



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below. Please click the link below to join the webinar:

<https://sumnerwa-gov.zoom.us/j/82831900384>

Or One tap mobile +12532050468,,82831900384# US

+12532158782,,82831900384#

Or Telephone +1 253 205 0468 +1 253 215 8782

CALL TO ORDER

Roll Call: Bitetto, Bowman, Brown, Clerget, Cole, Elfers, and Stuard

REGULAR BUSINESS

1. Sumner Library Update
2. Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget
3. Resolution No. 1678 -2025-2030 Six-Year Transportation Improvement Program Annual Update
4. Transportation Impact Fees Discussion

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

EXECUTIVE SESSION

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

SUBJECT: Sumner Library Update

CATEGORY: Presentation

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. New Library Presentation

STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND:

Pierce County Library Executive Director Gretchen Caserotti will be present to provide council with an update on the Sumner Library Capital Facility Area and new library.

COUNCIL COMMITTEE/STUDY SESSION: MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION:
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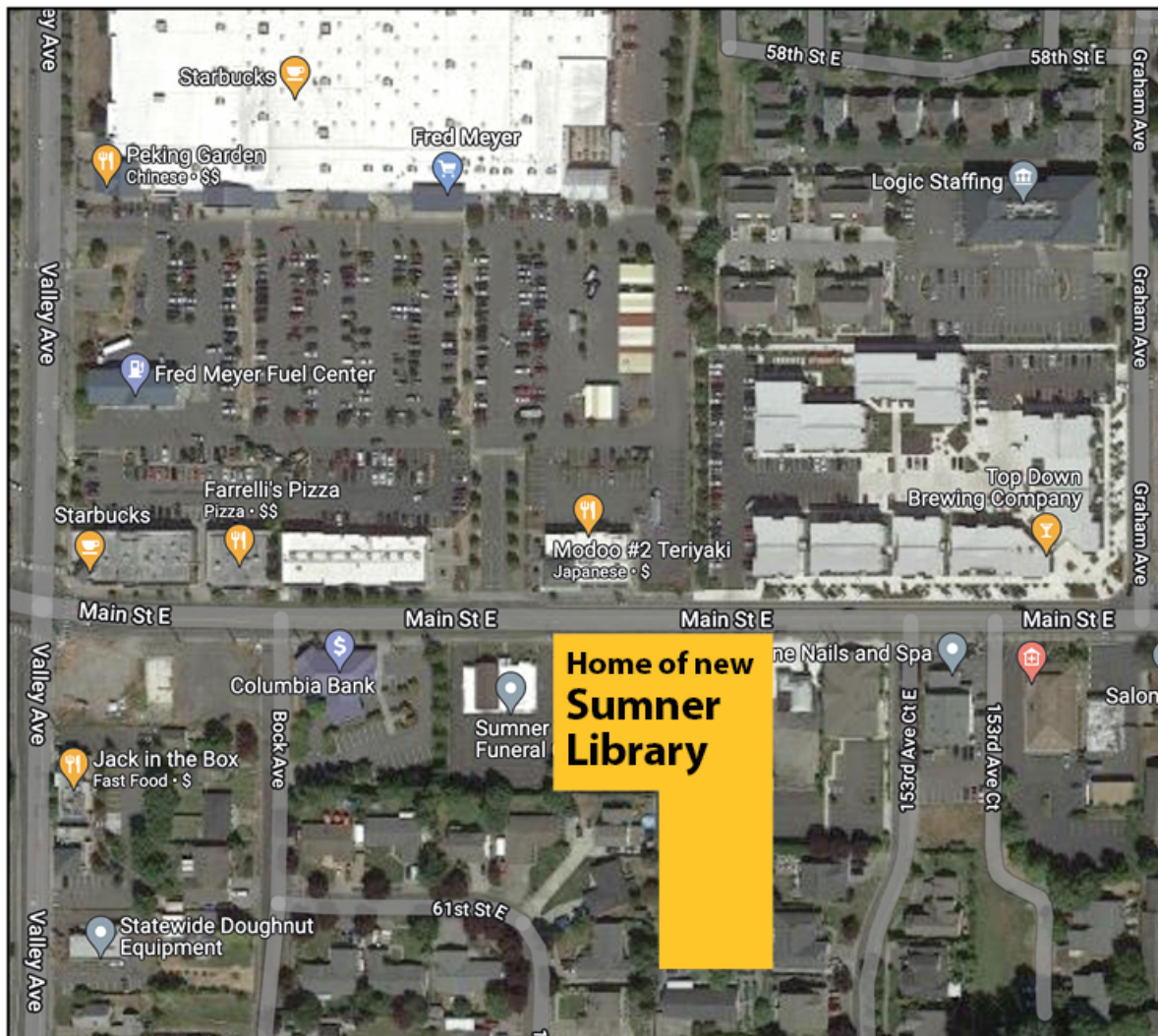
STAFF RECOMMENDATIONS/MOTION:

This item is for information only.

Progress on New Sumner Pierce County Library



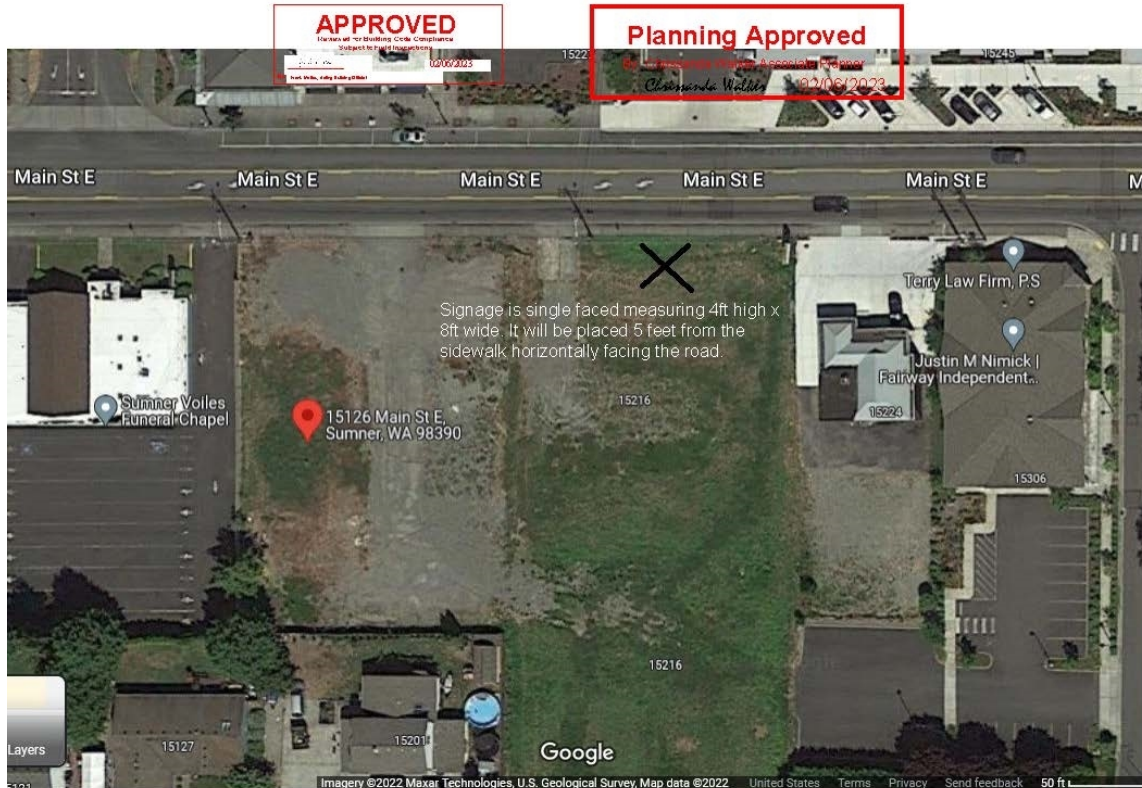
Gretchen Caserotti, Executive Director



Architect

- Hired Johnston Architects
- Underway:
 - Scope of work
 - Design schedule
 - Designs

Site Readiness



- Cultural Resource Survey completed
 - No archaeological or historic resources observed in study area
 - Will ensure architects have an inadvertent discovery plan

Library Capital Facility Area

- LCFA Board members appointed are Councilmembers Paul Herrera, Jani Hitchen and Dave Morrell
- Pierce County Library System and LCFA establishing an interlocal agreement
- LCFA Board will oversee the bond and levy certification during the life of the bond(s) term

