



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below.

<https://sumnerwa-gov.zoom.us/j/82480544495>

Or One tap mobile: US: +12532158782,,82480544495# or +12532050468,,82480544495#

Or Telephone: 1 253 215 8782 or +1 253 205 0468

Webinar ID: 824 8054 4495

CALL TO ORDER

Roll Call: Bitetto, Brown, Cole, Hochstatter, Neuman, Reed and Stuard

REGULAR BUSINESS

1. 2024 Comprehensive Plan Update – Docket & Outreach Plan
2. Resolution No. 1657 - 2024-2029 Six-Year Transportation Improvement Program Annual Update
3. Library Capital Facility Area Do's and Don'ts

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

EXECUTIVE SESSION

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

SUBJECT: 2024 Comprehensive Plan Update – Docket & Outreach Plan

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Docket & Outreach Plan Presentation
2. Docket List and Staff Memo
3. 2024 Comp Plan Public Participation Plan - Approved March 2, 2023

STAFF CONTACT: Ann Siegenthaler, Senior Planner

SUMMARY BACKGROUND:

The purpose of this item is to provide the City Council an update on the first steps in the 2024 Comprehensive Plan (Comp Plan) Update.

Docket of Proposed Updates:

In January 2023, the City Council opened the annual process for the 2024 Comprehensive Plan update. No private proposals or map changes were submitted. Therefore, the 2024 update consists of staff-proposed changes that will be reviewed by the Planning Commission and City Council.

The “docket” (list) of changes to be considered consists of updates to all of the Comp Plan chapters, revisions to development regulations needed to implement the Plan, and the required Environmental Impact Statement. Most of the changes consist of minor “clean up” of existing policies and regulations; many will be significant changes that are driven by new State and County requirements. In March 2023, the Planning Commission (per Sumner Code) approved the docket list of items to be considered during the update. The **attached docket memo** contains a list of the proposed changes.

Public Participation Plan:

The Growth Management Act (GMA) requires the City to invite public participation in the update process. A Public Participation Plan was developed by Community Development Department staff with input from the Communications Department.

The proposed Public Participation Plan provides for participation by a wide range of stakeholders. There will be ongoing postings of opportunities for input, such as emails to City lists of interested parties, postings on the City website, including a special Sumner Connects page for Comp Plan progress updates, and project information provided at the City’s quarterly open houses. The GMA also requires that cities include outreach to “underserved” groups (for example, those historically without equal access to resources or the planning process based on age or ethnicity.) There will be outreach to those groups via the City’s usual channels plus other means, such as: E-news and website with options for translation into multiple languages; City’s print newsletter that notes our Language Line translation service; City’s social media posts and website that are available 24/7 to youth and lower income people; and periodic distribution of project flyers to community groups such as schools, churches, YMCA, and the Food Bank.

In March 2023, the Planning Commission approved the **Public Participation Plan (attached)** along with the docket. Staff believes the proposed Public Participation Plan provides adequate avenues for public participation, balanced with available staff resources.

COUNCIL COMMITTEE/STUDY SESSION: n/a MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION: n/a
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STAFF RECOMMENDATIONS/MOTION:

None; this is a status update only.

Planning Sumner's Future: 2024 Comprehensive Plan Update



City Council – April 10, 2023

What is the Update?

◆ The Comprehensive Plan (Comp Plan)

Sumner's Comprehensive Plan lays out the community's vision for how we will live, work, get around, and grow over the long term. The Plan contains the community's goals and policies about land use, housing, transportation, environment, etc.

◆ State Growth Management Act (GMA)

- The State GMA requires cities to periodically review their Comprehensive Plans and development regulations.
- Requires that cities complete a "10-year periodic update" (2024 for Sumner).
- Means extensive revisions to Plan and regulations to reflect new laws and changes over the last decade.



◆ Role of the Planning Commission

- Designated by code as the authority that approves the docket (list) of amendments to consider.
- Commission evaluates the merits of the proposed amendments later in the process (Staff provides reports/recommendations).
- Commission makes recommendations to City Council.

Tentative Timeline

- **Amendment cycle begins:** **January 2023**
- **Planning Commission decides docket items to consider:** **March 2023**
- **Commission evaluates proposed policies & regulations:** **April 2023-January 2024**
- **Commission public hearing & recommendations:** **March-May 2024**
- **City Council reviews and public hearing:** **June 2024-October 2024**

THERE IS STATE-MANDATED DEADLINE TO FINISH ADOPTION BY DECEMBER 2024

Summary of Docket Items

COMPREHENSIVE PLAN ELEMENTS (CHAPTERS)

Revisions to all chapters - Most changes are minor “housekeeping.” Many updates are required by State or the County (shown in red).

- ◆ **Vision Statement and Values Statement**
 - Who and what the community aspires to be.
- ◆ **Plan Monitoring and Amendment**
 - How/when the City updates the Plan.
- ◆ **Governance and Permitting**
 - Address tribal participation, equity.
- ◆ **Community Character**
 - Policies about design, historic downtown, walkable neighborhoods, etc.
- ◆ **Family and Human Services**
 - Policies related to services and community well-being.
- ◆ **Economic Development/Employment**
 - Development goals & employment targets



Summary of Docket Items, cont.

◆ Land Use

- Land use designations and density ranges (zoning).
- Must accommodate Sumner's assigned housing & employment targets.
- New policies for "healthy communities."
- New policies to address racially disparate impacts, displacement & exclusion.

◆ Essential Public Facilities

- How to site controversial facilities like jails.

◆ Historic and Cultural Resources

- Policies to protect historic/cultural resources, *coordination with tribes*.

◆ Environment and Climate Change

- Protecting the natural environment.
- New policies on greenhouse gas reduction, energy efficiency, climate resiliency.

◆ Housing

- New policies to address housing needs and supply for all income levels.
- Address potential racially disparate impacts & displacement.



Summary of Docket Items, cont.

◆ **Transportation**

- Align with new population, housing and employment targets.
- Update Level of Service standards.
- New policies to address racially disparate impacts and goals for “healthy communities.”
- Update Transportation Plan and list of projects.
- Update Traffic Impact Fees.

◆ **Capital Facilities and Public Services**

- Update Level of Service.
- Update Capital Facilities Plan and projects.
- Consider racially disparate impacts.

