



Members: Barbara Bitetto, Pat Cole, Earle Stuard

Staff Liaison: Administrative Services Director Jeff Steffens, Chief Financial Officer Kassandra Raymond

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (first floor conference room), or virtually by using the meeting access link and additional information located on the city's website, and on tonight's meeting agenda.

Please click the link below to join the webinar:

<https://sumnerwa-gov.zoom.us/j/84923227001>

Or One tap mobile :

US: +12532158782,,84923227001# or +16699006833,,84923227001#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 849 2322 7001

International numbers available: <https://sumnerwa-gov.zoom.us/j/84923227001>

CALL TO ORDER

Roll Call: Barbara Bitetto, Pat Cole, Earle Stuard

COMMITTEE BUSINESS

1. Surplus of Real Property south of 24th St.
2. Surplus Authorization

REPORTS

1. Monthly Sales Tax Report
2. Recruitment & Negotiation Update

ADJOURNMENT

SUBJECT: Surplus of Real Property south of 24th St.

CATEGORY: Public Hearings

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Andrea Marquez, City Attorney

SUMMARY BACKGROUND:

As part of the BNSF/City projects related to the White River Restoration Project, BNSF will acquire a 200 ft strip of property from the City for the construction of their side tracks. Previously, all of the property north of 24th St. was surplus, which is a prerequisite to being able to sell City-owned property. The property South of 24th St. now requires surplus. A public hearing is required prior to Council's ability to vote on the surplus, as the property was originally purchased with utility funds. The public hearing is scheduled for February 21st, and will be noticed in advance as required by law.

COUNCIL COMMITTEE/STUDY SESSION: F&P Committee 2/1/23

MEETING/STUDY SESSION DATE: 2/1/2023

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Hold required public hearing for the surplus of 200ft of City-owned real property south of 24th St. for purposes of unencumbering the property so that it can be conveyed to BNSF consistent with the City's ongoing negotiations related to the joint City/BNSF staging tracks and White River Restoration Projects.

SUBJECT: Surplus Authorization

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. February Surplus

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

The Sumner Public Works Department has some old survey equipment that requires surplus authorization. These items are outdated and no longer used as any survey work needed by the department is typically handled by an outside contractor. The estimated value of these items has been difficult to ascertain, but should ultimately fall within the Committee's authority.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 2/1/2023

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Authorize both items for surplus



MEMORANDUM

DATE: February 1, 2023
TO: Finance and Personnel Committee
FROM: Jeff Steffens, Administrative Services Director

RE: Surplus Authorization

The Public Works Department has some old survey equipment that they wish to surplus.

Niko Laser Station NPR -332
Estimated Value - \$500?





Pentax Total Station PTS-10
Estimated Value - \$500?



Not actual item (Image via Ebay)

SUBJECT: Monthly Sales Tax Report

CATEGORY: Information Only

BUDGET IMPACT: N/A

ATTACHMENTS:

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Staff will review monthly sales tax reporting. This is a regular reporting item. Please note, this report is provided only to those who have a WA State Department of Revenue Secrecy Affidavit Confidential Affidavit on file.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 2/1/2023

COMMITTEE RECOMMENDATION: Informational only; no Committee action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no further action required.

SUBJECT: Recruitment & Negotiation Update

CATEGORY: Information Only

BUDGET IMPACT: N/A

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Staff will provide a verbal update on recruitment and negotiation activity.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 2/1/2023

COMMITTEE RECOMMENDATION: Informational only; no Committee action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action required.