



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below.

<https://sumnerwa.gov.zoom.us/j/87096597072>

Or One tap mobile +12532050468,,87096597072# US +12532158782,,87096597072# US (Tacoma)

Or Telephone +1 253 205 0468 +1 253 215 8782 US (Tacoma)

Webinar ID: 870 9659 7072

CALL TO ORDER

Pledge of Allegiance

Invocation - Taylor Ford, Calvary Community Church

Roll Call: Bitetto, Bowman, Clerget, Cole, Elfers and Reinke

PRESENTATION

1. Community Survey

The following items are distributed to Councilmembers in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a Councilmember.

CONSENT AGENDA

1. Approval of checks and electronic payments in the amount of [\\$1,800,522.46](#).
2. Resolution No. 1697 - Interlocal Agreement for Specialized Law Enforcement Services
3. Resolution No. 1698 - Addendum to the Interlocal Agreement for Multijurisdictional SWAT Team
4. Approval of the minutes from the August 19, 2024 regular meeting and the August 26, 2024 study session.

PUBLIC HEARING

REGULAR BUSINESS

1. **Unfinished Business**
2. **Public Comment (Limit 3 minutes)**
Members of the community who wish to give public comment are strongly encouraged to join the meeting via the ZOOM link or by telephone. If you are unable to join the meeting, please submit your public comment in writing via email to the City Clerk at Michellec@sumnerwa.gov no later than 4:00pm on the day of the meeting. Any written comments received will be provided to the City Council and attached to the meeting minutes. Please contact the City Clerk at 253-299-5590 with any questions.
3. **New Business**
 - a. Confirm LTAC's Recommended Funding for Main Street Vision - Trees
 - b. Confirm LTAC's Recommended Funding for Main Street Vision - Bike Racks

- c. Confirm LTAC's Recommended Funding for Main Street Vision - Tables & Chairs

4. **Reports**

- a. Council
- b. City Administrator
- c. Mayor

5. **Adjournment**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.



2024 Community Budget Study



Report of Findings

1 August 2024

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About GreatBlue

SECTION TWO

Project Overview

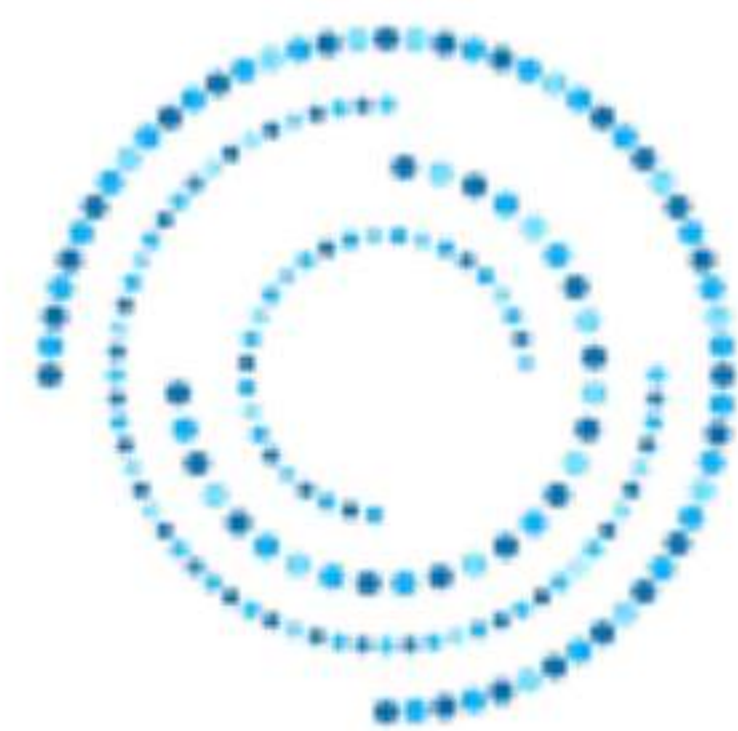
SECTION THREE

Key Study Findings

SECTION FOUR

Considerations





Harnessing the Power of Data

...to help clients achieve organizational goals.

 **Data** supporting strategic decisions to improve products and services. Since 1979, our experience with study and instrument design, data collection, analysis, and formal presentation assists our clients in identifying the “why” and “what’s next.”

 **Talent** with a knowledge base in a wide range of industries and methodologies ensures a 360° view of the challenges faced and the expertise to address them.

 **Solutions** that are customized to provide a personalized approach to understanding organizational, employee, and customer needs, allowing for more informed decisions.

Methodologies:



Digital Surveys



Focus Groups



In-Depth Interviews

Studies:



Awareness and Perception Studies



Customer and Employee Satisfaction Studies



Journey Mapping



Creative and New Concept Testing

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Project Overview

Research Objectives

- GreatBlue Research was commissioned by the City of Sumner, WA to conduct comprehensive research among its residents to gain a deeper understanding into their preferred priorities for the future of the city and how city representatives should budget available funding and resources.
- The primary goals of this research study were to assess the quality of life among Sumner's residents as well as isolate areas of improvement.
- The outcome of this research will enable Sumner to a) more clearly understand resident expectations, b) act on near term opportunities for improvement, and c) develop a strategic roadmap to create a budget that reflects the community's needs.

Areas of Investigation in 2024

The City of Sumner Budget Study leveraged a digital research methodology to address the following areas of investigation:

- Sumner residents' quality of life
- Perceptions of Sumner
- Residential concerns with the city
- Assessment of safety
- Perceptions of future town projects
- Inputs on funding / allocating resources
- Demographic profiles of respondents



Research Methodology | Snapshot

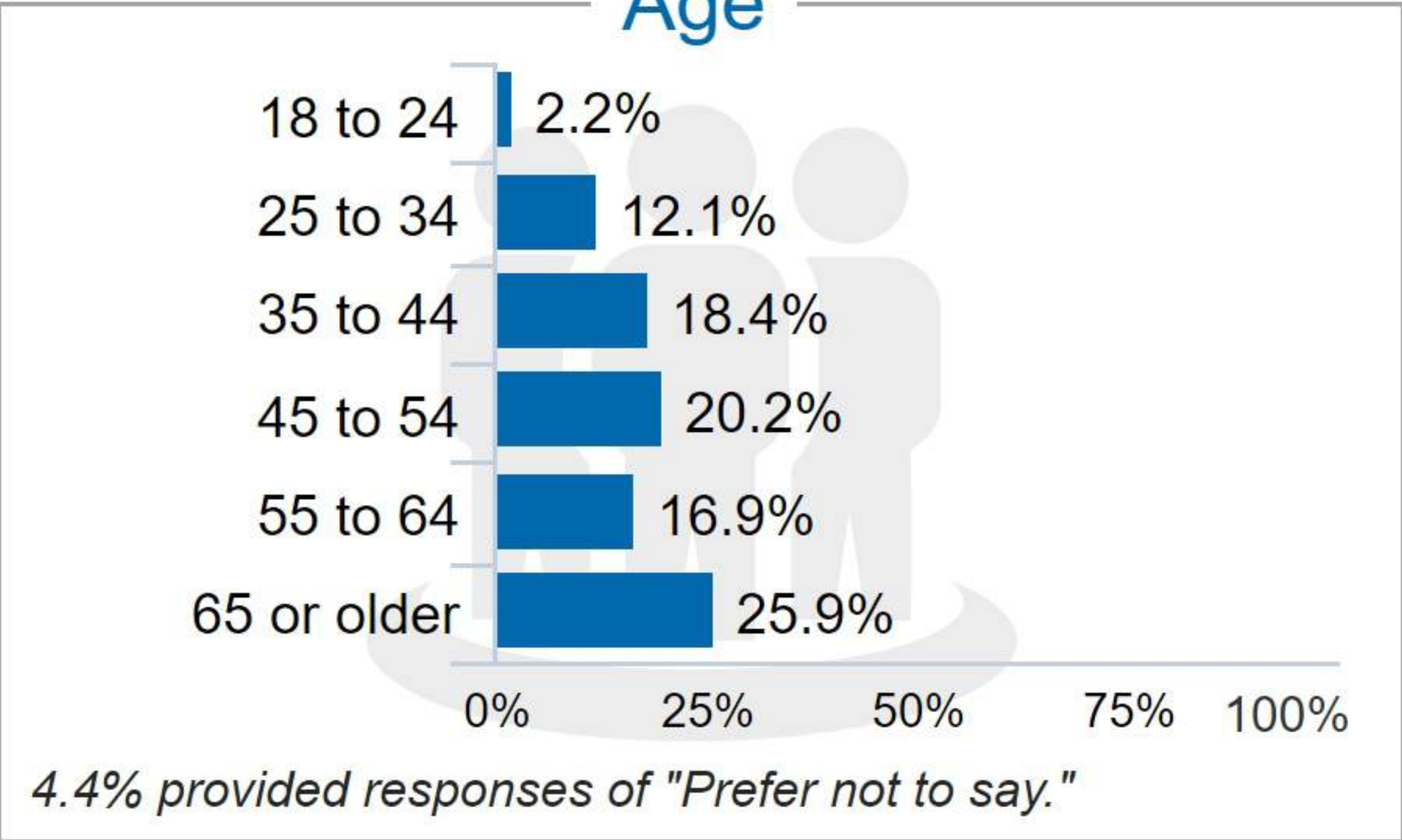
Methodology Digital (with postcard distribution)	No. of Completes 734	No. of Questions 38*	Incentive None	Sample Residential List
Target Residents & Businesses	Quality Assurance Dual-level**	Margin of Error +/- 3.49%	Confidence Level 95%	Research Dates June 20 - July 15, 2024