◆ **Utilities**

- Update Level of Service.

◆ **Parks and Open Space**

- Separate approval process.
- Eventually a chapter in the Comp Plan.

◆ **Shoreline Master Program**

- Minor changes
- Separate document and approval process.
- Eventually a chapter in the Comp Plan.



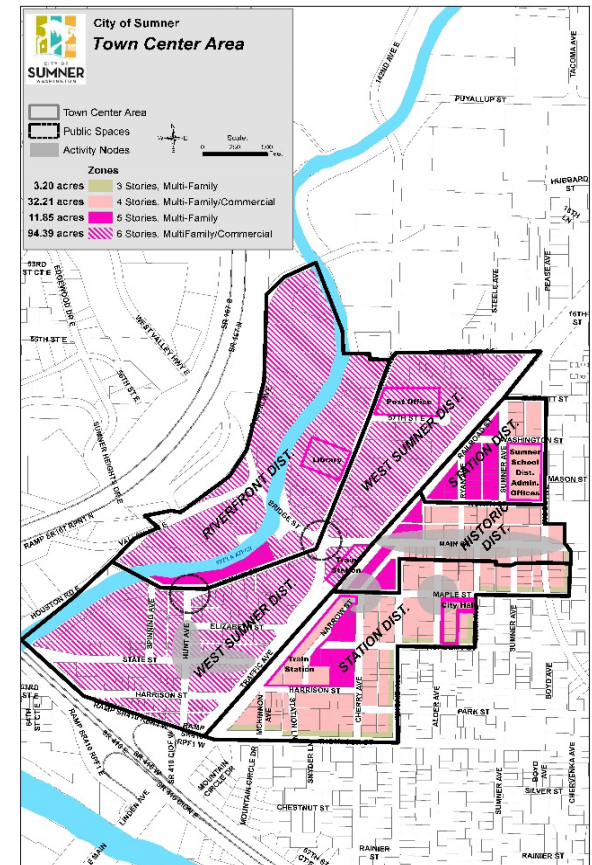
Summary of Docket Items, cont.

DEVELOPMENT REGULATIONS UPDATE

- Critical Areas Ordinance to reflect new “Best Available Science”
- Lot development standards related to accommodating more housing
- Development standards related to energy efficiency, low-impact development
- Traffic Impact Fees updates, System Development Charges applied to new development
- Additional development regulations as needed to implement the Comp Plan policies and comply with State GMA requirements.

DRAFT and FINAL ENVIRONMENTAL IMPACT STATEMENT

- Required by State Environmental Protection Act (SEPA) for major projects
- Consists of an evaluation of the potential impacts of proposed policy and regulation changes.



Questions?

Ann Siegenthaler, City of Sumner Community Development
253-299-5520 annsi@sumnerwa.gov

Summary of Public Participation Plan

PUBLIC PARTICIPATION PLAN

Typical City outreach for projects, plus additional outreach to “underserved” groups.

◆ Typical City outreach for Comprehensive Plans & Zoning updates:

- Sumner Connects web page
- City e-news
- City social media
- Community Connection newsletter mailed to residents
- Spring Open House
- Fall Open House
- City Council & Planning Commission meeting & hearing notices

◆ Underserved groups include:

- Youth
- Older adults
- People with lower incomes
- Differently-abled people
- Hispanic community
- Black community
- Asian/Pacific Islander community
- Tribal communities
- Other non-English language speakers
- Other cultures



Summary of Public Participation Plan

Outreach to underserved groups includes:

◆ Flyer sent to key agencies that serve these groups, such as:

- Schools & Library
- Food Bank
- Senior Center
- Local churches
- YMCA
- Special transit providers

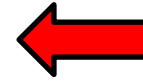
◆ Other City outreach that serves these groups:

- Language Line included on flyers and emails
- Sumner web pages have translation capabilities
- Website available 24/7 & accessibility tools
- E-news & social media easily translated
- Many youth rely on social media
- Direct delivery of quarterly printed newsletter reaches varied audience
- Open Houses in person & available online.



Next Steps

- ◆ **Planning Commission docket & outreach plan approval – March 2023**
- ◆ **Commission study session first chapters – April 2023**
- ◆ **Commission study sessions – Continue each month through 2023-24**
- ◆ **City Council review – Begins 2024**



Questions?

Ann Siegenthaler, City of Sumner Community Development
253-299-5520 annsi@sumnerwa.gov



MEMO

DATE: February 16, 2023
TO: Planning Commission
FROM: Ann Siegenthaler, Senior Planner
RE: **2024 Comprehensive Plan Amendments Docket Approval**

BACKGROUND

The State Growth Management Act (GMA) requires cities to periodically update their Comprehensive Plans. The Sumner Zoning Code requires the City Council to determine each year whether it will consider amendments to the Comprehensive Plan (Comp Plan) for that year. The City Council has opened the amendment cycle for 2023-2024. The State also requires that cities complete a "10-year periodic update," which must also occur by the end of 2024. This 10-year update will involve more extensive revisions to the Comprehensive Plan and regulations to reflect new laws and changes that have occurred over the last decade.

As required in Sumner code, the City publishes notice of the open amendment cycle to allow private individuals and firms the opportunity to submit applications for changes. The application period was open for 3 weeks and closed on January 25, 2023. No applications from private parties were received. The amendments are all proposed by City staff.

Planning Commission's role

The Planning Commission is designated in code to act as the "gatekeeper" and must approve the docket (list) of amendments before they can move forward for further consideration. To be considered further, the proposed amendments must be timely, complete, must not be similar to a request denied in the previous cycle, and on their face satisfy the amendment criteria in the code (e.g. the amendment is necessary, is consistent with State GMA, etc.). See Staff Recommendation below. The approval of the docket is scheduled for March 2, 2023. The Planning Commission will evaluate the merits of proposals later in the process.

Staff's role

The amendments that will be presented to the Commission and Council are proposed by staff, working with a consultant. Most of the amendments are recommended by the City's consultant, who has extensive experience updating Comprehensive Plans and regulations, as necessary to meet State and other legal mandates. The City has hired the firm BERK Consulting to assist in the major updates, while the firm TranspoGroup will be assisting in developing transportation policies and a new transportation plan. As the amendments come before the Planning Commission, staff will provide the text of the policies and regulations, and staff reports containing findings of consistency with the Comprehensive Plan and Zoning Code amendment criteria.

