



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below.

Please click the link below to join the webinar:

<https://sumnerwa.gov.zoom.us/j/82831900384>

Or One tap mobile: +12532050468,,82831900384#, 12532158782,,82831900384# US (Tacoma)

Or Telephone: 1 253 205 0468 or 1 253 215 8782

Webinar ID: 828 3190 0384

CALL TO ORDER

Pledge of Allegiance

Invocation

Roll Call: Bitetto, Bowman, Brown, Clerget, Cole, Elfers, and Stuard

The following items are distributed to Councilmembers in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a Councilmember.

CONSENT AGENDA

1. Approval of checks and electronic payments in the amount of [\\$2,935,510.68](#).
2. Approval of the minutes from the regular council meeting of March 4, 2024, and March 11, 2024, study session.

PUBLIC HEARING

1. Resolution No. 1678 -2025-2030 Six-Year Transportation Improvement Program Annual Update

REGULAR BUSINESS

1. **Unfinished Business**
2. **Public Comment (Limit 3 minutes)**
Members of the community who wish to give public comment are strongly encouraged to join the meeting via the provided link or by telephone. If you are unable to attend the meeting, please submit your public comment in writing via email to the City Clerk at Michellec@sumnerwa.gov no later than 5:30pm on the day of the meeting. Any written comments received will be read into the record and/or distributed to the City Council. Please contact the City Clerk at 253-299-5590 with any questions.
3. **New Business**
 - a. Ordinance No. 2880 - Cultural Arts Commission Changes
 - b. Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget
 - c. 2024/2025 Committee Selection

4. Reports

- a. Council
- b. City Administrator
- c. Mayor

5. Executive Session

To discuss with legal counsel representing the agency litigation or potential litigation per RCW 42.30.110(i)(i).

6. Adjournment

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

SUBJECT: Approval of checks and electronic payments in the amount of
[\\$2,935,510.68](#).

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Claims Voucher Authorization

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Voucher register from the previous months.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve as presented.



CLAIMS VOUCHER APPROVAL

City of Sumner
Finance Department

The following check/electronic payments are approved for payment:

Accounts Payable Check #:	From: 32961	To: 33104	\$610,293.24
Use Tax (paid to WA State Department of Revenue)	n/a	n/a	\$1,348.00
Voided Check(s)	-	-	\$0.00
Voided EFT(s)	-	-	\$0.00
Voided Wire(s)	-	-	-
AP Electronic (EFTs) Payments:	From: 712	To: 712	\$6,318.00
AP Wire(s):	From: 15337	To: 15341	\$210,594.88
Payroll & Benefits Electronic Payments	From: 1/26/2024	To: 2/8/2024	\$842,530.29
Payroll & Benefits Checks	From: 10032	To: 10033	\$11,250.00
		TOTAL	\$1,682,334.41

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the City of Sumner and I am authorized to authenticate and certify to said claim.

Kassandra Raymond

Chief Financial Officer

3/5/2024 | 9:55 AM PST

Date

We, the undersigned Finance and Personnel Committee of the City of Sumner City Council, do hereby certify that the check numbers and electronic payments listed above are approved for payment in the amount of:

\$1,682,334.41

DocuSigned by:

Barbara Bitetto

74B5C62EDD845C...

DocuSigned by:

Carla Bowman

Committee Member

Earle Stuard

Committee Member

3/4/2024 | 4:56 PM PST

Date

3/4/2024 | 3:42 PM PST

Date

3/4/2024 | 4:47 PM PST

Date



CLAIMS VOUCHER APPROVAL
City of Sumner
Finance Department

The following check/electronic payments are approved for payment:

Accounts Payable Check #:	From: 33105	To: 33190	\$527,864.13
Use Tax (paid to WA State Department of Revenue)	n/a	n/a	\$528.30
Voided Check(s)	32983	32983	-\$1,030.30
Voided EFT(s)	-	-	-
Voided Wire(s)	-	-	-
AP Electronic (EFTs) Payments:	From: 713	To: 720	\$45,433.91
AP Wire(s):	From: 15342	To: 15345	\$5,956.18
Payroll & Benefits Electronic Payments	From: 2/9/2024	To: 2/22/2024	\$674,424.05
Payroll & Benefits Checks	From: -	To: -	-
		TOTAL	\$1,253,176.27

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the City of Sumner and I am authorized to authenticate and certify to said claim.

Kassandra Raymond
Chief Financial Officer

3/5/2024 | 9:55 AM PST
Date

We, the undersigned Finance and Personnel Committee of the City of Sumner City Council, do hereby certify that the check numbers and electronic payments listed above are approved for payment in the amount of:

\$1,253,176.27

DocuSigned by:

Barbara Bitetto

City of Sumner

3/4/2024 | 4:56 PM PST
Date

Carla Bowman

City of Sumner

3/4/2024 | 3:42 PM PST
Date

Earle Stuard

City of Sumner

3/4/2024 | 4:47 PM PST
Date

SUBJECT: Approval of the minutes from the regular council meeting of March 4, 2024, and March 11, 2024, study session.

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Minutes - March 4, regular meeting
2. Minutes - March 11, study session

STAFF CONTACT: Michelle Converse, City Clerk

SUMMARY BACKGROUND:

Minutes from the previous two meetings.

COUNCIL COMMITTEE/STUDY SESSION: MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION: Do-Pass
--

STAFF RECOMMENDATIONS/MOTION:

Approve as presented.



The city conducted this public meeting using a hybrid model, in-person and on the Zoom platform.

Staff present: Wilson, Marquez, Steffens, Beagle, Windish, Kosa, Moericke, Palmer, Johnstone, and Converse

THE REGULAR MEETING OF THE SUMNER CITY COUNCIL WAS CALLED TO ORDER BY
MAYOR HAYDEN AT 6:00PM.

CALL TO ORDER

Pledge of Allegiance

Invocation

Roll Call: Bitetto, Bowman, Brown, Cole, Elfers, and Stuard

OATH OF OFFICE

Mayor Hayden administered the Oath of Office to Pat Clerget. Mr. Clerget was appointed by the Council during the February 19, 2024, meeting to fill the seat vacated by Councilmember Hochstatter on December 31, 2023. This position will be on the 2025 ballot as a two-year term expiring December 31, 2027.

Councilmember Clerget took a seat at the Dias.

CONSENT AGENDA

MOVED BY COLE SECONDED BY STUARD TO APPROVE THE CONSENT AGENDA
CONSISTING OF:

- 1) Resolution No. 1670 – Metro Animal Service Donation Acceptance
- 2) Approval of the minutes from the February 20, 2024 regular council meeting and the 26th of February 2024 study session.

PASSED BY VOICE VOTE.

PUBLIC HEARING

There was none tonight.

REGULAR BUSINESS

1. Unfinished Business

There was no unfinished business tonight.