Community Engagement

- Working with architects on plan to meet with community groups
- Then will share further with broader community



- Building Design Phase
 - Gather input from community groups
 - Develop design
 - Create construction documents
 - Conduct Request for Bids on construction
- Building Construction Phase Starts
- LCFA Activities
 - Prepare package and sell bonds



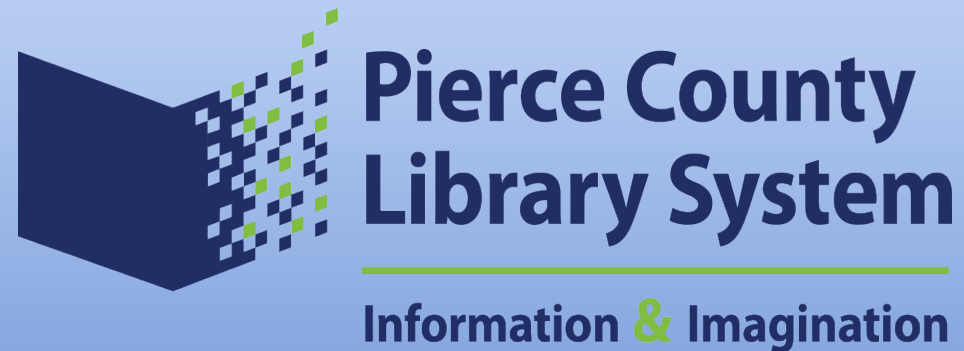
Tentative 2025 - 2027

- Building Construction Phase Continues
- Building Move-In
 - Move in books, movies and other materials
 - Install furniture, fixtures and equipment
 - Move-out of old building
- Building Opens to the Public - TBD



Your Questions?

Thank you!



Sumlib.pcls.us

LEARNING • ENJOYMENT • COMMUNITY

SUBJECT: Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: Per Exhibit

Within Budget Allocation: Yes, as amended

ATTACHMENTS:

1. Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget

STAFF CONTACT: Cassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND: The 2023/2024 Biennial Budget was adopted on December 5, 2022 with Ordinance No. 2838. Staff regularly reviews the budget progress as well as any programmatic changes. Based on this review, staff presents the first quarter 2024 budget amendment for consideration.

This budget amendment:

- General Fund (001): Transfers \$170,000 from the City Council Strategic Reserves funds for the demolition of 902/906 Kincaid; Transfers \$16,500 to Fund 410 to support a seasonal position.
- Parks Capital Fund (310): De-programs grant revenue (\$434,085), transfer in from Fund 605 (\$409,085), and expenditure (\$868,170) for Bennett Park Improvements. Staff will continue to pursue future grant funding.
- Facilities Capital Fund (325): Recognizes transfer in from the General Fund and programs \$170,000 for the demolition of 902/906 Kincaid.
- Cemetery Operations Fund (410): Recognizes transfer in from the General Fund and programs \$16,500 for a three month seasonal position.
- Animal Control Fund (440): Recognize bequest of \$10,000.
- Development Impact Fee Fund (605): De-programs transfer out to Fund 310 (\$409,085).

Ord No. 2883		
BA 03/11/2024		
	<i>Revenues</i>	<i>Expenditures</i>
General Fund	\$ -	186,500
Reserve Funds	-	-
Special Revenue Funds	-	-
Debt Service Funds	-	-
Capital Funds	(673,170)	(698,170)
Utility Funds	-	-
Other Enterprise Funds	26,500	16,500
Internal Service Funds	-	-
Fiduciary Funds	-	(409,085)
	\$	
	(646,670)	\$ (904,255)

COUNCIL COMMITTEE/STUDY SESSION: Study Session March 11, 2024
MEETING/STUDY SESSION DATE: 3/18/2024
COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget

ORDINANCE NO. 2883
CITY OF SUMNER, WASHINGTON

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET AS ORIGINALLY ADOPTED IN ORDINANCE NO. 2838, APPROVED DECEMBER 5, 2022, AND PREVIOUSLY AMENDED IN ORDINANCE 2849, APPROVED MARCH 20, 2023, ORDINANCE 2855, APPROVED JUNE 5, 2023, ORDINANCE 2858, APPROVED JUNE 20, 2023, ORDINANCE 2866, APPROVED AUGUST 7, 2023, ORDINANCE 2871, APPROVED SEPTEMBER 18, 2023, ORDINANCE 2872, APPROVED OCTOBER 16, 2023, AND ORDINANCE 2874, APPROVED DECEMBER 11, 2023.

WHEREAS, The Sumner City Council approved Ordinance No. 2838 which adopted a biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2849 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2855 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2858 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2866 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2871 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2872 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2874 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, RCW 35A.34 provides procedures for adopting, managing, and amending a biennial budget; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The biennial budget for the City of Sumner for the period January 1, 2023 through December 31, 2024 as contained in the adopted 2023-2024 Biennial Budget for total revenue/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenue and Expenditures for each fund as shown on the attached Exhibit A.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance,

including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the ordinance or the validity of its application to other person’s circumstances.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 18th day of March, 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez

BA 03/18/2024 Funds	Beginning Fund Balance		Revenues		Expenditures			Ending Fund Balance
	<i>Adopted</i>	<i>Adopted</i>	<i>Previous</i>	<i>03/18/24</i>	<i>Adopted</i>	<i>Previous</i>	<i>03/18/24</i>	<i>Revised</i>
001 General	11,300,000	\$ 41,287,140	\$ 1,318,207	\$ -	\$ 40,975,513	\$ 2,332,867	\$ 186,500	\$ 10,410,466
002 General Fund Reserves	980,824	-	-	-	-	-	-	980,824
003 Building Reserves	450,756	200,000	-	-	390,000	-	-	260,756
103 Complete Streets	-	-	-	-	-	-	-	-
105 Drug Enforcement	65,510	-	-	-	4,000	-	-	61,510
106 Hotel/Motel	262,600	205,000	-	-	338,156	-	-	129,444
115 ARPA Funding	680,624	-	-	-	50,100	124,168	-	506,356
200 Debt Service	2,570,000	465,800	-	-	496,100	-	-	2,539,700
221 LID Guarantee	691,569	-	-	-	-	-	-	691,569
302 Sidewalk	412,457	530,000	903,200	-	880,000	633,200	-	332,457
305 Real Estate Excise Tax	851,288	1,600,000	-	-	550,000	-	-	1,901,288
310 Parks & Trails Capital Fund	423,721	4,868,061	5,580,950	(843,170)	5,131,106	4,793,450	(868,170)	973,176
320 Street Capital Fund	7,709,379	17,364,200	3,491,753	-	24,625,588	3,573,753	-	365,991
325 Facilities Capital Fund	50,000	515,000	3,140,000	170,000	565,000	3,040,000	170,000	100,000
401 Water	13,219,995	10,189,150	-	-	20,279,605	529,985	-	2,599,555
402 Wastewater	9,286,248	15,566,163	36,150	-	21,270,227	308,110	-	3,310,224
403 Utility Bond Reserves	1,731,342	-	-	-	-	-	-	1,731,342
408 Stormwater	8,227,784	38,031,772	8,000,000	-	42,424,254	9,096,985	-	2,738,317
410 Cemetery Operations	74,238	1,498,200	-	16,500	1,425,316	8,500	16,500	138,622
415 Cemetery Development	208,994	300,000	-	-	300,000	-	-	208,994
440 Animal Control	94,087	2,093,628	36,258	10,000	2,062,680	7,950	-	163,343
501 Unemployment Insurance	9,351	-	-	-	3,991	-	-	5,360
550 Fleet Management	94,835	1,498,570	-	-	1,551,411	-	-	41,994
551 Information Technology	479,281	3,264,440	124,650	-	3,336,088	139,650	-	392,633
555 Equipment Reserve	1,942,959	2,126,935	-	-	1,770,000	-	-	2,299,894
601 Cemetery Endowment	1,545,873	33,000	-	-	-	-	-	1,578,873
605 Development Impact Fees	6,898,068	500,000	-	-	998,833	1,532,500	(409,085)	5,275,820
611 Firemen's Pension	29,798	164,000	-	-	160,000	-	-	33,798
Total All Funds	\$ 70,291,581	\$ 142,301,059	\$ 22,631,168	\$ (646,670)	\$ 169,587,969	\$ 26,121,118	\$ (904,255)	\$ 39,772,306

SUBJECT: Resolution No. 1678 -2025-2030 Six-Year Transportation Improvement Program Annual Update

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1678- Six-Year TIP 2025-2030

STAFF CONTACT: Michael Kosa, Public Works Director, Alisa O'Haver-Ayala , City Engineer, Andrew Leach, Associate Engineer

SUMMARY BACKGROUND:

RCW 35.77.010 and RCW 36.81.121 require that each city and county update its Transportation Improvement Plan (TIP) annually and file a copy of the adopted program with the State Department of Transportation. The Six-Year TIP establishes and prioritizes the City's streets, sidewalk and trail projects for the next six years. Below are some proposed TIP projects of interest:

The Main Street and Wood Avenue Intersection Improvements Project will be completed this year.