* This represents the total possible number of questions; not all respondents will answer all questions based on skip patterns and other instrument bias.

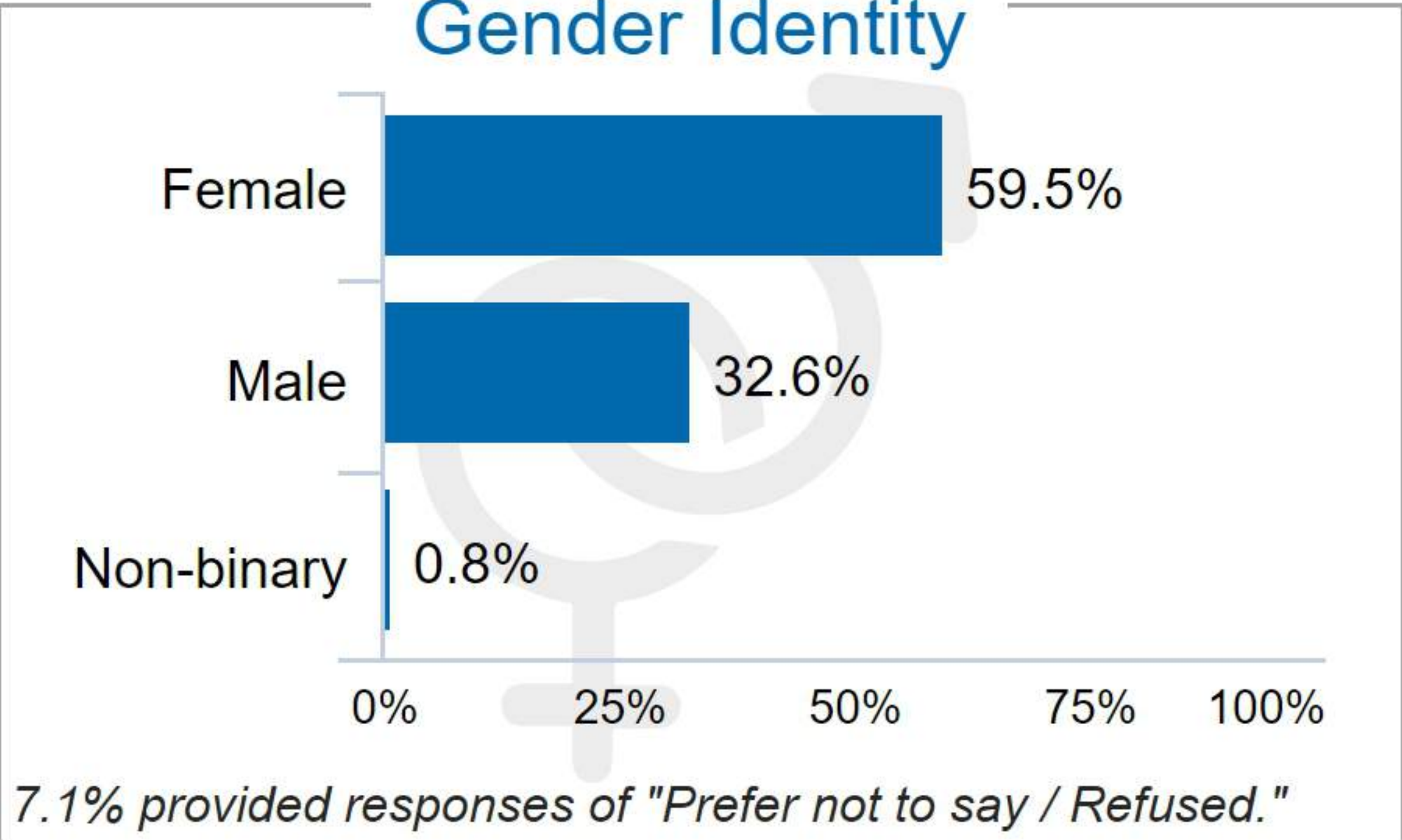
** Data quality personnel, in addition to a computer-aided interviewing platform, ensure the integrity of the data is accurate.

