



Members: Barbara Bitetto, Carla Bowman, Pat Cole, Greg Reinke (alt)

Staff Liaison: Administrative Services Director Jeff Steffens, Chief Operating Officer Kassandra Raymond

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Main Conference Room, 2nd floor), or virtually by using the meeting access link below. -

Join on your computer, mobile app or room device

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Meeting ID: 286 691 106 303

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[+1 323-886-6453,,809495991#](#) United States, Los Angeles

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CALL TO ORDER

COMMITTEE BUSINESS

1. Surplus Authorization
2. Ord No. 2894 Utility Taxes
3. Contract Approval - Stafford Suites
4. Community Partners Fund
5. Lodging Tax Recommendations

REPORTS

1. Commissary Kitchen Project Update - ARPA Grant Funded
2. Monthly Sales Tax Report
3. Recruitment & Negotiation Update

ADJOURNMENT

SUBJECT: Surplus Authorization

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. August 2024 Surplus

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

The Parks Department was recently approved to replace their ride-on blower. The old model works but needs regular maintenance to keep it operational. It is of little value to the City and has been designated as surplus.

As part of the Town Center and Utility Woonerf project at Heritage Park the Fountain/Waterfall was removed. The contractor was able to "save" 36 of the decorative cement tiles. The City has no use for the tiles and the public has expressed some interest in them. They were originally purchased by the City, and before they can be donated/sold they would need to be declared surplus.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 8/8/2024

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Authorize the items on the attached list as surplus.



CITY OF
SUMNER
WASHINGTON

MEMORANDUM

DATE: August, 2024
TO: Finance and Personnel Committee
FROM: Jeff Steffens, Administrative Services Director

RE: Surplus Authorization

Parks Hurricane Blo-Vac
Ride On Blower
Estimated Value: \$1,500



36 Cement tiles from the Heritage Park Waterfall/Fountain.

Estimated Value: \$0



Historic Summer School: Approximately 18" x 12"



Heritage Families: Approximately 12" x 6"



Name	Year
Althen	1888
Andrews	1911
Blackadder	1924
Bock	1901
Burton	1909
Caster	1919
Ellexson	1920
Foster	1915
Furgeson	1920
Girard (I)	1916
Goodman	1919
Gosselin	1919
Hanson	1917
Harvill	1895
Heath	1902
Howe	1902
Huson	1920
Kelly	1876
Langdon	1890
Lindsey	1900
Loncke	1919
Morgan	1925
Munch	1919
Nix	1890
Nuttall	1892
Pasquier	1915
Pautzke	1914
Purvis	1886
Reno	1924
Stone	1889
Swezey	1869
Tebb	1920
Vittetoe	1900
Woolery	1853
Yoder	1924



SUBJECT: Ord No. 2894 Utility Taxes

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

In 2008, the City established tax abatements on customers with electricity, telephone or natural gas bills in excess of \$1,500 a month. In 2015, the City revisited this section of the utility code and increased the Utility Tax rate from 5.25% to 6%. The City wishes to amend this regressive tax rate structure by removing the abatement entirely.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee
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MEETING/STUDY SESSION DATE: 8/8/2024
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COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

SUBJECT: Contract Approval - Stafford Suites

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. 2024 Stafford Suites Agreement (1)

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Stafford Suites has been operating the day-to-day aspects of the Sumner Senior Center for over ten years. Their previous services agreement with the City expired December 31, 2023, and staff has been working with Stafford Management to update the agreement for over a year. This new contract establishes a change in service levels provided by the City. Previously, Sumner provided Information Technology equipment and support for Stafford employees working at the Senior Center. This updated agreement changes that relationship by shifting all operational responsibilities to Stafford Suites. Sumner will be responsible for the physical building, landscaping and utilities.

The proposed agreement is for a three-year term at Twenty Five Thousand dollars per month. The contract terms will be prorated back to January 1, 2024.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

**AGREEMENT BETWEEN THE CITY OF SUMNER AND
STAFFORD SUITES, LLC FOR SENIOR CENTER
SERVICES**

This Agreement is made and entered into on this ____ day of _____, 2024⁴³(the “Execution Date”), by and between the City of Sumner (hereinafter the “City”) and Stafford Suites, LLC, a Washington limited liability company (hereinafter “Stafford”) (collectively the “Parties”) . Stafford’s principal place of business is currently located at 15519 62nd Street Court East, Sumner, WA 98390.

WHEREAS, the Parties have collaboratively provided services to seniors residing in Sumner and other nearby cities at a senior center located at 15506 62nd Street Court East, Sumner, WA 98390 (the “Senior Center”) through a mutually beneficial contractual arrangement that commenced in 2012; and

WHEREAS, such services include coordinated meal services, scheduled outings, and on site activities at the Senior Center; and

WHEREAS, Stafford has coordinated, and continues to coordinate many positive events and valuable medical classes and clinics to the benefit of the seniors in attendance; and

WHEREAS, the Parties desire to continue providing Stafford’s senior related services to Sumner and nearby city residents; and

WHEREAS, the Parties agree that the City will engage Stafford to oversee the day to day operations at the Senior Center; and

WHEREAS, the services previously provided by the City at the Senior Center, and which are now proposed to be overseen by Stafford, assist and benefit those identified under state law as the poor and the infirm; and

NOW THEREFORE, IN CONSIDERATION OF THE PROMISES AND AGREEMENTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

1. Senior Center Services.

(a) The City does hereby engage Stafford and Stafford does hereby accept the engagement by the City to oversee the day to day operations at the Senior Center and in connection therewith Stafford shall provide the services described on Exhibit A hereto (the “Senior Center Services”).

(b) The Senior Center shall be open to the public Monday through Friday from generally 8:00 a.m. to 4:00 p.m. excluding those state and/or federal holidays on which the offices of the City of Sumner are closed for business.

(c) The parties recognize that evening and weekend activities may be scheduled outside of these normal operating hours, however, these evening and weekend activities shall be an addition to the normal operating hours listed above and not be treated as an off-set or substitute.

2. **Employee Supervision and Independent Contractor.**

(a) The Parties intend that Stafford shall be an independent contractor in providing the Senior Center Services and accordingly that Stafford has the sole ability and responsibility to control and direct the performance and details of its work, the City being interested only in the results obtained under this Agreement. Stafford shall be solely responsible for the payment of salaries and/or benefits of its employees engaged in the provision of the Senior Center Services and in complying with all laws, rules, and regulations governing such payments.

(b) Stafford shall require and ensure all employees associated with the services to be performed under the terms of this Agreement pass all required background checks, including but not limited, to background checks under the Child and Adult Abuse Information Act.

(c) Stafford agrees that in the event any off site activities are included in the Senior Center Services, Stafford shall, at its sole cost and expense, use a Stafford bus/van to transport the participants engaged in that activity. In furtherance of the foregoing, Stafford shall, at its sole cost and expense, maintain the bus/van in good condition and repair, ordinary and wear and tear excepted.

(d) Stafford agrees that they will provide television service to the Senior Center . They will be solely responsible for the operations and maintenance of this service. Stafford will also supply all necessary television equipment.

(d)

(e) Stafford agrees to provide and support all information technology needs of the Center including but not limited to computers, copiers, internet service, telephones, networking equipment, printers and software licenses. ~~'s employees working at the Senior Center will agree to follow the City's Computer Use Policy.~~

3. **City Rights and Responsibilities.**

(a) The Senior Center shall be used by Stafford solely for the provision of the Senior Center Services. The City reserves the right to use the Senior Center for other activities and by other entities so long as those activities do not interfere with the day to day operation of the Senior Center and the provision of the Senior Center Services in accordance with the terms of this Agreement.

(b) The City further agrees to maintain, repair, and, if and as deemed necessary in the sole discretion of the City, replace, the real property, including the landscaping and parking lot, furniture, fixtures, ~~equipment, including a copier and computer,~~ kitchen equipment and cookware comprising the Senior Center, subject to the City's right to seek indemnity with respect to the cost thereof, if applicable, pursuant to Section 7 below.

(c) The City shall maintain in full force and effect, and shall fulfill as and when due all of its obligations under, the contract with Catholic Community Services for the provision of meal services at the Senior Center.

(d) The City shall continue to pay alarm monitoring and all utilities (identified as water, sewer, storm sewer, gas, electric, ~~telephone, internet,~~ refuse and recycle) related to the ownership and/or operation of the Senior Center.

(e) When available, theThe City shall ~~continue to~~ provide ~~two computers for Senior Center office staff and~~ used computers for the Senior Center's computer lab as deemed necessary.

(f) The City shall continue to publish Senior Center events and newsletters on the City's website.

4. Compensation.

(a) In consideration for the provision of the Senior Center Services, the City shall pay Stafford Twenty Five Thousand and 0/100 dollars (\$25,000)~~Twenty-One Thousand Two Hundred and Fifty and 00/100 dollars (\$21,250.00)~~ per month during the Term (as defined below) (the "Services Fee"). Each January thereafter for the entire duration of the Term, if not earlier terminated as described below, the Services Fee shall increase annually at a rate of 95% of the annual All Urban Consumer Price Index (CPI-U) for the Seattle-Tacoma area for June over June rounded up to the nearest Fifty Dollars (\$50). The Services Fee shall be due quarterly and payable by the 10th day of the first month of each quarter and if not paid when due shall be subject to a late fee of 1% per month (the "Overdue Rate") from the date due to the date paid in full.

(b) The Services Fee shall be prorated in the event the Term commences other than on the first day of a month or terminates other than on the last day of a month.

(c) In consideration for the payment of the Services Fee, except for those costs and expenses for which the City has specifically agreed to remain responsible pursuant to Sections 3 and 6 hereof, Stafford shall be responsible for, and shall indemnify the City from, all of the costs and expenses related to the provision of the Senior Center Services including, but not limited to, all employee wages, benefits and related taxes and the cost of all office supplies.