The Stewart Road Bridge Project is planned to go into construction in 2025.

The Fryar Avenue Trail Project has received grant funding for the construction phase of the project.

A public hearing on the Six-Year Transportation Improvement Plan is scheduled for the March 18th regular council meeting.

COUNCIL COMMITTEE/STUDY SESSION: Study Session
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MEETING/STUDY SESSION DATE: 3/11/2024

COMMITTEE RECOMMENDATION: Information/Discussion Only

STAFF RECOMMENDATIONS/MOTION:

Information/Discussion Only

**RESOLUTION NO. 1678
CITY OF SUMNER, WASHINGTON**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON,
ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, the governing body of each municipal corporation of the State of Washington is required to adopt a Six-Year Transportation Improvement Program; and

WHEREAS, the City officials caused to be prepared a certain plan as a Six-Year Transportation Improvement Program; and

WHEREAS, it is now the opinion of the City Council that said plan should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON

Section 1. That the plan designated as the Six-Year Transportation Improvement Program 2025-2030, a copy of which is attached hereto and made a part hereof, is hereby adopted.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Effective Date. This resolution shall take effect and be in full force immediately upon passage by the City Council.

APPROVED AND ADOPTED this 1st day of April, 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

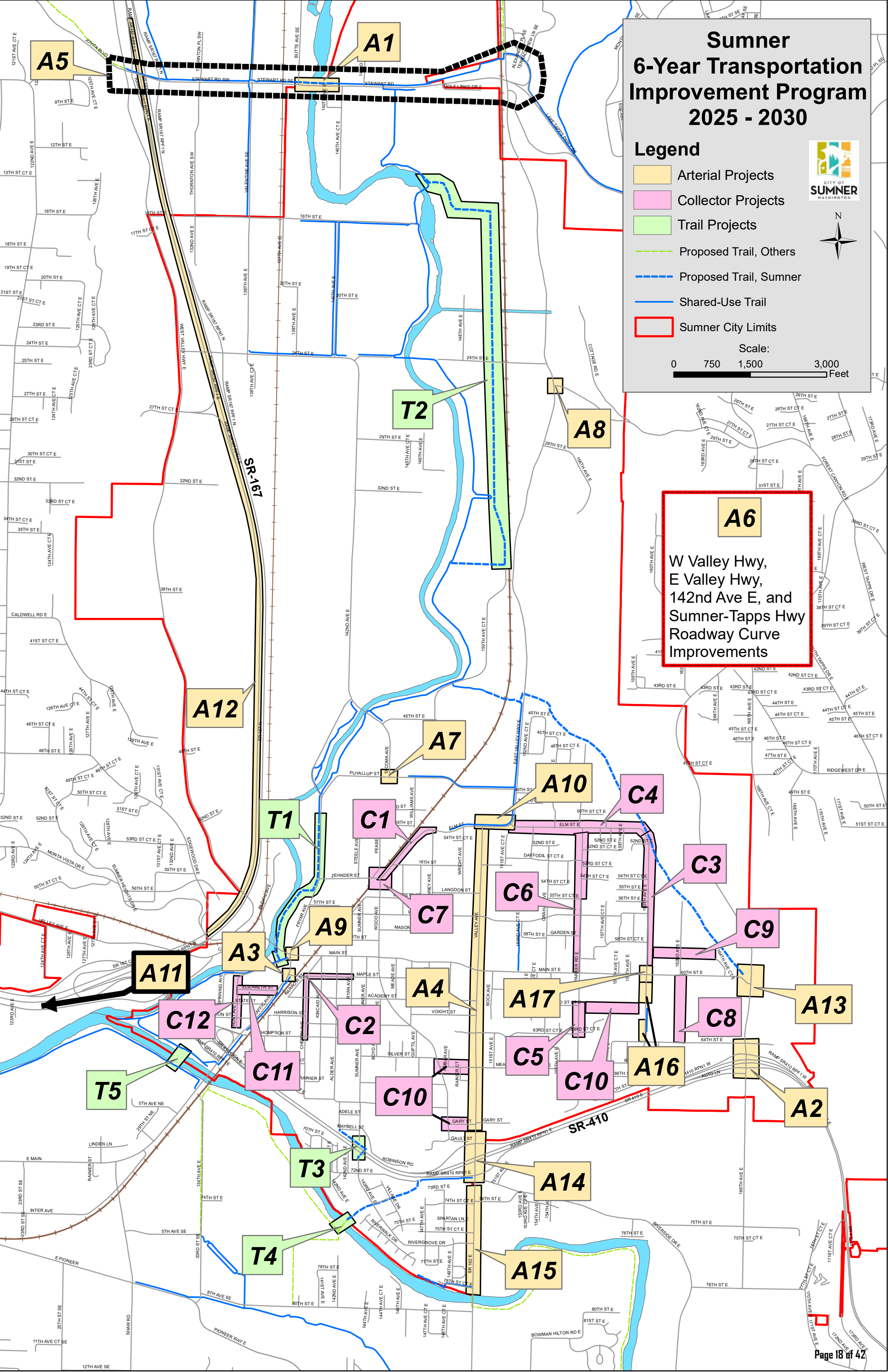
City Clerk Michelle Converse

City Attorney Andrea Marquez

CITY OF
SUMNER
WASHINGTON

 Sumner City Limits

0 750 1,500 3,000
Feet



Six Year Transportation Improvement Program 2025-2030
City of Sumner

Projects Listed in Priority Order
Italics identify unfundend milestones

Prepared by: Michael Kosa, P.E.
Public Works Director

ARTERIAL STREET PROGRAM										
ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
A1	Stewart Rd (8th St.) White River Bridge	Stewart Road at White River	Replace existing 2-lane bridge with new bridge with two unequal length spans. New structure will accommodate 4 vehicle lanes, a sidewalk, and a trail crossing.	\$35,000,000	Yes	Complete	Completing in 2024	Completing in 2024	2025-2028	Project funded by Federal STP Grant, FMSIB Grant, Pierce County, Port of Tacoma, TIB, Congressional Allocation, NHFP and City of Auburn.
A2	166th Ave E Widening	SR 410 WB Ramp Terminals to just north of 64th St. E.	Widen 166th Ave E to 4-5 lanes through the identified corridor and improve lane configuration and dual roundabouts at the two existing intersections.	\$18,000,000	Partial	Complete	2027	2027	2028-2030	Design is City funded, received a Port of Tacoma Grant and a federal STP grant.
A3	Maple Street Pedestrian Signal and Citywide Signal Backplates	Traffic Avenue and Maple Street Ped Signal, Backplates Various Locations Citywide	Replace existing pedestrian-activated rectangular rapid flashing beacons with signal (expected to be a High Intensity Activated Crosswalk (HAWK) signal), add retroreflective backplates to upgrade signal heads citywide.	\$431,000	Yes	Complete	Complete	Complete	2025	Over 90% funded by a Highway Safety Improvement Program grant.
A4	Valley Avenue	From SR 410 to Elm St.	Overlay existing roadway surface, complete required ADA upgrades.	\$4,000,000	Partial	Complete	2025	N/A	2026	Received STP grant funding for the section between SR 410 and Meade McCumber.
A5	Stewart Road Corridor ITS Improvements	Stewart Road from SR 167 toward Lakeland Hills	Connect traffic signals and the railroad crossing to coordinate signal timing to increase vehicular traffic flow and reduce peak-hour delay.	\$3,500,000	Partial	Complete	2025	2026	2027	Received STP grant funding for design in 2025.
A6	Systemic Horizontal Curve and Roadway Departure Safety Improvements	East Valley Highway, West Valley Highway, 142nd Ave. E, and Sumner-Tapps Highway	Install curve waring signs, speed feedback signs, rumble strips, profiled striping, reflective markers, guardrail, street lighting and shouldering to improve safety conditions on north-south roadways that have a history of vehicle departures.	\$903,000	Yes	Completing in 2023	2025	2025	2027	Received HSIP funding to complete the project, reimbursing 100% of project costs.
A7	Puyallup St and Tacoma Ave Intersection Improvements	Intersection of Puyallup Street and Tacoma Avenue	Upgrade intersection to a signal and provide sidewalks/ADA improvements.	\$2,600,000	No	Complete	2025	2026	2027	Received STP grant funding for design. Seeking grant funding for the construction phase of the project.
A8	East Valley Hwy and Forest Canyon Rd E Instersection improvements	Intersection of East Valley Highway and Forest Canyon Road	Upgrade the intersection to improve function.	\$3,000,000	No	2025	2027	2028	2030	This is a future project that will be evaluated in the coming years. Potential for partial funding through TIF.
A9	Traffic Avenue and Main Street Intersection Improvements	Intersection of Traffic Ave and Main Street	Upgrade the signalized intersection to improve function.	\$15,000,000	No	2026	2028	2029	2031	This is a future project that will be evaluated in the coming years. Potential for partial funding through TIF.
A10	East Valley Hwy/Elm St./Valley Ave Intersection Improvements	Intersection of East Valley Highway and Elm Street and the intersection of Valley Avenue and Elm Street	Upgrade the intersections to improve function.	\$3,000,000	No	2026	2028	2029	2031	This is a future project that will be evaluated in the coming years. Potential for partial funding through TIF.
A11	SR 167 / I-5 Connection Project	Puyallup to Fife	WSDOT Gateway Program Project - The SR 167 Completion project will build the remaining four miles of SR 167 between Meridian and I-5, completing a long-planned connection to I-5. The project also includes a two mile connection from I-5 to the Port of Tacoma.	*\$1,000,000,000	Yes	Complete	2017-2025	2017-2025	2019-2030	WSDOT-led regional project. Sumner committed \$500,000 to the project in 2023.
A12	SR 167	From SR 410 Interchange to 15th St SW (Auburn)	Add southbound HOT lane.	*Unknown	No	Complete	Unknown	N/A	Unknown	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A13	Sumner Tapps Highway/60th St E Intersection Improvements	Sumner Tapps Highway and 60th St E Intersection	Rebuild existing intersection to improve roadway geometrics and add a traffic signal to increase allowable movements.	\$3,400,000	No	2026	2027	2028	2029	Potential for partial funding through TIF.
