



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below.

CALL TO ORDER

Roll Call: Bitetto, Brown, Cole, Hochstatter, Reed and Stuard

OATH OF OFFICE

1. New Sergeants

REGULAR BUSINESS

1. Manufacturing and Industrial Center (MIC) Transit Update
2. LTGO/BAN 2023: PW Operations Facility - Update
3. Ordinance No. 2874 - 2023/2024 Mid-Biennial Budget Amendment

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

EXECUTIVE SESSION

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

SUBJECT: Manufacturing and Industrial Center (MIC) Transit Update

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. MIC Transit 2023 Update

STAFF CONTACT: Ryan Windish, Community Development Director

SUMMARY BACKGROUND:

In late 2022, the City Council approved a one-year pilot project for last mile transit service between the Sumner Sounder Station and businesses in the City's Manufacturing and Industrial Center (MIC). The Sumner Commuter Connector has seen steady increases in ridership, but is still subsidized by the city general fund (including \$52,168 of ARPA funds in 2023).

Tonight, Bobby Lauterjung with BusUp, will provide a year-end update on the pilot project including what the near and long term objectives could be if the Council decides to extend the pilot project an additional year. The potential funding sources for continuation of the pilot project will be discussed during the mid-biennial budget presentation later tonight.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Provide input on the Council's desire for continuation of the pilot project through 2024.

Sumner Commuter Connector

Update on MIC Transit Pilot Program

Prepared for Jason Wilson, City Administrator

November 16th, 2023

BUSUP



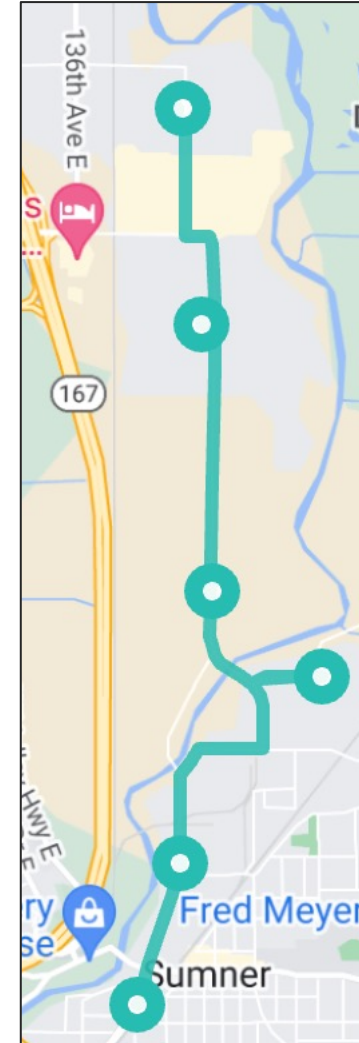
Linking Paths

About the Piloted Service

- The Sumner Commuter Connector operates Mon-Fri
- Operating Hours are roughly 5 am-8:30 am and 3:30 pm -6:30 pm
- Service designed as a last-mile solution connecting commuters with Sound Transit's Sumner Station

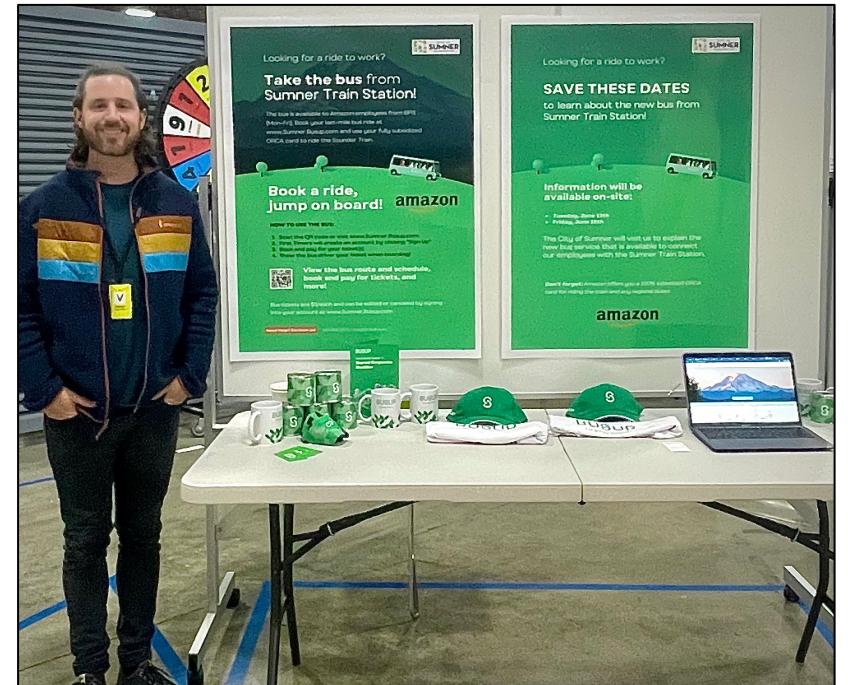
- **Participating Employers:**

- The Truss Co
- Damco/Maersk
- National Oak Distributors
- Amazon
- REI
- Dillanos