5. Term.

(a) Unless earlier terminated as provided herein or unless extended as provided herein the initial term of this Agreement (the "Initial Term") shall commence on January 1, 2024~~3~~ (the "Commencement Date") and continue for three (3)~~one (1)~~ years therefrom.

(b) Upon mutual written agreement of the Parties, the Initial Term of this Agreement can be extended for an additional three year period (the "Renewal Term" and together with the Initial Term, the "Term").

(c) Notwithstanding the foregoing, the Term of this Agreement may be earlier terminated by either party without cause upon sixty (60) days written notice of termination to the non-terminating party which notice shall set forth the termination date.

(d) Further, this Agreement may be terminated by either party (the “non-defaulting party”) on written notice to the other (the “defaulting party”) in the event of a breach by the defaulting party of its obligations under this Agreement, which is not cured within ten (10) days in the case of a monetary breach or thirty (30) days in the case of a non-monetary breach setting forth in reasonable detail the nature of such breach; provided, however, in the case of a non-monetary breach which cannot reasonably and in good faith be cured within thirty (30) days, the defaulting party shall have an additional period of thirty (30) days in which to cure its breach provided the defaulting party commences the cure within the initial thirty (30) day cure period and diligently prosecutes the same to completion.

6. Insurance Requirements.

Stafford shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Stafford, their agents, representatives, employees or subcontractors.

No Limitation. Stafford’s maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Stafford to the coverage provided by such insurance, or otherwise limit the City’s recourse to any remedy available at law or in equity.

(a) **Minimum Scope of Insurance.** Stafford shall obtain insurance of the types (and coverage amounts) described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or a substitute form providing equivalent coverage and shall cover liability arising from premises, operations, products completed operations, stop gap liability, independent contractors and personal injury and advertising injury. The City shall be named as an insured under Stafford’s Commercial General Liability insurance policy with respect to the work performed for the City.
3. A General Liability insurance policy with a claims made form, with equivalent coverage, shall be accepted if its retroactive date, and that of all subsequent renewals, shall be no later than the effective date of this Agreement. The policy shall state that coverage is claims made, and state the retroactive date. Claims-made form coverage shall be maintained by Stafford for 36 months following the termination of this Agreement, and Stafford shall annually provide the City with proof of renewal. In the event the claims made coverage is not renewed, then Stafford shall purchase an extended reporting period (“tail”) or execute another form of guarantee acceptable to the City to assure financial responsibility for liability for services performed. In the event that the claims made coverage is not renewed and, as a result, it becomes necessary for Stafford to purchase the tail

pursuant to this Section, then Stafford and the City shall negotiate in good faith with respect to the allocation of responsibility for the payment of the cost thereof.

4. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

(b) Minimum Amounts of Insurance. Stafford shall maintain the following insurance limits related to the following types of insurance:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.

(c) Other Insurance Provision. Stafford's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Stafford's insurance and shall not contribute with it.

(d) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

(e) Verification of Coverage. Stafford shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Stafford before commencement of the work.

(f) Subcontractors. Stafford shall have sole responsibility for determining the insurance coverage and limits required, if any, to be obtained by subcontractors, which determination shall be made in accordance with reasonable and prudent business practices if approved by the City pursuant to Section 10.

(g) Notice of Cancellation. Stafford shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation, within two business days of their receipt of such notice.

(h) Failure to Maintain Insurance. Failure on the part of the Stafford to maintain the insurance as required shall constitute a material breach of Agreement, upon which the City may, after giving five business days' notice to Stafford to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due Stafford from the City.

(i) Property Insurance

1. The City shall purchase and maintain property insurance on the Senior Center building and City owned contents. Stafford shall be responsible for and purchase and maintain property insurance covering the full value of Stafford's property and

improvements with no coinsurance provisions. Each party will be responsible for any deductibles under the property insurance so maintained by it and each party will provide to the other evidence of their respective required insurance coverage.

2. Stafford and City hereby release and discharge each other from all claims, losses and liabilities arising from or caused by any hazard covered by property insurance on or in connection with the premises or said building. This release shall apply only to the extent that such claim, loss or liability is covered by insurance.

7. Indemnification.

(a) The City shall protect, defend, indemnify, and save harmless Stafford, its officers, agents and employees acting in their official capacity or course of employment, from any and all costs including reasonable attorney fees, claims, judgments, and/or awards of damages, arising out of or in any way resulting from either the negligent acts or omissions of the City, its officers, employers and/or agents pursuant to this Agreement. For this purpose, the City, by mutual negotiation with Stafford, hereby waives, as respects Stafford only, any immunity that would otherwise be available against such claims under the Industrial Insurance Provisions of Title 51 RCW. In the event Stafford incurs any judgment, award and/or cost arising therefrom, including reasonable attorney's fees, to enforce the provisions of this article, all such fees, expenses, and costs shall be recoverable from the City. The City's obligations under this Section 7(a) may be satisfied by any defense or coverage afforded under the terms of any insurance maintained by the City whether pursuant to the terms of this Agreement or otherwise.

(b) Stafford shall protect, defend, indemnify, and save harmless the City, its officers, agents and employees acting in their official capacity or course of employment, from any and all costs including reasonable attorney fees, claims, judgments, and/or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of the Stafford, its officers, employers and/or agents pursuant to this Agreement. Stafford agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, Stafford, by mutual negotiation with the City, hereby waives, as respects the City only, any immunity that would otherwise be available against such claims under the Industrial Insurance Provisions of Title 51 RCW. In the event the City incurs any judgment, award and/or cost arising therefrom, including reasonable attorney's fees, to enforce the provisions of this article, all such fees, expenses, and costs shall be recoverable from Stafford. Stafford's obligations under this Section 7(b) may be satisfied by any defense or coverage afforded under the terms of any insurance maintained by Stafford whether pursuant to the terms of this Agreement or otherwise.

(c) The provisions of this section shall survive the expiration or termination of this Agreement.

8. Notices. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of this Agreement, unless notified in writing to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

9. Compliance with Laws. In connection with the provision of the Senior Center Services, Stafford agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable thereto.

10. Assignment. Any assignment of this Agreement by either party, which for purposes hereof shall include the use of any subcontractors by Stafford to perform the obligations imposed on it under this Agreement, without the written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent.

11. Resolution of Disputes and Governing Law.

(a) If a dispute arises from or relates to this Agreement or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under JAMS Alternative Dispute Resolution service rules or policies before resorting to arbitration. The mediator may be selected by agreement of the parties or through JAMS. Following mediation, or upon written agreement of the parties to waive mediation, any unresolved controversy or claim arising from or relating to this Agreement or breach thereof shall be settled through arbitration which shall be conducted under JAMS rules or policies. The arbitrator may be selected by agreement of the parties or through JAMS. All fees and expenses for mediation or arbitration shall be borne by the parties equally. However, each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence.

(b) This Agreement shall be governed by the laws of the State of Washington. Although the agreed to and designated primary dispute resolution method is as set forth above, in the event any claim, dispute or action arising from or relating to this Agreement cannot be submitted to mediation and/or arbitration, then it shall be commenced exclusively in the Pierce County Superior Court or the United States District Court, Western District of Washington as appropriate. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit either party's right to indemnification under Section 7 of this Agreement.

12. Modification. No change, alteration, modification or addition to this Agreement will be effective unless it is in writing and properly signed by the parties hereto.

13. Severability. If any term, provision, covenant, or condition of this Agreement is held by a court of competitive jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated as a result of such decision, and the parties shall agree to either negotiate a replacement to such void provision or otherwise terminate this agreement.

14. Non-Waiver of Breach. The failure of either party to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

15. Captions. The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereof.

16. Time of Essence. Time is of the essence for each and all of the terms, covenants, and conditions of this Agreement.

17. Concurrent Originals. This Agreement may be signed in counterpart originals, each of which shall be deemed to be an original, but all of which taken together shall constitute but one and the same instrument.

18. Entire Agreement. This Agreement is the complete expression of the terms hereto and any oral, written, or other representations or understanding not incorporated herein are excluded.

19. Ratification and Confirmation. Any acts consistent with the authority granted to the parties hereunder and taken prior to the Execution Date are hereby ratified and confirmed.

IN WITNESS, the parties below execute this Agreement, which shall become effective as of the Execution Date.

STAFFORD SUITES:	CITY OF SUMNER:
By: _____ (signature)	By: _____ (signature)
Print Name: _____	Print Name: <u>Kathy Hayden</u>
Its _____ (Title)	Its <u>Mayor</u> (Title)
DATE: _____	DATE: _____
	By: _____ (signature)
	Print Name: <u>Jason Wilson</u>
	Its <u>City Administrator</u> (Title)
	DATE: _____
	Attest: _____ Approved as to form: _____
	_____ City Clerk Michelle Converse City Attorney Andrea Marquez

	DATE: DATE:
NOTICES TO BE SENT TO: Stafford Suites Tina Pries Stafford Suites, LLC 15519 62 nd Street Court East Sumner, WA 98390 253.862.1818 (telephone) 253.862.5464 (facsimile)	NOTICES TO BE SENT TO: CITY OF SUMNER: City Administrator City of Sumner 1104 Maple Street Sumner, WA 98390 253.299.5500 (telephone) 253.299.5509 (facsimile)

Exhibit A

STAFFORD PROVIDED SERVICES AND RESPONSIBILITIES¹

With input from the City, develop the goals of the Senior Center which shall include maximizing the benefits and resources offered by the Senior Center.

Develop a schedule of programs and activities to be offered at the Senior Center which are designed to achieve the goals of the Senior Center; provided, however, in no event shall the programs and activities offered at the Senior Center during the Term of this Agreement be less than what is being offered by the City as of the Execution Date.