A14	SR 410 / SR 162 Interchange Improvements	Interchange ramps as SR 410	Construct a one-lane roundabout configuration at each of the interchange ramps.	*\$6,650,000	Yes	Complete	2026	2028	2030	WSDOT-led project that will improve traffic flow at the existing interchange. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A15	Hwy. 162 Improvements	From southern city limits to SR410 EB On/Off Ramps	Construct one additional southbound lane on SR 162.	*\$7,400,000	No	Complete	2026	2028	2030	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.

Six Year Transportation Improvement Program 2025-2030 City of Sumner

Prepared by:

Michael Kosa, P.E.
Public Works Director

Projects Listed in Priority Order
Italics identify unfundend milestones

A16	160th Ave. E	Main St. to 64th St. E	Improve and widen streets to minor arterial standards with bike paths and sidewalks.	\$500,000	No	Complete	2027	2028	2030	Installing sidewalk on west side of 160th. Project is unfunded. Sidewalks on east side of 160th were completed in 2022.
A17	Main Street and 160th Intersection Improvements	Main St. and 160th Ave E Intersection	Evaluate intersection for an upgrade to a signal and provide sidewalks/ADA improvements.	\$2,000,000	No	2026	2027	2028	2029	This is a future project that will be evaulated in the coming years.

* Denotes that project is largely funded by WSDOT, and City has either committed a small percentage contribution or no contribution to date.

COLLECTOR STREET PROGRAM

ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
C1	Elm St. & Wood Ave Sidewalks	Bonney Ave to Zehnder St	Extend the sidewalk on the north side of Elm Street and the West side of Wood Avenue.	\$4,000,000	No	Complete	2027	N/A	2029	Seeking grant funding for the design and construction phases of the project.
C2	TC: Cherry & Maple Utlities	Cherry Ave, Maple St.	Replacement of aging utilities in support of the Town Center Plan redevelopment.	\$3,000,000	Yes	Complete	Completing in 2024	N/A	2025-2026	Budget includes roadway restoration.
C3	160th Ave. E	Elm St. to Main St.	Improve 160th Ave. E. to Collector St. standards with curb, gutter and sidewalks on each side. Portions may be completed as parts of development prior to this time.	\$2,700,000	partial by developers	Complete	2027	2028	2029	Project partially completed by developers.
C4	Elm St. E	E. Valley Highway to 160th Ave. E.	Improve Elm St. to collector street standards with curb, gutter and sidewalks on each side. Work will include storm drainage facilities and utility replacement.	\$2,400,000	partial by developers	Complete	2027	2028	2029	Project partially completed by developers.
C5	Parker Rd. E	62nd St. to 63rd St.	Construct curb, gutter and sidewalk on east side of the street.	\$250,000	Partial	Complete	2027	2028	2029	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C6	Parker Rd. E	From Main St. to Elm St.	Reconstruct Parker Road to Collector St. standards with curbs, gutters, sidewalks, and drainage utilities. Portions have been completed by developer projects and sidewalk grants.	\$1,300,000	Partial	Complete	2027	2028	2029	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C7	Zehnder St.	From Pease Ave. to Wood Ave.	Railroad Crossing Improvements to at-grade BNSF rail crossing.	\$1,000,000	No	2027	2028	2029	2030	Identified Road-Rail conflict point where upgrades could be beneficial.
C8	162nd Ave. E Segment Extension	64th St. E to 60th St. E	Construct new 2-lane roadway section with sidewalks.	\$3,000,000	No	2027	2028	2029	2030	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C9	164th Ave. Ct. E Segment Extension	160th Ave. E to Existing 164th Ave. Ct. E	Construct new 2-lane roadway section with sidewalks.	\$2,000,000	No	2027	2028	2029	2030	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C10	Meade McCumber & Gary Street Sidewalk Improvements	Wood Ave. to Valley Ave.	Complete the sidewalk gaps at these two locations.	\$650,000	No	Complete	2027	2028	2029	This is a future project that will be evaulated in the coming years.
C11	Elizabeth Street	Hunt Ave. to Traffic Ave.	Improve Elizabeth Street to residential street standards with roadway improvements curb, gutter and sidewalks on each side. Portions have been completed with sidewalk grants and programs.	\$3,000,000	No	2029	2030	2031	2032	This is a future project that will be evaulated in the coming years.
C12	Hunt Avenue	W Main Street to dead end past Harrison Street	Improve Hunt Avenue to residential street standards with roadway improvements, curb, gutter and sidewalks on each side. Portions have been completed by developer projects.	\$3,000,000	No	2029	2030	2031	2032	This is a future project that will be evaulated in the coming years.

TRAIL PROGRAM

ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
T1	Fryar Ave. Trail	West Main St. to Puyallup St.	Complete trail connection through town.	\$7,200,000	Partial	Complete	Completing in 2024	Completing in 2024	2025	Design and ROW partially funded by federal grant. No construction funding identified.
T2	White River Restoration Trail	#9 Ditch to area north of 16th St.	Construct 8000 LF trail in conjunction with restoration project.	\$3,000,000	Partial	Complete	Completing in 2024	N/A	2026	Fully funded by restoration project.
T3	Rivergrove Pedestrian Bridge	Trail overpass connecting the vicinity of Alder Ave. to 143rd Ave. E	Construct trail bridge to provide a new trail connection between Sumner Town Center and the Rivergrove neighborhood over SR 410.	\$11,200,000	Partial	Complete	2025	N/A	2027	Design funding provided by ST3 grant and CMAQ grant. No construction funding identified.
T4	Puyallup River Trail Bridge	Trail overpass connecting 144th Ave. E to 143rd Ave. E	Construct a trail bridge and trail connections to provide a connection to the Foothills Trail per the Sumner Parks and Trails Plan.	\$6,000,000	No	2029	2030	2031	2032	Identified in Draft Parks and Trails Plan. No funding source secured.
T5	Puyallup River Crossing	Sumner WWTP to Puyallup trail	Provides improved connection with the Puyallup and Foothills trail system.	\$4,000,000	No	2029	2030	2031	2032	Potential joint project with Puyallup. Eligible for federal CMAQ funding.