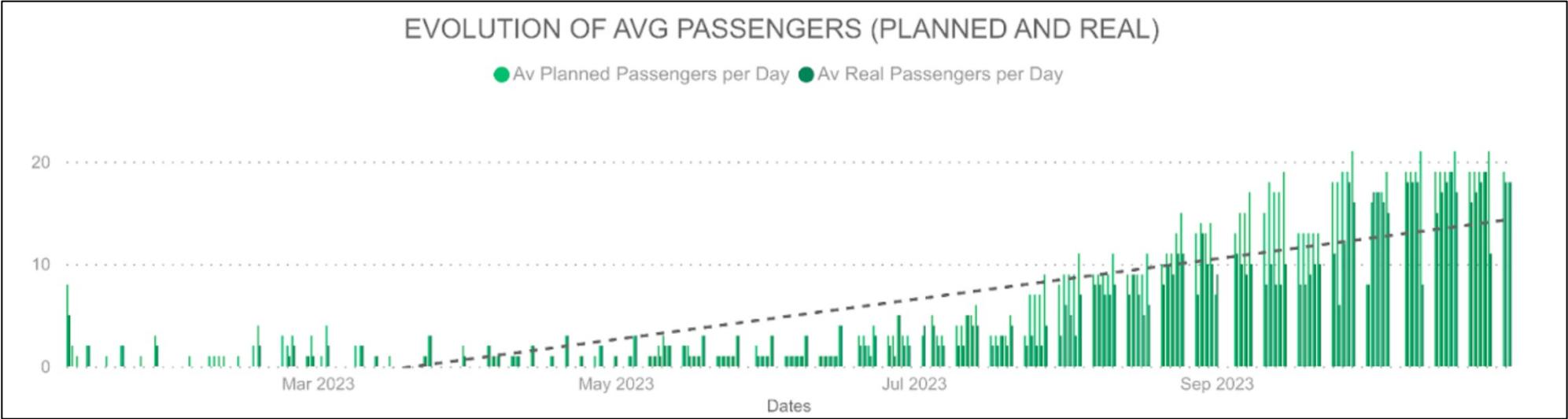
Reminder of The Last-Mile Transit Pilot's Objectives:

- **Near Term Objective:** provide transit last-mile transit connections for existing and/or ready and able job candidates with Sumner MIC-based employers seeking to attract and retain workforce talent.
- **Long Term Objective:** leverage ridership demand data collected during the pilot to re-establish public transportation in Sumner and its neighboring East Pierce County communities.



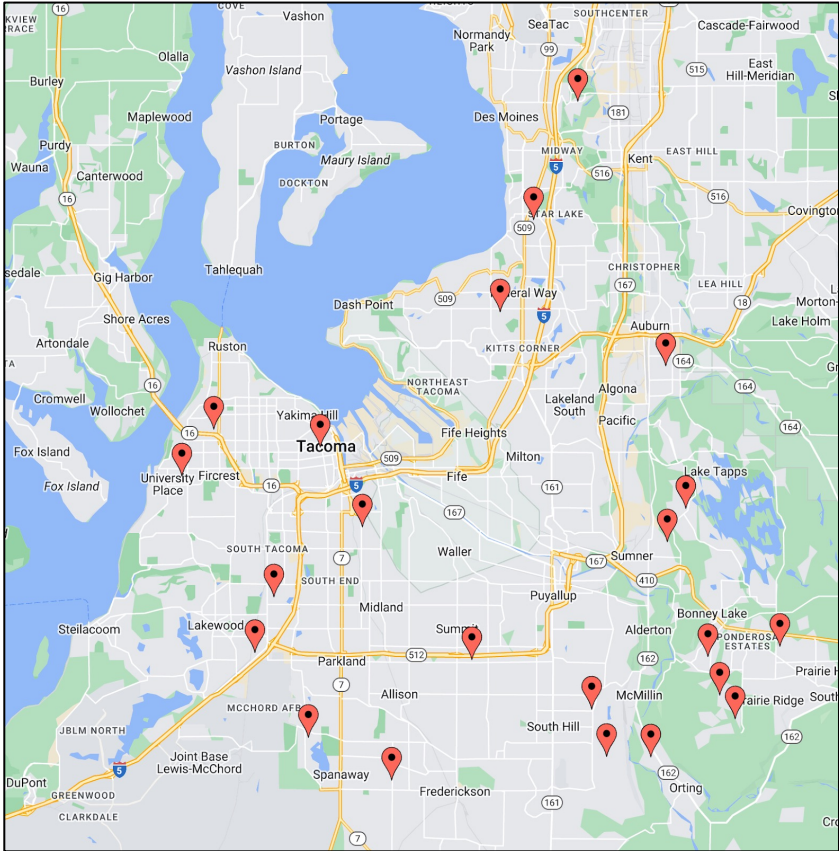
Summary of the Pilot's 1st Year Traction:

- The Sumner Commuter Connector data reports that on most days the bus experiences a 42.86% occupancy of the 21-passenger vehicle which is above the national average for commuter bus routes in the United States (avg is 35%).
- During October, average occupancy on the Sumner Commuter Connector vehicle was over 35% showing a month-over-month exponential increase.
- The service often experiences a 100% conversion of those who make a reservation to those who scan their tickets (actually ride). This demonstrates daily reliable ridership and that the service has employees who depend on and rely on this service to get to work every day.



Additional Context regarding the Pilot's 1st Year:

- **Map to Right:** Demonstrates where riders of the Sumner Commuter Connector travel from). Pin drops represent areas with registered riders.
- When compared to other piloted transportation projects in our region, such as Pierce Transit's On-Demand Runner that require large sums of funding, the Sumner Commuter Connector project has been successful given the financial leanness and efficiency of the program. While ridership growth has been slower than hoped for the program is in fact growing in popularity and utilization.
- While financial resources limit the transit service to a single vehicle providing 7 AM loops and 6 PM loops operating 5 days per week, the service has found a way to reliably accommodate multiple companies that require different shift start/end times for their employees making the service a leader in efficiency.
- Ryan Windish of Sumner and Bobby Lauterjung of BUSUP have been invited/attended other regional meetings (such as Tacoma Tideflats transportation meeting with employers facing similar challenges as MIC) to share our learnings.



Pilot Presented at ACT Conference: August 2022

The Association for Commuter Transportation (ACT) is an international community of cities, universities, employers, transportation agencies, and professionals that gather to share strategies on how to solve economic development, transportation, and sustainability challenges..

ACT holds its Annual International Conference in a different city in America every year and this summer it happened to be in Seattle.

Ryan Windish of Sumner and Bobby Lauterjung of BUSUP presented Sumner's pilot program to a completely full room of roughly 85 attendees of the session.



2nd Year Pilot Objectives:

- Increase engagement and utilization from currently involved employers.
- Sign on 2-3 new employers nearby existing bus stop locations to further increase the overall utilization of the service.
- Continue to collect, analyze, and report to City of Sumner administrators and council members ridership demand data in an effort to reestablish Pierce Transit.



A big THANK YOU from BUSUP.