Hire and manage the staff necessary to effectively operate the Senior Center including, but not limited to, an on-site Director, a full-time Activity Assistant and a bus driver as needed for scheduled outings.

Create, review and/or modify all policies and procedures required for the effective operation of the Senior Center.

Monitor customer satisfaction and take such steps as may be deemed necessary and appropriate by Stafford to maintain and/or improve, as applicable, customer satisfaction and provide a written report as requested by the City.

Coordinate the services offered at the Senior Center with City-contracted vendors.

Coordinate meal services provided by Catholic Community Services.

Provide housekeeping services and supplies necessary to maintain the cleanliness of the Senior Center.

Identify and promptly notify the City of any maintenance requirements and/or needed capital improvements to the Senior Center.

¹ The Senior Center Services contained in this list are not exclusive, and may be modified by mutual agreement of the Parties in writing from time to time.

SUBJECT: Community Partners Fund

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. 2024 Community Partners Funding Application Summary
2. Generous Influencers - Market
3. Mi Casa Housing
4. Puyallup Sumner Chamber of Commerce
5. Sumner Bonney Lake School District Family Resource Center
6. Skoolie Foundation
7. Sumner Food Bank
8. Sumner Main Street Association
9. Sundance Circle Hippotherapy Foundation
10. Tacoma Literacy Council
11. United Way of Pierce County
12. Vadis

STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND:

As part of the 2025-2026 Biennial Budget process, Community Partners are given the opportunity to apply to the City Council and request funding for their organizations. This is only the second time that the City Council has done this process. Historically, the City Council provided funding support to community partner organizations such as the Sumner Main Street Association and the Sumner-Bonney Lake Family Resource Center. In 2022, the City Council started the Community Partners Fund process. The current budgeted amount for the Community Partners Fund is \$250,000.

The City Council will hear a 5-minute presentation from each of the 11 applicants for the community partners funding and have an opportunity to ask questions. They will learn more about these organizations and their benefits to Sumner residents and businesses.

The City Council will then have an opportunity to discuss their decisions for funding at a meeting on September 3, 2024.

COUNCIL COMMITTEE/STUDY SESSION: MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION:
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STAFF RECOMMENDATIONS/MOTION:

Community Partners Fund Requests: 2025-2026 Biennial Budget

Applicant	25-26 Amount Requested	Would accept less	23-24 Amount Received	Number of People in Sumner Served	Confirmed Funding Source	Other confirmed funding amount	Other Anticipated Funding	Anticipated Funding Amount	Notes/Comments
Generous Influencers - Night Market	\$103,000	No	\$-	6000		\$-	None	\$-	
Mi Casa Housing	\$20,000	Yes	\$10,000	84		\$-	City of Puyallup; Puyallup Tribe	\$41,000	
Puyallup/Sumner Chamber of Commerce	\$80,000	Yes	\$-	5000		\$-	City of Puyallup, LTAC Grant, Membership Dues, Events and Activity Revenue	\$490,756	The request is heavy on tourism activities, events and fairs. Focus should be more around business support, education, networking, etc. and not tourism.
SBLSD - Family Resource Center	\$70,000	Yes	\$70,000	3,275	Mainly SBLSD; Tacoma Pierce County Health Dept.; grants; Sponsors/donors	\$61,056	Mainly SBLSD; Tacoma Pierce County Health Dept.; grants;	\$159,417	The City has funded this year over year for a very long time.
Skoolie Foundation	\$100,000	yes	\$-	8600		\$15,000	City of Tacoma	\$400,000	Managing a safe parking program in Sumner would be good use of this organization. Also, services like haircuts, and laundry for homeless support events.
Sumner Community Food Bank	\$80,000	yes	\$40,000	2500			State, 2025 EFN	\$172,000	
Sumner Main Street Association	\$60,000	yes	\$50,000	10595			Main Street Incentive Program; Sponsors/donors	\$140,000	Bright Night to provide \$30k starting in 2026.
Sundance Circle Hippotherapy Foundation	\$25,000	yes	\$-	15	sponsors, merchandise sales	\$159,489	sponsors, merchandise sales	\$175,000	
Tacoma Area Literacy Council	\$3,000	yes	\$-	30		\$-	Grants	\$20,000	Focused help for a lot of non-English speaking families.
United Way	\$7,500	yes	\$-	500	Sumner Rotary Club, other charitable organizations in cluding Puyallup Tribe	\$137,500	Muckleshoot Tribe, Korum for Kids	\$10,000	Leveraged English as Second language benefits. Direct help.
Vadis	\$40,000	yes	\$30,000	45	Pierce County Division of Vocational Rehabilitation	\$300,000		\$-	Long time organization in Sumner. Funded previously.
Total	\$588,500		\$200,000						

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Monday, July 29, 2024 3:33:46 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Generous Influencers

Primary Contact

Tyler Clark

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

Generousinfluencers.org

We are ...

a registered 501(c)3 Non-Profit

Amount requested

103000

Would you accept a lesser amount?

No

My organization has a business license to conduct business within the

City of Sumner.

No

Amount Received from the City of Sumner in 2021-2022

0

Why would this funding be a good investment for the people of Sumner?

We believe that small business is the backbone of our community. When small businesses thrive, communities thrive, and families thrive. The Sumner Night Market helps create commerce and the generation of good will between the residents of Sumner, City of Sumner and the business community. We also think it's a good investment to bring the residents of Sumner together for enjoyable community events which include entertainment and opportunities for trade.

What will you accomplish with their support?

Our goal is to develop annual 8-12 Sumner Night Markets. The Sumner Night Market serves as a business incubator and a community gathering place. We are aiming to help small business develop in Sumner akin to what we have seen with Bomb Charcuterie and Eternal Soul Bowl as they developed through the Puyallup Night Market. We also strive to create a place where good neighbors help each other and enjoy community events together.

Number of people in Sumner you estimate you serve?

6000

Describe who in Sumner benefits from your program/effort

The Sumner Night Market will provide residents with additional local entertainment, dining and shopping. Residents would have an avenue to create micro and small businesses to help support their families. Students would have an opportunity to partake in our Junior Entrepreneur program to learn business skills, display artistic ability through art competitions (painting, STEM, woodworking, etc.). Local area small businesses would have the opportunity to profit from the additional foot traffic generated by these community events. And, more established local businesses would have the opportunity to sponsor events and market their business, developing community goodwill.

Confirmed Funding?

No

Anticipated Funding?

No

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Friday, July 19, 2024 3:07:10 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Mi Casa Housing

Primary Contact

Holly Emerson, Secretary

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

www.micasahousing.org

We are ...

a registered 501(c)3 Non-Profit

Amount requested

20000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

No

Amount Received from the City of Sumner in 2021-2022

10000

Why would this funding be a good investment for the people of Sumner?

Mi Casa owns and manages 18 units of long-term affordable housing. Our 5 buildings in Sumner are scattered in neighborhoods so that families are not stigmatized by living in project housing. Rent is the single biggest expense for most people and often the most worrisome. When low-income families know they can afford their rent each month, it frees up their ability to spend more on other essential items. Housing is the key to reducing intergenerational poverty and increasing economic stability. Research shows that increasing access to affordable housing is the most cost-effective strategy for reducing childhood poverty and increasing economic stability. Your investment benefits business owners as tenants have more money to spend in the community. Our well-kept buildings help preserve the beauty and property values of their neighborhoods.

What will you accomplish with their support?

For more than thirty years Mi Casa, a 501(c)3 non-profit all-volunteer organization, has provided long-term, affordable housing to low and very low-income families in Eastern Pierce County. Our tenants stay in our rental units until they can establish themselves in the standard housing market. That might take over a decade or as short as one to two years. Thus, Mi Casa helps break the cycle of homelessness. We keep our properties safe and well-kept to be a place for citizens to live in this area who might otherwise be a burden on the community. Mi Casa will be able to continue to rent to low-income families by keeping their rents at 30% of income and maintain our properties so that these tenants can live in a safe and stable environment. Your support will help to pay for essential costs associated with maintenance and repairs, property management, water and sewer, fire insurance and lawn care.

Number of people in Sumner you estimate you serve?

84

Describe who in Sumner benefits from your program/effort

Mi Casa serves very low- income families in Eastern Pierce County. We provide permanent housing to households with incomes less than 50 % of the area median income (AMI). These families are often called the working poor. The 18 families who live in our units are given the needed time to turn their lives around with affordable rents and long-term stable housing. A safe and stable home is essential for a healthy life. Business owners' benefit as tenants have more money to spend in the community. When communities have well-kept affordable

housing, there is generally less crime allowing residents to feel safe and secure in their homes.

Anticipated Funding?

Yes

Anticipated Funding Source?

City of Puyallup Puyallup Tribe of Indians

Anticipated Funding Amount?

41000

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Tuesday, July 30, 2024 1:46:08 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Puyallup Sumner Chamber of Commerce

Primary Contact

Lisa Owens

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

www.puyallupsumnerchamber.com

We are ...

Other (please specify) - 501(c)6 No Answer

Amount requested

80000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

Yes

Amount Received from the City of Sumner in 2021-2022

0

Why would this funding be a good investment for the people of Sumner?

Investing in this funding for the Puyallup Sumner Chamber will have a significant economic impact on the community. These funds will allow the PSCC to participate and host a greater number of robust events, establish recurring events that promote Sumner tourism and drive economic vitality. The funding will enable us to collaborate with local businesses on events, attract visitors, and encourage new businesses to set up in Sumner. These funds will enable the PSCC to enhance business and stakeholder partnerships, invite increased tourism, events and activities featuring both the Sumner Main Street Association and the Industrial District. Additionally, the increased events will facilitate stronger connections between local businesses, enhance foot traffic, and promote spending throughout the city, benefiting local restaurants and shops. This funding will support community engagement by creating more opportunities for residents to gather, socialize, and build community pride and identity. Through targeted tourism and marketing efforts, including social media, media publications, and the Livability Magazine, we will elevate Sumner's profile, attracting visitors and potential new residents or businesses. This, in turn, will generate year-round revenue for the city.

