGRAM

SIDEWALK CONSTRUCTION FUND



CITY OF
SUMNER
WASHINGTON

- Rebrand Volunteer Sidewalk Helping Homeowners Sidewalk Repair Program
- Create New Street Tree Sidewalk Repair Program
 - City Responsible sidewalk repairs due to street tree damage
- ADA Sidewalk Improvements Program remains



Key Performance Indicators (KPIs)

SIDEWALK CONSTRUCTION FUND



- Linear feet of sidewalk added
- Linear feet of sidewalk repaired/replaced
- Number of non-compliant curb ramps replaced

DIFFICULT CHOICES

SIDEWALK CONSTRUCTION FUND



CITY OF
SUMNER
WASHINGTON

ITEM	ASKED	EXEC
Street Tree Sidewalk Damage Replacement Program (10-year repair period)	\$500,000	\$200,000

OTHER CONSIDERATIONS

SIDEWALK CONSTRUCTION FUND



➤ Street tree damage, sidewalk repair - \$300,000 (balance cut by Executive)

COMING UP



- October 17th Regular Council Meeting
 - Public Hearing – 2023 Ad Valorem Property Tax Rate
- October 17th Special Study Session
 - Internal Service Funds
 - Fleet Operations & Maintenance
 - Fleet Replacement
 - Information Technology

SUBJECT: Heritage Park Remediation Update

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Remediation Presentation

STAFF CONTACT: Alisa O'Haver-Ayala , Associate City Engineer

SUMMARY BACKGROUND:

Staff will be updating the Council on the Sumner Texaco Heritage Park Remediation project status.
Staff will be bringing the following item for Council approval at the October 17th Council Meeting:

- Sumner Texaco Heritage Park Remediation Consultant Services Amendment
-

COUNCIL COMMITTEE/STUDY SESSION:
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MEETING/STUDY SESSION DATE:

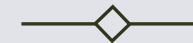
COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

None - Information Only



SUMNER TEXACO HERITAGE PARK REMEDICATION



City Council Study Session 10/10/2022
Presented by Alisa O'Haver-Ayala, P.E.,
CCM Associate City Engineer

Property Background



- The Heritage Park property was used as a gas station from at least 1944 through the early 1990s.
- Tacoma Pierce County Health Department (TPCHD) issued a permit for removal of underground storage tanks (USTs) at the site during November 1990, but contaminated soil was left near and under the former pump island location.
- The property for Heritage Park was purchased by the City in 1994 and named Reuben Knoblauch Heritage Park via Ordinance 864 on 03/06/1995.
- The City performed preliminary, partial exploratory studies in 2010, 2011, and 2022.



Priority I. Heritage Park



Project Need

- The Main Street Vision (2021) identified redevelopment of Heritage Park as priority #1.
- For the Town Center: Utility & Woonerf (TCUW) project, it was recognized during final design that this lingering issue of contamination at Heritage Park should be addressed prior to pouring colored/stamped concrete for the woonerf on top of this contamination.