Process and timeline

Proposed updates are reviewed first by the Planning Commission, who makes recommendations to the City Council. Staff's intent is to bring groups of chapters to the Commission for review at each monthly meeting. Below is the tentative timeline for the project.

Tentative Timeline:

- Amendment cycle begins: January 2023
- Planning Commission approves docket of updates: March 2023
- Evaluation of Comprehensive Plan chapters and associated zoning regulations: April 2023-January 2024
- Environmental Impact Statement (EIS) issued: February 2024
- Planning Commission public hearing on entire package: March 2024
- Planning Commission recommendations: May 2024
- City Council reviews and public hearing: June 2024-October 2024

SUMMARY OF KEY TOPICS ADDRESSED IN THE UPDATE

The 2024 amendments include changes to all chapters of the Comprehensive Plan and various changes to the Zoning Code development regulations. Many of the proposed changes consist of minor “clean up” of existing policies and regulations; some will be significant changes that are driven by new State and County requirements for new/revised policies. As proposals are reviewed and evaluated during the amendment process, additional changes may be needed (e.g. a regulation change to implement a new policy). Below is a general summary of the 2024 Comp Plan amendments being considered.

1. Comprehensive Plan Text Amendments

Sumner’s Comprehensive Plan must be consistent with the requirements of the State Growth Management Act (GMA), Pierce County Countywide Planning Policies (CPPs) and Puget Sound Regional Council’s multi-county policies in the Vision 2050 regional plan. While most Comp Plan Elements (chapters) are mandatory under the GMA, some are optional (such as Community Character). The Elements to be updated are listed below, including some **new topics required by State GMA and/or County CPPs**.

A. Vision Statement and Values Statement

B. Plan Monitoring and Amendment

- Provides a framework for monitoring and amending the Comprehensive Plan to meet State requirements.

C. Governance and Permitting

- **Updates to address tribal participation, equity and inclusion requirements. (County/State)**

D. Community Character

- Policies that support/promote quality design, historic downtown and Town Center, employment and business, walkable neighborhoods, protecting cultural and environmental resources.

E. Family and Human Services

- Policies related to services and community well-being.

F. Economic Development and Employment

- Updates to align with employment targets, transit goals, economic development goals.

G. Land Use

- Contains land use designations and density ranges (determines zoning)
- **Must accommodate Sumner’s assigned housing and employment targets (County/State)**
- **Updates relative to goals for “healthy communities.” (County/State)**
- **Updates to address racially disparate impacts, displacement, and exclusion. (County/State)**

H. Essential Public Facilities

- Addresses how to site difficult regional facilities such as transfer stations, correctional facilities.

I. Historic and Cultural Resources

- Policies for protecting historic/cultural resources, supporting cultural events
- **Update policies regarding coordination with local tribes. (County/State)**

J. Environment and Climate Change

- Updates policies related to protecting the natural environment
- Update policies and regulations to current “best available science” (County/State)
- Updates as needed relative to greenhouse gas reduction, energy efficiency and climate resiliency. (County/State)

K. Housing

- Updates as needed to reflect housing needs and to meet required growth targets (County/State)
- Develop housing allocation strategies to provide for all economic segments of the community (County/State)
- Updates as needed relative to racially disparate impacts, displacement, and exclusion. (County/State)

L. Transportation

- Updates to align w/new population and employment targets (County/State)
- Update Level of Service as needed and demand-management strategies
- Updates relative to racially disparate impacts and goals for healthy communities (County/State)
- Updates Transportation Plan to reflect changes in community and list of projects
- Updates Traffic Impact Fees.

M. Capital Facilities and Public Services

- Updates Level of Service as needed
- Updates relative to racially disparate impacts, displacement, and exclusion (County/State)
- Updates Capital Facilities Plan.

N. Utilities

- Update capacity and level of service relative to housing and employment targets.

O. Parks and Open Space

- This is a separate plan document with separate approval process, but is incorporated into the Comp Plan.

P. Shoreline Master Program

- Minor changes, cleanup
- This is a separate plan document with separate approval process, but is incorporated into the Comp Plan.

2. Update Development Regulations

Update as needed to be consistent with Plan. Likely code updates include:

- Critical Areas Ordinance to reflect new “Best Available Science”
- Lot development standards related to accommodating more housing
- Development standards related to energy efficiency, low-impact development
- Traffic Impact Fees updates, System Development Charges applied to new development
- Additional development regulations as needed to implement the Comp Plan policies and comply with State GMA requirements.

3. Draft and Final Environmental Impact Statement

- This is required by State Environmental Protection Act (SEPA) for major projects
- Consists of an evaluation of the potential impacts of proposed policy and regulation changes.

STAFF RECOMMENDATION

Staff finds that the proposed amendments are timely, complete, and not substantially similar to requests made in the previous year. The proposed amendments on their face meet the criteria in SMC 18.56.147(N) (see below). More in-depth analysis of each proposal will be provided during the Comp Plan amendment process. Staff recommends that all the above amendments be approved in the docket for the 2024 Comprehensive Plan Amendment.

EXHIBIT 1 - Comprehensive Plan Amendment Criteria

Per SMC 18.56.147(N), Comprehensive Plan Amendments must be substantial compliance with the following criteria:

1. An amendment is necessary to resolve inconsistencies between the Sumner comprehensive plan and other city plans or ordinances; or to resolve inconsistencies between the Sumner comprehensive plan and other jurisdictions' plans or ordinances.
2. Conditions have so changed since the adoption of the Sumner comprehensive plan that the existing goals, policies, objectives, and/or map classifications are inappropriate.
3. The proposed amendment is consistent with the overall intent of the goals of the Sumner comprehensive plan.
4. The proposed amendment is consistent with chapter 36.70A RCW, the county-wide planning policies for Pierce County, and the applicable multicounty planning policies.
5. Where an amendment to the comprehensive plan map is proposed, the proposed designation is adjacent to property having a similar and compatible designation, or the subject property is of sufficient size, or other conditions are present.
6. Environmental impacts have been disclosed, and measures have been included to reduce possible adverse impacts.
7. Potential ramifications of the proposed amendment to other comprehensive plan elements and supporting plans have been considered and satisfactorily addressed.