2. Public Comment

Spoke about Ryan House:

Janice Yoder Bream, resident of Sumner
Brent Norland, Alder Avenue

Kasey Henderson 162nd Ave East, read comments on behalf Randall Adams
Amanda Henderson, 162nd Ave East
Laura Hendricks, Spanaway
Nick Biermann, Parker Road East
Marisa Ryan
Nancy Ryan Dressler
Fred Orton, Enumclaw

Spoke about Heritage Fountain:

Jerry Yoder
Melissa Fox, Spanaway
Tina Burnett, Sumner Avenue

3. New Business

a. Planning Commissioner Appointment – Healy

COUNCILMEMBER ELFERS MADE A MOTION TO CONFIRM THE MAYORAL APPOINTMENT OF ROBERT HEALY TO THE SUMNER PLANNING COMMISSION FOR A TERM EXPIRING IN APRIL 2026. SECONDED BY BOWMAN.

Community and Economic Development Director Ryan Windish addressed the Council. He introduced Mr. Healy to the Council and was invited to say a few words. Mr. Healy was thanked by Councilmembers for volunteering to serve on the commission.

PASSED BY ROLL CALL VOTE.

b. Resolution No. 1676 – RV Waste Receiving Station Closure

COUNCILMEMBER BITETTO MADE A MOTION TO ADOPT RESOLUTION NO. 1676; RV WASTE RECEIVING STATION CLOSURE. SECONDED BY STUARD.

Ryan Johnstone, Public Works Deputy Director – Operations, addressed the Council.

COUNCILMEMBER ELFERS MADE A MOTION TO AMEND THE RESOLUTION, SECTION 1 TO THE FOLLOWING:

SECTION 1. AUTHORIZATION. THE CITY COUNCIL OF THE CITY OF SUMNER HAS DETERMINED THAT THE RV WASTE RECEIVING STATION IS NOT ABLE TO PROVIDE THE SERVICE FOR WHICH IT WAS ORIGINALLY INTENDED WITHOUT COSTLY UPGRADES AND HEREBY DIRECTS STAFF TO CLOSE THE RV WASTE RECEIVING STATION ~~PERMANENTLY~~ ON APRIL 30, 2024, ~~AND~~ COMMUNICATE SAID CLOSURE TO THE PUBLIC, AND FURTHER DIRECT STAFF TO EXPLORE OPTIONS TO OPERATE THE RECEIVING STATION ON A CONTROLLED AND LIMITED BASIS.

THE AMENDMENT WAS SECONDED BY BROWN.

Discussion ensued. There were two emailed comments from the public (attached to the minutes).

MAYOR HAYDEN CALLED FOR A VOTE ON THE AMENDMENT. FAILED BY ROLL CALL VOTE 5-2.

VOTING YES: ELFERS, BROWN

VOTING NO: COLE, CLERGET, BITETTO, STUARD, BOWMAN

MAYOR HAYDEN THEN CALLED FOR A VOTE ON THE ORIGINAL MOTION, TO ADOPT RESOLUTION NO. 1676; RV WASTE RECEIVING STATION CLOSURE. PASSED BY ROLL CALL VOTE 6-1.

VOTING YES: BOWMAN, COLE, BITETTO, STUARD, CLERGET AND BROWN
VOTING NO: ELFERS

4. Reports

a. Council

Councilmember Bitetto welcomed Councilmember Clerget to the council and the new Planning Commissioner Rob Healy. She understands the passion surrounding the Ryan House and thanked those who spoke for their comments.

Councilmember Stuard “ditto” what Councilmember Bitetto said.

Councilmember Cole was also a “ditto”. She did add that as a commuter who uses Sumner Station, she feels so far, things are going well.

Councilmember Elfers welcomed Councilmember Clerget and looks forward to working with him.

Councilmember Bowman welcomed Councilmember Clerget. She thanked Councilmember Elfers for the amendment and the time that was spent on it. She continued to thank those who spoke tonight and singled out Nick Biermann for his efforts looking for additional funding sources to save the Ryan House.

Councilmember Clerget thanked Council for the opportunity to serve.

Councilmember Brown thanked everyone for their comments.

b. City Administrator

City Administrator Jason Wilson shared the following:

- March 11th – Study Session
 - Library Update
 - 1st Quarter Budget Amendment
 - Transportation Improvement Program
 - Transportation Improvement Fees
- March 18th – Regular Council Meeting
 - Council Committee Assignments
 - Grant Acceptance for Floodplains by Design
 - Public Hearing on the six year Transportation Improvement Program
 - Ordinance amending our Cultural Arts Commission Code
 - Ordinance adopting the quarter 1 budget amendment

Significant Development Activity:

- Development Services is seeing an increase in permit submittals ahead of the new energy building code changes that go into effect in mid-March. Two weeks ago, the design commission reviewed

three significant projects including the Bennet property downtown, a new Branks BBQ location along 24th Street E, and a mixed use development at Graham and Main Street.

Policy Follow-Up:

- Utility Shut Offs
 - I wanted to provide you with a quick policy update, last summer Council voted to increase the past due utility account reconnection fee from \$40 to \$75. This adjustment wasn't done to increase City revenues, but to change customer behavior and I am happy to say that it has worked! By increasing the penalty, it has caused people to take notice of the due dates and get their payments in on time or reach out to us prior to shut offs to establish payment arrangements. Since the change we are disconnecting on average over 30% less accounts each month and this month had our lowest number ever of just 21 residential disconnects which represents .05% of our total customers.
- Legislative Update
 - Initiative 2113 – Mayor Hayden and Chief Moericke signed in as PRO at the Senate Law and Justice Committee which held a joint hearing for Initiative 2113. Initiative 2113 would return the police pursuit laws back to pre-legislative action in 2021. Earlier today the State Legislature approved Initiative 2113 which will go into effect 90 days after the session ends.

c. **Mayor**

Mayor Hayden had no comments tonight.

5. Adjournment

With no additional business before the council, Mayor Hayden adjourned the meeting at 7:09pm. Councilmembers concurred.

ATTEST:

Kathy Hayden, Mayor

Michelle Converse, CMC City Clerk

****EXTERNAL EMAIL****

Because of the abuses at the dump station and other uses for the money it would take to manage the station and prevent these abuses I feel that the station should be closed.

I don't believe that the citizens of Sumner should be paying for expenses incurred by businesses nor should we be paying to remediate damages to the sewer system done by these irresponsible businesses. Damages done affect everyone in the city which certainly outweighs any inconvenience to RV owners who may have to go a little further to empty the tanks in their vehicles.

Thank you,
Rosemari Ogden
Wood Ave; Sumner

Dump stations are few and far between. You are the third dump station for me to use "routinely" and I would hate to see you close. I already drive from Kapowsin to Sumner to dump my RV tanks.

PLEASE find another solution to fixing this problem. I've not had time to give thought to this but there must be another solution.

Maybe a set up like the Tacoma Narrows has. A camera that take a picture of the license plate and mails them a bill, ticket or court summons for illegal dumping.

John Aldrich
Orville Rd E; Orting



The city conducted this public meeting using a hybrid model, in-person and Zoom.

Staff present: Wilson, Marquez, Windish, Kosa, Moericke, O'Haver-Ayala, Johnstone, Steffens, Raymond, Leach, Beagle

Mayor Hayden called to order the Study Session, at 6pm.