Thank you to Sumner's administrators (Jason and Ryan), councilmembers, and Mayor for your continued support of this pilot project.

We've seen great success in the first year when compared to national averages for similarly configured programs and expect to see further growth in our 2nd year.

- Bobby and the team

Thank you! Questions?

Bobby Lauterjung | Director, Sustainable Commute Programs | E: Bobby@BusUp | M: 949-306-3261

BUSUP

Linking Paths

SUBJECT: LTGO/BAN 2023: PW Operations Facility - Update

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Presentation - Ordinance No. 2870 (Update)

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

On August 21, 2023, City Council approved Ordinance No. 2870, providing for the issuance and sale of a Limited Tax General Obligation (LTGO) bond anticipation note (BAN) for the Public Works Operations Facility, and delegated authority for City staff to approve the final terms of the note. The ordinance provided an issuance not to exceed \$8,100,000, at a maximum true interest cost of 5.5%, and a maximum term no later than October 1, 2026. The Ordinance was in effect through December 31, 2023.

Working with the Public Works Department, Finance confirmed issuing the request for proposal at an amount of \$4,350,000.

D.A. Davidson, the City's placement agent/firm, circulated the offering to 34 financial institutions. Although responses were limited due to the short-term nature of the BAN and the current economic environment for banks, the City received an excellent proposal from Webster Bank. The Webster offer has \$0 bank fees, and a true interest cost of 5.10%, with an 18-month call feature (meaning if the City wanted to pay off the BAN within 18 months of closing, the payoff would be subject to a small premium).

The BAN closed on November 14, 2023 for a total of \$4,334,000, and the interim financing for this portion of the Public Works Operations Facility is now complete.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Council action required.

2023 LTGO BAN Public Works Operations Facility

Ordinance No. 2870 Delegation Authority - UPDATE

City Council

November 27, 2023



Ordinance 2870

Provides for the issuance and sale of a limited tax general obligation bond anticipation note in the principal amount of \$8,100,000 to provide interim financing for demolition and site preparation for the proposed Public Works Operations Facility, costs of issuance, and delegating certain authority to approve the final terms of the bond to the designated representative in connection with the sale

Terms:

- Maximum \$8,100,000
- Maximum fixed or true interest cost 5.50%
- Term no later than October 1, 2026

Ordinance 2870

Issued \$4,334,000

- Proceeds to City \$4,300,330
- Bond Counsel \$12,000
- Placement Agent \$21,670

Closing Date 11/14/2023

Maturity Date 10/1/2026

Questions?

SUBJECT: Ordinance No. 2874 - 2023/2024 Mid-Biennial Budget Amendment

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: Per amendment

Within Budget Allocation: As adopted

ATTACHMENTS:

1. Presentation - Mid-Biennial Budget Amendment
2. Ordinance No. 2874 - 2023/2024 Mid-Biennial Budget Amendment

STAFF CONTACT: Cassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND: City Council adopted the 2023/2024 Biennial Budget by Ordinance Number 2838 on December 5, 2022. Per RCW 35.34.130, cities adopting a biennial budget are required to provide by ordinance a mid-biennial review no later than the conclusion of the first year of the fiscal biennium. This review provides staff with the opportunity to review revenue and expenditure trends, capital programs, and make programmatic adjustments as necessary.

The proposed mid-biennial budget amendment includes:

General Fund (001):

- Increases professional services for outside legal counsel (Ryan House), and building plan review;
- Recognizes revenue contribution from Pierce County and 2024 expenses to continue the BusUp program through 2024;
- Programs tuition reimbursement for specific staff development;
- Recognizes increase in per capita for Metro Animal Services;
- Authorizes pass-through of state shared funding for affordable housing and opioid treatment.

Sidewalk Capital Fund (302): Programs funding to begin design for West Valley Sidewalk repair and recognizes Sound Transit contribution to Station Access Improvements.

Parks & Trail Capital Fund (310): Recognizes grant funding and offsetting expense for Fryar Ave Trails.

Street Capital Fund (320): Recognizes grant funding and offsetting expense for Maple Street Pedestrian Improvements, and recognizes Sound Transit contribution to bicycle lanes.

Facilities Capital (325): Reduces grant funding and offsetting expenses of expiring grant (Ryan House), and programs grant funding from the Department of Commerce for float storage.

Water Fund (401): Programs expenses for Central Well job shack, Central Well filter media replacement, and meter supplies.

Wastewater Fund (402): Programs Puget Sound Energy incentive and purchase of ammonia probes, programs other WWTF expenses.

Metro Animal Services Fund (440): Recognizes revenue for per capita rate increase in 2024.

Information Technology Fund (551): Recognizes grant revenue from WA Department of Emergency Management for cybersecurity, and offsetting expense.

The mid-biennial budget amendment was reviewed by the Finance and Personnel Committee on November 16, 2023. A public hearing is scheduled for December 4, 2023 with action scheduled for the December 11, 2023 Regular Council Meeting.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee MEETING/STUDY SESSION DATE: 11/16/2023 COMMITTEE RECOMMENDATION: Forward to City Council Study Session