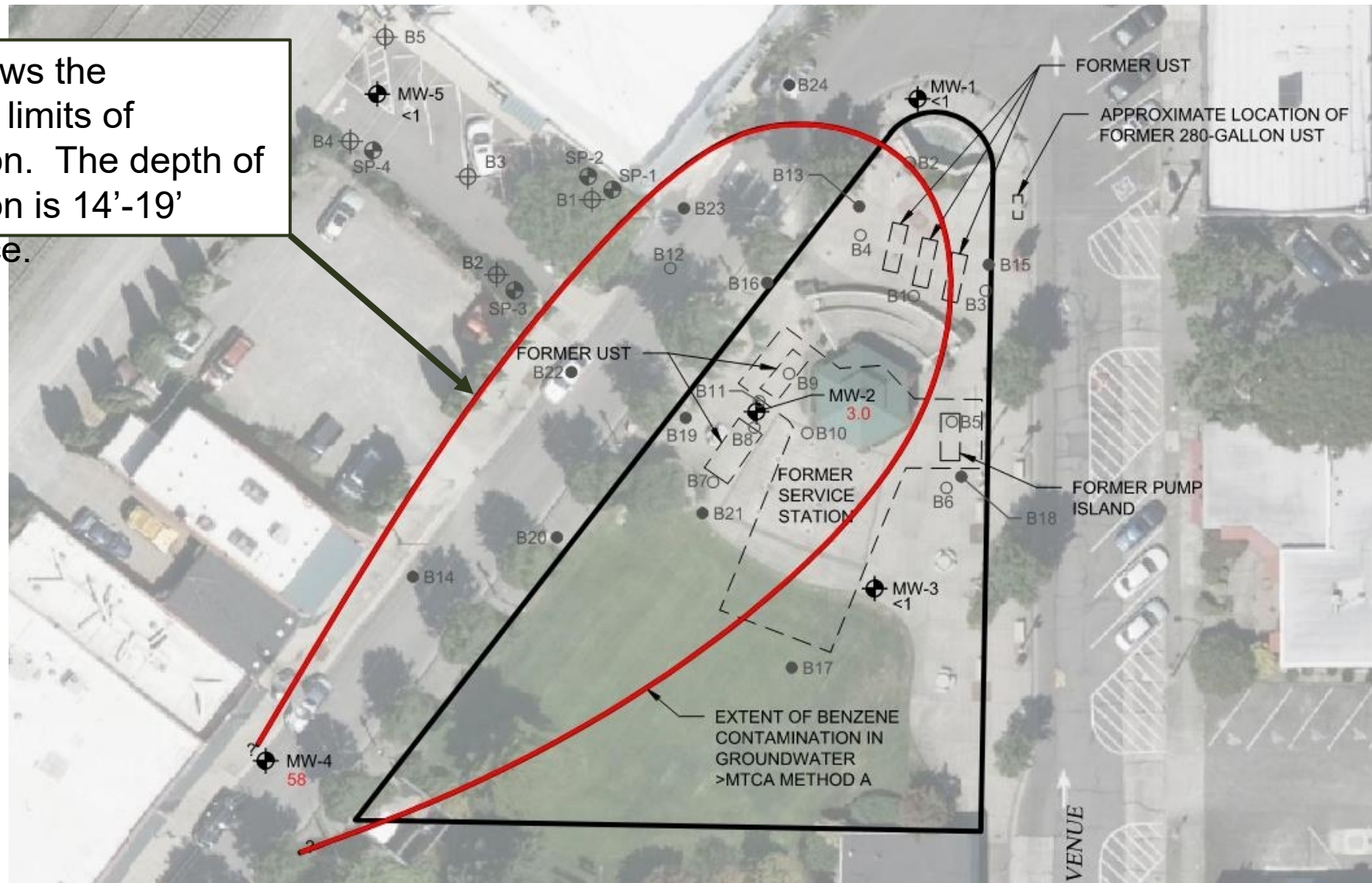
To Date

- 06/21/2022: City Council approved consultant services agreement with PBS for the Sumner Texaco Heritage Park Remediation for \$104,773 which included a notification to council that future amendments for this consultant would come later as the levels of contamination were determined and a path to remediation was identified.
- The City's consultant, PBS, took borings for soil and groundwater samples and installed five monitoring wells in July and August 2022.



Preliminary Extents of Contamination

Red line shows the approximate limits of contamination. The depth of contamination is 14'-19' below surface.