Respondent Snapshot

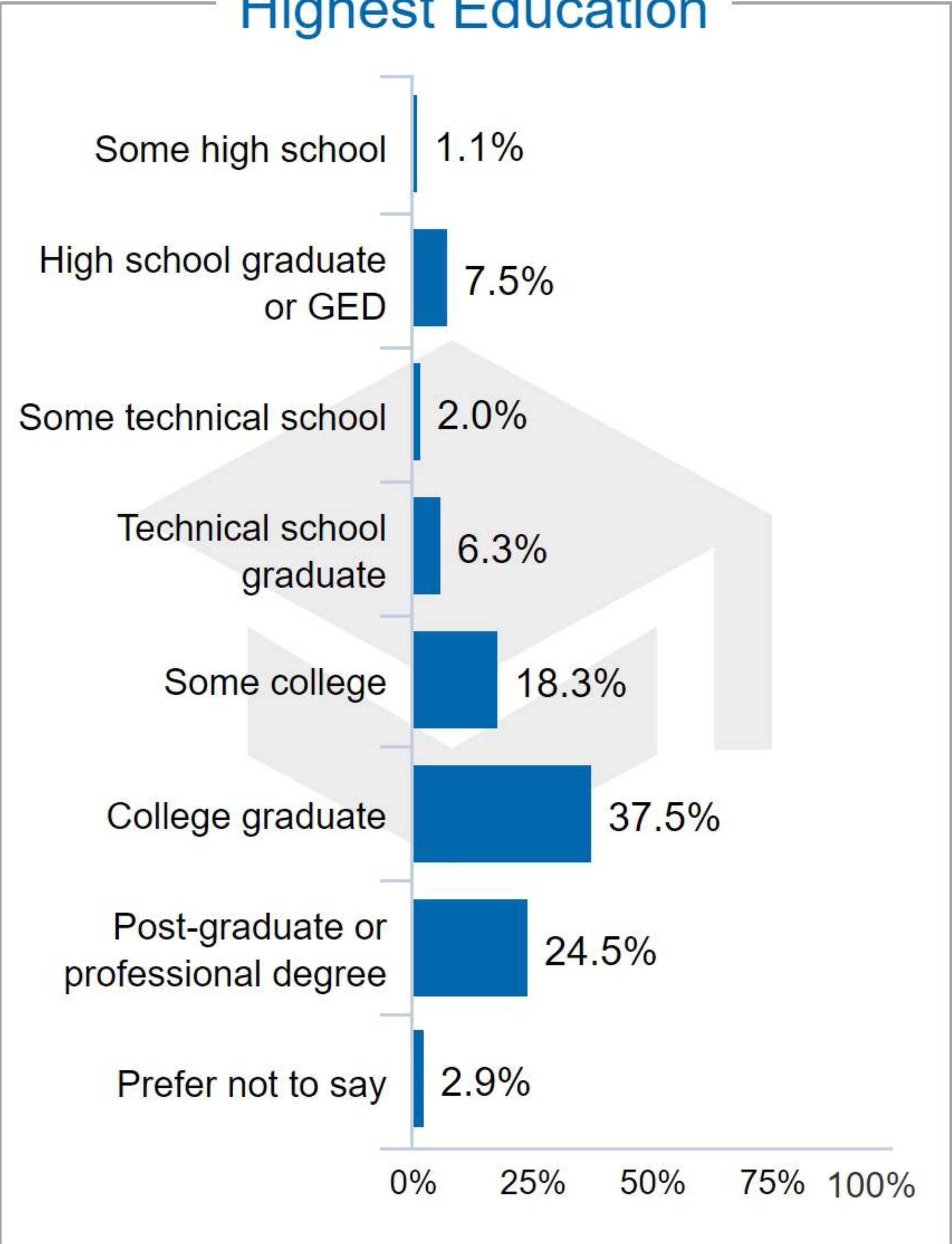
Age



Gender Identity



Highest Education



Relationship with Sumner

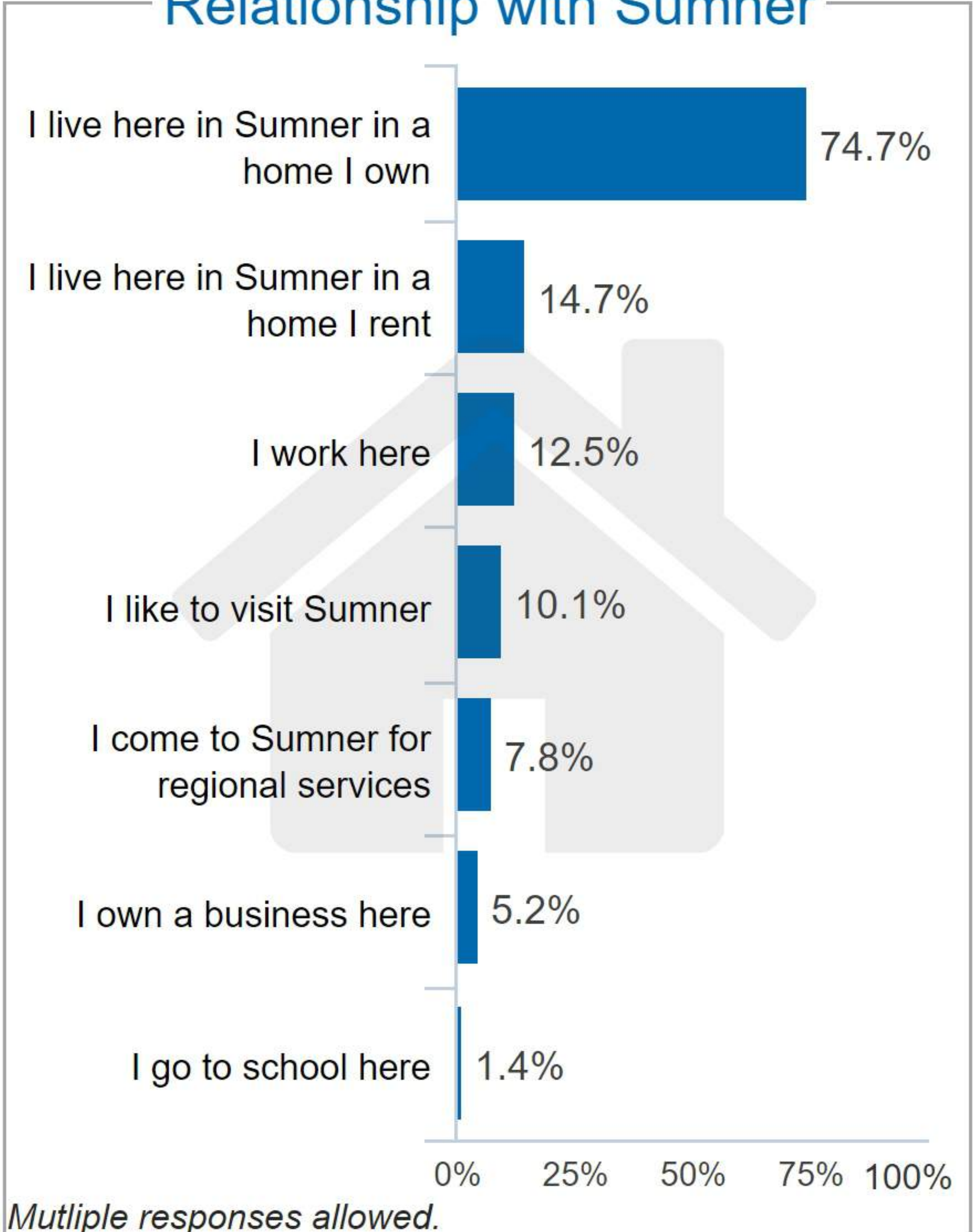


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Key Study Findings



Quality of Life

- 87.8% of respondents rated their overall quality of life in Sumner as either “excellent” (33.0%) or “good” (54.8%).
- Respondents ranked “Small-town atmosphere” (78.6%), “walkable (sidewalk system)” (61.2%), and “safe feeling” (48.2%) within their top 3 favorite aspects of Sumner.
- One-half of respondents reported that “location/proximity to major cities, beaches, mountains, attractions” (51.4%) and “family / friends are nearby” (50.5%) are among the main reasons for living in Sumner.
- Of the 14.9% who anticipate relocating to a new address outside of Sumner in the next five (5) years, 47.7% reported this is due to “crime concerns.”
- Respondents ranked “traffic” (80.2%), “growth and development” (77.2%), and “crime” (74.0%) as their top three greatest concerns about Sumner.



Perceptions of Sumner

- Nearly nine out of ten respondents reported being either very or somewhat satisfied with the “Senior Center” (89.0%), “quality of Sumner’s parks & trails” (88.9%), and “type & variety of community programs and events” (87.4%).
- Almost all of respondents (98.1%) reported being either “very satisfied” (73.4%) or “somewhat satisfied” (24.7%) with “Fire services by East Pierce Fire & Rescue.”
- 91.1% of respondents feel safe walking alone in their neighborhood during the day, while 65.3% feel safe walking alone in their neighborhood at night.



Moving Forward

- Respondents provided an average of 55.9% on a scale from 0 to 100 when rating if things in Sumner are generally going in the right direction; suggesting a near-equal split on opinions.
- Respondents ranked “ensuring prompt police response” (65.3%) and “managing growth” (61.9%) as their top two (2) city project priorities.
- 52.0% of respondents prefer Sumner “stay with current options to fund even if it takes approximately 20 years to build” when considering park development.
- Nearly one-half of respondents (46.2%) reported they would prefer Sumner use one-time revenue to fund “sidewalks-repair existing / add missing segments.”
- Nearly one-third of respondents reported that “events (Daffodil Festival, Rhubarb Days, Music Off Main, etc)” are their preferred non-profit effort for funding.

Key Study Findings | Progress over Time



- When comparing the percentage of respondents who feel safe walking in their neighborhood during the day, 91.1% reported feeling safe in 2024, which is on par with the 90.0% who reported the same in 2022.
- Additionally, 65.3% of respondents reported feeling safe walking in their neighborhood at night, which is 11.1 percentage points higher than in 2022.
- Similar to 2022, respondents ranked "ensuring prompt police response time" as their number one priority. Notably, "managing growth" moved up to number two (2) in priority, supplanting "maintaining streets" since 2022.
- Respondents ranked "traffic" as their number one concern in Sumner, while "crime" and "homelessness" moved down in rank order.

* 2022 Budget Survey Report (June 17, 2022).