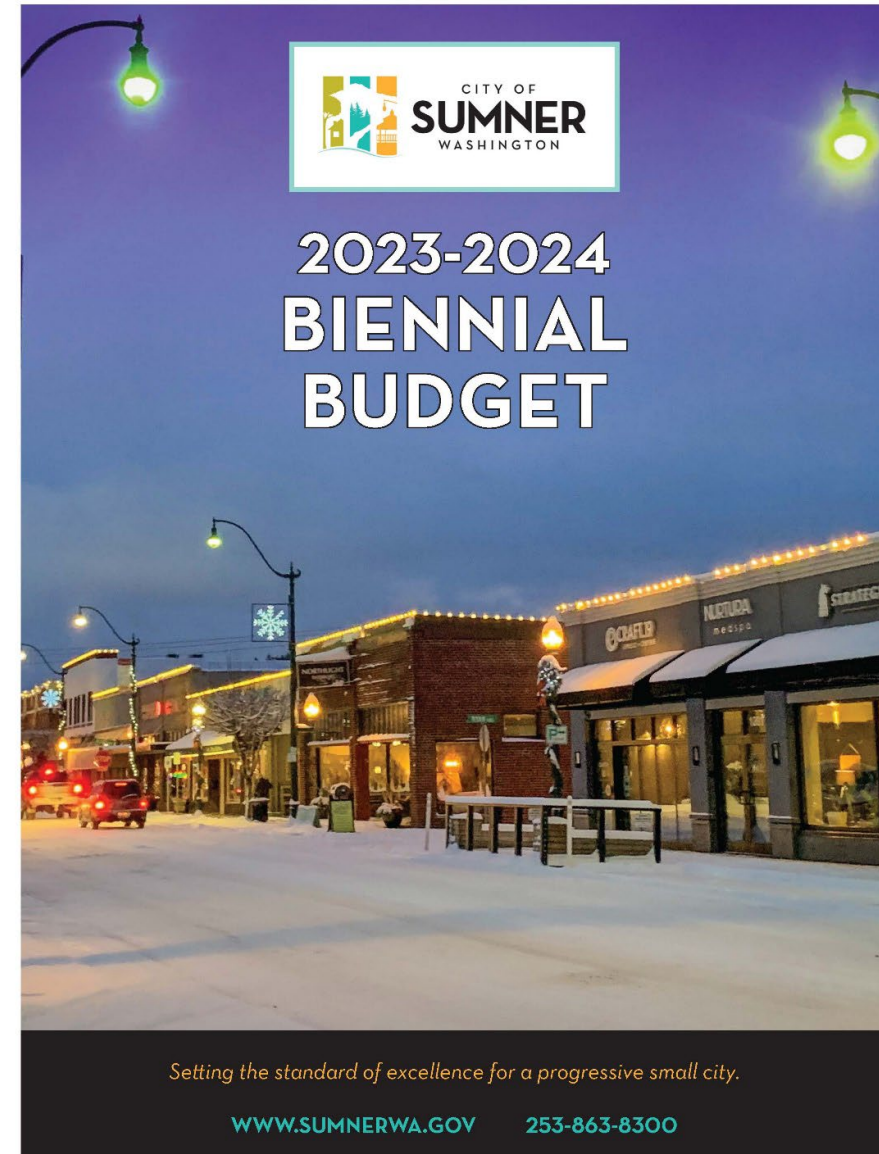
STAFF RECOMMENDATIONS/MOTION:

Move forward to City Council Study Session

2023-2024 Biennial Budget

Mid-Biennial Budget Amendment

City Council
November 27, 2023



2023-2024 Biennial Budget adopted December 5, 2022

Why this Amendment?

- RCW 35.34.130 requires that municipalities budgeting biennially adopt a mid-biennial review.
- Quarterly budget amendments provide Council a timely and transparent view of the budget needs
- Opportunity to review changes, revisit/revise forecasts, and adjust for programmatic changes
- Reviewed in detail by Finance & Personnel Committee
- Integral part of the City's overall financial management process

Amendment at a Glance

	Revenues	Transfer In	Expenditures	Transfer Out
General Fund	\$79,000	\$0	\$425,190	\$0
Special Revenue Funds	\$0	\$0	\$0	\$0
Capital Funds	\$6,158,503	\$0	\$5,625,203	\$0
Utility Funds	\$34,000	\$0	\$642,000	\$0
Other Enterprise Funds	\$36,258	\$0	\$0	\$0
Internal Service Funds	\$32,000	\$0	\$32,000	\$0
Fiduciary Funds	\$0	\$0	\$0	\$0
Total	\$6,339,761	\$0	\$6,724,393	\$0
Total Revenues	\$6,339,761			
Total Expenditures	\$6,724,393			

General Fund

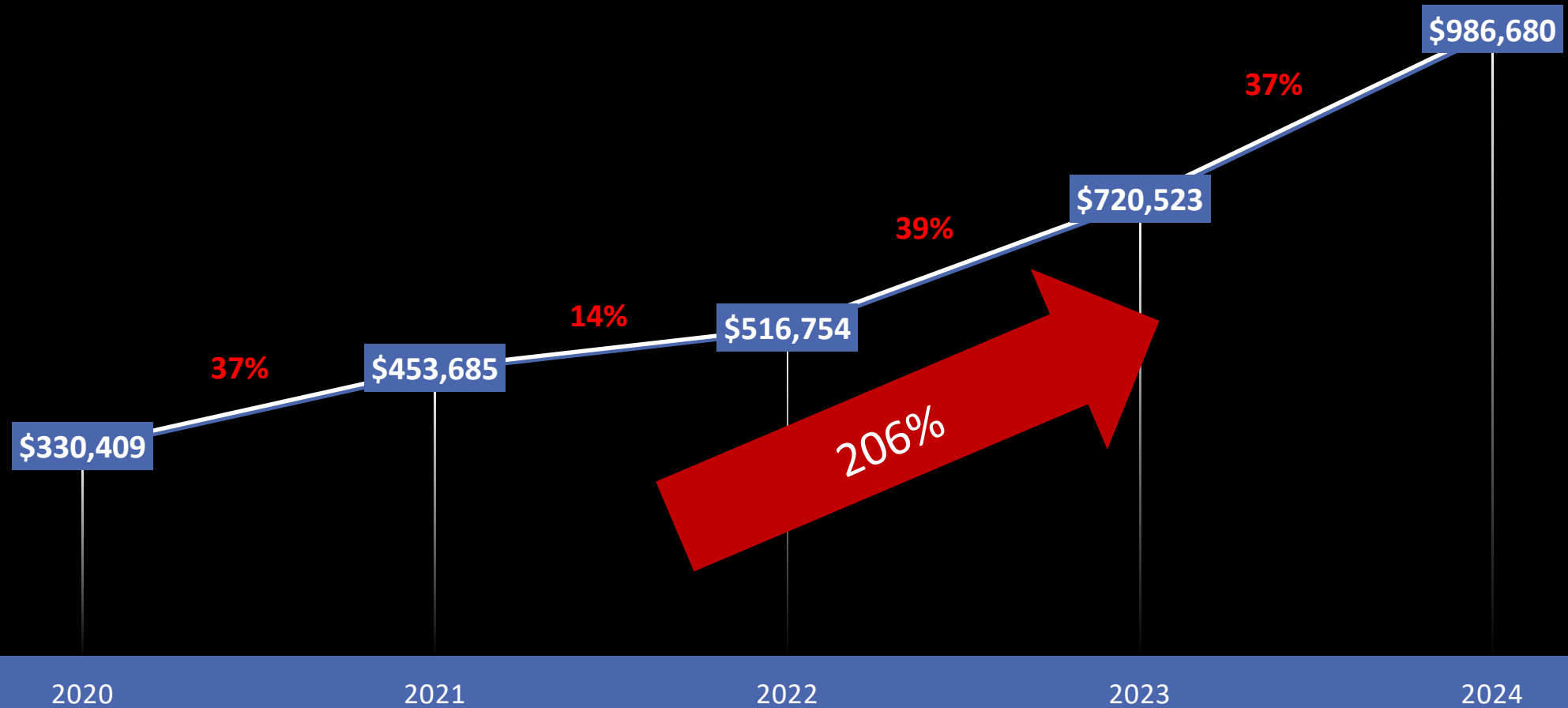
Item	Revenue	Expense
WCIA Insurance Cost Increase	\$0	\$156,309
Legal Services (Ryan House)	\$0	\$60,000
Development Services Plan Review	\$0	\$55,000
BusUp Service (Pierce County Funding & 2024 Activity)	\$79,000	\$158,000
Legal Department Tuition Reimbursement	\$0	\$6,600
Metro Animal Services Per Capita	<u>\$0</u>	<u>\$3,240</u>
Operating Change	\$79,000	\$439,149
Allocate Opioid Funding to Pierce County	\$0	\$17,350
Allocate Housing Funding to SSHAPE	\$0	\$125,000
Totals	\$79,000	\$581,499