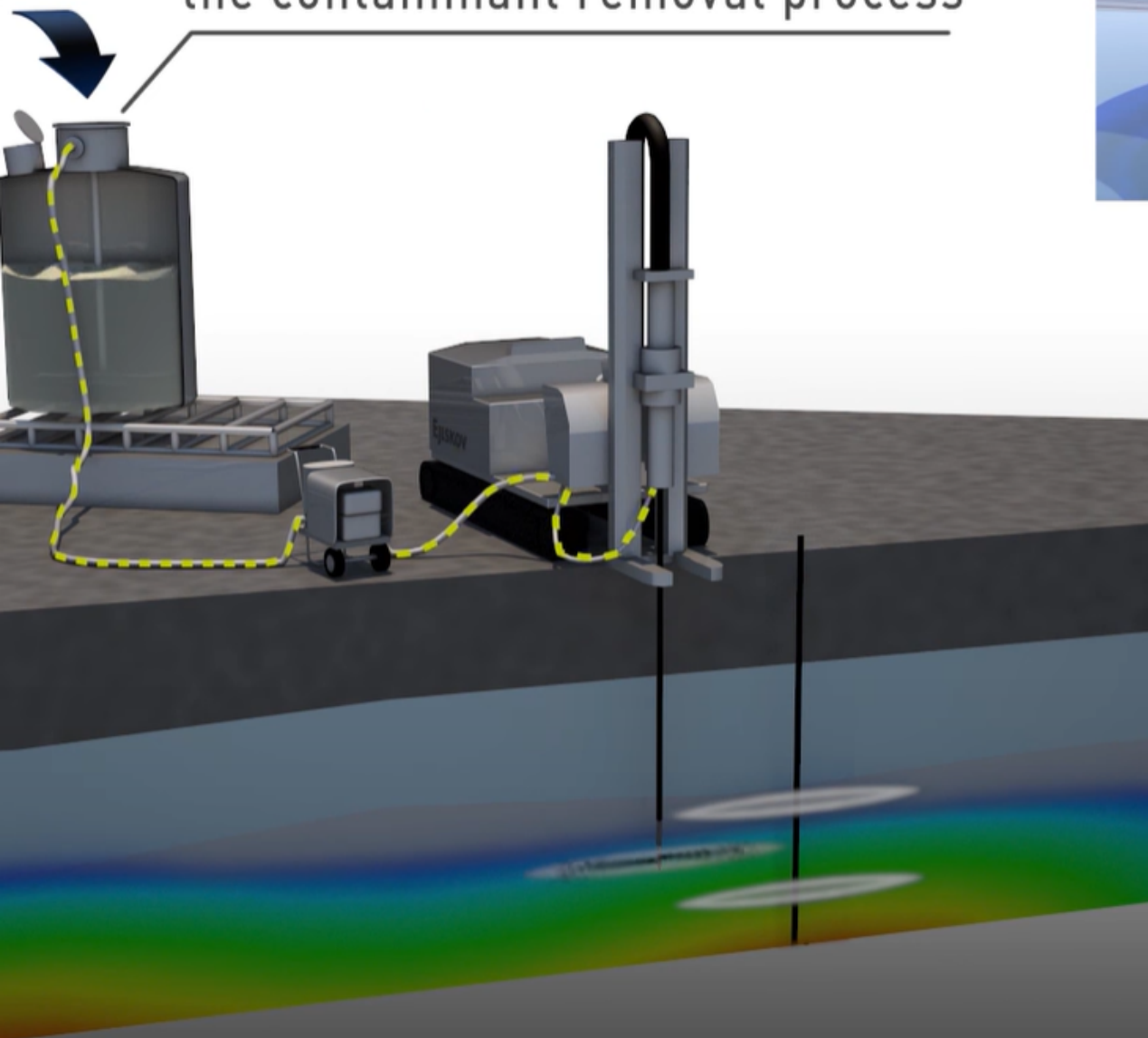




Options Considered for Remediation

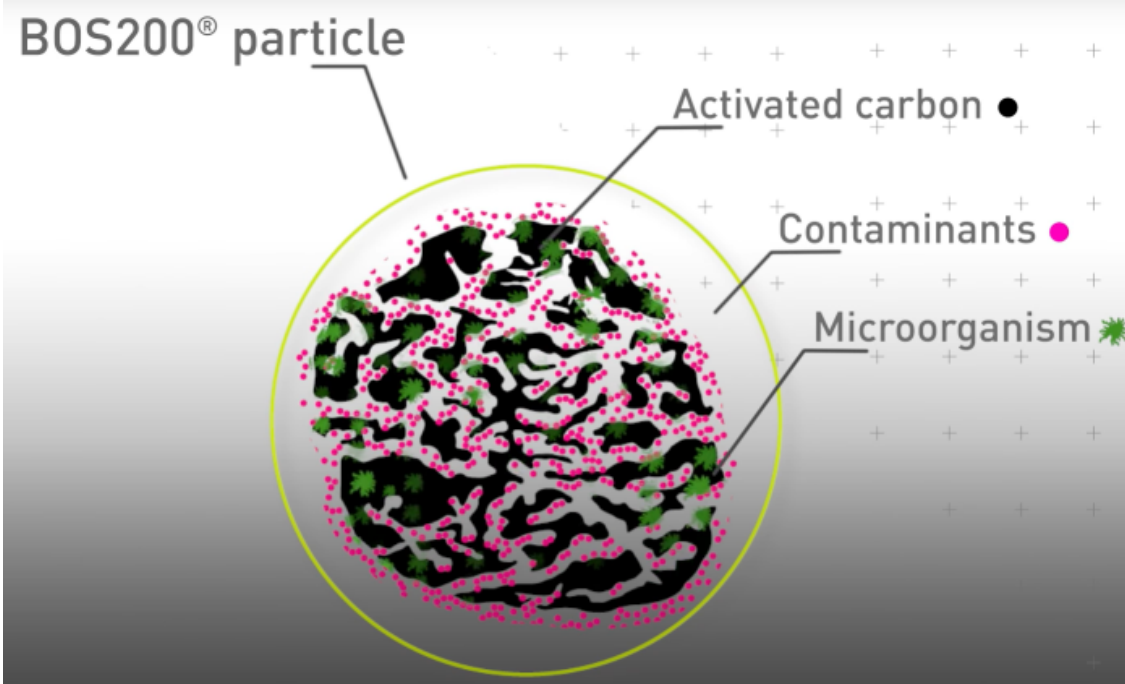
1. **Do Nothing**
2. **Excavate contaminated material (~\$3M)**
 - Excavate through approximately 14' of clean material to excavate contaminated material in zone of 14'-19' below surface.
 - Challenges due to existing utilities and structures in vicinity.
3. **Soil Vapor Extraction (~\$1M)**
 - This option would require installation of monitoring wells throughout contaminated zone that are plumbed together under pavement to an extraction point.
 - Equipment require ongoing maintenance and decommissioning not included in this cost.
4. **Remedial Injections (\$1M)**
 - This option doesn't require any infrastructure to be installed, or ongoing maintenance/decommissioning of equipment.
 - This option is "scale-able" so the City can do as much or little as budget and space allows.
 - This option can be targeted and adjusted as results are observed and need to be adjusted.

Trap & Treat® BOS 200® initiates the contaminant removal process



Recommended Method for Cleanup

- Remedial injections with Remediation Products Inc.'s (RPI) Trap & Treat remedial technology called BOS 200, or equivalent.
- Micro-organisms “eat” the pollutants (gasoline and benzene).