Safety when walking during the day

Safety when walking at night

Going in the right direction

Priorities rank order (Top 5)

Concerns rank order (Top 5)

2022*

90.0%

54.2%

54.0%

1. Ensuring prompt police response time
2. Maintaining Streets
3. Managing growth
4. Maintaining parks, trails & open space
5. Protecting the environment

1. Crime
2. Traffic
3. Homelessness
4. Condition of roads
5. Damaged/missing sidewalks

2024

91.1%

65.3%

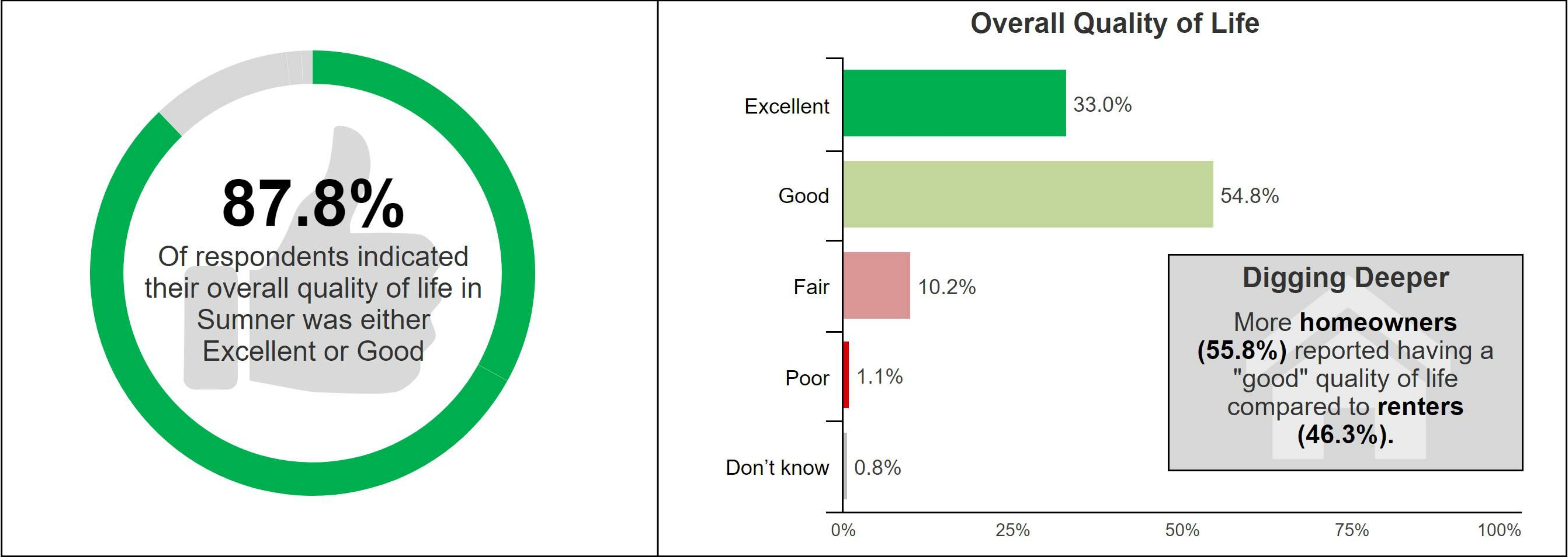
55.9%

1. Ensuring prompt police response time
2. Managing growth ↑
3. Maintaining streets ↓
4. Updating utility infrastructure
5. Promoting traffic, bike, & pedestrian safety ↑

1. Traffic ↑
2. Growth and development
3. Crime ↓
4. Homelessness ↓
5. Availability of affordable housing ↑

Quality of Life | Overall Quality Rating

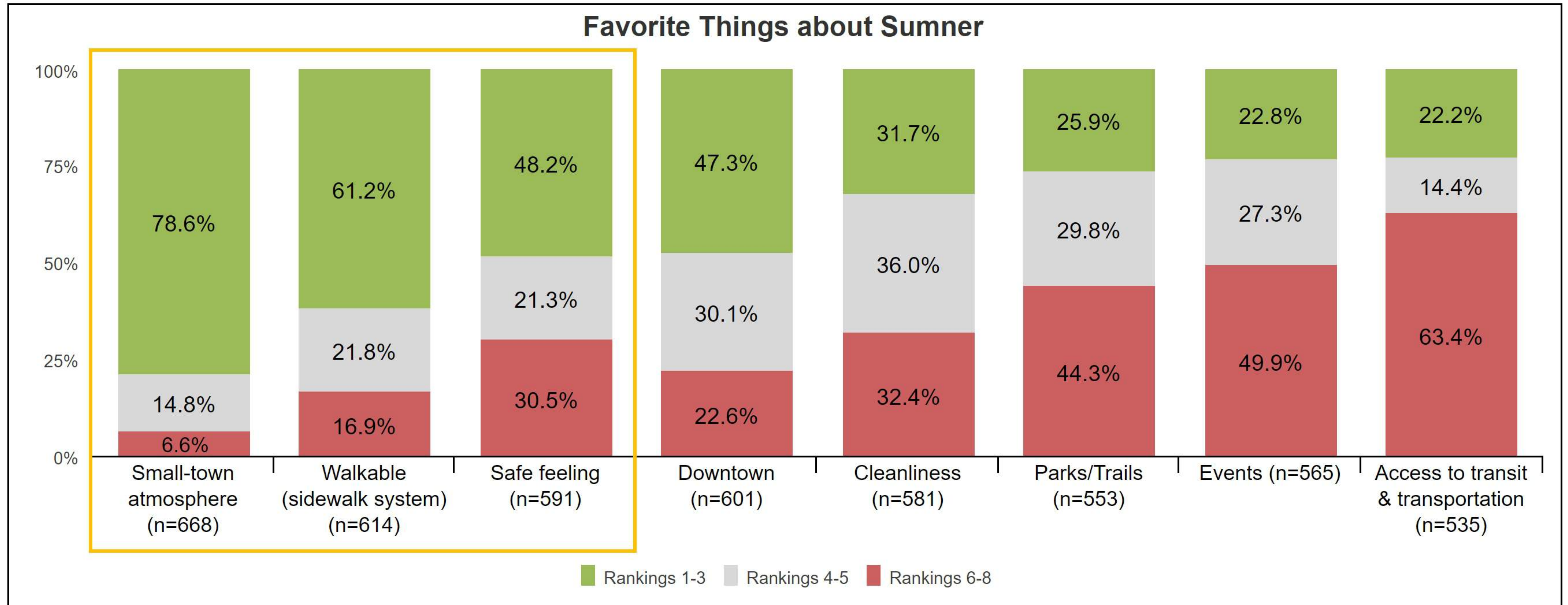
Over eight out of ten respondents reported that their overall quality of life in Sumner is either "excellent" or "good," with one-third of respondents having an "excellent" quality of life. Of note, more homeowners (55.8%) reported having a "good" quality of life compared to renters (46.3%).



n=734
Q1: How would you rate your overall quality of life in Sumner? Would you say...