Insurance Costs

- City is a member of Washington Cities Insurance Authority
 - Risk pool with over 165 members
 - Various insurance layers to provide city with a \$20M liability cap
- City obtains:
 - Liability: Based on worker hours
 - Property: Based on valuation of property/assets
 - Auto: Based on vehicle replacement values
 - Cybersecurity: Part of liability subject to prerequisites
- Since 2020 insurance costs have increased rapidly.
 - Industry wide problem

WCIA INSURANCE COSTS





What's causing this?

- Nuclear Verdicts
 - Police use of force
 - Roadway claims
- High dollar losses of underinsured properties

How are annual costs calculated?

- WCIA conducts actuarial study to determine amount of funds needed.
- WCIA seeks multiple layers of coverage, including a self insurance layer.
- WCIA Executive Board adopts a base increase (25% in 2024).
- Actual member increase based on loss history (base +/- 15%).



What can we do?



Oppose State Legislation that would expand City's tort liability.



Support State Legislation to reform tort liability restoring the balance between protecting harmed individuals with reasonable verdicts and appropriate defenses.



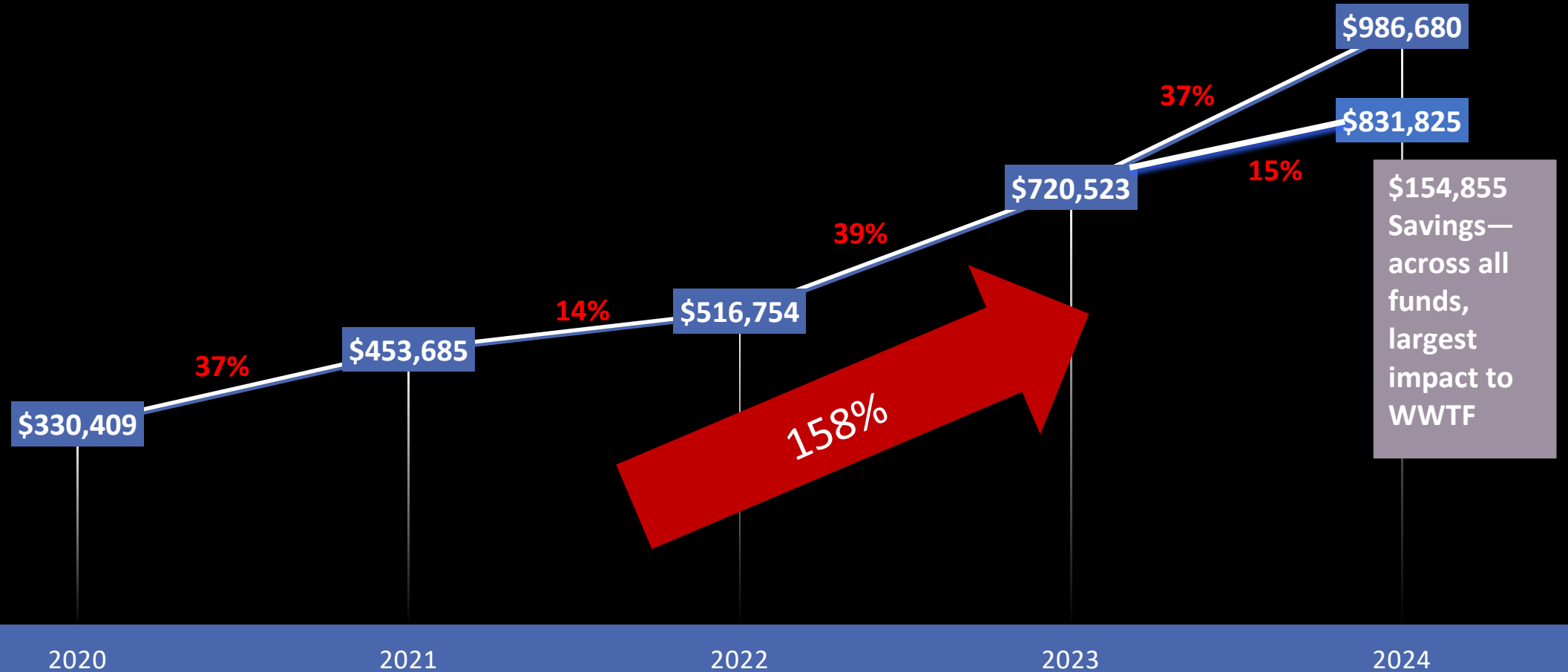
Continue with strong risk management practices.