CALL TO ORDER

Roll Call: Bitetto, Bowman, Brown, Clerget, Cole, Elfers and Stuard

REGULAR BUSINESS

1. Sumner Library Update
2. Ordinance No. 2883 – Amending the 2023/2024 Biennial Budget
3. Resolution No. 1678 – 2025-2023 Six-Year Transportation Improvement Program Annual Update
4. Transportation Impact Fees Discussion

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

EXECUTIVE SESSION

ADJOURNMENT

With no additional business, Mayor Hayden adjourned the meeting at 7:35pm.

Attest:

Kathy Hayden, Mayor

Michelle Converse, City Clerk

DRAFT

SUBJECT: Resolution No. 1678 -2025-2030 Six-Year Transportation Improvement Program Annual Update

CATEGORY: Public Hearings

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1678 -2025-2030 Six-Year Transportation Improvement Program Annual Update

STAFF CONTACT: Michael Kosa, Public Works Director, Alisa O'Haver-Ayala , City Engineer, Andrew Leach, Associate Engineer

SUMMARY BACKGROUND:

RCW 35.77.010 and RCW 36.81.121 require that each city and county update its Transportation Improvement Plan (TIP) annually and file a copy of the adopted program with the State Department of Transportation. The Six-Year TIP establishes and prioritizes the City's streets, sidewalk and trail projects for the next six years. Below are some proposed TIP projects of interest:

The Main Street and Wood Avenue Intersection Improvements Project will be completed this year.

The Stewart Road Bridge Project is planned to go into construction in 2025.

The Fryar Avenue Trail Project has received grant funding for the construction phase of the project.

COUNCIL COMMITTEE/STUDY SESSION: Study Session

MEETING/STUDY SESSION DATE: 3/11/2024

COMMITTEE RECOMMENDATION: Information/Discussion Only

STAFF RECOMMENDATIONS/MOTION:

Hold a Public Hearing for the 2024-2029 Six-Year Transportation Improvement Program Annual Update.

**RESOLUTION NO. 1678
CITY OF SUMNER, WASHINGTON**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON,
ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, the governing body of each municipal corporation of the State of Washington is required to adopt a Six-Year Transportation Improvement Program; and

WHEREAS, the City officials caused to be prepared a certain plan as a Six-Year Transportation Improvement Program; and

WHEREAS, it is now the opinion of the City Council that said plan should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON

Section 1. That the plan designated as the Six-Year Transportation Improvement Program 2025-2030, a copy of which is attached hereto and made a part hereof, is hereby adopted.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Effective Date. This resolution shall take effect and be in full force immediately upon passage by the City Council.

APPROVED AND ADOPTED this 1st day of April, 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse

City Attorney Andrea Marquez

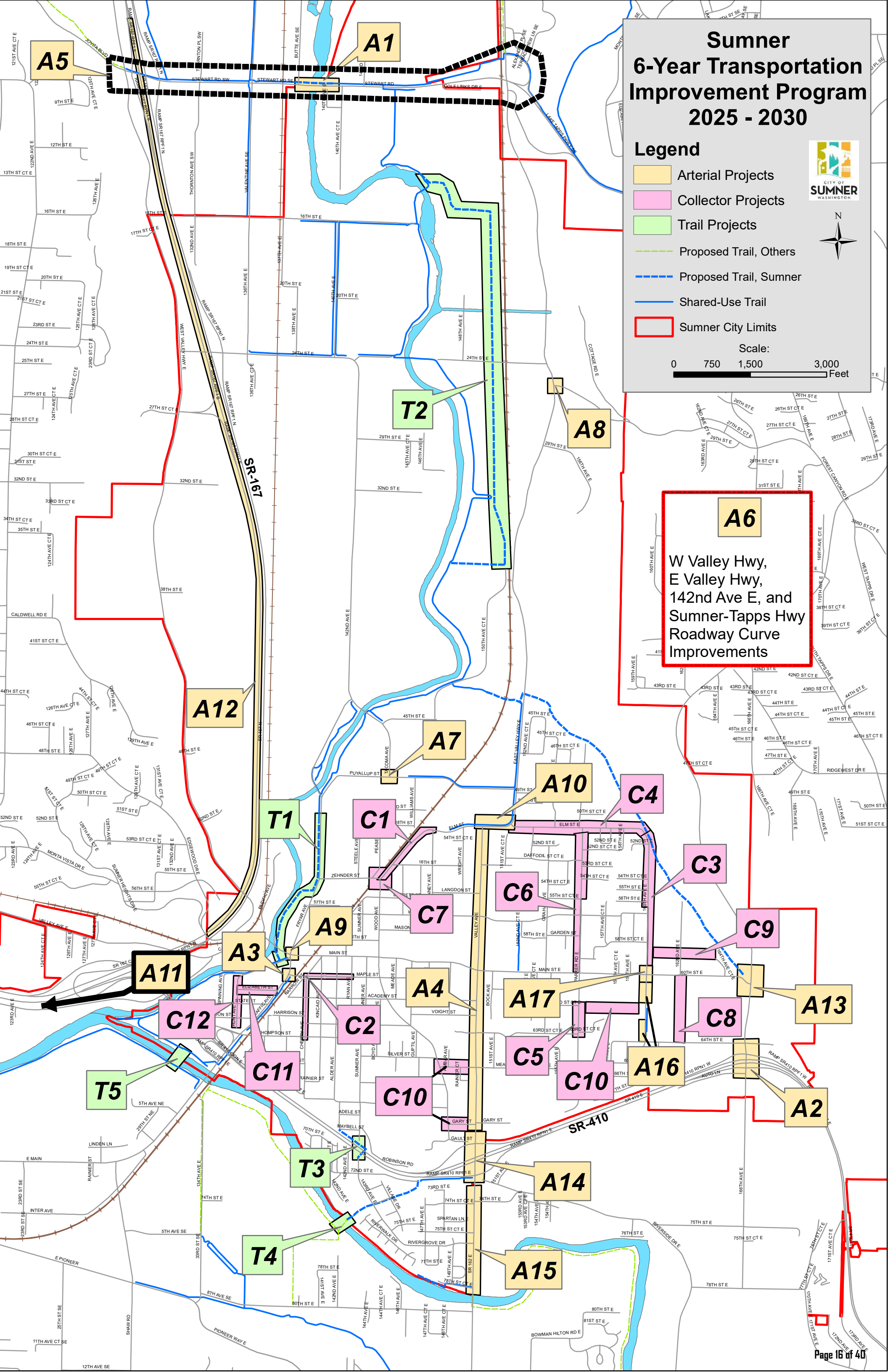
Sumner 6-Year Transportation Improvement Program 2025 - 2030

Legend

- Arterial Projects
- Collector Projects
- Trail Projects
- Proposed Trail, Others
- Proposed Trail, Sumner
- Shared-Use Trail
- Sumner City Limits



Scale:
0 750 1,500 3,000 Feet



A6
W Valley Hwy,
E Valley Hwy,
142nd Ave E, and
Sumner-Tapps Hwy
Roadway Curve
Improvements