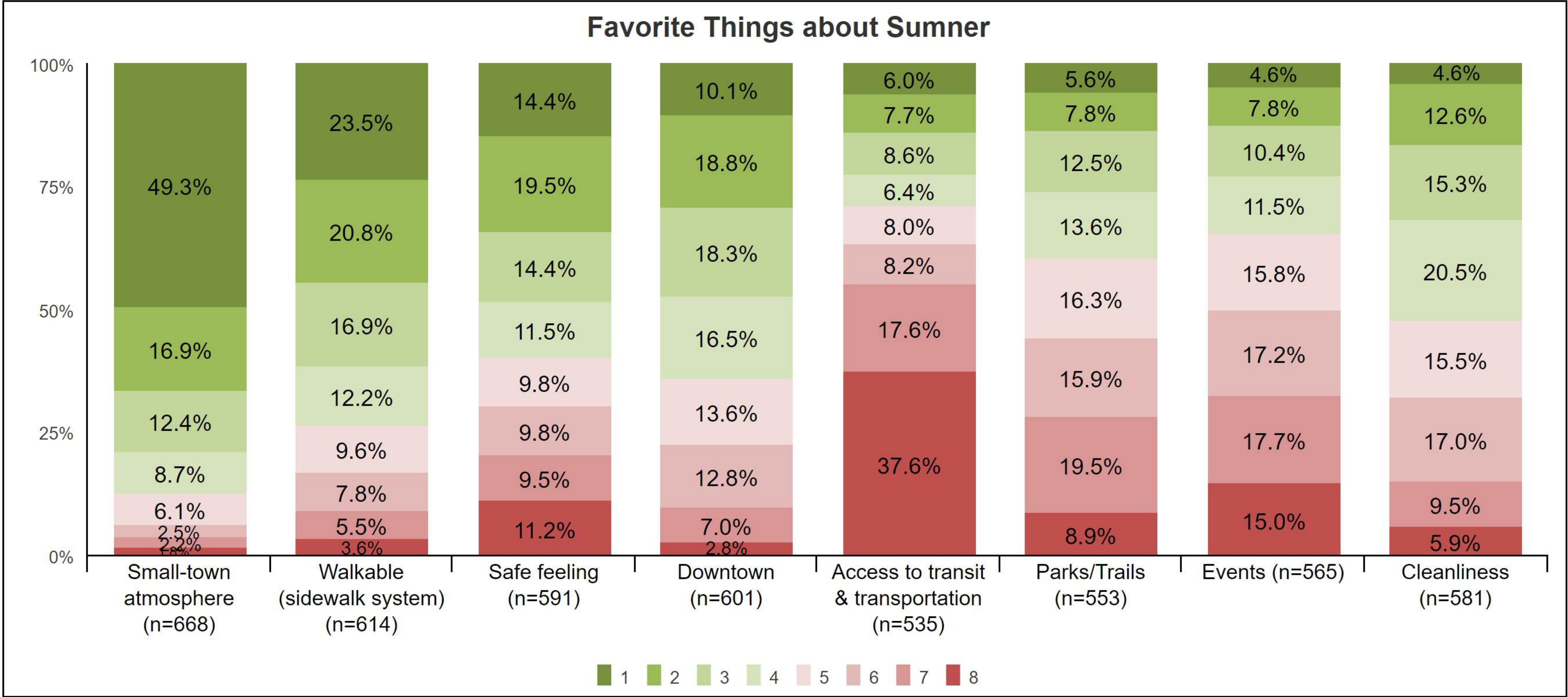
Quality of Life | Favorite Aspects of Sumner

Over three-quarters of respondents ranked "small-town atmosphere" among their top three favorite things about Sumner, followed by three-fifths who ranked "walkable (sidewalk system)" in their top three. However, nearly two-thirds of all respondents ranked "access to transit & transportation" in their bottom three rankings. See full details on the rank order on the next slides.



Q2: What is your favorite thing about Sumner? Please rank the following with 1 being your favorite.

Quality of Life | Favorite Aspects of Sumner



Q2: What is your favorite thing about Sumner? Please rank the following with 1 being your favorite.

Quality of Life | Favorite Aspects of Sumner

Residents completing the survey via the postcard mailer ranked the "walkability" within Sumner more highly than respondents from the other distribution methods (68.8% ranked it in the top 3, compared to 55.0%). They also ranked "access to transit & transportation" slightly higher than others (26.5% ranked it in the top 3, compared to 18.9%).

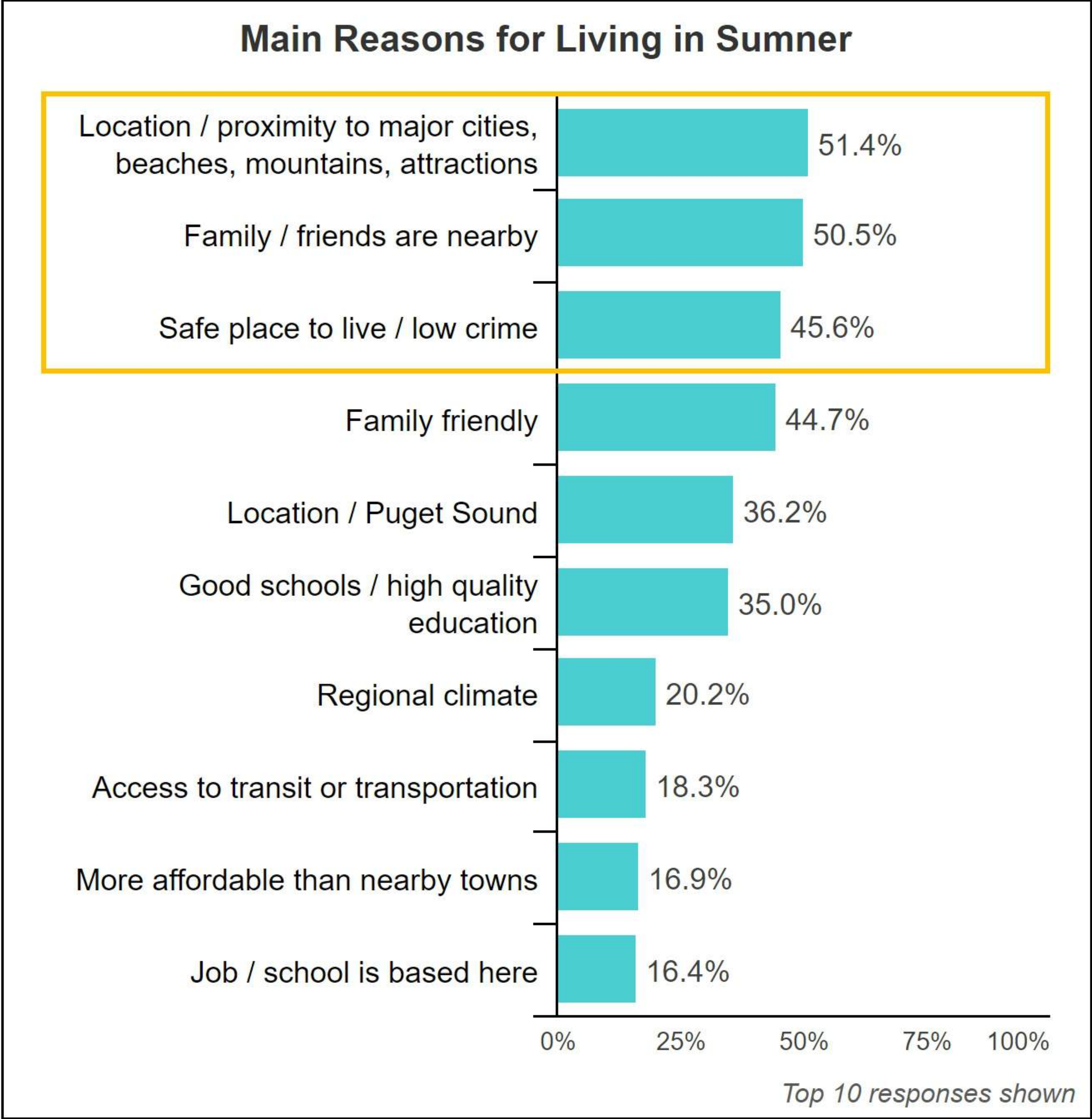
Favorite Things about Sumner

	Rankings 1-3		
	Aggregate 2024	Other Distributions	Postcard Mailer
Small-town atmosphere	78.6%	78.3%	79.0%
Walkable (sidewalk system)	61.2%	55.0%	68.8%
Safe feeling	48.2%	50.5%	45.5%
Downtown	47.3%	49.1%	44.9%
Cleanliness	31.7%	33.5%	29.4%
Parks/Trails	25.9%	23.5%	28.9%
Events	22.8%	25.3%	19.6%
Access to transit & transportation	22.2%	18.9%	26.5%

Q2: What is your favorite thing about Sumner? Please rank the following with 1 being your favorite.

Quality of Life | Reasons for Living in Sumner

Beyond the previously ranked aspects, one-half of respondents reported that "location/proximity to major cities, beaches, mountains, and attractions" and "family/friends are nearby" are among the main reasons for living in Sumner. Additionally, nearly one-half of respondents ranked "safe place to live/low crime" as the main reason to live in Sumner.