Six Year Transportation Improvement
Program 2025-2030
City of Sumner

Projects Listed in Priority Order
Italics identify unfundend milestones

Prepared by: Michael Kosa, P.E.
Public Works Director

ANNUAL STREET MAINTENANCE PROGRAMS					
ID	PROJECT	DESCRIPTION	ANNUAL COSTS	FUNDED?	REMARKS
R1	Street Overlay Program	Overlay and rebuild existing streets throughout the City.	\$150,000	Yes	Street Operating General Fund Budget
R2	Roadway Paint Line Application	Repaint lane lines throughout the City.	\$40,000	Yes	Street Operating General Fund Budget
R3	Pavement Repairs	Repair spot surface and subgrade failures through dig-outs throughout the City.	\$66,150	Yes	Street Operating General Fund Budget
R4	Roadway Plastic Marking Application	Replace crosswalk, stop bar, and arrow markings throughout the City.	\$56,100	Yes	Street Operating General Fund Budget
R5	Chip Seal Application	Apply a chip seal treatment to asphalt roads throughout the City.	\$136,500	Yes	Street Operating General Fund Budget
R6	Crack Seal Application	Maintain roads with crack seal throughout the City.	\$78,750	Yes	Street Operating General Fund Budget
R7	Neighborhood Traffic Control Program	Modify residential streets to enhance pedestrian safety, slow speeding vehicles, and minimize cut-through traffic on collector and local roadways.	\$28,000	Yes	Street Operating General Fund Budget
R8	ADA Transition Plan	Address the projects identified in the ADA Transition Plan.	\$40,000	Yes	Sidewalks Construction Capital Fund Budget
R9	Sidewalk Maintenance Program	Replace/rebuild existing failing sidewalks due to damage caused by street trees.	\$250,000	Yes	Sidewalks Construction Capital Fund Budget. Formerly the Volunteer Sidewalk Program.
R10	Safe Routes to School	Fill in gaps in sidewalks and replace ramps that do not meet current code. Continue educational components and install speed feed back signs.	N/A	No	City will fund local match as needed. Continue to apply for SRTS Grants.

TRANSPORTATION PROJECTS COMPLETING IN 2024				
PROJECT	LOCATION	DESCRIPTION	COSTS	REMARKS
Main St. and Wood Ave. Intersection Improvements	Main St. and Wood Ave. intersection	Construct pedestrian improvements and upgrade signal to current standards.	\$3,580,000	Project completed in 2024. Project was partially funded by PSRC grant funding.
Elm Street Sidewalk Improvements	Bonney Ave. to Wright Ave.	Extend the sidewalk on the north side of Elm Street to connect to Bonney Ave and Seibenthaler Park.	\$550,000	Project completed in 2024. Project funded by TIB grant.

SUBJECT: Transportation Impact Fees Discussion

CATEGORY: Presentation

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Transportation Impact Fees Presentation

STAFF CONTACT: Michael Kosa, Public Works Director

SUMMARY BACKGROUND:

Per SMC Section 12.36, development requiring a permit shall pay a transportation impact fee (TIF) based on the number of new p.m. peak hour equivalent car trips generated by the development. Fees are based on projected capacity-related capital transportation improvements. Periodically, the TIFs need to be reanalyzed to account for new infrastructure needs.

This presentation outlines completed staff work to date and seeks input, which will be used as a basis for developing an ordinance to update the fees.

COUNCIL COMMITTEE/STUDY SESSION: Study Session MEETING/STUDY SESSION DATE: 3/11/2024 COMMITTEE RECOMMENDATION: Presentation Only
--

STAFF RECOMMENDATIONS/MOTION:

Presentation Only

City of Sumner 2024 TIF Program Update



Michael Kosa, P.E., Public Works Director
March 11, 2024

TIF Background - Fees

- What Are Transportation Impact Fees?
 - Fees paid by property developers
 - Residential, Commercial, Industrial
 - Offset the traffic impact of new development
- When Do We Update Them?
 - Reviewed/refreshed periodically (3-5 years)
 - Comprehensive Plan update



Why Do We Charge Them?

- Council Strategic Priority: Effective Transportation
 - **Investment in existing infrastructure to create capacities and efficiencies**
 - **Focused on alternative transportation methods (bike, walking, transit etc.)**
 - Equitable distribution of infrastructure investments across all neighborhoods
 - Preservation of existing assets
 - **Regionally aligned to mitigate “cut through” traffic**
 - Leverage technology to create efficiencies



TIF Background – Who Pays and How?

Who?

- Property Developers
 - When picking up building permit for construction
- New Commercial and Industrial Tenants
 - When completing tenant improvements

How?

- Fees assessed based on net PM Peak Hour trips
 - Adopted Standard: *ITE Trip Generation Manual, 10th Edition*
- Credits for existing structure
 - Fees only charged for previously unaccounted for trips, with 10-year lookback



TIF Background – What Do they Fund?

- Capacity Improvements for Public Facilities
 - New lanes
 - New traffic signals/intersection improvements
 - 2023: State Legislature modified RCW 82.02.090 (7)(a) redefining Public Facilities:
 - Public streets [and], roads, and bicycle and pedestrian facilities that were designed with multimodal commuting as an intended use.
- Provides 10%-60% of a projects funding needs, depending on project type



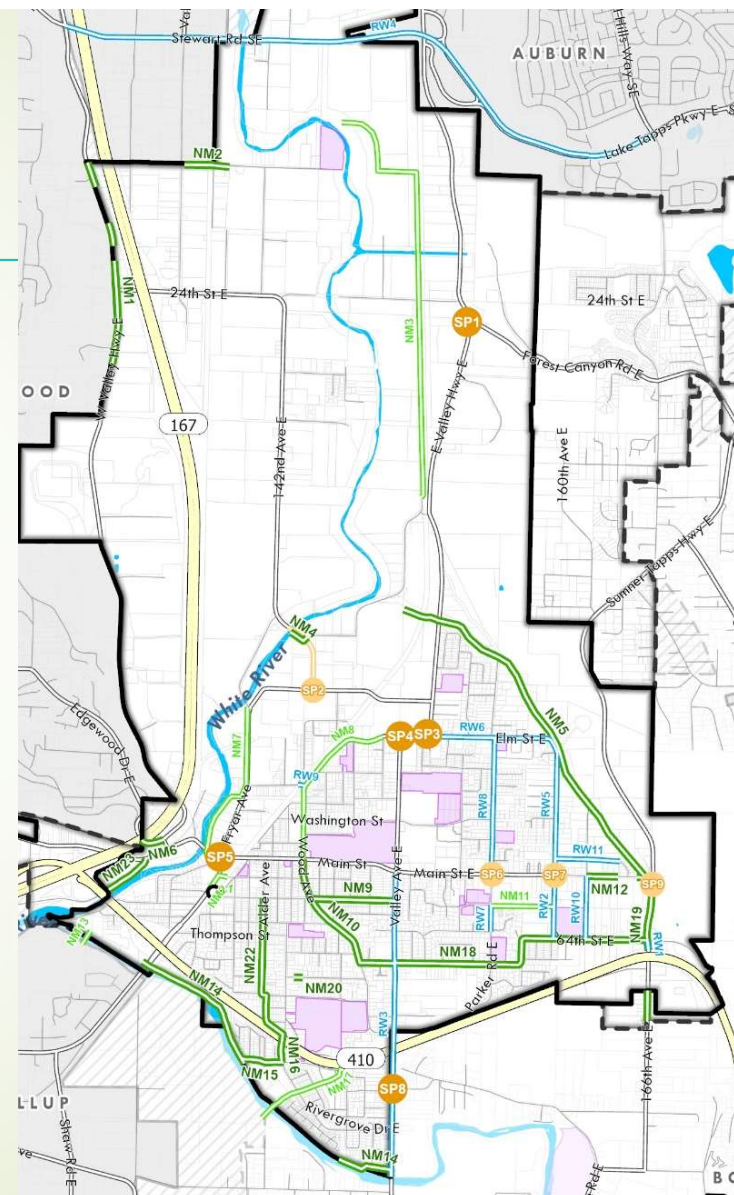
TIF Background – What Do they Fund?

