

Members Present: Councilmembers Earle Stuard, Charla Neumann, Curt Brown

Staff Present: Jason Wilson, Mike Dahlem, Robert Wright, Kelsey White, Michael Kosa, Andrew Leach, Courtney Littrell, Alisa O'Haver-Ayala

The meeting convened at 4:05 PM.

The following topics were discussed:

Salmon Creek Culverts - Consultant Services Contract

Environmental and Sustainability Specialist Wright stated the City posted a Request for Qualifications to design the replacement of culverts at driveway/road crossings in addition to restoration of the stream channel on City-owned property. These culverts and the stream restoration were identified in our Stormwater Capital Improvement Plan and are being designed together to allow for efficiencies in modeling, permitting, and eventual construction. The current scope of work is to complete an alternatives analysis, design to 60%, and submit environmental permit applications. The total estimated cost for this phase of design is \$472,985.00. Final design and construction management will be included in a future amendment. *"Do Pass Recommendation by the Committee"*

TC: Heritage Park Masterplan, Alley Design, and Wayfinding Signage - Consultant Services Contract

Associate City Engineer O'Haver-Ayala stated this item consists of three projects: Heritage Park master plan, alley design and wayfinding signs. JETT Landscape Architecture + Design, Inc. was selected to provide consulting services for this project through a qualification-based selection process. An hourly rate agreement with a maximum amount payable of \$215,000 was negotiated for the three components of the project. Once the 30% design is complete for the Alley Activation portion, it is possible that additional authorization will be requested to take this design to 100%. *"Do Pass Recommendation by the Committee"*

Engineer Staffing Discussion

PW Director Dahlem stated a staffing study was recently performed and it was noted that some additional help was needed at the Shops as well as needing inspection support for the Pretreatment Program. The City has attempted to fill a senior engineering role for over a year. Few candidates applied and those that did lacked key factors such as municipal experience and the role was never filled. The City is now looking to hire two Assistant Engineers rather than one Associate Engineer. Hiring entry-level staff rather than a senior position provides Public Works the opportunity to better support the existing high-demand workload needs while developing more experienced department members the ability to grow into leaders for more junior staff. The cost savings from the yearlong vacancy and the lower rate for these candidates ensures that the Engineering labor will not be over the existing general fund budget. The position funding will be split evenly among streets, water, sewer, and storm utility funds (25% each). Staff recommends authorization to hire the two additional candidates.

Director Dahlem updated the committee on projects.

Adjournment 4:36pm