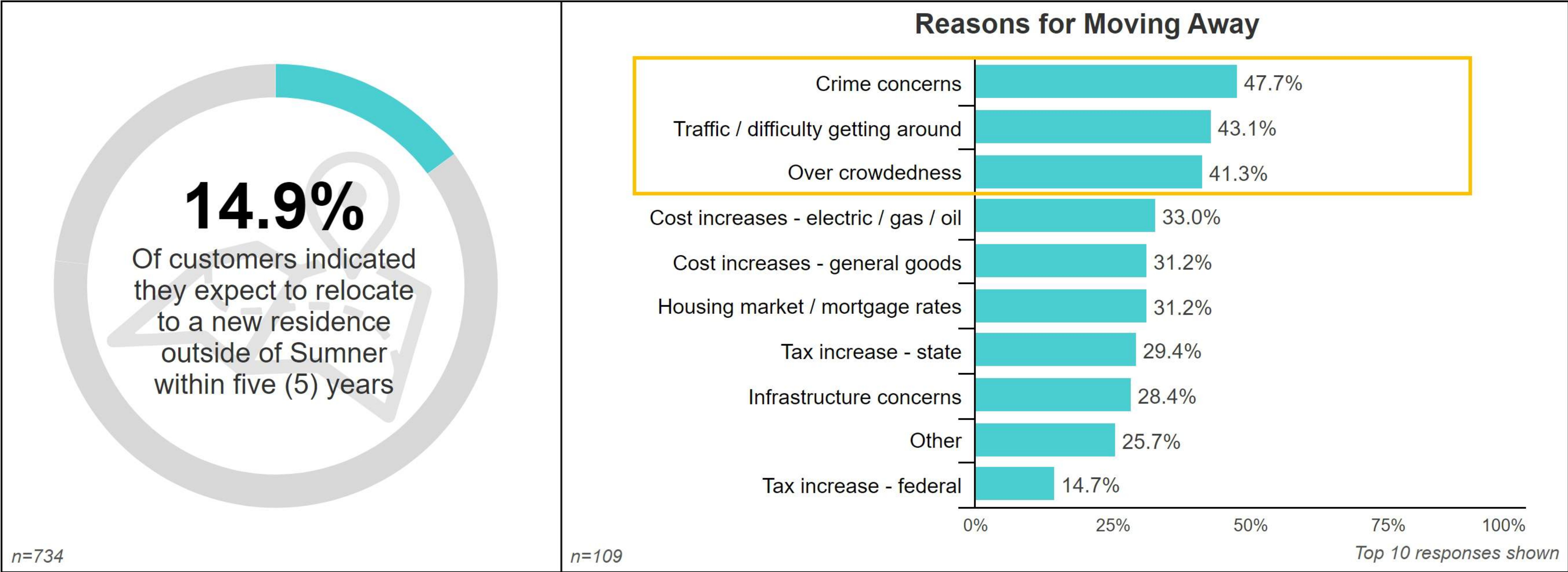


n=732

Q6: Beyond what you just ranked, which, if any, of the following are also among your main reasons for living in Sumner? Please select all that apply.

Quality of Life | Plans to Relocate Within Five Years

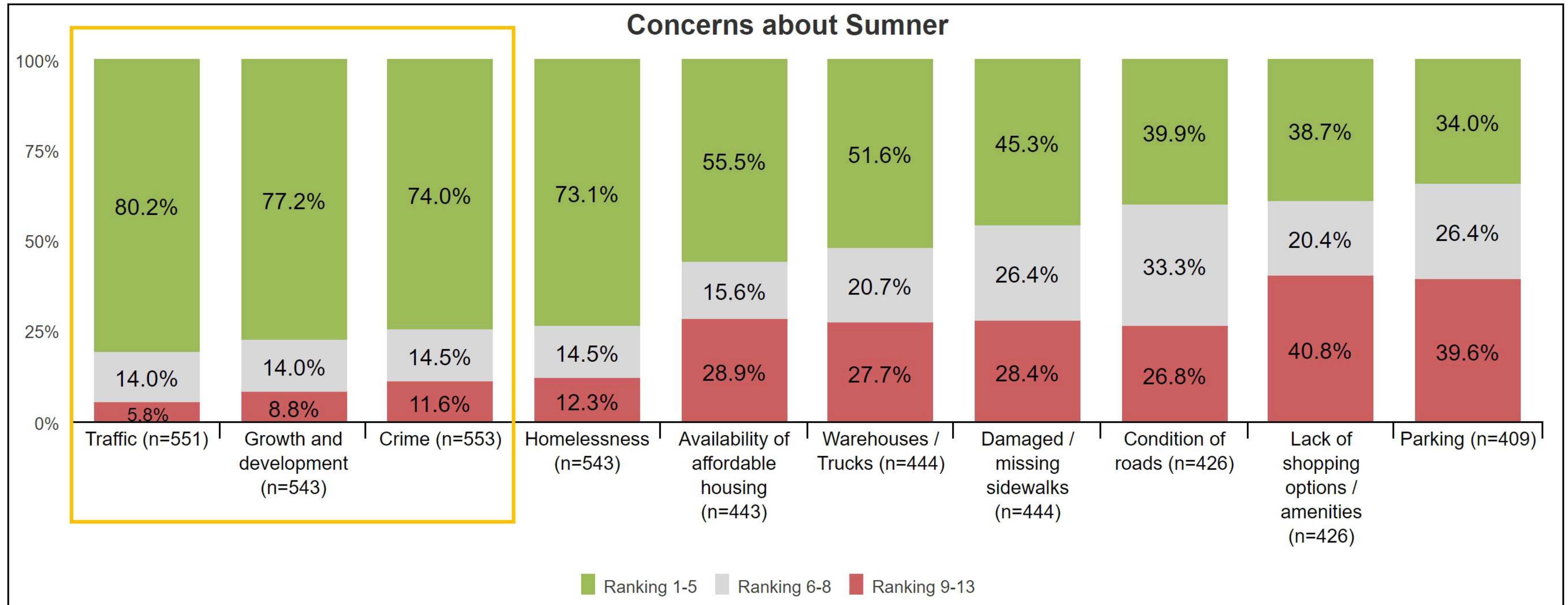
Nearly one-fifth of respondents plan to relocate to a new residence outside of Sumner within five (5) years. Of these respondents, roughly one-half cited their reason for wanting to relocate as "crime concerns," followed by over two-fifths who cited "traffic/difficulty getting around" or "over crowdedness" as their reason.



Q4: Do you anticipate relocating to a new permanent address outside of Sumner in the next five (5) years?
Q5: Please explain why. Please select all that apply.