What will you accomplish with their support?

With their support, the Puyallup Sumner Chamber will be able to significantly bolster community and business initiatives. Specifically, the funding will allow us to: Continue supporting and expanding annual events and festivals. Host additional business-focused events, including WakeUp Networking, Business After Hours, ribbon cuttings, and Lunch & Learns. Organize and support more community-building events such as Rhubarb Days, Come Walk With Me, and Farmers Markets. Partner with local businesses and members to conduct educational events, including business expos, job fairs, and various seminars and workshops. Develop and expand programs through our Chamber Business Acumen Series, Leadership Institute, Young Professionals Network "GenT," and Blue Scarf Society. These initiatives will foster stronger business connections, promote community engagement, and enhance educational opportunities, driving overall growth and vitality within the Sumner area.

Number of people in Sumner you estimate you serve?

5000

Describe who in Sumner benefits from your program/effort

This funding represents a strategic investment for the people of Sumner by enhancing

collaboration among various community stakeholders, including residents, businesses, schools, and local government. The key benefits include: Support for local businesses: The funding will help us provide local businesses with essential resources, increase their visibility, drive customer foot traffic, and offer networking opportunities. We will also facilitate educational events and ensure their representation in local government affairs. Community Engagement: By partnering with businesses, non-profits, and the Sumner Main Street Association, we will co-sponsor events, coordinate marketing efforts, and create more volunteer opportunities. These initiatives will improve the quality of life for residents by offering family-friendly events, social activities, and enhancing overall community cohesion. Educational Partnerships: Collaborations with schools and educational institutions will foster career development through career days, internships, job opportunities, mentorship programs, and exposure to local career options. Economic Impact: For the city government, this funding will contribute to increased tax revenue from successful businesses and events, elevate the city's image, and support economic development initiatives. Regional Collaboration: We will engage in joint initiatives with nearby cities for regional economic development, cross-promotion of events, and shared resources for larger signature events. This will help promote and preserve the city's rich culture and history while benefiting the broader region. Overall, this funding will drive economic growth, enhance community well-being, and strengthen educational and business networks in Sumner.

Confirmed Funding?

No

Anticipated Funding?

Yes

Anticipated Funding Source?

City of Puyallup LTAC Grant Membership Dues Events and Activity Revenue

Anticipated Funding Amount?

490756

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Tuesday, July 30, 2024 7:48:21 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

1. **Organization Name:** Sumner-Bonney Lake Family Resource Center/Sumner-Bonney Lake School District
2. **Primary Contact:** Marilee Hill-Anderson
3. **Primary Contact Phone Number:** [REDACTED]
4. **Contact's Email:** [REDACTED]
5. **Organization's Website:** <https://www.sumnersd.org/services/family-resource-center/overview>
6. **We are...(check)** A Government Organization (Municipal Organization)
7. **Amount Requested:** \$70,000 over a two-year period
8. **Would you accept a lesser amount:** YES
9. **Does your organization have a business license to conduct business within the City of Sumner?**
NO*
10. **Amount Received from the City of Sumner in 2021-22 =** \$70,000

11. Why would this funding be a good investment for the people of Sumner? *

The Sumner-Bonney Lake Family Resource Center has been a unique investment partner of the City of Sumner's Human Services funding since 1998. The Center is located on the grounds of Sumner Middle School, and serves as a community-focused collaborative organization that provides a variety of resources and support services to families in the Sumner-Bonney Lake area. Between January 1 through July 26, 2024, the Center has offered the following services to residents in the 98390-area zip code:

- (1) **SUPPORT FOR VULNERABLE FAMILIES:** Example of Impacts - 89 individuals made 107 appointments with the Family Resource Center Coordinator for help with basic needs. An additional 38 individuals met individually with the Latinx Family Advocacy Project Liaison, Arely Dominguez-Maya, from Puget Sound ESD.

DESCRIPTION: The Center is the only program in Sumner designed to provide one-to-one support navigating a complex social and human services system in Pierce County. Staff at the Center offer help with essential needs, including referrals to resources such as food, clothing,

housing and utility support. The Center's Coordinator, funded in part by the City's investment, meets individually with clients to develop tailored plans which address the client's identified concerns. Additionally, shelf stable food, clothing, household goods & hygiene items, a diaper bank for infants and toddlers, as well as clothing are available for families coming to our location.

- (2) EDUCATION AND PREVENTION BENEFITS:** Example of Impacts - English as a Second Language Classes meet weekly from 9 to 11 am, serving 20 to 30 adult students per week, year-round. 67 Spanish speaking families regularly participated in parent education sessions and afternoon or evening classes, held at Daffodil Valley Elementary, with their children. Information sessions included: Free/Reduced School Meals program, how to complete FAFSA applications, cultural events and more.

DESCRIPTION: The Family Resource Center provides access to educational resources, English as a Second Language (EL) classes through Tacoma Area Literacy Council, parenting support groups and a resource pantry for household needs. The rapid expansion of the Latinx Family Advocacy Project has provided dozens of evening events for our Spanish speaking families in the 98390 and beyond. The goal of the Center is to enhance the well-being of families and youth: The outcome of this work strengthens the community by addressing residents' basic needs and promoting self-sufficiency. (TALC provides classes at no cost.)

- (3) ECONOMIC STABILITY AND GROWTH:** Example of Impacts – The Center for Strong Families (CSF) program delivered by Sound Outreach staff provided part time financial and employment coaches to the Center two days per week. The number of clients grew from 78 to 128 between January through June of 2024. 35 participants listed a contact address in County Council districts #1 or #2. Seven Sumner residents found employment during the months of April and May, 2024.

DESCRIPTION: By helping families achieve self-sufficiency, the Center's programs can reduce the reliance on emergency services and other public resources. This potentially saves the City money but also promotes economic stability and growth as families become more financially secure and build capacity to contribute to the local economy. Services provided at our Center include financial and employment coaching, screening for income supports (i.e., SNAP or Apple Health benefits, Working Family Tax Credit program, FAFSA and school free meals program applications, etc.)

Funding for the Center for Strong Families program comes from United Way of Pierce County, Kaiser Permanente Foundation, Washington State Department of Commerce and local donations to Sound Outreach.

- (4) COMMUNITY STRENGTH AND COHESION:** Example of Impacts – 67 families (approximately 268 individuals living in the 98390 area) are currently participating in the Latinx Family Advocacy Project family nights; 23 parents are members of the Parent Leadership Council helping to advise both the Family Resource Center and Project itself. Total program reach for 2023 was 517 individuals.

DESCRIPTION: The Center serves as a hub for community engagement, bringing together residents, local businesses, and other organizations. More importantly, families who have experienced barriers to building social networks in the community – due to language and cultural differences – have designated the Center as a safe place they can gather, turn to in times of stress, and most importantly – to volunteer and contribute back to their community. Program staff have become trusted key messengers, assisting both the school district and local organizations in getting information to our Hispanic community. Over 15 parents regularly volunteer on site at the Family Resource Center, packing backpacks for our ‘back to school’ supply distributions, unpacking shipments of baby items and organizing our diaper bank, as well as assisting with greeting visitors to our Center location.

- (5) **LONG TERM IMPACT:** Example of Impacts – The Center’s Coordinator helped three families complete their ‘Free and Reduced Meals’ application for school food programs in the fall of 2024. This individualized assistance produced a profound result: Maple Lawn Elementary will qualify to provide FREE meals to all their students (over 600) during the 2024-25 school year. This is a savings of \$5.75 per day – or \$1035 per year - for each student who did not previously qualify for support! The school was less than ten children shy of the benchmark they needed to meet to qualify for the free meals program in 2024-25. Individualized assistance from a trusted messenger to our Hispanic community convinced families to take part in the application process!

DESCRIPTION: Investing in the Sumner-Bonney Lake Family Resource Center can have a long-term positive impact by breaking the cycle of poverty and helping to set families on a trajectory of financial growth and life satisfaction. Ultimately, by reducing stress within a family, parents can refocus on family management strategies and dynamics leading to healthy youth development and academic success. Impact data shared above is one such outcome of our Coordinator’s individual work with families and how it will deliver direct financial benefits to the families of 600 students at Maple Lawn Elementary!

12. What will you accomplish with their support?

- (1) **Coordinator:** Funding received from the City of Sumner will continue to directly support the role of our Sumner-Bonney Lake Family Resource Center Coordinator for 2025 and 2026 as follows: \$30,000 per school year will be devoted to salary and benefit costs (29% and 28% coverage of the Coordinator’s role by year). This cost of this position, which ensures the ongoing operation of our Center and provision of individualized support for City residents, will be shared with the Tacoma-Pierce County Health Department (\$30,000 per year); City of Bonney Lake (\$12,000 per year) and the Sumner-Bonney Lake School District (remainder of the costs, averaging between \$31,000 and \$35,000 annually, pending outcome of current contract negotiations.)

Program Impacts: The types of concerns families bring to the Center require that we have a highly trained Coordinator available to assist families who disclose sensitive information to us as they seek assistance.

NOTE - HOMELESSNESS and CHILDREN: Additionally, we have seen a dramatic growth in the number of students and families experiencing homelessness within Sumner: In 2023-24, 161 students who attended a school within the City limits were identified as meeting the definition of 'homelessness' under the federal McKinney-Vento Education of Children and Youth Act. This number represents a 56% increase from the total of 91 students identified in 2021.

- (2) **Expanding Classes:** \$5000 per year will support programs organized by staff housed at the Family Resource Center.

