

Members Present: Barbara Bitetto, Carla Bowman

Members Absent: Councilmembers Earle Stuard (chair), Curt Brown, Andy Elfers

Staff Present: Alisa O'Haver-Ayala, Andrew Leach, Courtney Littrell, Gursimran Singh, Thi Le, Kelsey White

The meeting convened at 4:03 PM.

The following topics were discussed:

Resolution No. 1665: Rejecting All Bids for CIP 21-11: Maple St Pedestrian Signals

Interim City Engineer O'Haver-Ayala stated this project will replace an existing rectangular rapid flashing beacon pedestrian sign with a pedestrian signal across Traffic Avenue at Maple Street and install retroreflective signal backplates throughout the City at City-owned traffic signals where they are not currently installed. Five (5) bids were received on December 14, 2023 for this project. The apparent low bid contained bid irregularities. The 2nd lowest bid exceeded the Engineer's Estimate by more than \$280,000. The engineer's estimate was \$434,071.14. For these reasons, staff is requesting to reject all bids for the project. *"Do-Pass Recommendation by the Committee"*

Tacoma Ave Overlay and Intersection - Contract Award for Design

Engineering Specialist Singh stated this project this project will plane, repair, and overlay Tacoma Avenue from Puyallup Street to the White River Bridge, complete intersection channelization improvements, add an eastbound left turn pocket on Puyallup Street at Tacoma Avenue, and upgrade the intersection of Puyallup Street and Tacoma Avenue to a signalized intersection. Project shall include ADA upgrades/sidewalks, associated utility work and illumination as needed. Three Statement of Qualifications were received on October 11, 2023 for this project. Parametrix, Inc. was selected to provide consulting services for this project through a qualification-based selection process. An agreement with a maximum amount payable of \$327,924.40 was negotiated for the design of the project. *"Do-Pass Recommendation by the Committee"*

Substitute Ordinance No. 2875: Utility Rate Adjustments

Associate Engineer Leach stated this item is a substitute ordinance for 2875. The City of Sumner manages three utilities: water, sewer and stormwater. The operations of the utilities are supported in large part by rate payers and system development charges. The City contracted with the FCS Group to perform the 2023 rate study and System Development Charges (SDC) study for our water, sewer and stormwater utilities. Due to limited staff time and the challenge of incorporating the study simultaneously with the budget cycle, it was decided to change to conducting the study on the off years from the budget cycle. The City Council was provided a summary of the study results that indicated a need for rate increases to adequately fund the operations, maintenance, and capital of each utility. At the December 4th, 2023 City Council Meeting, Ordinance No. 2875 was adopted. An error was found on the Exhibit "A" Fee Schedule under the Fire Flow section. This section incorrectly listed the past fee as \$0.79 and that the fee would be updated to \$0.83 with the adoption of the ordinance. The correct past fee was \$1.79 and the new fee should be \$1.86. This Substitute Ordinance No. 2875 fixes the error and correctly lists the new fire flow fee as \$1.86. *"Do-Pass Recommendation by the Committee"*

Operations Facility – Contract Award for Construction Management Services

Interim City Engineer O’Haver-Ayala stated the Operations Facility project includes construction of a new public works facility with approximately 88,000 sf of total building space over 7 buildings on a 7.6 Acre site at 14320 29th Street East. Facility will include administration building, vehicle storage, fleet washing, material storage and decant facility. Project will include frontage improvements, landscaping, site lighting and stormwater management. Seven (7) Statement of Qualifications were received on November 28, 2023 for this project. KBA, Inc. was selected to provide consulting services for this project through a qualification-based selection process. An agreement with a maximum amount payable of \$2,361,687.00 was negotiated for construction management services. *“Do-Pass Recommendation by the Committee”*

Resolution No. 1666: Heritage Park & Hops Alley Design - Pierce County LTAC Grant Acceptance

Interim City Engineer O’Haver-Ayala stated this item is to accept a grant from Pierce County LTAC for the Heritage Park & Hops Alley Design. As part of the Main Street Vision Project, in 2022-2023, JETT Landscape Architecture + Design worked with the city to re-imagine Reuben Knoblauch Heritage Park as a more active, useful heart of the city, for special events and everyday use. They also designed an activation for the adjacent alley, naming it Hops Alley, to serve as a flexible event space and for a more accessible and inviting parking area for its day use. JETT provided a 30% design and concept and now, in 2024, JETT will continue that design so that we have plans for both the alley and park ready for construction in the future. The City will receive \$1,600,000.00 in grant funding. *“Do-Pass Recommendation by the Committee”*

Project managers briefed the committee on current project updates.

Adjournment 4:28pm