Six Year Transportation Improvement Program 2025-2030
City of Sumner

Projects Listed in Priority Order
Italics identify unfundend milestones

Prepared by: Michael Kosa, P.E.
Public Works Director

ARTERIAL STREET PROGRAM

ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
A1	Stewart Rd (8th St.) White River Bridge	Stewart Road at White River	Replace existing 2-lane bridge with new bridge with two unequal length spans. New structure will accommodate 4 vehicle lanes, a sidewalk, and a trail crossing.	\$35,000,000	Yes	Complete	Completing in 2024	Completing in 2024	2025-2028	Project funded by Federal STP Grant, FMSIB Grant, Pierce County, Port of Tacoma, TIB, Congressional Allocation, NHFP and City of Auburn.
A2	166th Ave E Widening	SR 410 WB Ramp Terminals to just north of 64th St. E.	Widen 166th Ave E to 4-5 lanes through the identified corridor and improve lane configuration and dual roundabouts at the two existing intersections.	\$18,000,000	Partial	Complete	2027	2027	2028-2030	Design is City funded, received a Port of Tacoma Grant and a federal STP grant.
A3	Maple Street Pedestrian Signal and Citywide Signal Backplates	Traffic Avenue and Maple Street Ped Signal, Backplates Various Locations Citywide	Replace existing pedestrian-activated rectangular rapid flashing beacons with signal (expected to be a High Intensity Activated Crosswalk (HAWK) signal), add retroreflective backplates to upgrade signal heads citywide.	\$431,000	Yes	Complete	Complete	Complete	2025	Over 90% funded by a Highway Safety Improvement Program grant.
A4	Valley Avenue	From SR 410 to Elm St.	Overlay existing roadway surface, complete required ADA upgrades.	\$4,000,000	Partial	Complete	2025	N/A	2026	Received STP grant funding for the section between SR 410 and Meade McCumber.
A5	Stewart Road Corridor ITS Improvements	Stewart Road from SR 167 toward Lakeland Hills	Connect traffic signals and the railroad crossing to coordinate signal timing to increase vehicular traffic flow and reduce peak-hour delay.	\$3,500,000	Partial	Complete	2025	2026	2027	Received STP grant funding for design in 2025.
A6	Systemic Horizontal Curve and Roadway Departure Safety Improvements	East Valley Highway, West Valley Highway, 142nd Ave. E, and Sumner-Tapps Highway	Install curve waring signs, speed feedback signs, rumble strips, profiled striping, reflective markers, guardrail, street lighting and shouldering to improve safety conditions on north-south roadways that have a history of vehicle departures.	\$903,000	Yes	Completing in 2023	2025	2025	2027	Received HSIP funding to complete the project, reimbursing 100% of project costs.
A7	Puyallup St and Tacoma Ave Intersection Improvements	Intersection of Puyallup Street and Tacoma Avenue	Upgrade intersection to a signal and provide sidewalks/ADA improvements.	\$2,600,000	No	Complete	2025	2026	2027	Received STP grant funding for design. Seeking grant funding for the construction phase of the project.
A8	East Valley Hwy and Forest Canyon Rd E Instersection improvements	Intersection of East Valley Highway and Forest Canyon Road	Upgrade the intersection to improve function.	\$3,000,000	No	2025	2027	2028	2030	This is a future project that will be evaluated in the coming years. Potential for partial funding through TIF.
A9	Traffic Avenue and Main Street Intersection Improvements	Intersection of Traffic Ave and Main Street	Upgrade the signalized intersection to improve function.	\$15,000,000	No	2026	2028	2029	2031	This is a future project that will be evaluated in the coming years. Potential for partial funding through TIF.
A10	East Valley Hwy/Elm St./Valley Ave Intersection Improvements	Intersection of East Valley Highway and Elm Street and the intersection of Valley Avenue and Elm Street	Upgrade the intersections to improve function.	\$3,000,000	No	2026	2028	2029	2031	This is a future project that will be evaluated in the coming years. Potential for partial funding through TIF.
A11	SR 167 / I-5 Connection Project	Puyallup to Fife	WSDOT Gateway Program Project - The SR 167 Completion project will build the remaining four miles of SR 167 between Meridian and I-5, completing a long-planned connection to I-5. The project also includes a two mile connection from I-5 to the Port of Tacoma.	*\$1,000,000,000	Yes	Complete	2017-2025	2017-2025	2019-2030	WSDOT-led regional project. Sumner committed \$500,000 to the project in 2023.
A12	SR 167	From SR 410 Interchange to 15th St SW (Auburn)	Add southbound HOT lane.	*Unknown	No	Complete	Unknown	N/A	Unknown	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A13	Sumner Tapps Highway/60th St E Intersection Improvements	Sumner Tapps Highway and 60th St E Intersection	Rebuild existing intersection to improve roadway geometrics and add a traffic signal to increase allowable movements.	\$3,400,000	No	2026	2027	2028	2029	Potential for partial funding through TIF.
A14	SR 410 / SR 162 Interchange Improvements	Interchange ramps as SR 410	Construct a one-lane roundabout configuration at each of the interchange ramps.	*\$6,650,000	Yes	Complete	2026	2028	2030	WSDOT-led project that will improve traffic flow at the existing interchange. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A15	Hwy. 162 Improvements	From southern city limits to SR410 EB On/Off Ramps	Construct one additional southbound lane on SR 162.	*\$7,400,000	No	Complete	2026	2028	2030	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.

Six Year Transportation Improvement Program 2025-2030
City of Sumner

Prepared by:

Michael Kosa, P.E.
Public Works Director

Projects Listed in Priority Order
Italics identify unfundend milestones

A16	160th Ave. E	Main St. to 64th St. E	Improve and widen streets to minor arterial standards with bike paths and sidewalks.	\$500,000	No	Complete	2027	2028	2030	Installing sidewalk on west side of 160th. Project is unfunded. Sidewalks on east side of 160th were completed in 2022.
A17	Main Street and 160th Intersection Improvements	Main St. and 160th Ave E Intersection	Evaluate intersection for an upgrade to a signal and provide sidewalks/ADA improvements.	\$2,000,000	No	2026	2027	2028	2029	This is a future project that will be evaulated in the coming years.

* Denotes that project is largely funded by WSDOT, and City has either committed a small percentage contribution or no contribution to date.