Program Impacts: Providing learning and recreational opportunities for parents and their children will build skills within families to mediate conflict, reduce stress, and encourage communication between adults and children within the home. Our ultimate vision remains constant and is consistent with the standards our Center follows through the National Family Support Network: "Centers will work to offer services which promote a safe, stable and nurturing relationships, as well as environments, for children and youth." Through funding provided by City of Sumner, we hope to enhance our class offerings to parents throughout Sumner by:

- (a) **\$1000 - Expanding capacity for participation in parent/family nights through the Latinx Family Advocacy program.** Funds will be used to provide program supplies, ensure we have adequate child care staff available at evening events, and to purchase class materials, if needed, for classes offered in partnership with KTBC and PBS (STEM/Science, Technology Engineering and Math) free afterschool program workshops for parents and children. 21 children have been enrolled in these free programs, with a waiting list of 14. We would like to work with program coordinators to reduce this waiting list. Often times, these children do not have the financial means to participate in *fee for service*extra-curricular programs. This program is offered both at the Family Resource Center, as well as at Daffodil Valley Elementary and Sumner Middle School.
- (b) **\$3000 – Expanding access and opportunities to offer parenting skills classes (in English) in Sumner,** in cooperation with the Sumner-Bonney Lake School District. Due to the rising workload of our Coordinator, our ability to offer classes at the Center was limited to those hosted by the Latinx Family Advocacy Program (through Puget Sound ESD.) Program funds will be dedicated toward bringing program instructors for Triple P (Positive Parenting Program) and Parenting With Love and Logic classes to local schools or community sites. Funds will pay for class materials, childcare staff, class instructors, and miscellaneous materials. Fees may be offset by charging parents a nominal amount, which would be waived if a family had an inability to pay. Both the Triple P and Parenting With Love and Logic models require pre and post course evaluations of participants, the results of which will be available for review. Funding would cover sessions during the fall and spring of 2025 and 2026 (four, total.)
- (c) **\$1000 – Family Night Arts and Crafts Night supplies / event costs /** Our goal in 2025 is to encourage joint parent and children participation in 'arts and crafts events' at the Family Resource Center. This could include the installation of a wall mural or other type of collaborative art project. We anticipate bringing in an instructor as well as purchasing art

supplies for this purpose. The project was a great success at a neighboring Family Resource Center, helping to build a sense of ownership for our families of their role in shaping the Center's programming. Additionally, this initiative will also help us extend outreach support to our families recently coming to us from Ukraine: Funding would help us secure a parent project facilitator who is bi-lingual in Ukrainian and Russian, and who could help build capacity to better serve this community in our midst. Establishing social networks between our parents is a cost-effective strategy to prevent health risks brought on by loneliness and stress, as well as to connect our marginalized families to existing support services. Program goals will be evaluated by participant surveys and focus group feedback.

13. Number of people in Sumner you estimate you serve? *

In 2025, the SBLFRC will serve a minimum of 3275 people in Sumner/98390: 1100 students/adults – Back to School; 600 –outreach @ school/food banks; 1060–holiday events; 70-classes; 220 indiv. Clients; 150 students/75 parents experiencing homelessness.

14. Describe who in Sumner benefits from your program/effort. *

SUMMARY: In 2025, the SBLFRC will serve a minimum of 3275 people in Sumner/98390: 1100 students/adults – Back to School; 600 –outreach @ school/food banks; 1060–holiday events; 70-classes; 220 indiv. Clients; 150 students/75 parents experiencing homelessness.

Our hope is that the entire community of Sumner benefits from our programs and efforts: Knowing that anyone is able to call our Center and ask for help in locating local or regional assistance is our goal. While our mission is to strengthen families and promote healthy youth development, we welcome calls from our food banks or senior center, when they don't know where to refer one of their clients for help, or when a resident has been unable to complete difficult County or agency applications to unlock safety net resources.

However, in addition to the explanation behind the number of children, youth and adults we believe we will serve (3275) in Sumner 98390, here is a further breakdown of that data – and a description of the services we will continue to provide, as well as the partnerships for your residents we will continue to cultivate:

+ 1100 students and adults through two 'Sumner' based 'Back to School' events: We will distribute over 800 donated backpacks and sets of school supplies to children and teens each August. We anticipate also reaching over 300 Sumner parents through these events, offering packets of community resource information, food from the Sumner Community Food Bank, as well as referrals to Center based programs.

+ 220 individual clients from 98390 will have individual appointments with Center staff regarding specific needs or concern. In 2024 – year to date – we have offered over 100 City residents diapers, baby wipes and cream, cleaning supplies, personal hygiene items, clothing, socks, and more – just out of our small portable 705. Issues that Sumner residents brought to us in the last six months include loss of housing (10 families); loss of utilities (9); and inability to pay

rent (8). Three mothers disclosed the impact of domestic violence in their home and two additional families were facing life threatening illnesses with a child in their care.

+ We will continue to assist Sumner residents with tough circumstances. Here's what our Coordinator has done again, in the first half of 2024: helped to complete applications for utility assistance (10 families); made direct referrals from the Center to local charities for financial assistance (Lake Tapps Community Church, Rotary Club of Sumner, Apple Health, Supplemental Nutrition Assistance Program/SNAP; and emergency assistance through financial donations made to the Center itself.) This is in addition to direct referrals to the REACH Center grant partnership with Sumner-Bonney Lake School District, which resulted in the provision of 84 nights of emergency shelter for families with children at the Sumner Motor Inn.

In addition to the work of our City supported Coordinator, please note that hundreds of additional parents, students, children and local adults are served through grant funded programs we have helped 'incubate' – or expand – to serve local families (Center for Strong Families Employment and Financial Coaching; and the Latinx Family Advocacy Project.)

Lastly, our advocacy work on behalf of Sumner will continue to benefit the City's residents: Center staff work on an ongoing basis to negotiate with additional non-profit groups in order to bring help closer to where help is needed. Examples of this include Tacoma Pro-Bono free legal assistance, conversations with WorkForce Central to develop a satellite station for services in portable 706, as well as the expansion of youth programming through KBTC summer and after school programs.

What other funding sources do you have? Please list what you know to date and flag whether you are anticipating this fund or it is already confirmed. (It can't be both.)

15. Confirmed Funding

Total funding required:

2025: total funding needed for Coordinator position = \$103,583

2026: total funding needed for Coordinator = \$107,415.00

**Program* funding is pending through donations from non-profit organizations*

Confirmed future funding: (Total = \$61,056)

Tacoma – Pierce County Health Department = \$30,000 for 2025

Sumner-Bonney Lake School District = \$21,056 for 1/1/25-8/31/25

Program Funding Secured:

+ Approximately \$10,000, held in school district accounts for community services, to support programs (back to school, holiday help, class materials, etc.)

+ Grants to sustain the Latinx Family Advocacy Program Advocate (Puget Sound ESD) and Center for Strong Families / Sound Outreach staff are approved for 2025. New applications will be submitted by these agencies to continue their positions for the 2026 fiscal year.

16. Anticipated Funding: \$159,417

2025 - City of Bonney Lake = \$12,000 (budgeted and pending Council approval)
2026 - City of Bonney Lake = \$12,000 (budgeted and pending Council approval)
2024-25 school year (Sept to December 2025) - Sumner-Bonney Lake School District = \$ 10,527*
2025-26 school year (January to August 2026) - Sumner-Bonney Lake School District = \$ 24,890 *
2026: Tacoma – Pierce County Health Department = \$30,000 (budgeted and pending Board approval)

* Amounts may increase pending current contract negotiations.

2025 and 2026: City of Sumner Funding is requested at \$30,000 per year for the Coordinator position (\$60,000)

Program Funding pending:

\$5,000 annually through this agreement with the City of Sumner. (x 2 = \$10,000)

Administrative and Infrastructure Support: The Sumner-Bonney Lake School District will maintain its provision of administrative oversight, secretarial time, custodial services, technological access and facility space during the 2025 and 2026 fiscal years at no cost to Center partners.

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Monday, July 29, 2024 10:24:18 AM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

SKOOLIE FOUNDATION

Primary Contact

[REDACTED]

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

SKOOLIEFOUNDATION.com

We are ...

a registered 501(c)3 Non-Profit

Amount requested

100000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

Yes

Amount Received from the City of Sumner in 2021-2022

0

Why would this funding be a good investment for the people of Sumner?

Why Funding the Skoolie Foundation is a Good Investment for the People of Sumner

Comprehensive Approach to Addressing Homelessness The Skoolie Foundation's programs are designed to provide immediate and long-term solutions to homelessness and housing instability. By converting school buses into mobile shelters, safe parking areas, and specialized facilities for veterans, the Foundation offers flexible and adaptive housing solutions that can meet the unique needs of the Sumner community.

Innovation and Sustainability Our projects incorporate innovative approaches, such as mobile hygiene units and climate-controlled stations, ensuring that individuals have access to essential services regardless of their location. The emphasis on sustainability, including the use of solar power and water conservation methods, aligns with Sumner's values of environmental stewardship and responsible resource management.

Targeted Support for Vulnerable Populations The Skoolie Foundation's programs specifically target vulnerable populations, including veterans, individuals living in vehicles, and those transitioning out of homelessness. By providing tailored support services, such as the Skoolie Veterans Project and the Safe Parking Project, the Foundation ensures that these groups receive the specialized care and resources they need to achieve stability and self-sufficiency.

Community Integration and Empowerment Our projects are designed to integrate seamlessly into the Sumner community, providing safe, dignified, and supportive environments for individuals experiencing homelessness. Initiatives like the Haircuts for Hope Project and the Mobile Laundry Facility not only address basic needs but also promote dignity, self-esteem, and community reintegration.

Proven Track Record and Strong Partnerships The Skoolie Foundation has a proven track record of effectively managing and delivering its programs. Our team of dedicated volunteers, including experts in operations, outreach, and marketing, brings years of experience and a deep commitment to serving the community. We have established strong partnerships with local organizations, libraries, churches, and businesses to maximize our impact and reach.