SUMNER COMPREHENSIVE PLAN UPDATE 2024

Public Participation Plan Outline

Approved by Planning Commission 3/2/23

STRATEGY/MEDIUM	WHEN	TARGET AUDIENCE: General Audiences and Under-represented Groups	HOW AUDIENCE IS CONTACTED/ENGAGED
Public notices for Opening of Amendment Cycle	January 2023	- Hispanic community: Print newsletter offers Language Line translation service in Spanish. - Other non-English language speakers: E-news and website have options for translation into multiple languages. - People with varying abilities: Website has tools for accessibility (e.g. font size, high contrast options).	- E-news early January 2023 - City Website - Winter 2023 printed Community Connections newsletter.
"Sumner Connects" on City website	January 2023 – November 2024	- Other languages: Website has options for language translations. - People with lower incomes: Info accessible 24/7. - People with varying abilities: Website has tools for accessibility including font size, high contrast options, etc. - Other groups: See below.	2024 Comprehensive Plan update has its own page on City website - Web page is main source of information - All outreach material provides link to this site - Documents and notices posted here: - Project timeline - Notices of upcoming public input opportunities - Publish key documents.
City e-news and social media	January 2023 – November 2024	- Other languages: E-news and social media channels easily translated by recipients in multiple languages. - People with lower incomes: Information is available when recipient wants it 24/7. - Youth: Many youth rely on social media for information. - City Diversity/Equity Committee's ongoing work uses these same e-news/social media channels to actively build followers from previously underrepresented audiences so that they will see updates.	- Emailed out weekly to interested parties (sign-up required) - Milestones and progress updates provided; link to Sumner Connects web page provided.
City "Community Connection" quarterly printed newsletter	Winter 2023, periodically through Fall 2024	- Older adults - Delivery directly to residences reaches diverse population with no sign up or effort required to receive. - Youth: Delivered to schools, library - Low income families: Direct mail is easiest way for residents to receive info with no sign up or subscription required. Also delivered to Sumner Food Bank. - Hispanic community (includes Language Line in Spanish).	- Information included in newsletter when significant new material is available and for milestone events (e.g. upcoming hearing). - Links and QR codes direct readers to Sumner Connects web page. - Print version delivered to: - Schools and Sumner Library - Food Bank - Delivery to Sumner Main St Association - Direct mail to residents.

STRATEGY/MEDIUM	WHEN	TARGET AUDIENCE: General Audiences and Under-represented Groups	HOW AUDIENCE IS CONTACTED/ENGAGED
Distribution of “flyer” about 2024 Comprehensive Plan Update	2 nd Quarter 2023 4 th Quarter 2023 2 nd Quarter 2024 4 th Quarter 2024	Target audiences below to be reached via distribution of flyers to various community partners (see right-hand column): - Youth - Older adults - People with lower incomes - Differently abled people - Hispanic community - Black community - Asian/Pacific Islander community - Tribal communities - Other non-English language speakers - Other cultures: Ongoing City posts on social/video/print to recognize diverse people builds ongoing audiences.	- Links and QR codes on flyer direct readers to Sumner Connects web page info - Flyers to have minimal info, but mention key topics (e.g. housing chapter update available) when documents are published - Flyers to be distributed to contacts at: - Schools and Sumner Library - Food Bank - Senior Center - Delivery to Sumner Main St Association - Local churches and other faith organizations in nearby areas - YMCA - Vadis (services to adults w/disabilities and unhoused adults and youth) - SSHA3P (South Sound Housing Authority) - Communities for Families Coalition (Staff at the School District) - Pierce Transit - Pierce County Human Services (provides “Beyond the Borders” special transit) - Language line included on the flyer.
Spring Open House	April 2023 April 2024	- Other languages: E-news, social media, and website options for translation in multiple languages. - Hispanic: Print newsletter offers Language Line translation service in Spanish. - People with lower incomes: Multiple topics at same event reduce time investment/improve access - Varying abilities: Website tools for accessibility including font size, high contrast options, etc.	- In-person event to provide overview of scope and info on process & timeline - Format: Display board with info; link on boards to Sumner Connects web page - Info from Open House will also be available on City website, where people can get info 24/7 - Promoted through City e-news, social media, etc.
Outreach to special interest groups	2 nd Quarter 2023	n/a	- Develop contact lists for groups like Master Builders, downtown association, developers, other special interest groups. - Email or postcard distribution at key milestones, such as prior to a public hearing.
Fall Open House	October 2023 October 2024	Same as Spring Open House	In-person event & online, same as Spring Open House.
Public hearing and legal notices as required (Commission, Council)	January 2023 – November 2024	Other languages: E-news and website options for translation in multiple languages.	- SEPA environmental review notices (per State) - Public Hearing notices for Commission and

		• Varying abilities: Website tools for accessibility including font size, high contrast options, etc.	Council. • All public hearing notices posted to City website. • All public hearing notices sent by e-news to people who have requested notices.
City Council Meetings, Planning Commission meetings		• People with lower incomes, differently abled: Can join/view meeting online; streaming afterward reduces barriers to participating. • Different languages: Information on how to join meeting is available online with ability to translate into different languages.	• Meetings times, agendas and options to attend or participate are posted on website; website has translation capability. • Meeting videos stream live and also available after meeting.

GENERAL OUTREACH EFFORTS NOT DIRECTLY RELATED TO THE 2024 COMPREHENSIVE PLAN

In addition to the above outreach efforts, the City will host several community events that are not connected directly to the Comprehensive Plan update. While these are separate events, they can provide additional insights into community concerns and priorities that can inform policymakers. General community events include:

- 2022 City Budget Survey
- 2022 City Council retreat (open to public)
- Youth Forum 2023
- Senior Center Meet-the-Mayor session
- Community Summit 2023.

SUBJECT: Resolution No. 1657 - 2024-2029 Six-Year Transportation Improvement Program Annual Update

CATEGORY: Presentation

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1657- Six-Year TIP 2024-2029

STAFF CONTACT: Andrew Leach, Public Works Manager, Michael Kosa, City Engineer, Mike Dahlem, Public Works Director

SUMMARY BACKGROUND:

RCW 35.77.010 and RCW 36.81.121 require that each city and county update its Transportation Improvement Plan (TIP) annually and file a copy of the adopted program with the State Department of Transportation. The Six-Year TIP establishes and prioritizes the City's streets, sidewalk and trail projects for the next six years. Below are some proposed TIP projects of interest:

The Alder & Kincaid Utility Improvements Phase 1 & Academy Street: Bike Lanes (Town Center: Utility & Woonerf project) will be completed this year.