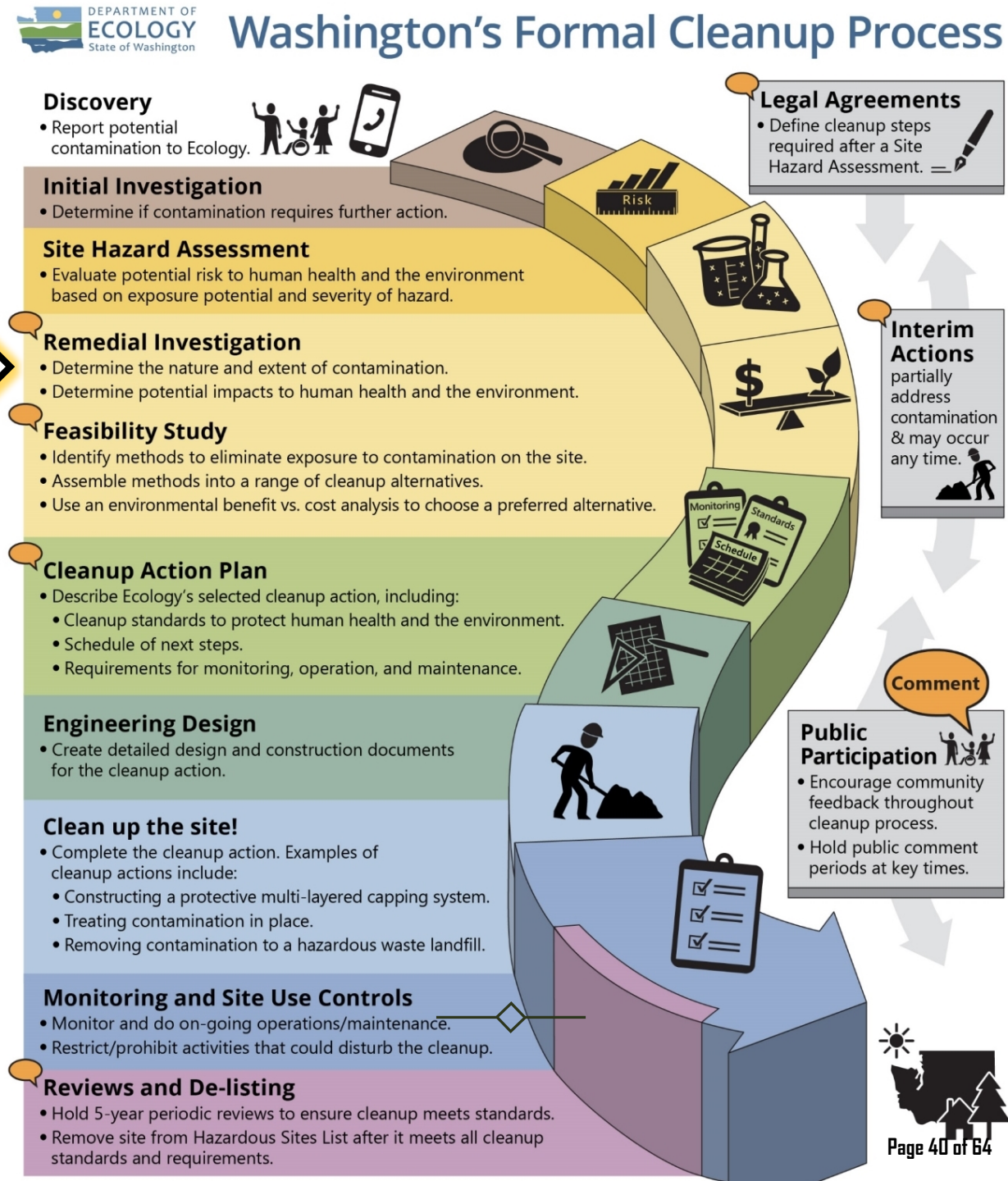


Department of Ecology (DOE) Formal Cleanup Process

We are currently working through the Remedial Investigation (RI) step in the cleanup process.

The additional pilot test and sampling requested in Amendment 1 is necessary to complete the Remedial Investigation.

The consultant is scoped through the Feasibility Study (FS).



Approximate Total Cost:

Status	Action	Approximate Cost
Approved	06/21/22 Consultant Services Contract with PBS	\$104,773
Current Request	PBS Amendment 1 for Pilot Test for Remedial Injections and Soil Vapor Sampling to complete Remedial Investigation (RI)	\$122,222
Current Approved and Requested		\$226,995
Future (2023)	Enrollment in Department of Ecology (DOE) Voluntary Cleanup Program (VCP)	\$25,000
Future (2023)	An amendment for PBS to develop the Cleanup Action Plan and design the remediation, following approval of the method by DOE and Tacoma Pierce County Health Department (TPCHD)	\$60,000
Future (2023-2024)	A separate bid/contract to implement PBS's remediation design	\$500,000
Future (2024-2025)	An amendment for PBS to continue to monitor the site and coordinate with DOE and TPCHD to obtain a No Further Action Letter.	\$210,000
Approximate Total Costs		\$1,022,000

SUMNER TEXACO HERITAGE PARK REMEDIATION



Questions?

SUBJECT: Resolution No. 1640 - Tax Year 2023 Ad Valorem Property Tax

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1640 - 2023 Ad Valorem Property Tax Levy
2. Tax Year 2022 - Certification Notice
3. 2023 Property Tax Presentation

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Annually, City Council must evaluate the annual property tax levy for the upcoming tax year. The process begins with receipt of the preliminary certified assessed valuation from Pierce County (received in September 2022). From that information, staff prepared a short presentation outlining the impact of a property tax levy at certain percentage increases to review and discuss with the Finance & Personnel Committee (October 5, 2022).

