

Members Present: Councilmembers Carla Bowman (alt.), Pat Clerget, Andy Elfers

Staff Present: Jeff Steffens, Michael Kosa, Alisa O'Haver-Ayala, Ryan Johnstone, Andrew Leach, Robert Wright, Courtney Littrell, Drew McCarty, Thi Le, Kelsey White

The meeting convened at 4:01 PM.

The following topics were discussed:

Pat Clerget was selected to be chair of the Public Works Committee.

Resolution No. 1680: Stormwater Capacity Grant

Engineering Specialist Wright stated every two years the Department of Ecology grants the City funds to assist in stormwater NPDES permit implementation and compliance. The Grant is \$130,000 which can reimburse any permit related expenses between July 1st, 2023 and March 31st, 2025. In previous years this grant has helped fund cleaning of stormwater structures, providing stormwater education to the public, and staff time. *"Do-Pass Recommendation by the Committee"*

Conduit Lease Agreement

Administrative Services Director Steffens stated the City has entered into an agreement with Astound to lease "dark" fiber to provide City facilities with internet connectivity. Astound will be installing the fiber via in ground conduit or in the air on leased poles. There are several areas where it is advantageous to both the City and Astound for them to install fiber in existing City-owned conduit. There have been nine conduit segments identified which shall be covered by this lease, one of which is across the Cannery Way Bridge. In segments where the conduit is used solely to provide services to the City, there will be no monthly cost. Sections used by Astound for commercial use shall be subject to an annual lease fee of \$11,300. The lease fee is based off of linear feet, as well as comparing to other local jurisdictions with similar agreements. The initial term of the lease is for ten years with four additional 5-year renewal terms for a total of 30 years. *"Do-Pass Recommendation by the Committee"*

Ordinance No. 2885: Transportation Impact Fees

Engineering Specialist Le stated this ordinance revises chapter 12.36 of City code, titled Transportation Impact Fees. The revision adopts the latest edition of the ITE Trip Generation Manual; the update is anticipated to improve the precision and dependability of transportation impact assessments, resulting in a more accurate calculation of traffic impact fees. The ordinance eliminates district-specific traffic impact fees, opting instead for a standardized citywide fee structure to encourage a consistent development pattern throughout the municipality. Finally, the ordinance revises fees per a recent analysis of transportation needs completed by Transpo Group, including incorporating recent state law changes that now includes multi-modal facilities as eligible TIF-eligible projects. The Transportation Impact Per Trip Fee Schedule, indexed to Seattle Cost Construction Index as of July 1, 2024 is set as \$6,490 per P.M. Peak Hour Trip. There was discussion on why the \$6,490 was selection and not a higher number. Staff feels this number is above the local average but still a reasonable fee for developers. In regards to the effective date of increasing TIF, Councilmembers agreed with July 1st.

"Do-Pass Recommendation, with an amendment to increase the P.M. Peak Hour Trip from \$6,490 to \$7,452 for the Trip Fee Schedule, by the Committee"

Resolution No. 1679: TIB Grant Acceptance - Sidewalk Repair Program

Engineering Specialist Littrell stated City of Sumner was awarded a Complete Streets grant from the Washington State Transportation Improvement Board (TIB) to improve pedestrian safety by replacing failing sidewalks due to street tree damage and noncompliant ADA curb ramps within areas of the City. This grant provides \$500,000 towards completion of the project. Acceptance of the grant requires the City to enter into a grant agreement. *“Do-Pass Recommendation by the Committee”*

Operations Facility North Parcel - Construction Contract Award

Engineering Specialist McCarty stated the Operations Facility project includes construction of a new public works facility with approximately 88,000 sf of total building space over 7 buildings on a 7.6 Acre site at 14320 29th Street East. Facility will include administration building, vehicle storage, fleet washing, material storage and decant facility. Project will include frontage improvements, landscaping, site lighting and stormwater management. Phase 1 Demolition and Pre-Load of this project is currently under construction. This construction contract is for Phase 2 North Parcel, including the Decant Facility. Phase 3 will include the Operations Facility and frontage improvements on 29th St E. Twelve (12) bids were received on March 26th, 2024, with the lowest responsive bid submitted by A to B Builders in the amount of \$2,794,440. With 10% contingency, the total budgeted value is \$3,049,640. The Engineers Estimate for this project was \$2,281,447. The Public Works Trust Fund Loan amount received to help fund this project is \$2,804,414. The contractor will have 280 calendar days to complete the project once given notice to proceed. *“Do-Pass Recommendation by the Committee”*

Joint Advisory Committee – Discussion

Public Works Director Kosa stated per the Sumner-Bonney Lake WWTF ILA that was recently signed, Joint Advisory Committee (JAC) meetings have been increased from annually to quarterly and the number of council members to attend has been increased from one to three. During the passage of the ILA, Public Works recommended using the Public Works Committee members as the City's JAC members. Also, Sumner and Bonney Lake staff have discussed when to hold these meetings and have considered meeting at 4:30pm on the first Tuesday of the 2nd, 5th, 8th, and 11th months of the year. Staff would like to get input from committee members on this plan. Councilmembers were happy with this plan for the quarterly JAC meetings. *Informational Only*

Project managers briefed the committee on current project updates.

Adjournment 5:07pm