COLLECTOR STREET PROGRAM

ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
C1	Elm St. & Wood Ave Sidewalks	Bonney Ave to Zehnder St	Extend the sidewalk on the north side of Elm Street and the West side of Wood Avenue.	\$4,000,000	No	Complete	2027	N/A	2029	Seeking grant funding for the design and construction phases of the project.
C2	TC: Cherry & Maple Utlities	Cherry Ave, Maple St.	Replacement of aging utilities in support of the Town Center Plan redevelopment.	\$3,000,000	Yes	Complete	Completing in 2024	N/A	2025-2026	Budget includes roadway restoration.
C3	160th Ave. E	Elm St. to Main St.	Improve 160th Ave. E. to Collector St. standards with curb, gutter and sidewalks on each side. Portions may be completed as parts of development prior to this time.	\$2,700,000	partial by developers	Complete	2027	2028	2029	Project partially completed by developers.
C4	Elm St. E	E. Valley Highway to 160th Ave. E.	Improve Elm St. to collector street standards with curb, gutter and sidewalks on each side. Work will include storm drainage facilities and utility replacement.	\$2,400,000	partial by developers	Complete	2027	2028	2029	Project partially completed by developers.
C5	Parker Rd. E	62nd St. to 63rd St.	Construct curb, gutter and sidewalk on east side of the street.	\$250,000	Partial	Complete	2027	2028	2029	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C6	Parker Rd. E	From Main St. to Elm St.	Reconstruct Parker Road to Collector St. standards with curbs, gutters, sidewalks, and drainage utilities. Portions have been completed by developer projects and sidewalk grants.	\$1,300,000	Partial	Complete	2027	2028	2029	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C7	Zehnder St.	From Pease Ave. to Wood Ave.	Railroad Crossing Improvements to at-grade BNSF rail crossing.	\$1,000,000	No	2027	2028	2029	2030	Identified Road-Rail conflict point where upgrades could be beneficial.
C8	162nd Ave. E Segment Extension	64th St. E to 60th St. E	Construct new 2-lane roadway section with sidewalks.	\$3,000,000	No	2027	2028	2029	2030	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C9	164th Ave. Ct. E Segment Extension	160th Ave. E to Existing 164th Ave. Ct. E	Construct new 2-lane roadway section with sidewalks.	\$2,000,000	No	2027	2028	2029	2030	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C10	Meade McCumber & Gary Street Sidewalk Improvements	Wood Ave. to Valley Ave.	Complete the sidewalk gaps at these two locations.	\$650,000	No	Complete	2027	2028	2029	This is a future project that will be evaulated in the coming years.
C11	Elizabeth Street	Hunt Ave. to Traffic Ave.	Improve Elizabeth Street to residential street standards with roadway improvements curb, gutter and sidewalks on each side. Portions have been completed with sidewalk grants and programs.	\$3,000,000	No	2029	2030	2031	2032	This is a future project that will be evaulated in the coming years.
C12	Hunt Avenue	W Main Street to dead end past Harrison Street	Improve Hunt Avenue to residential street standards with roadway improvements, curb, gutter and sidewalks on each side. Portions have been completed by developer projects.	\$3,000,000	No	2029	2030	2031	2032	This is a future project that will be evaulated in the coming years.

TRAIL PROGRAM

ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
T1	Fryar Ave. Trail	West Main St. to Puyallup St.	Complete trail connection through town.	\$7,200,000	Partial	Complete	Completing in 2024	Completing in 2024	2025	Design and ROW partially funded by federal grant. No construction funding identified.
T2	White River Restoration Trail	#9 Ditch to area north of 16th St.	Construct 8000 LF trail in conjunction with restoration project.	\$3,000,000	Partial	Complete	Completing in 2024	N/A	2026	Fully funded by restoration project.
T3	Rivergrove Pedestrian Bridge	Trail overpass connecting the vicinity of Alder Ave. to 143rd Ave. E	Construct trail bridge to provide a new trail connection between Sumner Town Center and the Rivergrove neighborhood over SR 410.	\$11,200,000	Partial	Complete	2025	N/A	2027	Design funding provided by ST3 grant and CMAQ grant. No construction funding identified.
T4	Puyallup River Trail Bridge	Trail overpass connecting 144th Ave. E to 143rd Ave. E	Construct a trail bridge and trail connections to provide a connection to the Foothills Trail per the Sumner Parks and Trails Plan.	\$6,000,000	No	2029	2030	2031	2032	Identified in Draft Parks and Trails Plan. No funding source secured.
T5	Puyallup River Crossing	Sumner WWTP to Puyallup trail	Provides improved connection with the Puyallup and Foothills trail system.	\$4,000,000	No	2029	2030	2031	2032	Potential joint project with Puyallup. Eligible for federal CMAQ funding.

Six Year Transportation Improvement
Program 2025-2030
City of Sumner

Projects Listed in Priority Order
Italics identify unfundend milestones

Prepared by: Michael Kosa, P.E.
Public Works Director

ANNUAL STREET MAINTENANCE PROGRAMS					
ID	PROJECT	DESCRIPTION	ANNUAL COSTS	FUNDED?	REMARKS
R1	Street Overlay Program	Overlay and rebuild existing streets throughout the City.	\$150,000	Yes	Street Operating General Fund Budget
R2	Roadway Paint Line Application	Repaint lane lines throughout the City.	\$40,000	Yes	Street Operating General Fund Budget
R3	Pavement Repairs	Repair spot surface and subgrade failures through dig-outs throughout the City.	\$66,150	Yes	Street Operating General Fund Budget
R4	Roadway Plastic Marking Application	Replace crosswalk, stop bar, and arrow markings throughout the City.	\$56,100	Yes	Street Operating General Fund Budget
R5	Chip Seal Application	Apply a chip seal treatment to asphalt roads throughout the City.	\$136,500	Yes	Street Operating General Fund Budget
R6	Crack Seal Application	Maintain roads with crack seal throughout the City.	\$78,750	Yes	Street Operating General Fund Budget
R7	Neighborhood Traffic Control Program	Modify residential streets to enhance pedestrian safety, slow speeding vehicles, and minimize cut-through traffic on collector and local roadways.	\$28,000	Yes	Street Operating General Fund Budget
R8	ADA Transition Plan	Address the projects identified in the ADA Transition Plan.	\$40,000	Yes	Sidewalks Construction Capital Fund Budget
R9	Sidewalk Maintenance Program	Replace/rebuild existing failing sidewalks due to damage caused by street trees.	\$250,000	Yes	Sidewalks Construction Capital Fund Budget. Formerly the Volunteer Sidewalk Program.
R10	Safe Routes to School	Fill in gaps in sidewalks and replace ramps that do not meet current code. Continue educational components and install speed feed back signs.	N/A	No	City will fund local match as needed. Continue to apply for SRTS Grants.

TRANSPORTATION PROJECTS COMPLETING IN 2024				
PROJECT	LOCATION	DESCRIPTION	COSTS	REMARKS
Main St. and Wood Ave. Intersection Improvements	Main St. and Wood Ave. intersection	Construct pedestrian improvements and upgrade signal to current standards.	\$3,580,000	Project completed in 2024. Project was partially funded by PSRC grant funding.
Elm Street Sidewalk Improvements	Bonney Ave. to Wright Ave.	Extend the sidewalk on the north side of Elm Street to connect to Bonney Ave and Seibenthaler Park.	\$550,000	Project completed in 2024. Project funded by TIB grant.