After review of the levy information for tax year 2023, along with current economic concerns and the needs presented through the 2023/2024 Biennial Budget process, the Committee concurred with the Mayor and staff recommendation to levy the allowable amount. Council discussion is slated for the October 10, 2022 Study Session. A property tax hearing is scheduled for October 17, 2022, with action to be considered at the regular City Council meeting of November 7, 2022. The City is required to certify its Tax Year 2023 property tax levy rate to Pierce County no later than November 30, 2022.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 10/5/2022

COMMITTEE RECOMMENDATION: Forward to City Council Study Session

STAFF RECOMMENDATIONS/MOTION:

Forward Resolution No. 1640, Tax Year 2023 Ad Valorem Property Tax, to the October 17, 2022 regular meeting for public hearing.

**RESOLUTION NO. 1640
CITY OF SUMNER, WASHINGTON**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, RELATING TO AD VALOREM PROPERTY TAXES; ESTABLISHING THE AMOUNT TO BE COLLECTED IN 2023 BY TAXATION ON THE ASSESSED VALUATION OF THE PROPERTY OF THE CITY; AND SETTING THE LEVY FOR THE YEAR 2023.

WHEREAS, the Sumner City Council attests that the City of Sumner population is 10,500; and

WHEREAS, the Sumner City Council has properly given notice of the public hearing held October 17, 2022, to consider the City of Sumner's ad valorem property tax for the 2023 budget, pursuant to RCW 84.55.120; and

WHEREAS, the City of Sumner's highest lawful levy is \$4,840,979.26 with the actual levy amount from the previous year being \$4,258,173; and

WHEREAS, the City Council, after conducting the required public hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Sumner requires a regular levy of \$4,832,497, which includes an increase in property tax revenue from the previous year, amounts resulting from the addition of new construction and improvements to property, administrative refunds, and an increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made; and

WHEREAS, the City Council is hereby establishing a policy that approximately \$0.066352/\$1,000 of this property tax levy, for a dollar amount equal to amount established in the 2022 property tax levy, shall be used only for street improvements and further directs staff to establish a committed reserve account in the appropriate fund to segregate these funds from any other general fund dollars and that these funds are restricted from any other purpose without city council approval; and

WHEREAS, the City Council hereby establishing a policy that approximately \$0.070373/\$1,000 of this property tax levy, for a dollar amount equal to \$350,000, shall be reserved for Council appropriation in a future biennial budget cycle, and further directs staff to establish a committed reserve account in the appropriate fund to segregate these funds from any other general fund dollars and that these funds are restricted from any other purpose without city council approval; and

WHEREAS, the Sumner City Council finds that to best protect the public health, safety, and welfare, to best protect the City's future property tax levy capacity, to best serve the citizens of Sumner by maintaining an appropriate level of service throughout the City, to appropriately discharge the City's expected expenditures and obligations, and to best serve the citizens of Sumner through a continued commitment throughout the city, substantial needs exists to increase its tax levy authority over last year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AS FOLLOWS:

Section 1. Property Tax Levy. The City Council adopts the substantial need findings above, and further finds that in light of substantial increases in costs to maintain and operate basic infrastructure, including streets, realized and anticipated loss of state shared revenues, as well as inflationary impacts

on the cost to provide essential public safety services, parks and recreation programs, information technology, planning, building services, and administration services, the City Council finds that there is in fact a substantial need for additional revenue, great enough to justify an increase in property taxes.

The legally maximum authorized levy is \$4,840,979.26. The required regular property tax levy needed by the City of Sumner of \$4,661,530 is hereby authorized for the levy to be collected in the 2023 tax year. The dollar amount of the increase of the actual levy amount from the previous year is \$403,357. This is a 9.5% increase from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 4. This resolution shall become effective immediately upon adoption.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 7th day of November, 2022.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez



MEMORANDUM

DATE: September 9, 2022
TO: Pierce County Taxing Districts
FROM: Mike Lonergan, Assessor-Treasurer
RE: **Preliminary Certification of Assessed Values/Levy Limit Factor**

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. Limit factor worksheets are prepared with an assumption the IPD is more than 1%. Amended calculations will be sent to affected districts should the IPD notification to counties fall below 1%.

Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30th:

Pierce County Council
Attention: Clerk, Rm. 1046
County City Building
930 Tacoma Ave. S
Tacoma, WA 98402

And a copy to:
Pierce County Assessor-Treasurer
Attention: Levy Dept.
2401 S. 35th St. Rm. 142
Tacoma, WA 98409
email:kim.alflen@piercecountywa.gov

YOU MAY EMAIL COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM ALFLEN

(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

Preliminary Values Are Subject to Change.