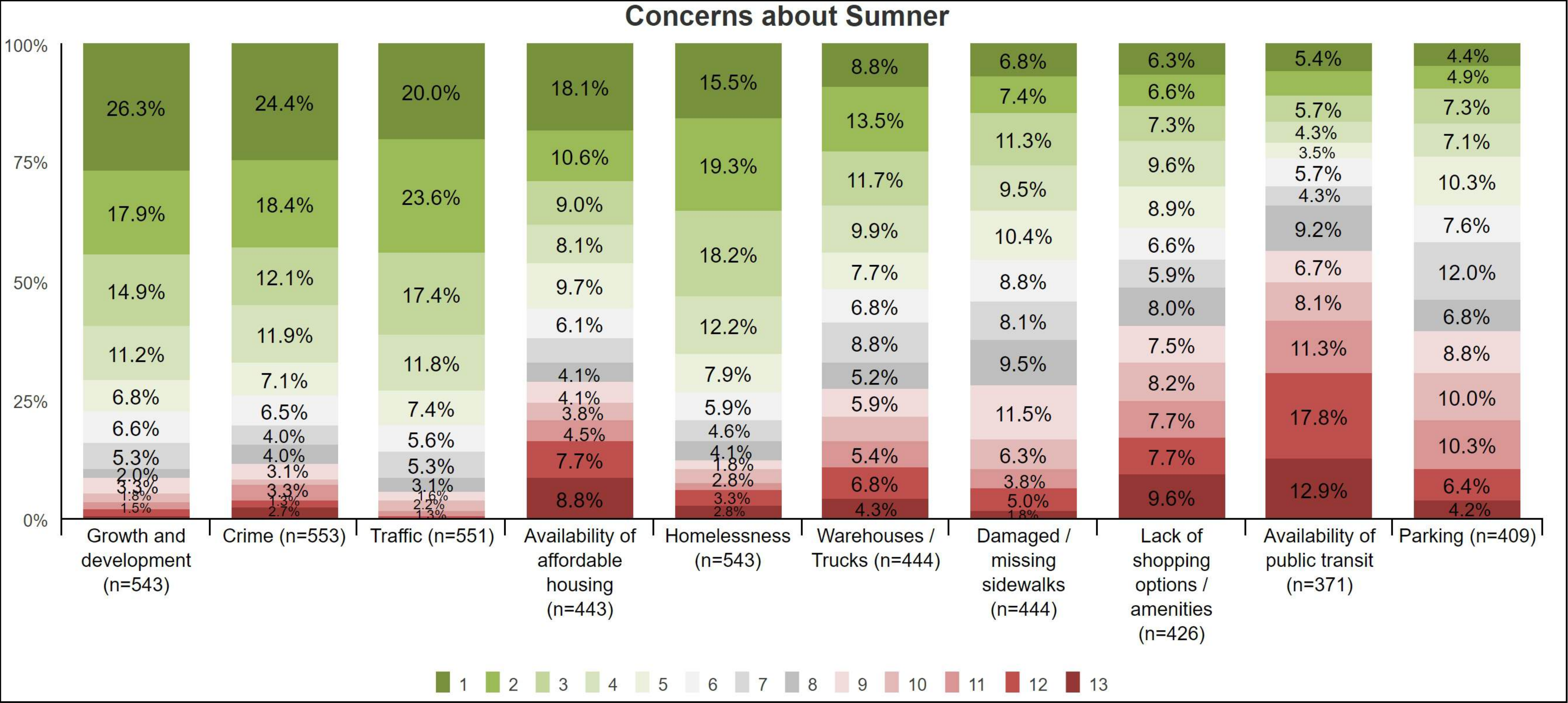
Quality of Life | Concerns About Sumner

Eight out of ten respondents ranked "traffic" among their top three concerns about Sumner, followed by "growth and development," and "crime." However, two-fifths of respondents ranked "parking" in the bottom four rankings of 9-13. See the full details on the rank order on the next slide.



Q6: Overall, what are your greatest concerns about Sumner? Please rank the following with 1 being your greatest concern.

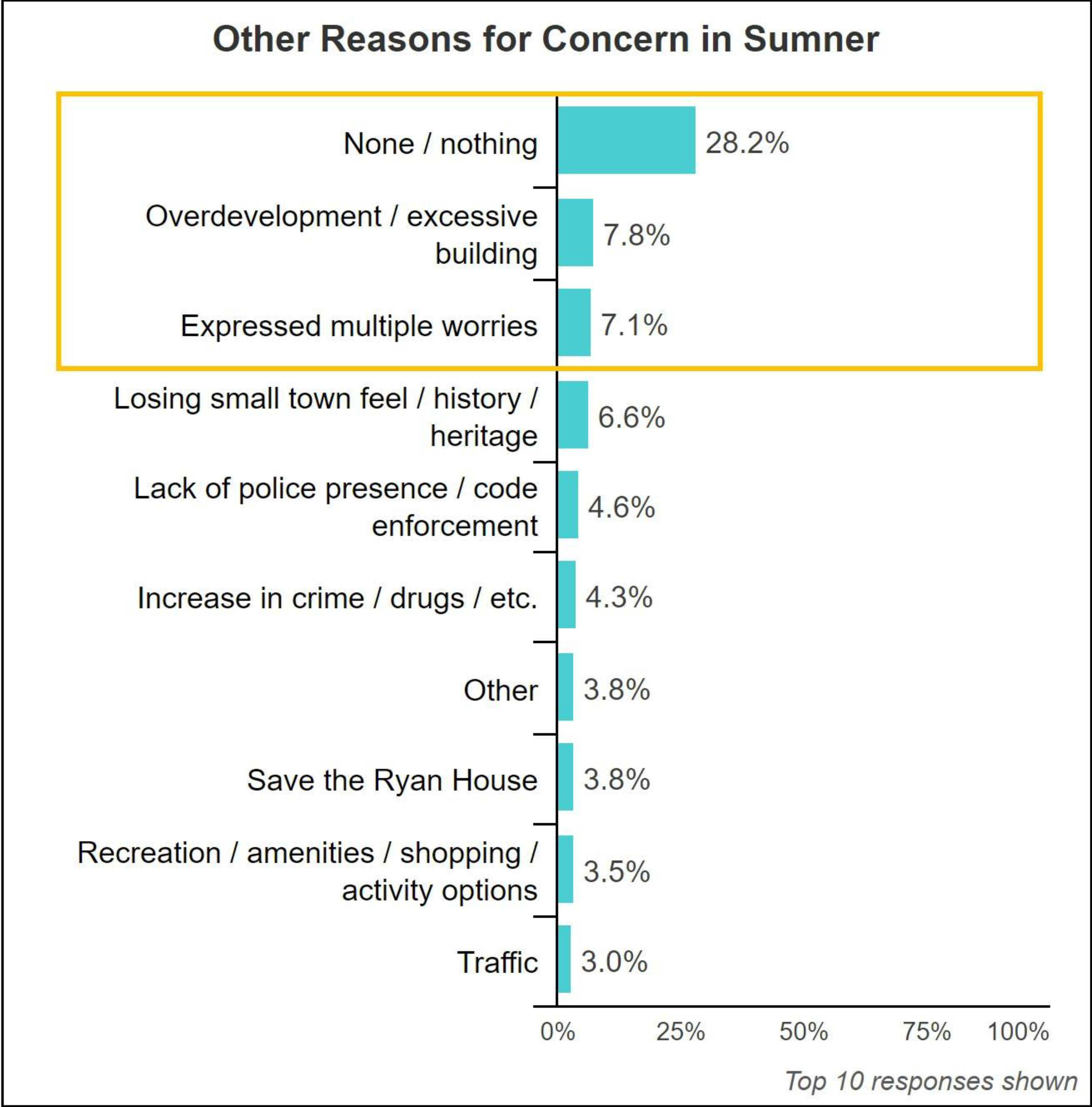
Quality of Life | Concerns About Sumner



Q6: Overall, what are your greatest concerns about Sumner? Please rank the following with 1 being your greatest concern.

Quality of Life | Other Reasons for Concern

Over one-quarter of respondents reported that there is "nothing" else they are worried about in Sumner at the time, followed by 7.8% of respondents who cited "overdevelopment / excessive building" as a concern.



n=603
Q7: Is there anything else you're worried about that's not already on the list above? If so, please specify.

Perceptions of Sumner | Satisfaction

Of the services provided by the City of Sumner, nearly nine-out-of-ten respondents reported being either somewhat or very satisfied with the "Senior Center," the "quality of Sumner's parks & trails" and the "type & variety of community programs and events."

Also of note, more residents completing the survey via the postcard mailer were “satisfied” with the ability to get around in Sumner (+10.4 percentage points) and get to other places from Sumner (+15.1 percentage points) during commute times.



Of the 411 respondents who were either "somewhat" or "very dissatisfied" with any of the services, 31.9% cited **"traffic issues"** as the reason.

Q8-18: Overall, how satisfied are you with the following services provided by the City of Sumner? Please use a scale of very satisfied, somewhat satisfied, somewhat dissatisfied, very dissatisfied.
Q19: If you selected somewhat or very dissatisfied for any of the above items, would you please share more with us about why you feel that way? This will help us work to understand and hopefully address the issue(s).
Aggregate of "very satisfied" and "somewhat satisfied" without "don't know / unsure" responses

	Total "Satisfied"		
	Aggregate 2024	Other Distributions	Postcard Mailer
Senior Center	89.0%	88.6%	89.9%
Quality of Sumner's parks & trails	88.9%	88.0%	90.0%
Type & variety of community programs and events	87.4%	86.6%	88.4%
Quality & taste of the drinking water	82.9%	84.1%	81.4%
Your ability to get to other places from Sumner (non-commute times)	79.9%	77.4%	82.9%
Type & variety of employers in Sumner	79.8%	80.8%	78.5%
Police services	79.3%	77.7%	81.4%
Condition of roads & streets	69.5%	68.2%	71.1%
Type & variety of restaurants, shops & services	67.8%	67.6%	68.1%
Your ability to get around Sumner (commute times)	67.5%	62.8%	73.2%
Your ability to get to other places from Sumner (commute times)	61.8%	55.0%	70.1%

Perceptions of Sumner | Satisfaction

A key theme among the highest levels of dissatisfaction was the ability to get around and the quality of roads and streets. Nearly two-fifths of respondents were "somewhat" or "very dissatisfied" with commute times from Sumner, followed by nearly one-third dissatisfied with commute times within Sumner and the condition of roads and streets.