SUBJECT: Ordinance No. 2880 - Cultural Arts Commission Changes

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Ordinance No. 2880 - Cultural Arts Commission Changes
-

STAFF CONTACT: Ryan Windish, Community Development Director

SUMMARY BACKGROUND:

The Cultural Arts Commission plays a valuable role in providing leadership in promoting art appreciation and creative expression in diverse visual, literary, cultural, and performing arts in Sumner. In order to be more effective, reduce challenges to managing a large commission, and to reduce the level of involvement and commitment in certain administrative processes, staff is recommending approval of Ordinance No. 2880 which reduces membership from 15 to 9, removes the YMCA representative as a requirement, and clarifies that the CAC serves as an advisory commission to the City for matters related to their purpose.

Other changes not reflected in the ordinance: 1) staff will be responsible for developing and managing procurement and contracting processes; 2) the CAC will serve as an advisory recommendation to the department director regarding selection of artists/vendors identified during a procurement process; 3) the CAC may be asked to review and provide input regarding public projects including but not limited to parks, trails, facilities and other capital improvement projects that involve art and/or design elements that enhance the public space; and 4) CAC meetings will be on an as needed basis, but no less than quarterly.

The Community Development Committee unanimously recommended approval.

COUNCIL COMMITTEE/STUDY SESSION: Community Development Committee
--

MEETING/STUDY SESSION DATE: 2/29/2024

COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

Move to approve Ordinance No. 2880 amending Chapter 2.86, Cultural Arts Commission.

ORDINANCE NO. 2880
CITY OF SUMNER, WASHINGTON

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, UPDATING THE CULTURAL ARTS COMMISSION MEMBERSHIP REQUIREMENTS, DUTIES AND RESPONSIBILITIES; AND AMENDING SUMNER MUNICIPAL CODE CHAPTER 2.86; SECTIONS 2.86.030 AND 2.86.050.

WHEREAS, the City Council believes that the arts explore, exemplify and celebrate our community's heritage as well as the heritages of those coming here; and

WHEREAS, the Sumner Cultural Arts Commission has successfully existed since 2000 and contributed in very meaningful ways to the Sumner community; and

WHEREAS, for the Sumner Cultural Arts Commission to remain effective and to fulfill an advisory role certain adjustments to the size, membership requirements, and duties and responsibilities need to change; and

WHEREAS, on February 29, 2024 the Community Development Committee discussed the amendments and voted unanimously in favor of recommending approval to the City Council.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER,
WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. That Sumner Municipal Code Chapter 2.86, Cultural Arts Commission, is hereby amended to read as follows:

"2.86.010 Title.

There is created a volunteer committee to be called the Sumner cultural arts commission.

2.86.020 Purpose.

The mission of the Sumner cultural arts commission is to provide leadership in promoting art appreciation and creative expression in diverse visual, literary, cultural, and performing arts in Sumner. The aim is to improve the community's quality of life by uniting long-time residents, new residents and visitors, through the vibrancy and common language of art and creative experiences. Volunteers on this commission will seek to foster a deeper understanding of local artists as well as various cultures and communities for a diverse celebration of Sumner and the world around us.

2.86.030 Membership.

The cultural arts commission shall be composed of no fewer than five and no more than 15 ⁹ voting members, at least the majority of which shall be residents of the city of Sumner ~~and one of which shall be the arts director, or designee, from the Sumner YMCA.~~ The city shall provide a staff liaison to the arts commission to serve in an advisory role.

Members shall serve without pay and shall be appointed by the mayor with confirmation by the city council. Members shall show an interest in accomplishing the purposes of the cultural arts commission. Membership should include people with expertise in the arts, local businesspersons, and residents.

2.86.040 Terms of office.

Members shall serve a four-year term. In the event of a vacancy of any position, the mayor shall appoint a successor for the unexpired portion of the term with confirmation by the city council. Members may be removed by the mayor, subject to approval by the city council, for inefficiency or neglect of duty.

2.86.050 Responsibilities.

The cultural arts commission shall be responsible for advising implementing the City in matters related to the an arts strategy to accomplish consistent with the purposes of this chapter.”

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 4. Effective Date. This ordinance shall become effective five (5) days after its passage, approval and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this _____ day of 2024.

Mayor Kathy Hayden

Attest:

Approved as to form:

City Clerk Michelle Converse

City Attorney Andrea Marquez

First Reading:

Date Adopted:

Date of Publication:

Effective Date:

SUBJECT: Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: Per Exhibit

Within Budget Allocation: Yes, as amended

ATTACHMENTS:

1. 2024 Q1 Budget Adjustment Presentation
2. Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget

STAFF CONTACT: Cassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND: The 2023/2024 Biennial Budget was adopted on December 5, 2022 with Ordinance No. 2838. Staff regularly reviews the budget progress as well as any programmatic changes. Based on this review, staff presents the first quarter 2024 budget amendment for consideration.

This budget amendment:

- General Fund (001): Transfers \$170,000 from the City Council Strategic Reserves funds for the demolition of 902/906 Kincaid; Transfers \$16,500 to Fund 410 to support a seasonal position.
- Parks Capital Fund (310): De-programs grant revenue (\$434,085), transfer in from Fund 605 (\$409,085), and expenditure (\$868,170) for Bennett Park Improvements. Staff will continue to pursue future grant funding.
- Facilities Capital Fund (325): Recognizes transfer in from the General Fund and programs \$170,000 for the demolition of 902/906 Kincaid.
- Cemetery Operations Fund (410): Recognizes transfer in from the General Fund and programs \$16,500 for a three month seasonal position.
- Animal Control Fund (440): Recognize bequest of \$10,000.
- Development Impact Fee Fund (605): De-programs transfer out to Fund 310 (\$409,085).

Ord No. 2883		
BA 03/11/2024		
	<i>Revenues</i>	<i>Expenditures</i>
General Fund	\$ -	186,500
Reserve Funds	-	-
Special Revenue Funds	-	-
Debt Service Funds	-	-
Capital Funds	(673,170)	(698,170)
Utility Funds	-	-
Other Enterprise Funds	26,500	16,500
Internal Service Funds	-	-
Fiduciary Funds	-	(409,085)
	\$	
	(646,670)	\$ (904,255)

COUNCIL COMMITTEE/STUDY SESSION: Study Session March 11, 2024
MEETING/STUDY SESSION DATE: 3/18/2024
COMMITTEE RECOMMENDATION:

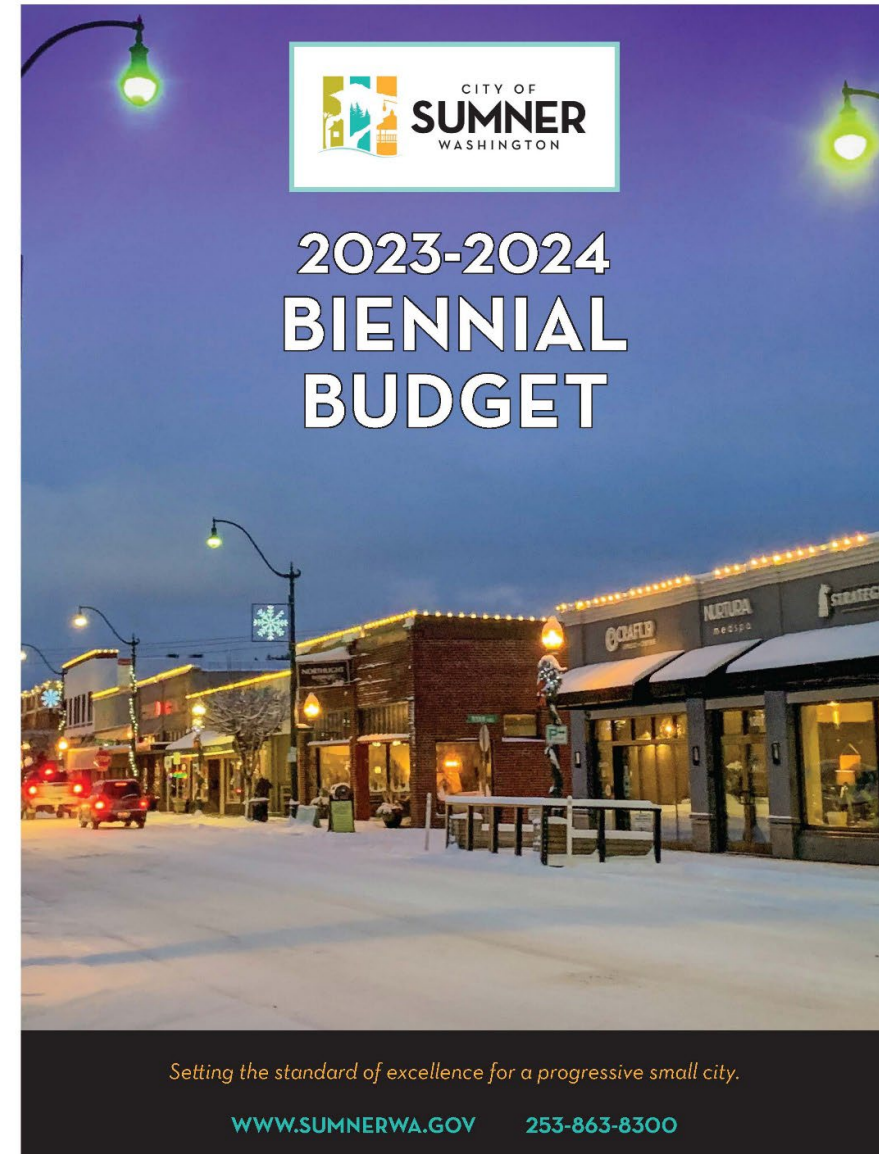
STAFF RECOMMENDATIONS/MOTION:

Approve Ordinance No. 2883 - Amending the 2023/2024 Biennial Budget

2023-2024 Biennial Budget

1st Quarter 2024 Amendment

City Council
March 18, 2023



2023-2024 Biennial Budget adopted December 5, 2022

Amendment at a Glance

	Revenues	Transfer In	Expenditures	Transfer Out
General Fund	\$0	\$0	\$0	\$186,500
Special Revenue Funds	\$0	\$0	\$0	\$0
Capital Funds	(\$434,085)	(\$239,085)	(\$698,170)	\$0
Utility Funds	\$0	\$0	\$0	\$0
Other Enterprise Funds	\$10,000	\$16,500	\$16,500	\$0
Internal Service Funds	\$0	\$0	\$0	\$0
Fiduciary Funds	\$0	\$0	\$0	(\$409,085)
Total	(\$424,085)	(\$222,585)	(\$681,670)	(\$222,585)
Total Revenues	(\$646,670)			
Total Expenditures	(\$904,255)			

General Fund

Item	Revenue	Expense
Transfer Out to Fund 325 for 902/906 Kincaid Demolition <i>(from City Council Strategic Reserve funds)</i>	\$0	\$170,000
Transfer Out to Fund 410 for Cemetery Summer 2024 Seasonal Position	\$0	\$16,500
Totals	\$0	\$186,500

Fund 310 – Parks & Trails Capital

Description	Revenue	Expenditure
Bennett Property RCO Grant	(\$434,085)	\$0
Bennett Property City Funds	(\$409,085)	(\$868,170)
Totals	(\$843,170)	(\$868,170)



City of Sumner | Bennett Property - Phase 1 Improvements
April 2022



Fund 325 – Facilities Capital

Description	Revenue	Expenditure
902/906 Kincaid Demolition/Abatement	\$170,000	\$170,000
Totals	\$170,000	\$170,000



Fund 410 – Cemetery Operations



Seasonal Summer Position (3-month)

Revenue

Expenditure

\$16,500

\$16,500

Fund 440 – Metro Animal Services



Accept bequest

Revenue	Expenditure
\$10,000	\$0

Fund 605 – Development Impact Fee Fund

Description	Revenue	Expenditure
Transfer Out to Fund 310 for Bennett Park	\$0	(\$409,085)
Totals	\$0	(\$409,085)





Questions?

**ORDINANCE NO. 2883
CITY OF SUMNER, WASHINGTON**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET AS ORIGINALLY ADOPTED IN ORDINANCE NO. 2838, APPROVED DECEMBER 5, 2022, AND PREVIOUSLY AMENDED IN ORDINANCE 2849, APPROVED MARCH 20, 2023, ORDINANCE 2855, APPROVED JUNE 5, 2023, ORDINANCE 2858, APPROVED JUNE 20, 2023, ORDINANCE 2866, APPROVED AUGUST 7, 2023, ORDINANCE 2871, APPROVED SEPTEMBER 18, 2023, ORDINANCE 2872, APPROVED OCTOBER 16, 2023, AND ORDINANCE 2874, APPROVED DECEMBER 11, 2023.

WHEREAS, The Sumner City Council approved Ordinance No. 2838 which adopted a biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2849 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2855 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2858 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2866 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2871 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2872 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2874 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, RCW 35A.34 provides procedures for adopting, managing, and amending a biennial budget; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The biennial budget for the City of Sumner for the period January 1, 2023 through December 31, 2024 as contained in the adopted 2023-2024 Biennial Budget for total revenue/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenue and Expenditures for each fund as shown on the attached Exhibit A.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance,

including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the ordinance or the validity of its application to other person’s circumstances.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 18th day of March, 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez

BA 03/18/2024 Funds	Beginning Fund Balance		Revenues		Expenditures			Ending Fund Balance
	<i>Adopted</i>	<i>Adopted</i>	<i>Previous</i>	<i>03/18/24</i>	<i>Adopted</i>	<i>Previous</i>	<i>03/18/24</i>	<i>Revised</i>
001 General	11,300,000	\$ 41,287,140	\$ 1,318,207	\$ -	\$ 40,975,513	\$ 2,332,867	\$ 186,500	\$ 10,410,466
002 General Fund Reserves	980,824	-	-	-	-	-	-	980,824
003 Building Reserves	450,756	200,000	-	-	390,000	-	-	260,756
103 Complete Streets	-	-	-	-	-	-	-	-
105 Drug Enforcement	65,510	-	-	-	4,000	-	-	61,510
106 Hotel/Motel	262,600	205,000	-	-	338,156	-	-	129,444
115 ARPA Funding	680,624	-	-	-	50,100	124,168	-	506,356
200 Debt Service	2,570,000	465,800	-	-	496,100	-	-	2,539,700
221 LID Guarantee	691,569	-	-	-	-	-	-	691,569
302 Sidewalk	412,457	530,000	903,200	-	880,000	633,200	-	332,457
305 Real Estate Excise Tax	851,288	1,600,000	-	-	550,000	-	-	1,901,288
310 Parks & Trails Capital Fund	423,721	4,868,061	5,580,950	(843,170)	5,131,106	4,793,450	(868,170)	973,176
320 Street Capital Fund	7,709,379	17,364,200	3,491,753	-	24,625,588	3,573,753	-	365,991
325 Facilities Capital Fund	50,000	515,000	3,140,000	170,000	565,000	3,040,000	170,000	100,000
401 Water	13,219,995	10,189,150	-	-	20,279,605	529,985	-	2,599,555
402 Wastewater	9,286,248	15,566,163	36,150	-	21,270,227	308,110	-	3,310,224
403 Utility Bond Reserves	1,731,342	-	-	-	-	-	-	1,731,342
408 Stormwater	8,227,784	38,031,772	8,000,000	-	42,424,254	9,096,985	-	2,738,317
410 Cemetery Operations	74,238	1,498,200	-	16,500	1,425,316	8,500	16,500	138,622
415 Cemetery Development	208,994	300,000	-	-	300,000	-	-	208,994
440 Animal Control	94,087	2,093,628	36,258	10,000	2,062,680	7,950	-	163,343
501 Unemployment Insurance	9,351	-	-	-	3,991	-	-	5,360
550 Fleet Management	94,835	1,498,570	-	-	1,551,411	-	-	41,994
551 Information Technology	479,281	3,264,440	124,650	-	3,336,088	139,650	-	392,633
555 Equipment Reserve	1,942,959	2,126,935	-	-	1,770,000	-	-	2,299,894
601 Cemetery Endowment	1,545,873	33,000	-	-	-	-	-	1,578,873
605 Development Impact Fees	6,898,068	500,000	-	-	998,833	1,532,500	(409,085)	5,275,820
611 Firemen's Pension	29,798	164,000	-	-	160,000	-	-	33,798
Total All Funds	\$ 70,291,581	\$ 142,301,059	\$ 22,631,168	\$ (646,670)	\$ 169,587,969	\$ 26,121,118	\$ (904,255)	\$ 39,772,306

SUBJECT: 2024/2025 Committee Selection**CATEGORY:** Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Committee Descriptions
2. Tally Sheet

STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND: Per the Council Rules, Section 20 – City Council Committees, committee members are to be selected every two years, on even numbered years. At the January 2, 2024 meeting council voted to delay committee assignments until the vacant council seat was filled.

Historically, choosing committee assignments was based on seniority. Seniority is as indicated below:

Councilmember	Took Office	Current Committees
Curt Brown	2004	Public Safety (alt), Community Development, Public Works
Barbara Bitetto	2018	Finance & Personnel, Public Safety, Public Works (alt)
Pat Cole	2022	Community Development (alt), Public Safety, Finance & Personnel
Earl Stuard	2022	Finance & Personnel, Public Works
Andy Elfers	2023	Community Development, Public Works
Carla Bowman	2024	Finance & Personnel, Public Safety, LTAC
Pat Clerget	2024	

As directed by the Mayor and based on the above seniority, Councilmembers will make their first selection for a committee then begin again with the most senior Councilmember, choosing either a second committee seat or an alternate position. The process will continue until all available seats on each Council committee and the alternate positions for each are filled. For Councilmembers Cole and Stuard who have equal seniority, it was decided Councilmember Cole would select first in 2024.

Meeting times and chair positions are agreed upon by committee members at their first meeting.

COUNCIL COMMITTEE/STUDY SESSION:**MEETING/STUDY SESSION DATE:****COMMITTEE RECOMMENDATION:****STAFF RECOMMENDATIONS/MOTION:**

Choose committee and alternate assignments for 2024-2025.

The **Finance and Personnel Committee** considers appropriations, finances, taxation, revenues, technology systems, labor relations, personnel, and other benefits, insurance, audits and city budget and other ad hoc matters as assigned.

2023 Meeting Schedule: 1st Wednesday at 5:30 pm

The **Community Development Committee** considers matters relating to community development, planning and land use, annexations, code enforcement, block grants, business improvement districts, emerging business enterprises, and other ad hoc matters as assigned.

2023 Meeting Schedule: 4th Wednesday at 5:00 pm

The **Public Works Committee** is responsible for physical services provided by the city such as street and alley maintenance, sewer, water and flood control projects, shop facilities, fleet and other ad hoc matters as assigned.

2023 Meeting Schedule: 1st Tuesday at 4:00 pm

The **Public Safety Committee** will provide policy recommendations on legislative matters relating to police, fire, emergency services, public safety facilities, animal control and other ad hoc matters as assigned.

2023 Meeting Schedule: 3rd Wednesday at 5:30 pm

The City **Lodging Tax Advisory Committee** is established by law to review applications for funding from lodging taxes collected by the city, and to make recommendations to the county on those applications and related lodging tax issues. *Per State Law this committee has only one elected official who serves as the chair. An alternate may be appointed.*

2023 Meeting Schedule: As needed 1-2 times a year

2024-2025 Council Committee Assignments

Committee Name	Member	Member	Member	Alternate
Finance & Personnel				
Public Works				
Community Development				
Public Safety				
City Lodging Tax Advisory Committee		XX	XX	

Councilmember	Took Office	Current Committees
Curt Brown	2004	Public Safety (alt), Community Development, Public Works
Barbara Bitetto	2018	Finance & Personnel, Public Safety, Public Works (Alt)
Earle Stuard	2022	Public Works, Finance & Personnel
Pat Cole	2022	Community Development (Alt), Finance & Personnel, Public Safety
Andy Elfers	2023	Public Works, Community Development
Carla Bowman	2024	Finance & Personnel, Public Safety, LTAC
Pat Clerget	2024	

March 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2
4	5	6	7	8	9
6:00PM Regular Council Meeting (Hybrid)	4:00 PM Public Works Committee (Hybrid)		6:00PM **CANCELLED** Planning Commission		
11	12	13	14	15	16
6:00PM Study Session (Hybrid)		6:30PM **CANCELLED** Design Commission	4:00PM Finance Committee (Hybrid) 4:30PM Forestry/Parks Commission (Hybrid)		
18	19	20	21	22	23
6:00PM Regular Council Meeting (Hybrid)		4:00PM Public Safety Committee (Hybrid)			
25	26	27	28	29	30
6:00PM Study Session (Hybrid)		5:00PM CD Committee (Hybrid)	6:00PM **CANCELLED** Cultural Arts Commission		

*Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.*

Name: Michelle Converse, CMC
Title: City Clerk

City of Sumner
1104 Maple Street | Sumner, Washington 98390
253-863-8300
Website: www.sumnerwa.gov