Districts will receive **Final** values in late December.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

September 9, 2022

OFFICIAL NOTIFICATION TO: SUMNER

RE: 2022 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	4,973,477,995
Highest lawful regular levy amount since 1985	4,615,377.07
Last year's actual levy amount (including refunds)	4,258,173.00
Additional revenue from current year's NC&I	165,080.58
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	5,882.96
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Last year's additional revenue from increase in state-assessed property	8,484.90

FOR EXCESS LEVY

Taxable Value	4,895,495,188
Timber Assessed Value	-
Total Taxable Excess Value	4,895,495,188

New Construction and Improvement Value	166,050,900
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*If you need assistance or have any questions regarding this information, please contact Kim Alflen
253.798.7114 kim.alflen@piercecountywa.gov*



Pierce County

Mike Lonergan, Assessor-Treasurer

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HIGHEST LAWFUL LEVY LIMIT 2022 FOR 2023

SUMNER
>10,000

REGULAR TAX LEVY LIMIT:

2021

A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	4,615,377.07 1.0100000 4,661,530.83
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	166,050,900 0.994156471740 165,080.58
C. Last year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	58,992,437 58,992,437 0.00 0.994156471740 8,484.90
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	4,835,096.30

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	4,835,096.30 4,973,477,995 0.972176071098
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00 0.972176071098 0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	4,835,096.30

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	4,835,096.30 5,882.96 4,840,979.26
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	4,840,979.26
J. Amount of levy under statutory rate limitation.	4,973,477,995 3.375000000000 16,785,488.23
K. LESSER OF I OR J	4,840,979.26

**EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY**

**Ordinance/Resolution No. _____
RCW 84.55.120**

WHEREAS, the _____ of **SUMNER** has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2023 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 4,258,173.00 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is ☐ more than or ☐ less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2023 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 403,357.83
which is a percentage increase of 9.4726% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____,

SAMPLE

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax. This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at:

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I _____ (Name),
_____, (Title), for _____ (District name),
do hereby certify to the _____ (Name of county) County legislative authority
that the _____ (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in _____ (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on _____ (Date of public hearing).

Regular levies

Levy	General levy	Other levy* _____
Total certified levy request amount, which includes the amounts below.		
Administrative refund amount		
Non-voted bond debt amount		
Other* _____		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy* _____
Total certified levy request amount, which includes the amounts below.					
Administrative refund amount					
Other* _____					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ Date: _____

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.

2023 Property Tax Levy



CITY OF
SUMNER
WASHINGTON

City Council
October 10, 2022

About Property Taxes

- Most stable source
- 21% of the General Fund revenue (2023)
- Finance & Personnel Committee October 5, 2022
- Public hearing scheduled October 17, 2022
- Resolution November 7, 2022
- Resolution must be passed and certified to Pierce County by November 30, 2022

State Law



RCW 84.55
authorizes taxing
districts with a
population of
10,000 or more
to increase its
levy up to 1.0%
from the highest
lawful levy since
1985.

EXAMPLE OF ORDINANCE/RESOLUTION REQUESTING HIGHEST LAWFUL LEVY

Ordinance/Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ of SUMNER has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2023 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 4,258,173.00 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is ☐ more than or ☐ less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2023 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 403,357.83
which is a percentage increase of 9.4726% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Levy Capacity



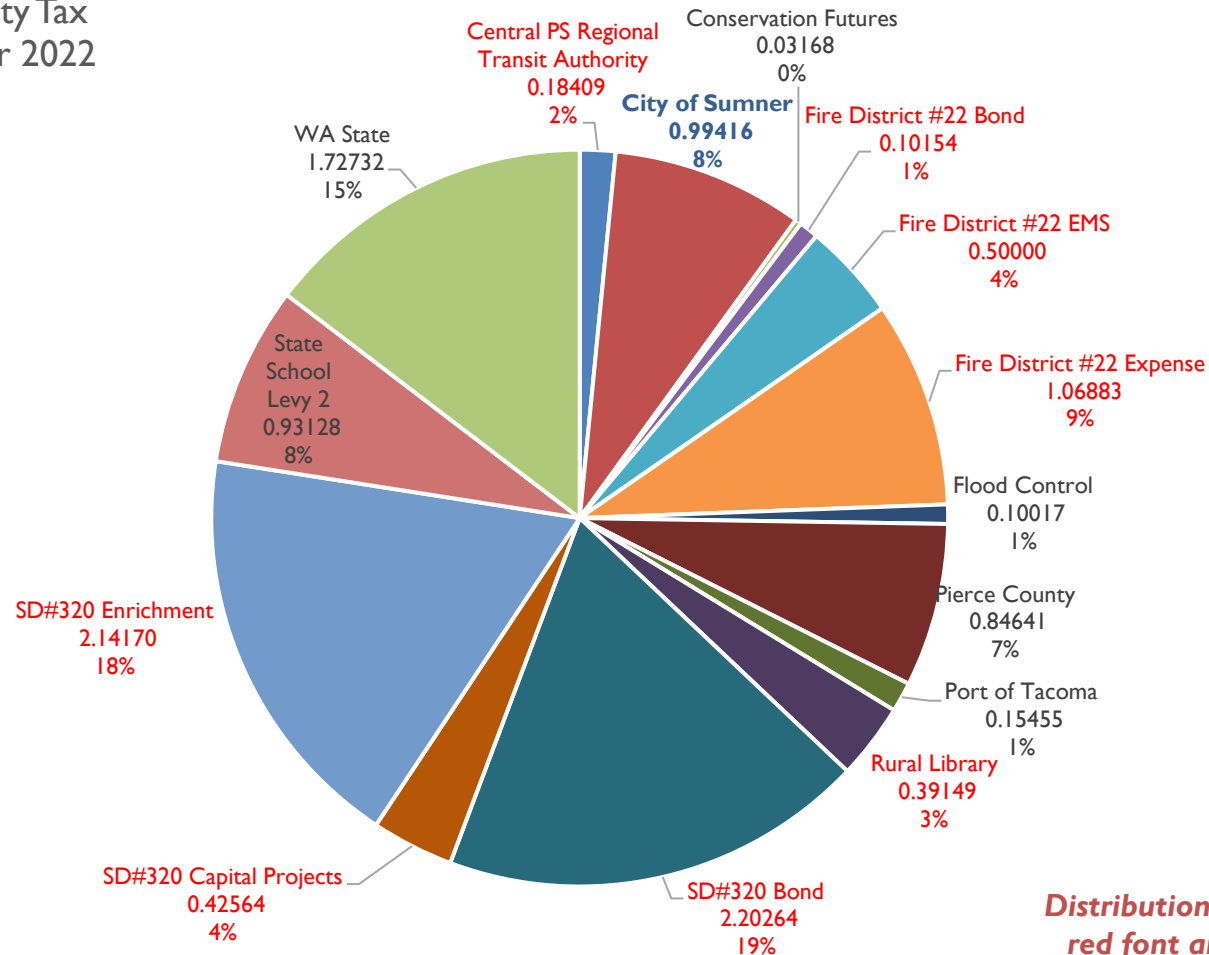
The difference between the City's requested levy and the maximum levy amount is called "banked capacity"