Measurable Outcomes and Accountability The Skoolie Foundation is committed to delivering measurable outcomes and maintaining accountability. Our comprehensive monitoring and evaluation framework ensures that the impacts of our programs are consistently assessed and reported. By prioritizing transparency and continuous improvement, we can demonstrate the tangible benefits of our work to the people of Sumner.

Supporting Community Well-being and Safety By addressing homelessness and providing essential services, the Skoolie Foundation contributes to the overall well-being and safety of the Sumner community. Our programs reduce the strain on local emergency services, improve public health and hygiene, and foster a sense of community support and solidarity.

Cost-Effective and Efficient Solutions Investing in the Skoolie Foundation's mobile and flexible solutions is a cost-effective approach to addressing homelessness. Our use of repurposed school buses and reliance on volunteer-driven initiatives ensure that funds are utilized efficiently, maximizing the impact of every dollar invested.

Conclusion Funding the Skoolie Foundation represents a strategic and compassionate investment in the future of Sumner. Our innovative, sustainable, and targeted

programs address critical needs, empower vulnerable populations, and enhance the overall quality of life in the community. By supporting the Skoolie Foundation, the people of Sumner can ensure that their resources are used effectively to create lasting positive change.

What will you accomplish with their support?

Enhanced Homelessness Solutions With the City of Sumner's support, the Skoolie Foundation will significantly expand its ability to address homelessness in the area. Our mobile shelters and safe parking projects will provide immediate, flexible housing solutions for individuals and families experiencing homelessness. This expansion will lead to reduced street homelessness and improved access to stable, temporary housing. Comprehensive Support Services Support from the city will enable us to enhance and broaden our range of services. Through initiatives like the Mobile Laundry Facility, Mobile Sewage Cleanup, and Haircuts for Hope Project, we will offer essential hygiene services, improve personal dignity, and promote health and well-being. These services will help individuals transition from homelessness to stability with greater ease and support. Increased Community Resilience and Safety Our Heating and Cooling Stations will provide safe and comfortable environments during extreme weather conditions, ensuring that vulnerable populations are protected from the dangers of temperature extremes. This will enhance community safety and resilience, particularly during the harshest weather conditions. Sustainable and Innovative Solutions City support will facilitate the implementation of sustainable practices in our operations. Our mobile units will be equipped with solar power and water conservation systems, aligning with Sumner's environmental goals. The use of renewable energy and efficient resource management will ensure that our operations are eco-friendly and cost-effective. Strengthened Community Engagement The Skoolie Foundation's partnership with the City of Sumner will foster greater community involvement and engagement. By collaborating with local organizations, libraries, churches, and businesses, we will build a strong network of support and create opportunities for community members to participate in and contribute to our initiatives. Empowerment and Economic Mobility Through programs like the Skoolie Veterans Project and Mobile Command Unit, we will provide targeted support to veterans and other at-risk populations, helping them achieve greater economic mobility and personal empowerment. This will contribute to reducing barriers to employment and increasing overall economic stability. Data-Driven Impact and Accountability With the city's support, we will enhance our capacity to monitor, measure, and report on the impacts of our programs. This commitment to data-driven outcomes will ensure transparency and accountability, allowing us to continuously improve our services and demonstrate the effectiveness of our efforts to both the city and the community. Expanded Reach and Service Capacity Funding and support from the City of Sumner will enable us to increase our service capacity and extend our reach throughout the region. This will allow us to respond more effectively to the needs of the community and ensure that our programs can serve a larger number of individuals in need. Long-Term Positive Change Ultimately, the Skoolie Foundation's partnership with the City of Sumner will contribute to long-term positive change in the community. By addressing immediate needs and fostering a supportive environment for personal and community growth, we will help build a more inclusive, resilient, and thriving community. Conclusion With the City of Sumner's support, the Skoolie Foundation will accomplish significant advancements in addressing homelessness, enhancing community resilience, and promoting sustainable and innovative solutions. Our collaborative efforts will create a lasting impact, improving the quality of life for Sumner residents and setting a precedent for effective community support and engagement.

Number of people in Sumner you estimate you serve?

8600

Describe who in Sumner benefits from your program/effort

Skoolie Foundation's programs and efforts are designed to benefit a diverse range of individuals and communities in Sumner, addressing various needs through targeted interventions. Here's a breakdown of who in Sumner stands to gain from our programs. Individuals Experiencing Homelessness Mobile Shelters: Provides temporary, safe, and secure living spaces for individuals and families experiencing homelessness. This helps to bridge the gap between emergency shelters and permanent housing. Safe Parking Project: Offers secure, designated parking areas for people living in their vehicles, allowing them a stable place to stay while they work towards more permanent solutions. Heating and Cooling Stations: Provides protection from extreme weather conditions, ensuring safety and comfort during hot and cold weather periods. Veterans Skoolie Veterans Project: Offers specialized support and temporary housing for veterans, addressing their unique needs and challenges, and providing a dignified space for them to rebuild their lives. Low-Income and Underserved Communities Mobile Laundry Facility: Ensures access to clean clothing for individuals and families who might otherwise struggle to afford or access laundry services. Haircuts for Hope: Provides free haircuts to individuals in need, enhancing self-esteem and providing a sense of dignity and renewal. General Community Mobile Sewage Cleanup: Improves public health and sanitation by managing waste in underserved areas, reducing environmental hazards and promoting a cleaner community. Community Engagement and Education: Through cultural and wellness workshops, events, and advocacy programs, we foster community cohesion and raise awareness about important social issues. Local Businesses and Organizations Partnerships and Collaborations: By working with local businesses, churches, libraries, and other organizations, we create opportunities for community involvement and support, strengthening local networks and resources. Local Government and Public Health Health and Safety Improvements: Our initiatives contribute to overall public health by addressing sanitation, providing emergency shelter, and supporting wellness, which can reduce the strain on local emergency services and public resources. Environmental Impact Sustainable Practices: By using renewable energy sources and promoting environmental sustainability through our greenhouse skoolies and waste management practices, we contribute positively to the local environment and set a model for green practices. Overall Impact The Skoolie Foundation's programs are designed to provide immediate relief, support long-term stability, and enhance the overall well-being of Sumner residents. By addressing essential needs and fostering community engagement, we aim to create a more inclusive and resilient community for everyone.

Confirmed Funding?

Yes

Confirmed Funding Source?

sponsors and donors

Confirmed Funding Amount?

15000

Anticipated Funding?

Yes

Anticipated Funding Source?

City of Tacoma and Department of Commerce

Anticipated Funding Amount?

400000

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Tuesday, July 30, 2024 12:39:21 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Sumner Community Food Bank

Primary Contact

Katie Garling

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

www.sumnerfoodbank.org

We are ...

a registered 501(c)3 Non-Profit

Amount requested

80000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

Yes

Amount Received from the City of Sumner in 2021-2022

40000

Why would this funding be a good investment for the people of Sumner?

The rise of food insecurity in our community is well documented: • In June 2021, the Sumner Community Food Bank had 12 families visit the food bank a day; now, we have 75 families a day. • According to the WAFOOD studies done by University of Washington & Washington State University, food insecurity now affects 49% of low-income households in our state as of 2023, growing from 27% in 2021. • Diet quality is also at risk: 43% of respondents from these studies said their diet has worsened during the pandemic, putting families at risk of nutrition-related diseases. • Food prices spiked by 11% in 2022 and increased another 3% in 2023, causing families to pay more for the same foods. • Since the beginning of 2024, about 10% of the Sumner population has visited the food bank. This funding will be a good investment for the people of Sumner since the food bank program provides emergency food and stability for Sumner families during a time of uncertainty and food insecurity. By providing nutritious food and groceries, your funding will help these families focus on succeeding and getting back on their feet without worrying about their next meal. To provide this support, we are requesting \$40,000 a year (\$80,000 total) to meet the increasing food insecurity in Sumner families in need, specifically in running the food bank marketplace and warehouse used to provide services to the public. Funds will be split between major expenses in these categories: payroll; building, equipment & vehicle costs; food purchases of staple foods and non-perishable groceries such as cleaning & hygiene products (including food backpack program foods for local schools); administration; and operations supplies & costs.

What will you accomplish with their support?

The requested support will help our low-income Sumner neighbors in need to feed their families by providing nutritious food and groceries so they can focus on succeeding without worrying about putting food on the table. In the last three years, an estimated 23% of Sumner residents have visited the food bank. With the requested funding, we will: • Distribute more than four (4) million pounds of food each year through our marketplace and warehouse partnerships • Provide access to nutritious food for an estimated 800 Sumner households each year • Provide 1,000 weekend food backpacks each month to local schools • Continue to offer access to volunteer opportunities which provide Sumner residents with social ties, community, and incredibly rewarding and vital work

Number of people in Sumner you estimate you serve?

2500

Describe who in Sumner benefits from your program/effort

Funding for the Sumner Community Food Bank will benefit these groups in our community directly: clients, volunteers, the business community, & our partner organizations. - Our clients benefit by receiving supplemental food, which allows them to focus on succeeding without worrying how they will feed their families. Our food bank also connects clients with other resources they may need besides food such as free dental, parenting resources, and human services organization sign-ups. - Our volunteers benefit by engaging in community, which brings a sense of community and purpose. They also benefit from meeting new people and enjoying the social aspect of volunteering at the food bank. Seniors, students, and the business community make up a large portion of our volunteer base. - The business community in Sumner also benefits from our food bank. When families in Sumner have the food they need, they have additional money to meet other basic needs, increasing the amount they can spend in local stores. Warehouses and logistics companies in Sumner also benefit as they can donate surplus or rejected food, increasing their efficiency. Additionally, when businesses donate or volunteer with the food bank, we enjoy sharing their support on our social media and newsletter, highlighting their work in the community. - Our partner organizations benefit directly as we supply food for other local food banks, schools, & outreach programs, which serve the people of Sumner directly. We currently partner with over 10 other Sumner-based organizations, as well as those in the greater community.

