



The Finance & Personnel Committee meeting is held using a hybrid model.

The public is welcome to attend the meeting in person at City Hall (City Council Chambers) or virtually by using the meeting access link and additional information located on the City's website and on the meeting agenda.

Members Present: Barbara Bitetto, Pat Cole, Earle Stuard

Others Present: n/a

Staff Present: City Administrator (CA) Jason Wilson, Chief Financial Officer (CFO) Kassandra Raymond, Financial Services Manager (FSM) Dori Franich, Communications Director (CD) Carmen Palmer, Community & Economic Development Director (CED) Ryan Windish

The meeting convened at 5:30 p.m. via Microsoft Teams. Councilmembers Cole and Stuard attended virtually.

Committee Business

Resolution No. 1658 Accepting US Department of Treasury Grant: CED Windish and CFO Raymond reviewed the US Department of Treasury (through the Washington State Department of Commerce) grant providing disaster assistance to businesses impacted by the Sumner Main Street Fire and other emergency situations, and answered questions from the Committee. *Do Pass (Regular Business, May 15, 2023)*

Ordinance No. 2855 Amending the 2023/2024 Biennial Budget: CFO Raymond reviewed the proposed modifications to the 2023/2024 Biennial Budget in accordance with the US Department of Treasury grant (Resolution No. 1658), and answered questions from the Committee. *Do Pass (Regular Business, May 15, 2023)*

Ordinance No. 2854 Delegating Authority to Issue LTGO Debt (Cemetery Building): CFO Raymond reviewed the proposed Ordinance, highlighting salient terms and parameters, and answered questions from the Committee. *Do Pass (Regular Business, May 15, 2023)*

Discussion – Ryan House Condition Assessment: CA Wilson reviewed the status of the Ryan House project, discussing new information relating to building condition. *This item will continue at the next Finance & Personnel Committee meeting. With Committee consensus, the June 7, 2023 meeting will be rescheduled to May 31, 2023 and will include a tour of the Ryan House. Note: CD Palmer left at the conclusion of this item.*

Discussion – Bill Heath Sports Complex: CA Wilson reviewed potential future action with the Sumner-Bonney Lake School District relating to the Bill Heath Sports Complex. *No further Committee action required at this time. Note: CED Windish left at the conclusion of this item.*

Sales Tax Reporting: CFO Raymond reviewed staff's monthly sales tax analysis activities and discussed results. This is a regular reporting item. *No further Committee action required at this time.*

Recruitment and Negotiations Update:

Recruitment: CFO Raymond provided a verbal update:

- The City continues to recruit for law enforcement officers. One lateral candidate is in the background check process, and nine entry level interviews are scheduled in May. Chief Moericke visited the Academy to highlight the City's recruitment efforts.
- Open recruitments include an Engineering Technician, summer seasonal help at both Parks and Shops, and lateral/exceptional candidate Police officers.

Negotiations:

- Police Guild: The City is discussion on-call pay and changes in longevity pay with the Guild.
- All Bargaining Units: The City is proposing changes in pay periods and pay dates to improve transparency and efficiency in our payroll processing.

Other: CFO Raymond announced that the City has received the GFOA Distinguished Budget Presentation Award for the 2023/2024 Biennial Budget.

With no further items, the meeting adjourned at 6:44 p.m.

Prepared by Chief Financial Officer Cassandra Raymond