Roadway design
Policy consistency
Employee training



Adjust coverage

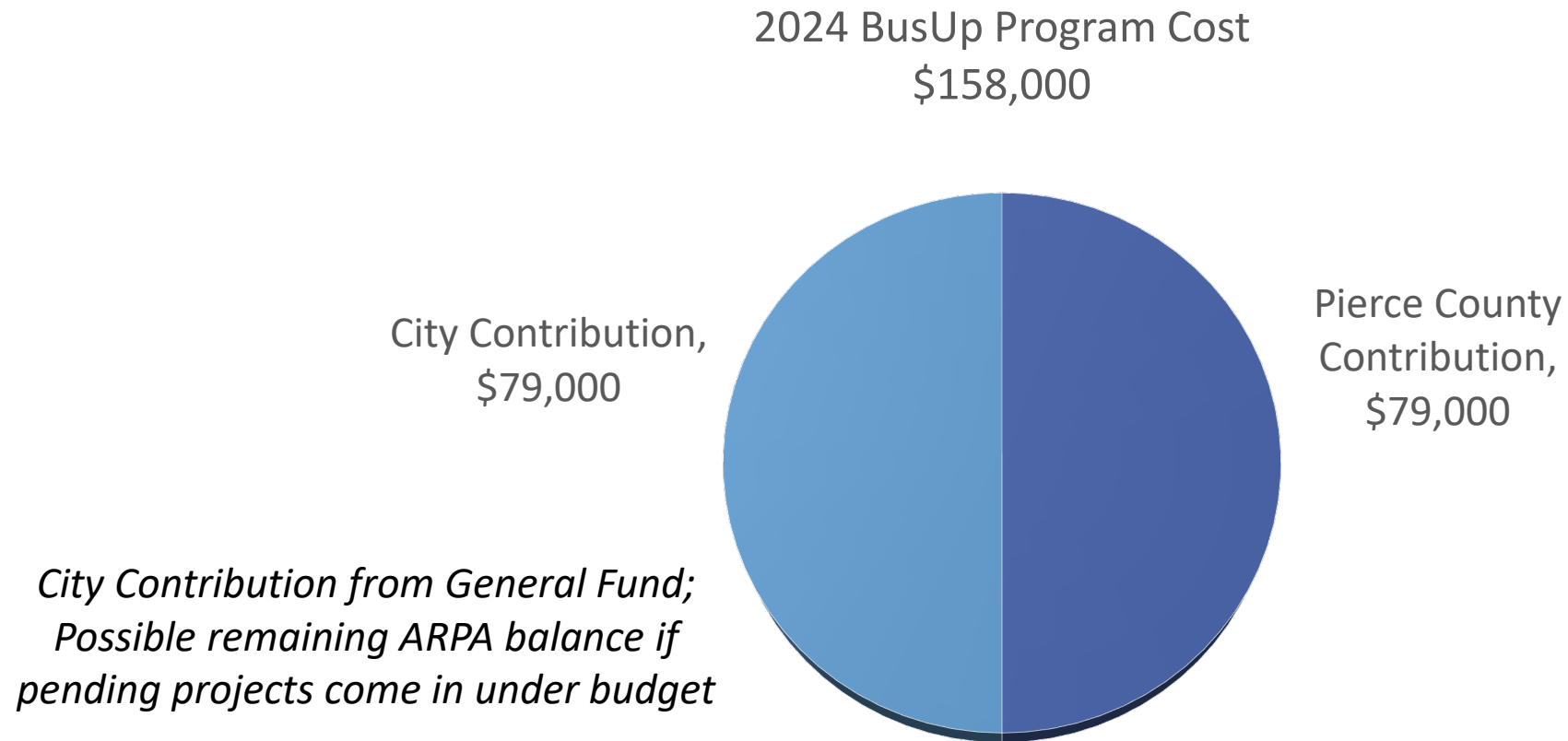
WCIA INSURANCE COSTS—DEDUCTIBLE CHANGE



General Fund

Item	Revenue	Expense
Legal Services (Ryan House)	\$0	\$60,000
Development Services Plan Review	\$0	\$55,000
BusUp Service (Pierce County Funding & 2024 Activity)	\$79,000	\$158,000
Legal Department Tuition Reimbursement	\$0	\$6,600
Metro Animal Services Per Capita	<u>\$0</u>	<u>\$3,240</u>
Operating Change	\$79,000	\$282,840
Allocate Opioid Funding to Pierce County	\$0	\$17,350
Allocate Housing Funding to SSHAPE	\$0	\$125,000
Totals	\$79,000	\$425,190

BusUp Funding



Opioid Settlement

- City will receive \$436K over the next 15 years
- Approved uses:
 - Substance Use Disorder Treatment
 - Treatment Supports
 - Housing
 - Prevention Messaging & Education
 - Other uses: Training, leadership efforts, research on opioid abatement.
- Funds can be pooled for greater efficiency
- Fund use reported to Countywide Opioid Abatement Council for annual review
- **Recommend allocating funds collected in 2022: \$17,350**



Affordable Housing Sales Tax Credit (HB1406)



South Sound Housing Affordability Partnership executive board creating capital fund.



Would allow participants to pool funds to be used to support affordable housing efforts throughout the county.



Sumner would transfer funds to SSHAP/Pierce County to administer as part of their annual Notice of Funding Opportunity (NOFA).