Confirmed Funding?

Yes

Confirmed Funding Source?

Washington State Department of Agriculture, \$151,000 for 2025 EFN - \$ 21,000 per year estimated

Confirmed Funding Amount?

172000

Anticipated Funding?

Yes

Anticipated Funding Source?

Puyallup Tribe - \$50,000 Norcliffe - \$40,000 Laffin Trust - \$5,000 Bamford Foundation - \$5,000 Windows of Hope - \$40,000 Korum for Kids Foundation - \$20,000 Events - \$40,000 Donations, other sources - \$270,000

Anticipated Funding Amount?

470000

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Monday, July 29, 2024 12:17:36 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Sumner Main Street Association

Primary Contact

Lori Waltier

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

sumnermainstreet.com

We are ...

a registered 501(c)3 Non-Profit

Amount requested

60000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

Yes

Amount Received from the City of Sumner in 2021-2022

50000

Why would this funding be a good investment for the people of Sumner?

An economically healthy and vibrant downtown significantly improves the quality of life for residents in a variety of ways. SMSA serves an important role in downtown's economic health. We support downtown businesses by providing resources to them, producing quality events bringing people downtown, and promoting downtown offerings for shopping, services, dining and entertainment. As an accredited Washington Main Street association, SMSA adheres to the Main Street Approach, a comprehensive strategy developed to revitalize the economy, appearance, and image of downtown districts, built around a community's unique heritage and attributes. Research has shown that local Main Street organizations across the state have boosted the health and resilience of their downtown districts by implementing this approach. SMSA is a responsible steward of taxpayer funds. We work with a lean staff of two (1.5 FTE), leaning on volunteers (including board directors and committee members) to do much of the heavy lifting. We report anywhere from 400-700 hours each quarter in our reports to Washington Main Street, proving the success of our community engagement efforts.

What will you accomplish with their support?

SMSA's public-facing events, such as Rhubarb Days, tend to dominate the spotlight of what we do. While events can and do contribute to downtown vitality and quality of life, SMSA is in a position to accomplish much more than producing successful events. We serve an important function by partnering with the city and other key stakeholders, including business owners, churches, non-profits, service clubs, the chamber, and others. We have a new Executive Director who understands these partnerships and is experienced in building these relationships. We're currently moving multiple projects forward, including investing in holiday decorations for downtown. We're also working on a phased plan to upgrade the lighting on downtown buildings that we hope to begin in early 2025. This project requires significant investment but will generate rewards for years to come. Our Executive Director is working to reinvigorate our committees, recruiting new committee members and re-vamping the work plans. We're leveraging relationships with WSBDC and others to provide more resources for businesses. We plan to implement façade improvement grants, safety programs, downtown clean ups and more. We will implement quarterly workshops on multiple topics including public safety/crime prevention. Finally, we aim to take a more active role with business recruiting by building relationships with property owners and leasing agents, and re-vamping areas of our website for this purpose. All of these initiatives and programs play a role in encouraging investment in and bringing businesses to downtown, which contribute to increased quality of life for residents.

Number of people in Sumner you estimate you serve?

Describe who in Sumner benefits from your program/effort

Estimating the number of people in Sumner we serve is difficult, since our work affects not only the downtown businesses, but also the people who visit downtown, and those who volunteer. Therefore, we believe we serve the entire city population of 10,595. While downtown business owners and building owners seem the most obvious beneficiaries of our work, we improve the lives of all Sumner residents. Property owners benefit from a thriving downtown. Residents enjoy the convenience of a downtown area that provides shopping, dining, entertainment and services. Many take pride in their community even more during Rhubarb Days. One element that should not be overlooked is community engagement and a sense of belonging. The Main Street Approach puts community engagement at the heart of building a thriving and resilient downtown. SMSA is uniquely positioned to engage community members via committee service, board service, and multiple volunteer opportunities. All of those things help foster a sense of ownership in their community while providing social connections.

Confirmed Funding?

Yes

Confirmed Funding Source?

Main Street Tax Incentive Program pledge of \$30,000 in 2025 from The Old Cannery. Knutson Farms via a 2025 Rhubarb Days sponsorship of \$10,000. (We are designating all other income as anticipated rather than confirmed.)

Confirmed Funding Amount?

40000

Anticipated Funding?

Yes

Anticipated Funding Source?

Main Street Tax Incentive Program (B&O tax credit program) pledges, including \$30,000/year from BrightNight in 2026 (pending completion of Greenwater project), and additional sponsorship revenue.

Anticipated Funding Amount?

140000

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Saturday, July 20, 2024 3:06:53 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Sundance Circle Hippotherapy Foundation

Primary Contact

Demarie McCurdy

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

<https://www.sundancehippotherapy.com>

We are ...

a registered 501(c)3 Non-Profit

Amount requested

25000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

No

Amount Received from the City of Sumner in 2021-2022

0

Why would this funding be a good investment for the people of Sumner?

Funding from the City of Sumner would be a valuable and positive investment for the community because Sundance directly serves people who live and work in the city of Sumner. Nestled just outside the city, in the historical agricultural district of Sumner, we are the only hippotherapy program in Pierce County, serving children and adults with disabilities. Sundance strives to be an integral part of the Sumner community. Roughly 10% of our patients have been Sumner residents. We also have a large volunteer base, with Sumner being an integral part of our program, which includes the Sumner-Bonney Lake School District's Transition Program. Sundance is also involved in many other organizations and city events throughout the year to include, Sumner Rotary, Community for Families, Santa Parade, and Daffodil Parade. Two of our board members are City of Sumner employees. In addition to providing therapeutic services, we are committed to helping to preserve the agricultural heritage of Sumner.

What will you accomplish with their support?

Hippotherapy offers a unique and engaging form of therapy that can be particularly beneficial for individuals who may not respond well to traditional therapy methods. This includes people with diverse abilities, neurological disorders, and developmental challenges. With support from the City of Sumner, we will continue to expand and provide this one-of-a-kind therapy with minimal cost to our patients and their families. These funds will help pay for operational costs to include the care and maintenance of our eight therapy horses as well as staff, equipment and volunteer support. Funds will also be used to help us advertise within the city to recruit patients and volunteers.

Number of people in Sumner you estimate you serve?

15

Describe who in Sumner benefits from your program/effort

Our program benefits children and adults with varying disabilities in need of Physical, Occupational and Speech therapy. Our patients and their families, transition students, as well as volunteers, receive social and emotional support through our recreational and volunteer opportunities. We also provide employment and job training to people participating in work force development programs.

Confirmed Funding?

Yes

Confirmed Funding Source?

In 2024, we have received funding from grants, events, corporate and individual donations, merchandise sales, patient barn fees, sponsorship, and Giving Tuesday.

Confirmed Funding Amount?

159489

Anticipated Funding?

Yes

Anticipated Funding Source?

For 2025-2026 we anticipate similar funding sources with an increase in demand and cost of goods and services.

Anticipated Funding Amount?

175000

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Monday, July 29, 2024 9:23:51 AM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Tacoma Area Literacy Council

Primary Contact

Emily Walner

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

Tacomaliteracy.org

We are ...

a registered 501(c)3 Non-Profit

Amount requested

3000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

No

Amount Received from the City of Sumner in 2021-2022

0

Why would this funding be a good investment for the people of Sumner?

As Sumner grows, so does its population of adults who are not fully literate in English. These are our neighbors, and we want to help them be successful in their work and personal lives. We do this through teaching English literacy to both native English speakers and English language learners. Literate, knowledgeable, empowered people can teach their children how to be the same. This makes our investment in adult literacy an investment in a legacy of success for the Sumner community.

What will you accomplish with their support?

We plan to continue our three literacy classes, located in Sumner and serving residents of Sumner. We currently offer Basics, Beginner, and Intermediate classes, and admit new learners of any level at any time. Many of our learners also receive private, one-on-one instruction from one of our tutors, as well. All of our services are always offered at zero cost to our learners. Our learners' greatest need is books. We currently serve 20 learners consistently, and another 10-20 learners as life circumstances allow them to attend. We estimate we spend roughly \$1,500 per year on books for our three Sumner classes. These needs may increase as enrollment increases.

Number of people in Sumner you estimate you serve?

30

Describe who in Sumner benefits from your program/effort

Our individual learners benefit directly. Stories from our learners about passing the U.S. Citizenship Exam, getting a new job or promotion, graduating from a technical school, being able to talk to their children's teachers, being able to talk effectively with a medical professional, and more show us the positive impact of literacy in our learners' lives. These are now community members who are more engaged, healthier, and happier.

Confirmed Funding?

No

Anticipated Funding?

Yes

Anticipated Funding Source?

We operate primarily on grants to reach our annual budget, indicated below. We apply for grants annually, beginning in January and continuing throughout the year. We also receive additional direct donations from our members and others in our Pierce County communities.

Anticipated Funding Amount?

20000

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Wednesday, July 31, 2024 5:04:05 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

United Way of Pierce County

Primary Contact

Beth Johnson

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

<https://www.uwpc.org/>

We are ...

a registered 501(c)3 Non-Profit

Amount requested

7500

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

No

Amount Received from the City of Sumner in 2021-2022

0

Why would this funding be a good investment for the people of Sumner?

As we focus on reducing poverty and improving self-sufficiency in Pierce County, we know that ALICE (ALICE = Asset Limited, Income Constrained, Employed) families have very limited access to early childhood education resources, both at the community level and at the household level. This contributes to a lower rate of kindergarten readiness in ALICE families. Multiple studies show that access to books at an early age is proven to improve overall education outcomes for children, including readiness to learn, which in turn increases their lifetime earning potential. Reading with children is the key to learning success. Studies show it improves attention span, creativity, listening skills, vocabulary, and cognitive and language development, all skills that they will need to succeed in school. Over 50% of children attending Daffodil or Maple Lawn Elementary in the City of Sumner live below the poverty line. Only 54% of these children enter Kindergarten ready in all six areas of development and learning readiness according to Kindergarten Readiness Testing. This decreases their chances of success in school on day one. Because we know that education is one of the key factors in reducing poverty, we are partnering with Dolly Parton's Imagination Library so that local children can enroll to receive a free book each month from birth to their 5th birthday. Participating children will start growing their own library of books, ensuring ease of access, and improving their readiness to learn.

