CITY OF SUMNER WASHINGTON

STUDY SESSION
City Hall – 1104 Maple Street
October 9, 2023 6:00 PM

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below:
https://sumnerwa-gov.zoom.us/j/87593493471
Or One tap mobile :
+12532158782,,87593493471# US (Tacoma)
+12532050468,,87593493471# US
Or Telephone: +1 253 215 8782 US (Tacoma)
Webinar ID: 875 9349 3471

CALL TO ORDER

Roll Call: Bitetto, Brown, Cole, Hochstatter, Neuman, Reed and Stuard

REGULAR BUSINESS

1. Council Vacancy Process

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

EXECUTIVE SESSION

1. Executive Session - RCW 42.30.110(1)(g); RCW 42.30.110(1)(ii); and RCW 42.30.140

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

CITY OF SUMNER WASHINGTON

STUDY SESSION
DATE: October 9, 2023
AGENDA BILL: 23-3642

SUBJECT: Council Vacancy Process

CATEGORY: Information Only

BUDGET IMPACT:
Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:
STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND:
Councilmember Neuman vacated her seat effective September 30, 2023. The council rules (Resolution 1624) section 24, prescribe the process for filling council vacancies. In summary, the process involves an advertised application process, interviews and a roll call vote. RCW 42.12.070 requires the City Council to appoint a new councilmember within 90 days. Failure to appoint within the 90 days results in the County Council making an appointment. The council may deviate from their adopted procedure, following a majority vote of the council.

There are 92 days left in Councilmember Neuman's term. The November election will be certified on November 28th. Rather than following the normal procedure, staff recommend that the position remain vacant until the election is certified, and then appoint the duly elected councilmember on December 4th. Currently, Mr. Andy Elfers is running unopposed, and he would be amenable to being appointed in December.

COUNCIL COMMITTEE/STUDY SESSION:
MEETING/STUDY SESSION DATE:
COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:
Provide input and direction regarding council vacancy process.

OCTOBER 16 RCM

PR Domestic Violence Awareness Month
NB Ordinance No. 2872 – 2023/2024 Budget Amendment (3rd Quarter)
NB Planning Commission Appointment (LaMear)
NB Ordinance No. XXXX - Amending Sumner Municipal Code 2.48 – Judicial Compensation

OCTOBER 23 SS

- Sound Transit Construction Update
- Property Tax
- Parks and Trail Plan
- Legislative Agenda
- PD Update

OCTOBER 30 (No Meeting)

NOVEMBER 6 RCM

PR Native American Heritage Month
PH Property Tax

NOVEMBER 13 SS

- Utility Rate Study

NOVEMBER 20 RCM

NB Ordinance No. XXXX – Setting the 2024 Ad Valorem Property Tax Rate

NOVEMBER 27 SS

- Utility Rate Study
- Ordinance No. XXXX - 2023/2024 Mid-Biennial Budget Amendment (Review)
- White River Restoration Project Update

DECEMBER 4 RCM

PH Ordinance No. XXXX – 2023/2024 Mid-Biennial Budget Amendment
NB Ordinance No. XXXX – Utility Rate Study
NB Planning Commission Appointment (Peters)

DECEMBER 11 SS (CANCELLED)
DECEMBER 11 SCM

CA NSD Contract Supplement
UB Ordinance No. XXXX – 2023/2024 Mid-Biennial Budget Amendment
NB Council vacancy appointment

DECEMBER 18 RCM (CANCELLED)

DECEMBER 25 SS (No Meeting)

JANUARY 2 RCM (Tuesday)

P Swearing In of New Councilmembers
NB Deputy Mayor Selection
NB Council Committee Selections
NB Council Regional Committee Selections

JANUARY 8 SS

- Zoning Code Amendments – Essential Public Facilities 8

Pending

MISC.	MISC.	WHITE RIVER RESTORATION PROJECT
Municipal Court ILA	Ordinance – Refuse Collection (Code Enforcement)	BNSF Agreement
CA State Homeland Security Program Grant Acceptance for Small Unmanned Aerial System	Bond Issuance for Operations Facility	Ordinance No. XXXX - Surplus of Real Property South of 24th Street (Andrea M.)
Ordinance Insurance Requirements	Temporary Use Permit – Food Trucks	
Sign Code Update (off premise)	WWTF ILA	
CTR Ordinance Update	Ordinance No. 2839: Pretreatment Code Update	
Utility Base Fee Code Update	Emergency Management Presentation	
Short Term Rentals		

FEBRUARY

- Mid Biennial Department Updates

OCTOBER 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	**3**	**4**	**5**	**6**	**7**
6:00PM **Regular Council Meeting** CANCELLED	4:00PM **Public Works Committee** (Hybrid)	5:30PM **Finance Committee (Hybrid)**	6:00PM **Planning Commission** (Hybrid)		
9	**10**	**11**	**12**	**13**	**14**
6:00PM **Study Session** (Hybrid)		6:30PM **Design Commission** (Hybrid)	4:30PM **Forestry/Parks Commission** (Hybrid)		
16	**17**	**18**	**19**	**20**	**21**
6:00PM **Regular Council Meeting** (Hybrid)		5:30PM **Public Safety** (Hybrid)			
23	**24**	**25**	**26**	**27**	**28**
6:00PM **Study Session** (Hybrid)		5:00PM **CD Committee** (Hybrid	5:30PM **Cultural Arts Commission** (Hybrid)		
31	**31**				

Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. ***These meetings are accessible to persons with disabilities.*** *For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.*

Name: Michelle Converse, CMC

Title: City Clerk

City of Sumner
1104 Maple Street
Sumner, Washington 98390
Ph: (253) 299-5500
www.sumnerwa.gov

CITY OF SUMNER WASHINGTON

CITY COUNCIL MEETING
DATE: October 9, 2023
AGENDA BILL: 23-3688

SUBJECT: Executive Session - RCW 42.30.110(1)(g); RCW 42.30.110(1)(ii); and RCW 42.30.140

CATEGORY: Motion

BUDGET IMPACT:
Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:
STAFF CONTACT: Andrea Marquez, City Attorney

SUMMARY BACKGROUND:
Executive Session for Performance of a Public Employee; Pending or Threatened Litigation; and Collective Bargaining.

COUNCIL COMMITTEE/STUDY SESSION:
MEETING/STUDY SESSION DATE: 10/9/2023
COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:
Hold Executive Session pursuant to RCW 42.30.110(1)(g); RCW 42.30.110(1)(i)(i); and RCW 42.30.140