



The Finance & Personnel Committee meeting is held using a hybrid model. The public is welcome to attend the meeting in person at City Hall (Main Conference Room) or virtually by using the meeting access link and additional information located on the City's website and on the meeting agenda.

Members Present: Barbara Bitetto, Greg Reinke, Pat Cole

Others Present: Randall Adams, Nick Biermann (Virtually) – both left prior to the Sales Tax Report

Staff Present: Administrative Services Director (ASD) Jeff Steffens, Financial Services Manager (FSM) Dori Franich, City Clerk (CC) Michelle Converse and Records Management Specialist (RMS) Maria Parisot

The meeting convened at 4:03 p.m. via Microsoft Teams. All members onsite, CC Converse and RMS Parisot attended virtually.

Committee Business

Ordinance No. XXXX Amending SMC 1.18 regarding Public Records: CC Converse and RMS Parisot reviewed the Public Records process for Body Worn Camera video and answered questions about the proposed increase in fees. *Do Pass (Regular Business August 5, 2024). Note: CC Converse and RMS Parisot left the meeting after this item.*

Resolution No. 1693 Accepting Community Court Funding: ASD Steffens described the Community Court program and presented funding that was awarded to the City by the State Administrative Office of the Courts. *Do Pass (Consent Agenda, July 15, 2024).*

Ordinance No. 2893 Amending the 2023/2024 Biennial Budget: ASD Steffens reviewed the proposed 2024 budget amendment and answered questions. *Do Pass (Regular Business, July 15, 2024)*

Recruitment and Negotiations Update:

Recruitment: ASD Steffens provided a verbal update:

- Recruitments:
 - The city's new Deputy City Attorney, Doug Ruth, starts on Monday
 - Police Officer is our only current vacancy
 - Working on Salary/Benefit projections for 2025-26 Budget which includes succession planning for up to nine potential retirements in the biennium.
- Negotiations
 - Staff will be meeting next week to strategize Teamster negotiations

Sales Tax Reporting: FSM Franich reviewed staff's monthly sales tax analysis activities and discussed results. This is a regular reporting item. *No further Committee action required at this time.*

With no further items, the meeting adjourned at 4:39 p.m.

Prepared by Administrative Services Director Jeff Steffens