**Recommend allocating funds collected in 2021-22:
\$125K**

SSHAP³

Fund 302 – Sidewalk Capital

Description	Revenue	Expenditure
West Valley Sidewalk Repair Design	\$-	\$80,000
Sound Transit Station Access Improvements	\$350,000	\$-

Fund 310 – Parks & Trails Capital

Description	Revenue	Expenditure
Fryar Avenue Trail Grant Award & Expenditure	\$5,328,450	\$5,328,450

Fund 320 – Street Capital

Description	Revenue	Expenditure
Maple Street Pedestrian Improvements – FHWA HSIP Grant & Expense	\$280,053	\$616,753
Sound Transit Contribution – Bicycle Lanes	\$500,000	\$-

Fund 325 – Facilities Capital

Description	Revenue	Expenditure
Department of Commerce Grant (PW Operations Facility)	\$100,000	\$-
Ryan House Improvements (PCLTAC Grant)	(\$400,000)	(\$400,000)

Fund 401 – Water Fund

Description	Revenue	Expenditure
Job Shack @ Central Well (2023 and 2024)	\$-	\$23,000
Central Well Filter Media Replacement	\$-	\$150,000
Supplies – Service Meters	\$-	\$310,000

Fund 402 – Wastewater Fund

Description	Revenue	Expenditure
Puget Sound Energy Grant (Purchase of Ammonia Probes)	\$34,000	\$34,000
WWTF Operations – Chemicals	\$-	\$25,000
WWTF Equipment Replacements	\$-	\$100,000

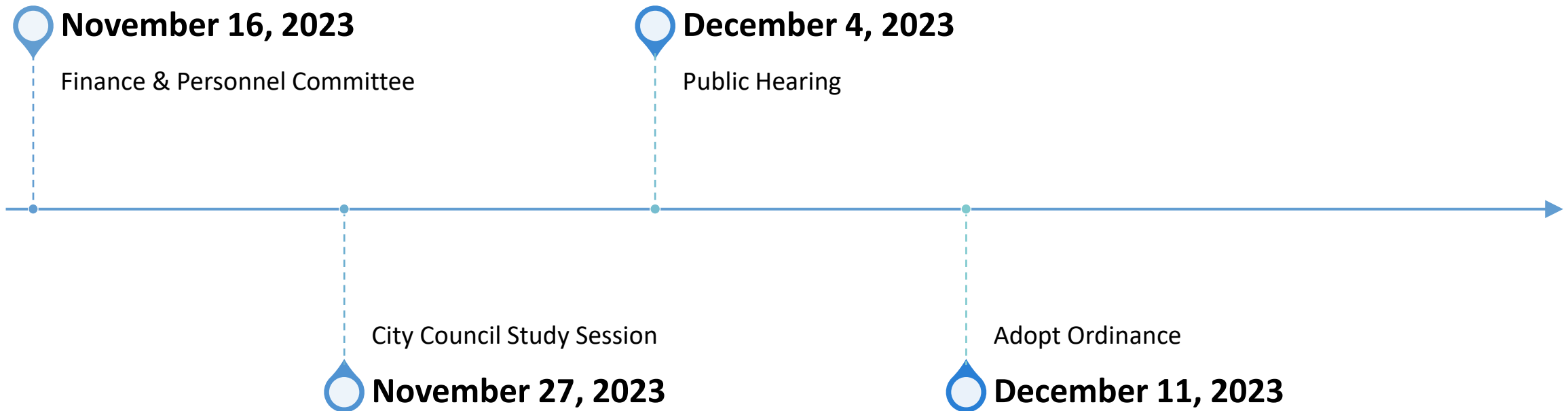
Fund 440 – Animal Control Fund

Description	Revenue	Expenditure
Per Capita Revenues	\$36,258	\$-
<i>2024 per capita increase of \$0.30</i>		

Fund 551 – Information Technology Fund

Description	Revenue	Expenditure
Cybersecurity Grant (WA Dept of Emergency Management)	\$32,000	\$32,000
<i>Microsoft Defender for Cybersecurity</i>		

Next Steps





Questions?

**ORDINANCE NO. 2874
CITY OF SUMNER, WASHINGTON**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET AS ORIGINALLY ADOPTED IN ORDINANCE NO. 2838, APPROVED DECEMBER 5, 2022, AND PREVIOUSLY AMENDED IN ORDINANCE 2849, APPROVED MARCH 20, 2023, ORDINANCE 2855, APPROVED JUNE 5, 2023, ORDINANCE 2858, APPROVED JUNE 20, 2023, ORDINANCE 2866, APPROVED AUGUST 7, 2023, ORDINANCE 2871, APPROVED SEPTEMBER 18, 2023, AND ORDINANCE 2872, APPROVED OCTOBER 16, 2023.

WHEREAS, The Sumner City Council approved Ordinance No. 2838 which adopted a biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2849 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2855 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2858 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2866 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2871 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2872 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, RCW 35A.34 provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, a public hearing for the 2023/2024 mid-biennial budget amendment was held December 4, 2023; and

WHEREAS, RCW 35A.34.130 requires that the adopted biennial budget be subject to a mid-biennial review and modifications as needed; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The biennial budget for the City of Sumner for the period January 1, 2023 through December 31, 2024 as contained in the adopted 2023-2024 Biennial Budget for total revenue/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenue and Expenditures for each fund as shown on the attached Exhibit A.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the ordinance or the validity of its application to other person's circumstances.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 11th day of December, 2023.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez

BA 12/11/2023 Funds	Beginning Fund Balance		Revenues		Expenditures			Ending Fund Balance
	<i>Adopted</i>	<i>Adopted</i>	<i>Previous</i>	<i>12/11/23</i>	<i>Adopted</i>	<i>Previous</i>	<i>12/11/23</i>	<i>Revised</i>
001 General	11,300,000	\$ 41,287,140	\$ 1,239,207	\$ 79,000	\$ 40,975,513	\$ 1,907,677	\$ 425,190	\$ 10,596,966
002 General Fund Reserves	980,824	-	-	-	-	-	-	980,824
003 Building Reserves	450,756	200,000	-	-	390,000	-	-	260,756
103 Complete Streets	-	-	-	-	-	-	-	-
105 Drug Enforcement	65,510	-	-	-	4,000	-	-	61,510
106 Hotel/Motel	262,600	205,000	-	-	338,156	-	-	129,444
115 ARPA Funding	680,624	-	-	-	50,100	124,168	-	506,356
200 Debt Service	2,570,000	465,800	-	-	496,100	-	-	2,539,700
221 LID Guarantee	691,569	-	-	-	-	-	-	691,569
302 Sidewalk	412,457	530,000	553,200	350,000	880,000	553,200	80,000	332,457
305 Real Estate Excise Tax	851,288	1,600,000	-	-	550,000	-	-	1,901,288
310 Parks & Trails Capital Fund	423,721	4,868,061	252,500	5,328,450	5,131,106	(535,000)	5,328,450	948,176
320 Street Capital Fund	7,709,379	17,364,200	2,711,700	780,053	24,625,588	2,957,000	616,753	365,991
325 Facilities Capital Fund	50,000	515,000	3,440,000	(300,000)	565,000	3,440,000	(400,000)	100,000
401 Water	13,219,995	10,189,150	-	-	20,279,605	46,985	483,000	2,599,555
402 Wastewater	9,286,248	15,566,163	2,150	34,000	21,270,227	149,110	159,000	3,310,224
403 Utility Bond Reserves	1,731,342	-	-	-	-	-	-	1,731,342
408 Stormwater	8,227,784	38,031,772	8,000,000	-	42,424,254	9,096,985	-	2,738,317
410 Cemetery Operations	74,238	1,498,200	-	-	1,425,316	8,500	-	138,622
415 Cemetery Development	208,994	300,000	-	-	300,000	-	-	208,994
440 Animal Control	94,087	2,093,628	-	36,258	2,062,680	7,950	-	153,343
501 Unemployment Insurance	9,351	-	-	-	3,991	-	-	5,360
550 Fleet Management	94,835	1,498,570	-	-	1,551,411	-	-	41,994
551 Information Technology	479,281	3,264,440	92,650	32,000	3,336,088	107,650	32,000	392,633
555 Equipment Reserve	1,942,959	2,126,935	-	-	1,770,000	-	-	2,299,894
601 Cemetery Endowment	1,545,873	33,000	-	-	-	-	-	1,578,873
605 Development Impact Fees	6,898,068	500,000	-	-	998,833	1,532,500	-	4,866,735
611 Firemen's Pension	29,798	164,000	-	-	160,000	-	-	33,798
Total All Funds	\$ 70,291,581	\$ 142,301,059	\$ 16,291,407	\$ 6,339,761	\$ 169,587,969	\$ 19,396,725	\$ 6,724,393	\$ 39,514,721

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR – PROCLAMATION

DECEMBER 4 RCM

PH Ordinance No. XXXX – 2023/2024 Mid-Biennial Budget Amendment (*K. Raymond*)
NB Council Vacancy Appointment (*J. Wilson / Mayor*)
NB Ordinance No. XXXX – Utility Rates (*M. Kosa*)
ES For the purpose of discussing with legal counsel labor negotiations, pursuant to RCW 42.30.140(4)

DECEMBER 11 SS (CANCELLED)**DECEMBER 11 SCM**

P Officer Allensworth Recognition: 2023 NCIC Success Story of the Year (*Moericke*)
CA Collective Bargaining Agreement
CA Maple Street Pedestrian Signal - Consultant Contract Amendment
CA Main and Wood Intersection Property Acquisition – Bicycle Shop
CA Main and Wood Intersection Property Acquisition – Dairy Freeze
UB Ordinance No. XXXX – 2023/2024 Mid-Biennial Budget Amendment (*K. Raymond*)
NB Natural Systems Design Contract Supplement (*R. Wright*)
NB Ordinance – 2024 Compensation Schedule (*J. Steffens*)

DECEMBER 18 RCM (CANCELLED)**DECEMBER 25 SS (No Meeting)****JANUARY 2 RCM (Tuesday)**

P Swearing In of Councilmembers (*Mayor*)
NB Deputy Mayor Selection (*J. Wilson*)
NB Council Committee Selections (*J. Wilson*)
NB Council Regional Committee Selections (*J. Wilson*)

JANUARY 8 SS

- Strategic Tourism Plan
- Zoning Code Amendments – Essential Public Facilities

JANUARY 16 RCM (Tuesday)

NB Ordinance - Essential Public Facilities

JANUARY 22 SS

- Utility Base Fee Code Update (*M. Kosa*)

FEBRUARY 5 RCM

NB Ordinance No. XXXX – Utility Base Fee Code Update (*M. Kosa*)

FEBRUARY 12 SS

- Mid Biennial Department Updates

FEBRUARY 20 (Tuesday)

CITY COUNCIL AGENDA CALENDAR**Updated November 17, 2023**

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR - PROCLAMATION

FEBRUARY 26 SS*Pending*

MISC.	MISC.	WHITE RIVER RESTORATION PROJECT
Public Memorial Policy	Ordinance – Refuse Collection (Code Enforcement)	
CA State Homeland Security Program Grant Acceptance for Small Unmanned Aerial System	Bond Issuance for Operations Facility	Ordinance No. XXXX - Surplus of Real Property South of 24th Street (Andrea M.)
Ordinance Insurance Requirements	Temporary Use Permit – Food Trucks	
Sign Code Update (off premise)	WWTF ILA	
CTR Ordinance Update	Ordinance No. 2839: Pretreatment Code Update	
Public Defender contract	Emergency Management Presentation	
Short Term Rentals	MIC Transit	

DECEMBER 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2
4	5	6	7	8	9
6:00PM Regular Council Meeting (Hybrid)	4:00PM Public Works Committee	5:30PM Finance & Personnel (Hybrid) 6:30PM Design Commission	6:00PM Planning Commission (Hybrid)		
11	12	13	14	15	16
6:00PM - CANCELLED Study Session 6:00PM Special Council Meeting (Hybrid)			4:30PM Forestry/Parks Commission (Hybrid)		
18	19	20	21	22	23
6:00PM Regular Council Meeting (Hybrid)		5:30PM CANCELLED Public Safety		Holiday Observed City Hall Closed	
25	26	27	28	29	30
Holiday City Hall Closed		5:00PM CANCELLED CD Committee			

Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.

Name: Michelle Converse, CMC

Title: City Clerk

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