What will you accomplish with their support?

In the City of Sumner, there are roughly 500 children currently receiving books. Our goal is to sustain the program for those children, and their families, over the two years the grant covers.

Number of people in Sumner you estimate you serve?

500

Describe who in Sumner benefits from your program/effort

While this program is open to all children under the age of five, those who will see the biggest benefits are children in low-income families and families in which English is a second language. But by improving the learning readiness of these children has benefits for the entire community. Children who succeed in early learning are more likely to succeed in school overall, improving test scores and improving graduation rates for the entire school district. Their improved classroom success also reduces classroom disruptions and enables teachers to Children who succeed in early learning are less likely to engage negative behavior in the

community, particularly boys. This, along with making a start at breaking the cycle of poverty, is beneficial to the entire City of Sumner. Funding from the City of Sumner will be restricted to supporting children birth to five in Sumner. Total cost of the program in Sumner is roughly \$12,000 for two years. Funding from the City of Sumner would be used over the course of that time period. In the event the program grew substantially, we would seek additional funding from other sources, recognizing that the funding received from the City of Sumner cannot be the sole support of the program and is only available in a two-year funding block.

Confirmed Funding?

Yes

Confirmed Funding Source?

Sumner Rotary Club United Way of the Pacific NW Tacoma Rotary 8 Washington State Fair Foundation Puyallup Tribe Charitable Fund Korum for Kids (Please note, funding from Rotary 8 is restricted to City of Tacoma Residents, just as funding from the City of Sumner would be restricted to City of Sumner residents.

Confirmed Funding Amount?

137500

Anticipated Funding?

Yes

Anticipated Funding Source?

Muckleshoot Tribe Charitable Giving Return gift from Korum for Kids Fnd.

Anticipated Funding Amount?

10000

From: [Sumner Connects](#)
To: [Ryan Windish](#)
Subject: Anonymous User completed 2025 - 2026 Community Partner Budget Request
Date: Thursday, July 18, 2024 3:45:58 PM

****EXTERNAL EMAIL****

Anonymous User just submitted the survey 2025 - 2026 Community Partner Budget Request with the responses below.

Organization Name

Vadis

Primary Contact

Christopher Christian

Contact's Phone

[REDACTED]

Contact's Email

[REDACTED]

Organization Website

<https://www.vadis.org>

We are ...

a registered 501(c)3 Non-Profit

Amount requested

40000

Would you accept a lesser amount?

Yes

My organization has a business license to conduct business within the

City of Sumner.

Yes

Amount Received from the City of Sumner in 2021-2022

0

Why would this funding be a good investment for the people of Sumner?

Vadis Pre-Employment Transition Services support students aged 14 to 21 with disabilities, and their families in learning about and gaining skills for life after high school. This includes in-class workshops to help students learn about time management, resume building, self-advocacy, interviewing, and so much more. We additionally connect students with local employers for work-based learning including job shadows, informational interviews, work-site tours, and internships. Vadis is the largest provider of Pre-Employment Transition Services within Washington State, serving over 300 students each year. Our program is developed in collaboration with the Department of Social and Health Services, Division of Vocational Rehabilitation and uses evidence-based curricula to improve outcomes for students after graduation. Vadis's Pre-Employment Transition Services have and will continue to serve Sumner-Bonney Lake School District as an invaluable community resource partner. During the 22-23 school year we served 44 students within Bonney Lake High School and Sumner High School students for a total of 531.5 in class workshop hours, two job site tours, and one completed internship at a total of 47.5 paid hours of work. During the 23-24 School year, we served 40 students across three different high school programs and one home school student. This includes Bonney Lake High School, Sumner High School, and the Elhi Hill High School Program for a total of 699.75 in class workshop hours, one planned and one completed work-place tour, one planned job shadow, and three planned paid summer internships for students in the Sumner-Bonney Lake School District. Our continued growth and innovation have allowed us to continue improving upon the services that we provide to students with disabilities within Sumner-Bonney Lake School Districts. If awarded these funds, Vadis would be able to continue improving the services provided to students within Sumner and Bonney Lake.

What will you accomplish with their support?

Vadis Pre-Employment Transition Services will utilize these funds to grow our existing relationships and resources with local education agencies within Sumner. This includes upgrades to available curricula, improved training for staff, modernizing and improving student incentives, translation services as needed, and implementing a variety of accommodations and modifications to existing curricula to make it accessible to all students.

Number of people in Sumner you estimate you serve?

45

Describe who in Sumner benefits from your program/effort

Students with disabilities and their families.

Confirmed Funding?

Yes

Confirmed Funding Source?

Pierce County Division of Vocational Rehabilitation

Confirmed Funding Amount?

300000

SUBJECT: Lodging Tax Recommendations**CATEGORY:** Ordinance

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:**STAFF CONTACT:** Carmen Palmer, Communications Director

SUMMARY BACKGROUND:

On August 19, 2024, Sumner's Lodging Tax Advisory Committee will meet and make recommendations for funding use in 2024 and 2025. As a reminder most of the funding collected at Sumner's hotels still go to Pierce County for use per State RCW. A 2% shared occupancy tax comes to City of Sumner but still must follow all rules for using lodging tax. Because of this split, the City encourages any potential funding recipients to apply via the Pierce County process, which just closed and is in the consideration process now. The remaining 2% that comes to the City should be used primarily for large, asset development projects that benefit tourism as a whole. In 2023, this funded a 10-year Strategic Tourism Subarea Plan that piggybacks on the County's Regional Strategic Tourism Plan.

The City will bring to Sumner's Lodging Tax for consideration the following items:

1. \$75,000 to replace the street trees on Sumner's Main Street, to be spent in 2024 - while normally not a tourism item, the street trees on Main Street are healthy, but the variety is too large for a downtown setting with leaves that are a strange rusty-brown that blends into the brick buildings. This effort includes planters for more appropriate, green trees to give a better visual appearance to the Main Street experience and offer autumn color.
2. \$6,000 to add bicycle racks in Downtown Sumner, to be spent in 2025 - there are very few bicycle racks downtown, and the overcrowding of the City Hall rack during Rhubarb Days highlighted the need to add more options, especially as events get bigger, to encourage non-vehicular access.
3. \$5,000 to add more tables, chairs and umbrellas to Heritage Park in 2025 - the City used General Fund to buy 5 initial sets in 2024, and they're a hit. Not only are they full most days, but they offer a more festive appearance immediately to Heritage Park and Downtown Sumner.

All these items support the overall Main Street Vision, as compiled in 2021 by UW Tacoma's Urban Studies program. In Sumner's Strategic Tourism Plan, items 1. and 3. fulfill Goal 1: Enhance Strategic Tourism Infrastructure, particularly with placemaking while Item 2. fulfills Goal 3: Augment Connectivity and Mobility with an emphasis on non-vehicular options.

This does not expend all the funding available; however, the City of Sumner applied to Pierce County Lodging Tax for construction funding to build Hops Alley and Phase 1 of the Heritage Park renovation. Staff recommend not expending any further of Sumner's portion of Lodging Tax until we better know the needs of that project to continue to move forward successfully.

NOTE: normally, the Lodging Tax Advisory Committee would meet first and then recommendations would go to a Committee or Study Session before final confirmation. However, because of the Council's interesting upcoming schedule with budget meetings/tours beginning, this was the best opportunity to bring to Committee first and still be confirmed in time for staff to purchase trees for proper planting during fall.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee**MEETING/STUDY SESSION DATE:** 8/8/2024**COMMITTEE RECOMMENDATION:****STAFF RECOMMENDATIONS/MOTION:**

Move to confirm funding recommendations made by Sumner's Lodging Tax Advisory Committee.

SUBJECT: Commissary Kitchen Project Update - ARPA Grant Funded

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Ryan Windish, Community Development Director

SUMMARY BACKGROUND:

The City originally approved a \$100,000 grant to develop a commissary kitchen in Sumner to serve food trucks and increase the number of food trucks operating in the area. The South Sound Commissary Kitchen, LLC (owners: Trent and Jeanette Jurgensen) have been working on a location for almost 2 years and are now under construction at 6019 Parker Road East improving an existing tenant space. Earlier this year, the Finance Committee approved an extension of the grant agreement deadline, as the Jurgensen's were close to getting permits and planned to complete the kitchen this fall. The kitchen will serve 8-9 food trucks. There will also be outdoor parking for 1-3 food trucks to serve food near Main Street that will be managed by South Sound Commissary. Jeanette Jurgensen will be attending the meeting and giving more detailed update and answer questions.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 8/8/2024

COMMITTEE RECOMMENDATION: Informational only; no Council action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Council action required.

SUBJECT: Monthly Sales Tax Report

CATEGORY: Information Only

BUDGET IMPACT: N/A

ATTACHMENTS:

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Staff will review monthly sales tax reporting. This is a regular reporting item. Please note, this report is provided only to those who have a WA State Department of Revenue Secrecy Affidavit Confidential Affidavit on file.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 8/8/2024

COMMITTEE RECOMMENDATION: Informational only; no Committee action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no further action required.

SUBJECT: Recruitment & Negotiation Update

CATEGORY: Information Only

BUDGET IMPACT: N/A

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Staff will provide a verbal update on recruitment and negotiation activity.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 8/8/2024

COMMITTEE RECOMMENDATION: Informational only; no Committee action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action required.