Current

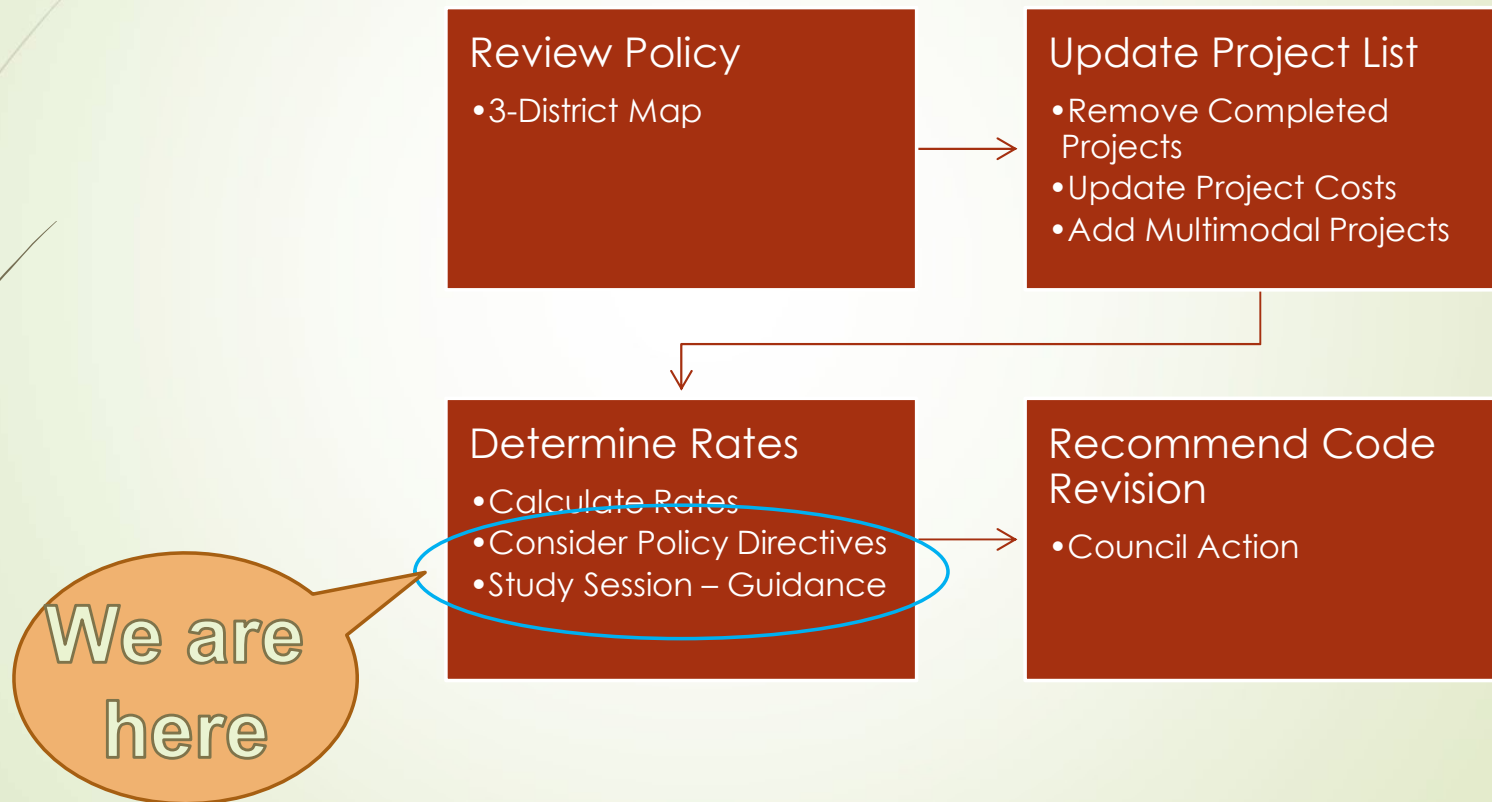
- Stewart Road Bridge Replacement
- Wood and Main Signal
- 166th Ave Widening – Roundabouts

Future

- Puyallup St/Tacoma Ave Intersection
- Rivergrove Pedestrian Bridge
- Traffic and Main Intersection
- New projects from the Transportation model



Updating TIF Fees 2019 - Roadmap



Determine Rates – Example Fees

- Example Fees (ITE 10th Edition):
 - New Single Family Home: 0.99 Trips*
 - New Multifamily Residential (mid-rise): 0.44 Trips/Unit*
 - New Hotel: 0.60 Trips/room
 - New Furniture Store: 0.52 Trips/1,000 SF
 - New Daycare: 11.12 Trips/1,000 SF
 - New Fast Casual Restaurant: 14.13 Trips/1,000 SF
 - New Fast Food w/ Drive Thru: 28.34 Trips/1,000 SF
 - New Warehouse: 0.10 Trips/1,000 SF
- **RECOMMENDATION: Adopt the 11th Edition of the ITE Trip Generation Manual, Published 2021**



*New modification to residential needed per updates to law, must account for square foot of unit/number of bedrooms, will be addressed in ordinance

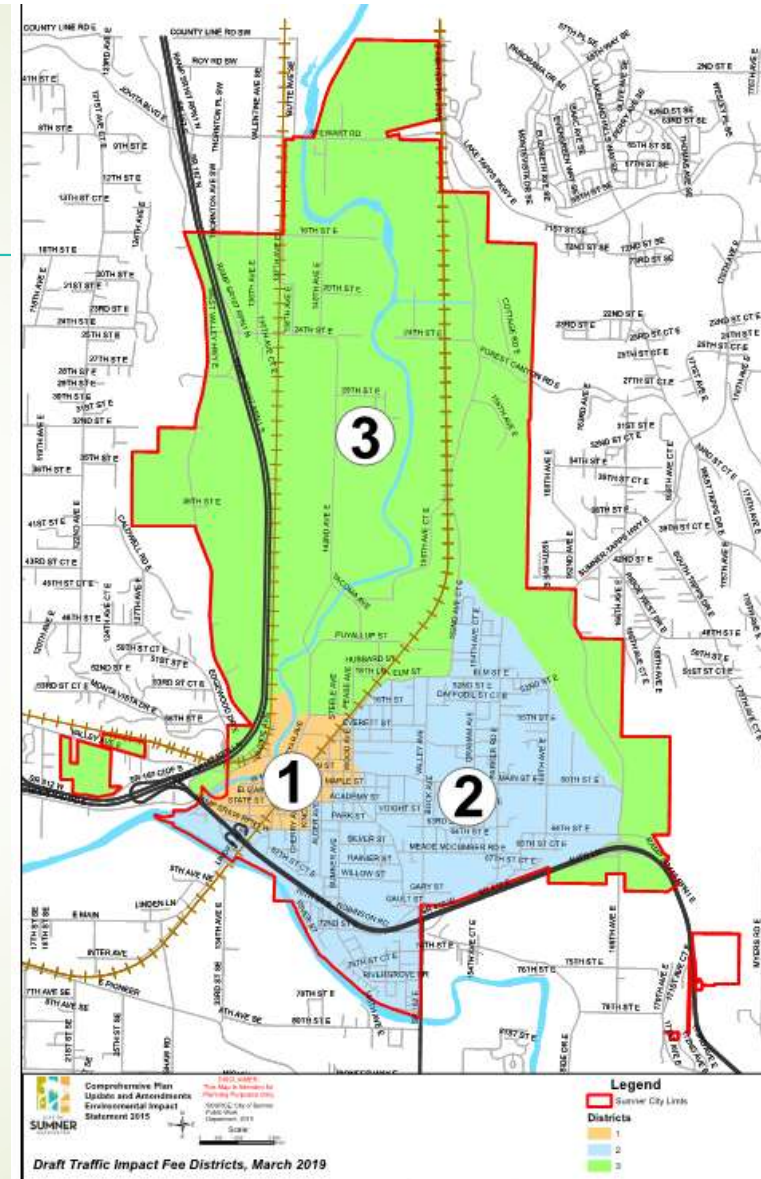
Determine Rates – Other Considerations

- Incentive programs:
 - TIF District Incentive (2015-Current)
 - Incentivizes development in Town Center, East Sumner over Manufacturing District
 - No evidence of increased development due to TIF fee structure
 - Affordable Housing (future)
 - Staff will study after Comprehensive Plan is adopted
 - Targeted TIF reduction is one potential way to incentivize Affordable Housing