The Main Street and Wood Avenue Intersection Improvements Project is set to begin construction this summer.

The Stewart Road Bridge project is fully funded.

A public hearing on the Six-Year Transportation Improvement Plan is scheduled for the April 17th regular council meeting.

COUNCIL COMMITTEE/STUDY SESSION: Study Session

MEETING/STUDY SESSION DATE: 4/10/2023

COMMITTEE RECOMMENDATION: Information/Discussion Only

STAFF RECOMMENDATIONS/MOTION:

Information/Discussion Only

**RESOLUTION NO. 1657
CITY OF SUMNER, WASHINGTON**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON,
ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, the governing body of each municipal corporation of the State of Washington is required to adopt a Six-Year Transportation Improvement Program; and

WHEREAS, the City officials caused to be prepared a certain plan as a Six-Year Transportation Improvement Program; and

WHEREAS, it is now the opinion of the City Council that said plan should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON

Section 1. That the plan designated as the Six-Year Transportation Improvement Program 2024-2029, a copy of which is attached hereto and made a part hereof, is hereby adopted.

APPROVED AND ADOPTED this 1st day of May, 2023.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse

City Attorney Andrea Marquez

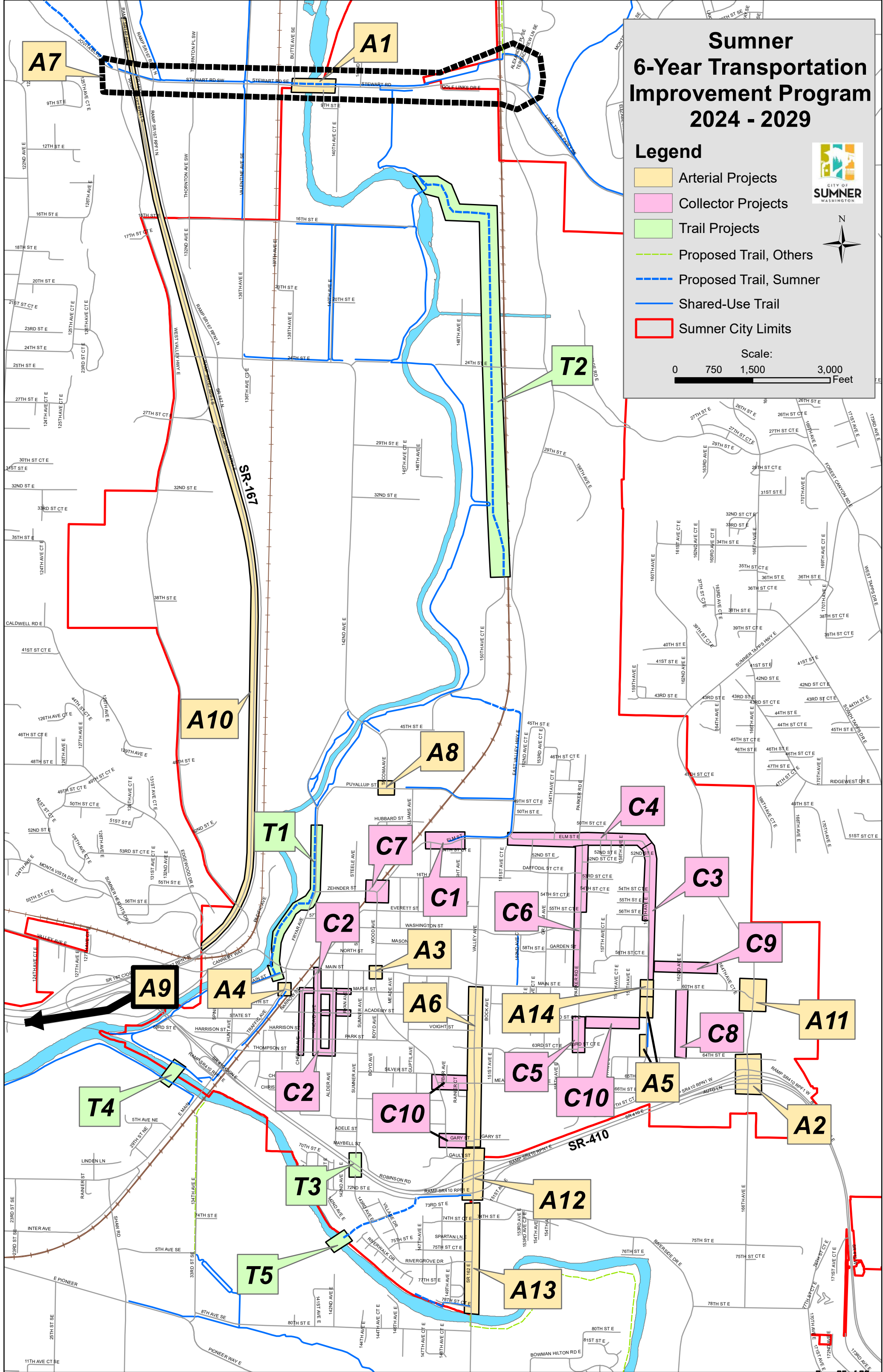
Sumner 6-Year Transportation Improvement Program 2024 - 2029

Legend

- Arterial Projects
- Collector Projects
- Trail Projects
- Proposed Trail, Others
- Proposed Trail, Sumner
- Shared-Use Trail
- Sumner City Limits



Scale:
0 750 1,500 3,000 Feet



Six Year Transportation Improvement
Program 2024-2029
City of Sumner

Projects Listed in Priority Order
Italics identify unfundend milestones

Prepared by:

Mike Dahlem, P.E.
Public Works Director

ARTERIAL STREET PROGRAM										
ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
A1	Stewart Rd (8th St.) White River Bridge	Stewart Road at White River	Replace existing 2-lane bridge with new bridge with two unequal length spans. New structure will accommodate 4 vehicle lanes, a sidewalk, and a trail crossing.	\$35,000,000	Yes	Complete	Completing in 2023	Completing in 2023	2024-2027	Project funded by Federal STP Grant, FMSIB Grant, Pierce County, Port of Tacoma, TIB, Congressional Allocation, NHFP and City of Auburn.
A2	166th Ave E Widening	SR 410 WB Ramp Terminals to just north of 64th St. E.	Widen 166th Ave E to 4-5 lanes through the identified corridor and improve lane configuration and dual roundabouts at the two existing intersections.	\$18,000,000	Partial	Complete	2025	2026	2027	Design is City funded, received a Port of Tacoma Grant and a federal STP grant
A3	Main St. and Wood Ave. Intersection Improvements	Main St. and Wood Ave. intersection	Construct pedestrian improvements and upgrade signal to current standards	\$3,580,000	Yes	Complete	Complete	Complete	2023-2024	Funding Secured. Project schedule for construction Summer 2023.
A4	Maple Street Pedestrian Signal and Citywide Signal Backplates	Traffic Avenue and Maple Street Ped Signal, Backplates Various Locations Citywide	Replace existing pedestrian-activated rectangular rapid flashing beacons with signal (expected to be a High Intensity Activated Crosswalk (HAWK) signal), add retroreflective backplates to upgrade signal heads citywide.	\$431,000	Yes	Complete	Complete	Complete	2023-2024	Over 90% funded by a Highway Safety Improvement Program grant.
A5	160th Ave. E	Main St. to 64th St. E	Improve and widen streets to minor arterial standards with bike paths and sidewalks.	\$500,000	No	Complete	2024	2025	2027	Installing sidewalk on west side of 160th. Project is unfunded. Sidewalks on east side of 160th were completed in 2022.
A6	Valley Avenue	From SR 410 to Main Street	Overlay existing roadway surface, complete required ADA upgrades	\$1,500,000	Partial	Complete	2025	N/A	2026	Received STP grant funding for the section between SR 410 and Meade McCumber.
A7	Stewart Road Corridor ITS Improvements	Stewart Road from SR 167 toward Lakeland Hills	Connect traffic signals and the railroad crossing to coordinate signal timing to increase vehicular traffic flow and reduce peak-hour delay.	\$3,500,000	Partial	Complete	2025	2026	2027	Received STP grant funding for design in 2025.
A8	Puyallup St and Tacoma Ave Intersection Improvements	Intersection of Puyallup Street and Tacoma Avenue	Upgrade intersection to a signal and provide sidewalks/ADA improvements.	\$1,500,000	No	Complete	2023-2025	2026	2027	Seeking grant funding for design phase of the project.
A9	SR 167 / I-5 Connection Project	Puyallup to Fife	WSDOT Gateway Program Project - The SR 167 Completion project will build the remaining four miles of SR 167 between Meridian and I-5, completing a long-planned connection to I-5. The project also includes a two mile connection from I-5 to the Port of Tacoma.	*\$1,000,000,000	Yes	Complete	2017-2025	2017-2025	2019-2030	WSDOT-led regional project. Sumner has committed \$500,000 as a local agency contribution to the project
A10	SR 167	From SR 410 Interchange to 15th St SW (Auburn)	Add southbound HOT lane	*Unknown	No	Complete	2023-2025	N/A	2025-2027	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A11	Sumner Tapps Highway/60th St E Intersection Improvements	Sumner Tapps Highway and 60th St E Intersection	Rebuild existing intersection to improve roadway geometrics and add a traffic signal to increase allowable movements	\$3,400,000	No	2026	2027	2028	2029	Potential for partial funding through TIF.
A12	SR 410 / SR 162 Interchange Improvements	Interchange ramps as SR 410	Construct a one-lane roundabout configuration at each of the interchange ramps.	*\$6,650,000	Yes	Complete	2026	2028	2030	WSDOT-led project that will improve traffic flow at the existing interchange. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A13	Hwy. 162 Improvements	From southern city limits to SR410 EB On/Off Ramps	Construct one additional southbound lane on SR 162.	*\$7,400,000	No	Complete	2026	2028	2030	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A14	Main Street and 160th Intersection Improvements	Main St. and 160th Ave E Intersection	Evaluate intersection for an upgrade to a signal and provide sidewalks/ADA improvements	\$2,000,000	No	2026	2027	2028	2029	This is a future project that will be evaluated in the coming years.

* Denotes that project is largely funded by WSDOT, and City has either committed a small percentage contribution or no contribution to date.

Six Year Transportation Improvement
Program 2024-2029
City of Sumner

Projects Listed in Priority Order
Italics identify unfundend milestones

Prepared by: Mike Dahlem, P.E.
Public Works Director

COLLECTOR STREET PROGRAM

ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
C1	Elm Street Sidewalk Improvements	Bonney Ave. to Wright Ave.	Exetned the sidewalk on the north side of Elm Street to connect to Bonney Ave and Seibenthaler Park	\$550,000	Yes	Complete	Completing in 2023	Completing in 2023	2024	Project funded by TIB grant.
C2	Alder & Kincaid Utility Improvements Phase 2	Cherry Ave, Maple St. & Academy St.	Replacement of aging utilities in support of the Town Center Plan redevelopment	\$3,000,000	Yes	Complete	Completing in 2023	N/A	2024-2025	Budget includes roadway restoration.
C3	160th Ave. E	Elm St. to Main St.	Improve 160th Ave. E. to Collector St. standards with curb, gutter and sidewalks on each side. Portions may be completed as parts of development prior to this time.	\$2,700,000	partial by developers	Complete	2025	2026	2027	Project partially completed by developers.
C4	Elm St. E	E. Valley Highway to 160th Ave. E.	Improve Elm St. to Collector St. standards with curb, gutter and sidewalks on each side. Work will include storm drainage facilities and utility replacement	\$2,400,000	partial by developers	Complete	2025	2026	2027	Project partially completed by developers.
C5	Parker Rd. E	62nd St. to 63rd St.	Construct curb, gutter and sidewalk on east side of the street	\$250,000	Partial	Complete	2025	2026	2027	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C6	Parker Rd. E	From Main St. to Elm St.	Reconstruct Parker Road to Collector St. standards with curbs, gutters, sidewalks, and drainage utilities. Portions have been completed by developer projects and sidewalk grants.	\$1,300,000	Partial	Complete	2025	2026	2027	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C7	Zehnder St.	From Pease Ave. to Wood Ave.	Railroad Crossing Improvements to at-grade BNSF rail crossing	\$1,000,000	No	2025	2025	2026	2027	Identified Road-Rail conflict point where upgrades could be beneficial.
C8	162nd Ave. E Segment Extension	64th St. E to 60th St. E	Construct new 2-lane roadway section with sidewalks	\$3,000,000	No	2026	2027	2028	2029	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C9	164th Ave. Ct. E Segment Extension	160th Ave. E to Existing 164th Ave. Ct. E	Construct new 2-lane roadway section with sidewalks	\$2,000,000	No	2026	2027	2028	2029	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C10	Meade McCumber & Gary Street Sidewalk Improvements	Wood Ave. to Valley Ave.	Complete the sidewalk gaps at these two locations	\$650,000	No	Complete	2026	2027	2028	This is a future project that will be evaluated in the coming years.