- Not an "emergency reserve"
- Does not accrue from year to year
- Recalculated annually as part of Pierce County's certification

The City reserves this capacity through language in the property tax resolution.

Property Tax Distribution

Property Tax
Tax Year 2022



*Distributions in
red font are
voter approved*

Property tax is the 2nd
largest revenue source
in the General Fund;

The City receives 8% of
Sumner's overall property
tax assessment.

SBLSD = 41-49%

EPFR = 14%

Preliminary Certification

	TY 2022	TY2023	Change
Assessed Valuation	\$4,283,202,012	\$4,973,477,995	16%
A/V Single Family Residence	\$441,472	\$514,308	16%

The dollar amount levied is calculated by the Assessed Valuation, divided by \$1,000, multiplied by the levy rate.

Considerations

Uncertain economy

Inflation >9.0%

Future tax actions (PCLS, EPFD, SBLSD)

Unmet budget needs

Opportunity cost

Levy Rates



		Mayor, Finance Committee, and staff recommendation
<i>CPI in June 2022 was 10.1%</i>	1.0% increase	Max Levy 9.5% Increase
TY2023 Levy	\$4,300,755	\$4,661,533
Increase over TY2022	\$42,582	\$403,360
+ Additional revenue from NC&I	\$165,081	\$165,081
+ Additional revenue from administrative refunds	\$5,883	\$5,883
Total TY2023 Levy	\$4,471,719	\$4,832,497
Levy per \$1,000	\$0.8991	\$0.9717
<i>Monthly change from 2022 Average single family residence</i>	<i>\$1.96</i>	<i>\$5.07</i>

From 1% to Full Levy

Increase to General Fund \$360,778

**Based on Pierce County's preliminary values. Final values will be released in late November and may update this number.*

Average Homeowner Impact



Tax Year	Assessed Valuation	Levy Rate*	Levy Amount
2022	\$441,472	\$.9942	\$438.89
2023 @ 1.0%	\$514,308	\$.8991	\$462.42
Change	+\$72,836	-(0.0951)/\$1,000	\$23.53/year \$1.96/month

From 1% to Full Levy

Annual Increase for
average homeowner
\$37.31

Tax Year	Assessed Valuation	Levy Rate*	Levy Amount
2022	\$441,472	\$.9942	\$438.89
2023 @ 9.5%	\$514,308	\$.9717	\$499.73
Change	+\$72,836	-(0.0225)/\$1,000	\$60.84/year \$5.07/month

Monthly Increase for
average homeowner
\$3.11

* Rounded. City portion of property taxes, based on average single family residential assessed values provided by Pierce County, including inflation.