Refresh Model

- Existing: Current Fees Applied By District (per PM Peak Hour Trip)
- All funds collected in same account
- **RECOMMENDATION: Scrap the existing districts in favor of an overall citywide rate**
 - Incentives originally planned for Town Center area not driving development
 - Confusing to applicants/hard to explain reasoning
 - Future development is expected more uniformly throughout the City



Update Project List

- Completed new transportation modeling
 - First full update since 2005
- Refreshed project list consistent with new model
- Updated Existing Project Costs
- Added Non-Motorized projects
 - Previously not allowed, change in State regulations

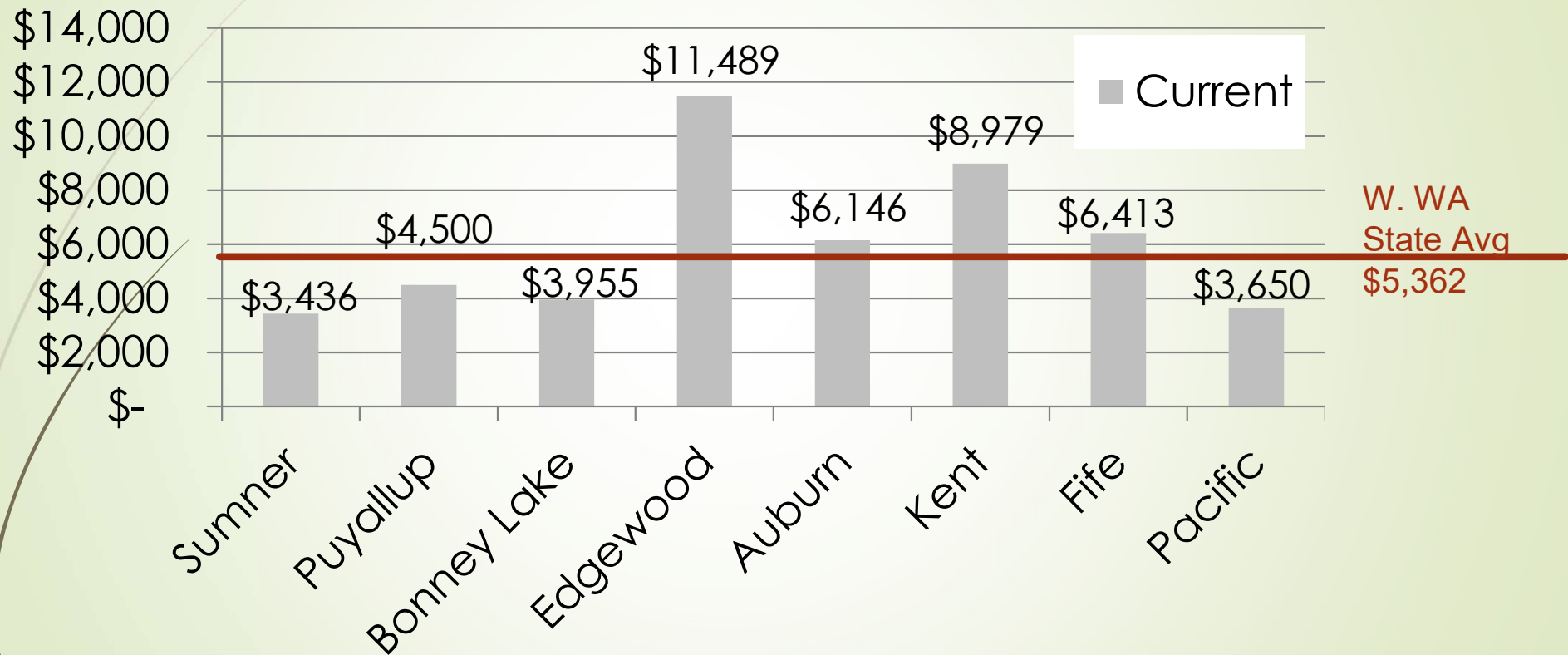


Project List Update Results

- Fewer vehicular projects listed
 - \$33M (2019) vs \$14M (2024)
- Fewer new trips projected
 - 11,000 (2019) vs 3,558 (2024)
- New non-motorized category allowed
 - \$0M (2019) vs \$12M (2024)



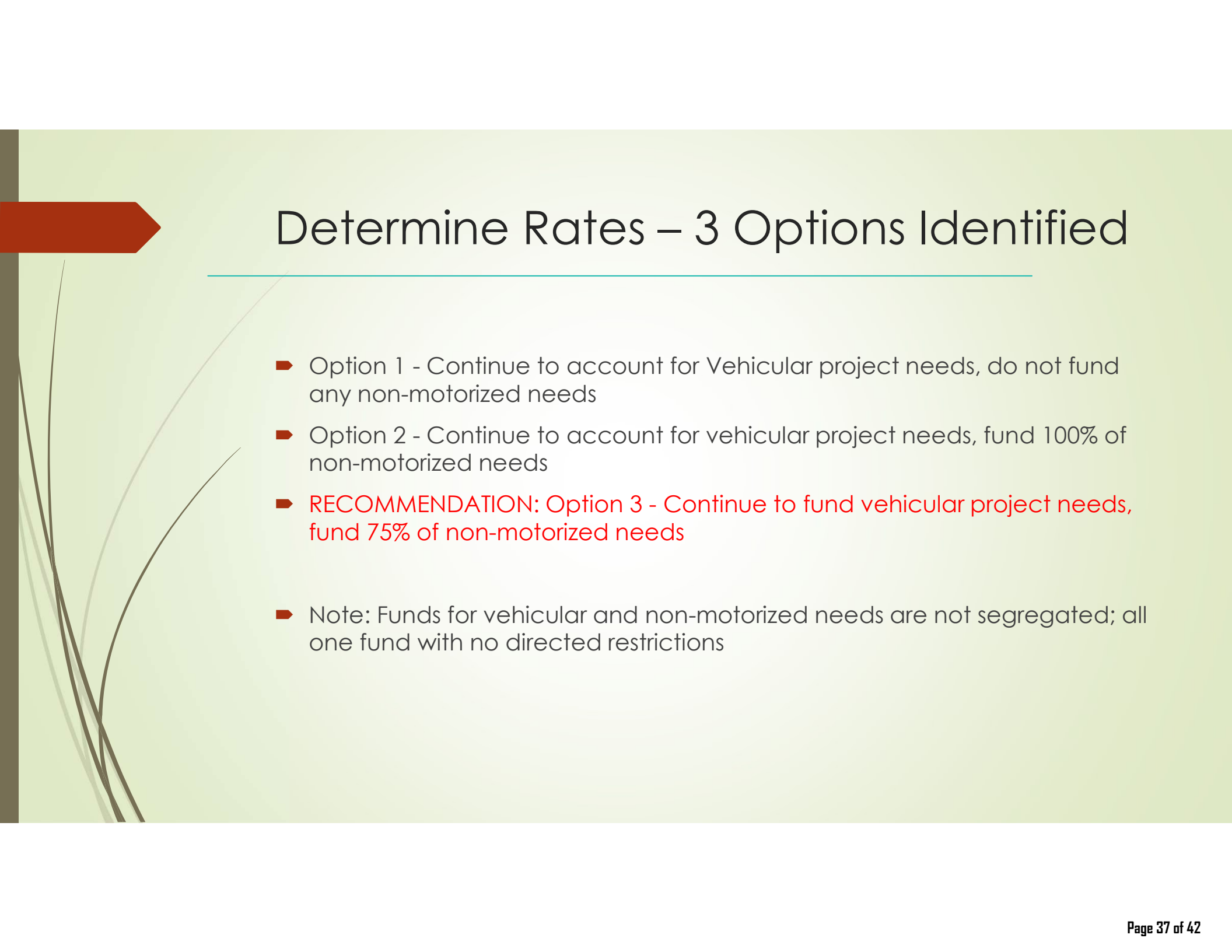
Determine Rates – Nearby TIF Fees



Determine Rates - Recommendation

	Existing Rate per PM Peak Hour Trip	Option 1	Option 2	Option 3 (Staff Recommendation)
Vehicular Projects TIF Commitment	100%	100%	100%	100%
Non-Motorized Projects TIF Commitment	0%	0%	100%	75%
District 1	\$ 2,298.98	\$ 3,605	\$7,452	\$ 6,490
District 2	\$ 3,664.70			
District 3	\$ 4,043.87			
Total 20-year Trip Growth	11,044	3,558	3,558	3,558
Total TIF Commitment	\$33,858,000	\$ 12,827,500	\$26,514,175	\$23,092,506 (\$3,424,669 Short)