TRAIL PROGRAM

ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
T1	Fryar Ave. Trail	West Main St. to Puyallup St.	Complete trail connection through town.	\$7,200,000	Partial	Complete	Completing in 2023	2024	2025	Design and ROW partially funded by federal grant. No construction funding identified.
T2	White River Restoration Trail	#9 Ditch to area north of 16th St.	Construct 8000 LF trail in conjunction with restoration project.	\$3,000,000	Partial	Complete	Completing in 2023	N/A	2026	Partially funded by restoration project.
T3	Rivergrove Pedestrian Bridge	Trail overpass connecting the vicinity of Alder Ave. to 143rd Ave. E	Construct trail bridge to provide a new trail connection between Sumner Town Center and the Rivergrove neighborhood over SR 410.	\$11,200,000	Partial	Complete	2025	N/A	2026	Design funding provided by ST3 grant. No construction funding identified.
T4	Puyallup River Crossing	Sumner WWTP to Puyallup trail	Provides improved connection with the Puyallup and Foothills trail system	\$4,000,000	No	2027	2028	2029	2030	Potential joint project with Puyallup. Eligible for federal CMAQ funding.
T5	Puyallup River Trail Bridge	Trail overpass connecting 144th Ave. E to 143rd Ave. E	Construct a trail bridge and trail connections to provide a connection to the Foothills Trail per the Sumner Parks and Trails Plan.	\$6,000,000	No	2027	2028	2029	2030	Identified in Draft Parks and Trails Plan. No funding source secured.

Six Year Transportation Improvement
Program 2024-2029
City of Sumner

Projects Listed in Priority Order
Italics identify unfundend milestones

Prepared by: Mike Dahlem, P.E.
Public Works Director

ANNUAL STREET MAINTENANCE PROGRAMS

ID	PROJECT	DESCRIPTION	ANNUAL COSTS	FUNDED?	REMARKS
R1	Street Overlay Program	Overlay and rebuild existing streets throughout the City.	\$150,000	Yes	Street Operating General Fund Budget
R2	Roadway Paint Line Application	Repaint lane lines throughout the City.	\$40,000	Yes	Street Operating General Fund Budget
R3	Pavement Repairs	Repair spot surface and subgrade failures through dig-outs throughout the City.	\$66,150	Yes	Street Operating General Fund Budget
R4	Roadway Plastic Marking Application	Replace crosswalk, stop bar, and arrow markings throughout the City.	\$56,100	Yes	Street Operating General Fund Budget
R5	Chip Seal Application	Apply a chip seal treatment to asphalt roads throughout the City.	\$136,500	Yes	Street Operating General Fund Budget
R6	Crack Seal Application	Maintain roads with crack seal throughout the City.	\$78,750	Yes	Street Operating General Fund Budget
R7	Neighborhood Traffic Control Program	Modify residential streets to enhance pedestrian safety, slow speeding vehicles, and minimize cut-through traffic on collector and local roadways.	\$28,000	Yes	Street Operating General Fund Budget
R8	ADA Transition Plan	Address the projects identified in the ADA Transition Plan	\$40,000	Yes	Sidewalks Construction Capital Fund Budget
R9	Sidewalk Maintenance Program	Replace/rebuild existing failing sidewalks due to damage caused by street trees.	\$250,000	Yes	Sidewalks Construction Capital Fund Budget. Formerly the Volunteer Sidewalk Program.
R10	Safe Routes to School	Fill in gaps in sidewalks and replace ramps that do not meet current code. Continue educational components and install speed feed back signs.	N/A	No	City will fund local match as needed. Continue to apply for SRTS Grants.

TRANSPORTATION PROJECTS COMPLETING IN 2023

PROJECT	LOCATION	DESCRIPTION	COSTS	REMARKS
Stewart Rd (8th St.) Railroad Crossing	Valentine Ave to Butte Ave (in the City of Pacific)	Widen Stewart Rd from 2 lanes to 4/5 lanes, widen the Union Pacific Railroad Crossing, Install a new signal at Butte Avenue	\$6,000,000	Project being run by City of Pacific. City of Sumner to contribute \$700,000 in
Alder & Kincaid Utility Improvements Phase 1	Park St. to Main St.	Replacement of aging utilities in support of the Town Center Plan redevelopment	\$6,000,000	Project includes Heritage park woonerf construction.
Academy Street: Bicycle Lanes	Narrow St. to Wood Ave	Improve and reconfigure exising Academy Street to accommodate dedicated bicycle lanes.	\$875,000	Design funding provided by ST3 grant.

SUBJECT: Library Capital Facility Area Do's and Don'ts

CATEGORY: Presentation

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. LCFA Do's & Don'ts Presentation

STAFF CONTACT: Andrea Marquez, City Attorney

SUMMARY BACKGROUND:

On March 6, 2023, the City Council adopted Resolution 1655 authorizing the formation of a Library Capital Facility Area (LCFA) and establishing the boundaries of the map for voter purposes. The PC Library District likewise adopted a resolution to establish the LCFA and support the boundaries set by Sumner council. In April, the Pierce County Council is expected to formally approve the establishment of the LCFA, which will begin the process of getting this matter to the voters on the August ballot. Between now and voting season, what can Council do to both educate their constituents regarding the LCFA, but stay compliant with PDC rules? Tonight's presentation will run through a short list of do's and don'ts to keep Councilmembers legal. There will be an opportunity for questions and answers at the end.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Review rules surrounding LCFAs and PDC



SUMNER LIBRARY

LIBRARY CAPITAL FACILITY AREA

DO'S AND DON'TS

LCFA PROCESS SO FAR...