Next Steps

October 3, Finance & Personnel Committee

October 10, Study Session

October 17, Public Hearing

November 7 Council Meeting – Vote
on Property Tax Resolution

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR - PROCLAMATION

OCTOBER 17 RCM / SSS (6:15)

PH 2023 AD VALOREM PROPERTY TAX
 CA Resolution XXXX – Setting PH for Riverwalk Trail ROW Vacation
 CA PSA (Nordyke property) (*MD virtual*)
 CA Sumner Springs Reservoir Recoat - Construction Contract Award
 CA Sumner Texaco Heritage Park Remediation - Consultant Services Amendment
 CA Town Center: Utility & Woonerf - PSE Agreement Schedule 74 Design Work
 CA Town Center: Main and Wood PSE Agreement: Schedule 74 Design Work
 CA Stormwater Capacity Grant Acceptance
 NB Ordinance No. XXXX – 2023 Utility Rates
 NB Ordinance No. XXXX – Budget Amendment Heritage Park Remediation
 NB Consultant Services Agreement Amendment – Heritage Park Remediation

SSS (6:15)

- Internal Service Funds:
 - Fleet
 - 550 Fleet Operations & Maintenance
 - 555 Fleet Replacement
 - 551 Information Technology

OCTOBER 24th SS

- Zero Lot Line Subdivisions (*RW/AS*)
- 2024 Comprehensive Plan Amendments Cycle Introduction
- Reserve Funds:
 - General Fund Reserve (002)
 - Building Reserve (003)
- REET (305) Fund
- Special Revenue Funds:
 - 106 Tourism Tax Fund (recap from LTAC action)
 - 115 ARPA Fund
- Fiduciary Funds:
 - 611 Firefighter's Pension Fund
- Budget Wrap Up – Final Questions/Discussion
- Revisit Council Strategic Reserve for Suggestions

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR – PROCLAMATION

NOVEMBER 7TH RCM

PH 2023-2024 Biennial Budget
PH ROW Vacation for Riverwalk Trail Vacation
CA Resolution XXXX Terminating Emergency Proclamation
CA Resolution XXXX – Dept of Commerce Grant Acceptance 2024 Comprehensive Plan
CA Consultant Services Agreement – 2024 Comprehensive Plan
UB Resolution: 2023 Ad Valorem Property Taxes

NOVEMBER 14TH SS

- South Sound 911 Presentation with Executive Director Deborah Grady, and Board of Directors Chair Julie Door

Contact information: Marlana Lybarger | Interim Executive Assistant/Clerk of the Board
253.287.4801 Desk

- Legislative Agenda

NOVEMBER 28 SSS

- Ordinance No. XXXX – 2021/2022 Final Budget Amendment

DECEMBER 5TH RCM

PH 2023-2024 Biennial Budget
CA Services Agreement – Public Defender
CA Services Agreement – Stafford Suites
NB Ordinance No. XXXX – Establishing the 2023 Comp Schedule
NB Legislative Agenda
NB Ordinance No. XXXX - Zero Lot Line Subdivisions
NB Ordinance No. XXXX – 2021/2022 Final Budget Amendment
UB Ordinance NO. XXXX – Vacating Riverwalk Trail
UB Ordinance: 2023-2024 Biennial Budget Adoption

DECEMBER 12TH SS**DECEMBER 19TH RCM****DECEMBER 26TH SS****JANUARY**

CITY COUNCIL AGENDA CALENDAR**Updated October 5, 2022**

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR - PROCLAMATION

Pending

MISC.	MISC.	WHITE RIVER RESTORATION PROJECT
ROW Vacation Code Amendment	Ordinance – Refuse Collection	PH - Surplus Utility Property South of 24 th Street East
CA State Homeland Security Program Grant Acceptance for Small Unmanned Aerial System	Bond Issuance for Operations Facility	UB - Resolution No. XXXX - Surplus Utility Property South of 24 th St E
Ordinance Insurance Requirements	Temporary Use Permit – Food Trucks	
Sign Code Update (off premise)	Safe Parkings	BNSF Agreement
CTR Ordinance Update		CA - Water Rights Acquisition Agreement
Development Agreement Code updates	Resolution No. XXXX - TRT Interlocal Agreement Amendment	SS – Update (January)
Ordinance Updating AC Code		
RCC ILA		

Budget Calendar –

Clerk publishes notice that preliminary budget has been filed and publishes notice of public hearing(s) on final budget once a week for two consecutive weeks.	10/24 & 10/31
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October 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1
3	4	5	6	7	8
6:00PM Regular Council Meeting (Hybrid/Chambers) 6:15PM Special Study Session (Hybrid/Chambers)	4:00 PM Public Works Committee (Hybrid/FF Conf Room)	5:30PM Finance Committee (Hybrid/FF Conf Room)	6:00PM CANCELLED Planning Commission (Hybrid/Chambers)		
10	11	12	13	14	15
6:00PM Study Session (Hybrid/Chambers)		6:00 PM CANCELLED American Rescue Plan Comm. (Hybrid/FF Conf Room) 6:30PM Design Commission (Hybrid/Chambers)	4:30PM Forestry/Parks Commission (Hybrid/FF Conf Room)		
17	18	19	20	21	22
6:00PM Regular Council Meeting (Hybrid/Chambers) 6:15PM Special Study Session (Hybrid/Chambers)		5:30PM Public Safety Committee (Hybrid/FF Conf Room)			
24	25	26	27	28	29
6:00PM Study Session (Hybrid/Chambers)		5:00PM CD Committee (Hybrid/FF Conf Room)	5:30PM Cultural Arts Commission (Hybrid/FF Conf Room)		
31					

Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.

Name: Michelle Converse, CMC
Title: City Clerk

City of Sumner | 1104 Maple Street | Sumner, Washington 98390
Ph: (253) 299-5500 Fax: (253) 299-5509
Website: www.sumnerwa.gov