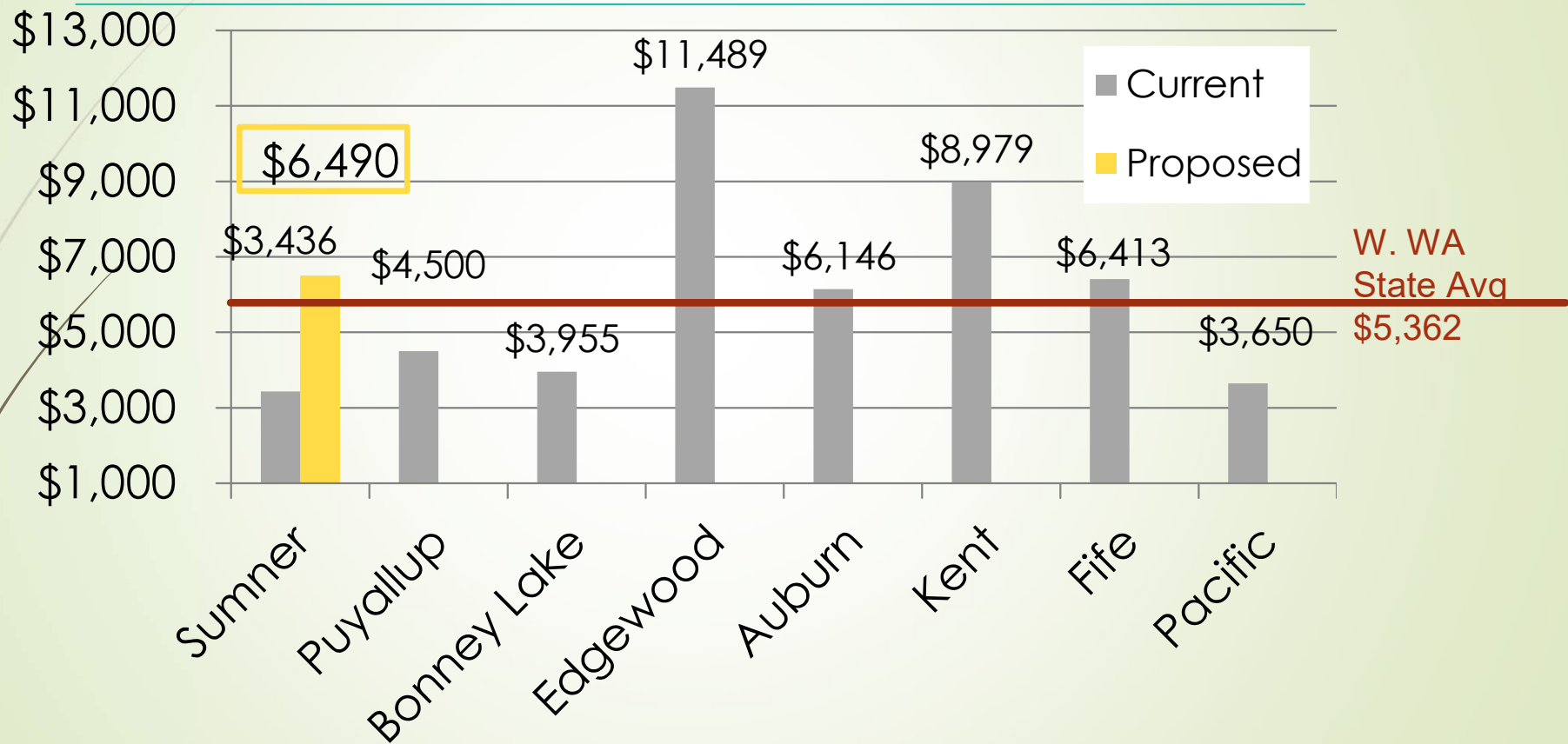
Western WA Average Rate 2023: \$5,362



Determine Rates – 3 Options Identified

- Option 1 - Continue to account for Vehicular project needs, do not fund any non-motorized needs
- Option 2 - Continue to account for vehicular project needs, fund 100% of non-motorized needs
- **RECOMMENDATION: Option 3 - Continue to fund vehicular project needs, fund 75% of non-motorized needs**
- Note: Funds for vehicular and non-motorized needs are not segregated; all one fund with no directed restrictions

Determine Rates – Nearby TIF Fees



Recommend Ordinance

- Staff to incorporate council direction on TIF map & fees
- Ordinance to adopt: April 15 Council meeting
- *Future discussions:*
Considerations regarding Affordable Housing
- Questions?



CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR – PROCLAMATION

5/4	Council Budget Retreat
5/14	All-Staff Sr. Center
9/12	All-Staff Old Cannery
8/7	EE BBQ
12/10	EE Breakfast

MARCH 18 RCM

CA Grant Acceptance Flood Plain by Design
 PH 6-year TIP (*A. O'H-Ayala*)
 NB Council Committee Assignments (*J. Wilson*)
 NB Ordinance No. XXXX – Cultural Arts Commission Code Amendment (*R. Windish*)
 NB Ordinance No. XXXX - 1st Quarter 2024 Budget Amendment (*K. Raymond*)

MARCH 25 SS

- 2023 Financial Review (*K. Raymond*)
- 2024 Programmatic Changes (*K. Raymond*)
- Parks and Trail Plan Update (*D. Barry / R. Windish*)

APRIL 1 RCM

PH Resolution No. XXXX – Surplus Equipment (*J. Steffens*)
 CA Resolution No. XXXX – Entering a Data Sharing Agreement with the Washington State Auditor
 UB Resolution No. XXXX - 6-year TIP (*A. O'H-Ayala*)
 NB Ordinance No. XXXX Transportation Impact Fees (*A. O'H-Ayala*)

APRIL 8 SS

- YMCA Services Agreement Update

APRIL 15 RCM

PR Arbor Day (*D. Barry*)
 UB Resolution No. XXXX – Surplus Equipment (*J. Steffens*)
 NB Reappointment Civil Service Commissioner (Lomax)

APRIL 22 SS

- Public Memorial Policy

MAY 4 (Saturday) Council Retreat 9-3**MAY 6 RCM**

CA Resolution No. XXXX – Parks and Trail Plan Update

MAY 13 SS**MAY 20 RCM****MAY 27 SS (CANCELLED MEMORIAL DAY)****JUNE 3 RCM**

CITY COUNCIL AGENDA CALENDAR**Updated March 4, 2024**

CA – CONSENT AGENDA	ES – EXECUTIVE SESSION	NB – NEW BUSINESS
UB – UNFINISHED BUSINESS	P – PRESENTATION	PH – PUBLIC HEARING PR - PROCLAMATION

JUNE 10 SS

- Emergency Management Presentation (*E. Brazitis*)

Pending

MISC.	MISC.	WHITE RIVER RESTORATION PROJECT
	Ordinance – Refuse Collection (Code Enforcement)	
CA State Homeland Security Program Grant Acceptance for Small Unmanned Aerial System	Bond Issuance for Operations Facility	
Ordinance Insurance Requirements	Resolution XXXX – Emergency Incident Sheltering MOU	
Sign Code Update (off premise)	Rainier Cable Commission ILA	
CTR Ordinance Update	Ordinance No. 2839: Pretreatment Code Update	
Short Term Rentals	School Impact Fee Update	

March 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2
4	5	6	7	8	9
6:00PM Regular Council Meeting (Hybrid)	4:00 PM Public Works Committee (Hybrid)		6:00PM **CANCELLED** Planning Commission		
11	12	13	14	15	16
6:00PM Study Session (Hybrid)		6:30PM **CANCELLED** Design Commission	4:00PM Finance Committee (Hybrid) 4:30PM Forestry/Parks Commission (Hybrid)		
18	19	20	21	22	23
6:00PM Regular Council Meeting (Hybrid)		4:00PM Public Safety Committee (Hybrid)			
25	26	27	28	29	30
6:00PM Study Session (Hybrid)		5:00PM CD Committee (Hybrid)	6:00PM Cultural Arts Commission (Hybrid)		

*Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.*

Name: Michelle Converse, CMC
Title: City Clerk

City of Sumner
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