- Sumner City Council adopted Resolution 1655 establishing LCFA boundary
- Pierce County Library District Board of Trustees adopted Resolutions 2023-04 and 2023-05 re: same
- Pierce County Council is expected to approve establishment of LCFA this month
- On August ballot

BETWEEN NOW AND THEN, WHAT CAN YOU DO?

STATE LAW

RCW 24.17A.555:

No elective official nor any employee of his or her office nor any person appointed to or employed by any public office or agency **may use or authorize the use of any of the facilities of a public office or agency, directly or indirectly, for the purpose of** assisting a campaign for election of any person to any office or for the **promotion of or opposition to any ballot proposition.**

PUBLIC DISCLOSURE COMMISSION (PDC)

Regulates elected officials, and sets rules about what can/cannot occur during elections.

The PDC has, over the years, developed methods of considering and analyzing activities engaged in by public offices. Among the factors considered are the normal and regular conduct and the timing, tone, and tenor of activities in relation to ballot measure elections. As in any matter where intent is to be considered, hard and fast rules, which will be applicable to all situations, are difficult to establish.

DO'S

Provide an objective and fair presentation of facts to the public re: LCFA (one jurisdiction-wide objective and fair presentation of the facts per ballot measure is considered “normal and regular”)

Local elected officials are free to support agency ballot issues and engage in other political activities if such activities do not make use of government facilities, time or resources and do not either pressure or condone employees' use of agency facilities, time or resources to support ballot issues. In other words, ON YOUR OWN TIME, and only express your single opinion.

Remind people to vote, and remind about deadlines.

Discuss the facts (i.e. tax impact per median home value, scope of LCFA boundary, etc.)

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DON'TS

- Encourage a vote one way or another while in a City public meeting and/or in your capacity as a City councilmember
- Use any city property, facility, equipment or supplies for campaign related activities
- Ask City Staff to prepare materials or otherwise participate in the election, by social media, print, etc.
- **Violations could result in *personal* financial penalties.



QUESTIONS?

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR - PROCLAMATION

APRIL 17 RCM

PR Arbor Day (April 28th)
 PR United Way Pierce County
 PH Resolution No. XXXX - 6-Year TIP (*A Leach*)
 CA Stewart Road Bridge PSE Agreement (*M. Kosa*)
 CA West Well Watermain & Cemetery Irrigation - Consultant Contract Award
 CA Sumner Texaco Heritage Park Remediation - Consultant Services Amendment
 CA Stewart Road Bridge Easement Acquisition - Manke Lumber
 CA Stewart Road Bridge Easement Acquisition - Riverside Baptist Church
 NB Ordinance No. XXXX Small Subdivisions & Pipestem Lots Code (*A Siegenthaler*)
 NB Lodging Tax Advisory Committee Reappointment-Burke (*C Palmer*)
 NB Lodging Tax Advisory Committee Reappointment-Sutton (*C Palmer*)
 NB Lodging Tax Advisory Committee Reappointment-Anderson (*C Palmer*)
 NB Lodging Tax Advisory Committee Appointment-Kylie Crick (*C Palmer*)

APRIL 24 SS

- East Pierce Fire & Rescue Annual Update
- YMCA Annual Update
- Safe Parking (*Ryan W*)
- Rainier View Playground Equipment Replacement (*Ryan W*)

MAY 1 RCM

P New Officer Swearing-In
 PR Peace Officer Memorial and Police Week
 UB Resolution No. XXXX – 6-Year TIP (*A Leach*)

MAY 8 SS

- White River

MAY 15 RCM (*Jason, Jeff and Ryan out*)

PR National Public Works Week Proclamation
 NB Ordinance No. XXXX – Limited Tax General Obligation Debt Issuance (Cemetery Building)
 NB Ordinance No. 2843 - Dig Once (*M Dahlem*)

MAY 22 SS

- Puyallup Sumner Chamber of Commerce Update
- Community Court Update
- Opioid Advisory Council ILA

CITY COUNCIL AGENDA CALENDAR**Updated April 3, 2023**

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR - PROCLAMATION

JUNE 5 RCMNB Ordinance No. XXXX - Parking Code Amendment (*Ryan*)**JUNE 12 SS**

- 2023 Legislative Review

JUNE 20 RCM (Tuesday)**JUNE 26 SS***Pending*

MISC.	MISC.	WHITE RIVER RESTORATION PROJECT
	Ordinance – Refuse Collection (Code Enforcement)	BNSF Agreement
CA State Homeland Security Program Grant Acceptance for Small Unmanned Aerial System	Bond Issuance for Operations Facility	Ordinance No. XXXX - Surplus of Real Property South of 24th Street (Andrea M.)
Ordinance Insurance Requirements	Temporary Use Permit – Food Trucks	
Sign Code Update (off premise)	Services Agreement – Stafford Suites	
CTR Ordinance Update	Ordinance No. 2839: Pretreatment Code Update	
Development Agreement Code updates		

APRIL 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1
3	4	5	6	7	8
6:00PM Regular Council Meeting (Hybrid)	4:00 PM Public Works Committee (Hybrid)	5:30PM Finance Committee (Hybrid)	6:00PM Planning Commission (Hybrid)		
10	11	12	13	14	15
6:00PM Study Session (Hybrid)		6:30PM Design Commission (Hybrid)	4:30PM Forestry/Parks Commission (Hybrid)		
17	18	19	20	21	22
6:00PM Regular Council Meeting (Hybrid)		5:30PM Public Safety Committee (Hybrid)			
24	25	26	27	28	29
6:00PM Study Session (Hybrid)		5:00PM CD Committee (Hybrid)	5:30PM Cultural Arts Commission (Hybrid)		

Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.

Name: Michelle Converse, CMC

Title: City Clerk

City of Sumner | 1104 Maple Street | Sumner, Washington 98390

Ph: (253) 299-5500

Website: www.sumnerwa.gov