	Base size	Very satisfied	Somewhat satisfied	Somewhat dissatisfied	Very dissatisfied
Quality & taste of the drinking water	690	49.0%	33.9%	10.4%	6.7%
Senior Center	245	43.7%	45.3%	7.3%	3.7%
Quality of Sumner's parks & trails	694	42.7%	46.3%	8.4%	2.7%
Type & variety of community programs and events	657	38.5%	48.9%	9.9%	2.7%
Police services	672	35.3%	44.0%	14.0%	6.7%
Your ability to get to other places from Sumner (non-commute times)	711	33.2%	46.7%	15.3%	4.8%
Your ability to get around Sumner (commute times)	719	27.0%	40.5%	20.3%	12.2%
Type & variety of employers in Sumner	516	25.0%	54.8%	17.2%	2.9%
Your ability to get to other places from Sumner (commute times)	710	21.3%	40.6%	25.8%	12.4%
Type & variety of restaurants, shops & services	724	19.9%	47.9%	24.4%	7.7%
Condition of roads & streets	724	17.5%	51.9%	22.9%	7.6%

Without "don't know / unsure" responses

Q8-18: Overall, how satisfied are you with the following services provided by the City of Sumner? Please use a scale of very satisfied, somewhat satisfied, somewhat dissatisfied, very dissatisfied.

Perceptions of Sumner | Satisfaction

Nearly all of respondents reported they are either "very" or "somewhat satisfied" with "fire services by East Pierce Fire & Rescue," followed by eight out of ten respondents who were satisfied with "schools by Sumner-Bonney Lake School District & others," and "recreation [provided] by multiple organizations."

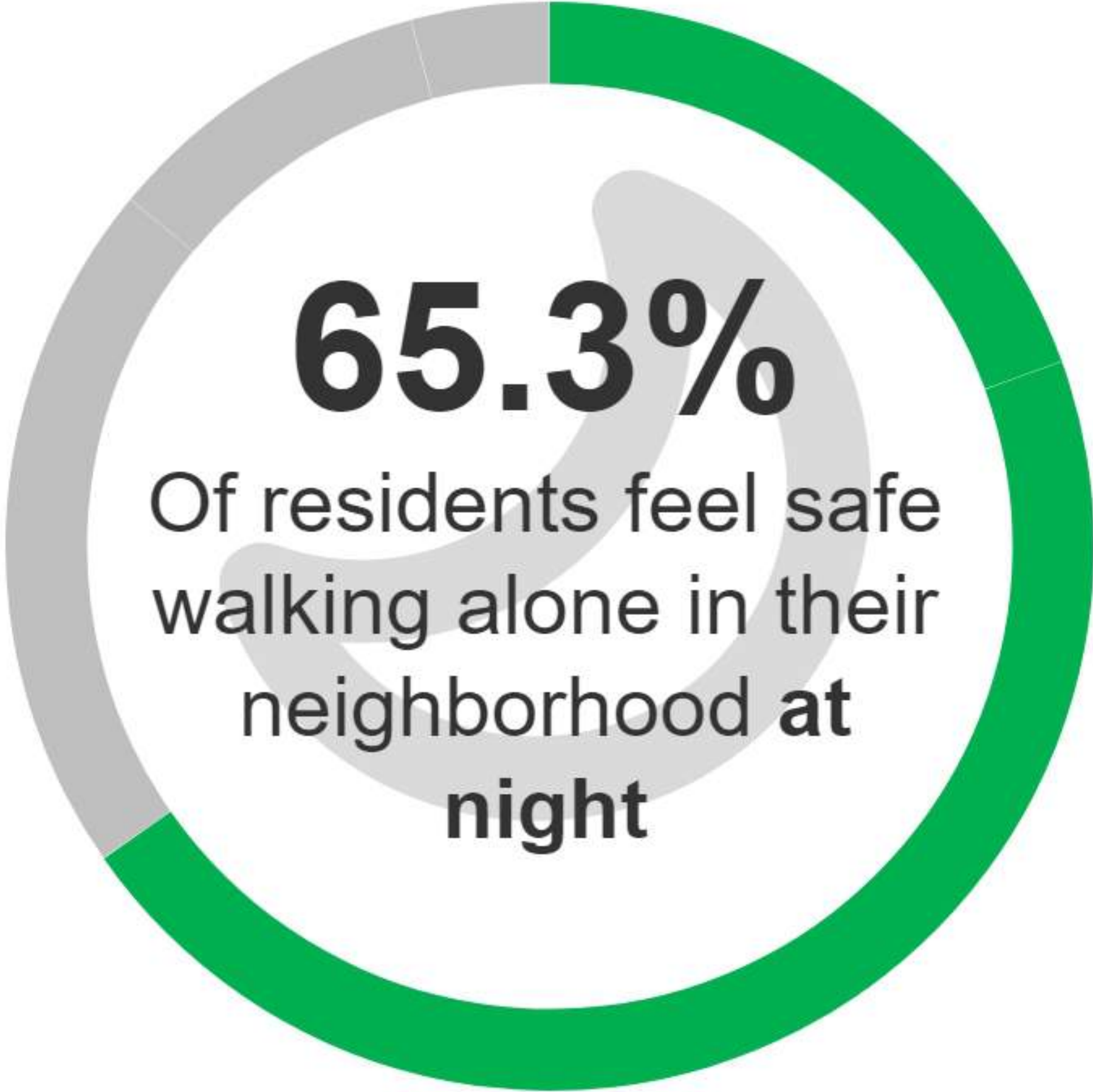
	Base size	Total "Satisfied"	Very satisfied	Somewhat satisfied	Somewhat dissatisfied	Very dissatisfied
Fire services by East Pierce Fire & Rescue	643	98.1%	73.4%	24.7%	1.2%	0.6%
Schools by Sumner-Bonney Lake School District & others	528	83.3%	47.2%	36.2%	11.2%	5.5%
Recreation by multiple organizations	503	83.1%	31.6%	51.5%	13.1%	3.8%
Public Health services by multiple organizations	399	81.5%	25.8%	55.6%	15.0%	3.5%
Social services by multiple organizations	297	78.5%	23.2%	55.2%	15.2%	6.4%

Without "don't know / unsure" responses

Q20-24: Now, please read each of the following services available within Sumner and tell me how satisfied you are with these services provided by other organizations than the City of Sumner. Again, please use a scale of very satisfied, somewhat satisfied, somewhat dissatisfied, very dissatisfied.

Perceptions of Sumner | Safety

In general, nine out of ten respondents reported they feel safe walking alone in their neighborhood during the **day**. Conversely, nearly two-thirds of respondents reported that they feel safe walking alone in their neighborhood at **night**. When asked to identify what makes them feel unsafe, nearly one-third cited an "increase in crime / drugs / etc," as the main reason. However, it should also be noted that 31.0% of residents completing the survey via the postcard mailer identified the "increase in the homeless population" as a reason to feel unsafe, compared to 23.1% of respondents from the other distribution methods.



Reasons for Feeling Unsafe

	Aggregate 2024	Other Distributions	Postcard Mailer
Base size	204	117	87
Increase in crime / drugs / etc.	29.4%	28.2%	31.0%
Increase in homeless population	26.5%	23.1%	31.0%
Expressed multiple reasons	11.3%	11.1%	11.5%
Overall safety issue / can't walk at night / fear of the unknown	9.3%	11.1%	6.9%
Unsavory people roaming streets	8.8%	11.1%	5.7%

n=734
Q25: In general, how safe do you feel walking alone in your neighborhood during the day?
Q26: In general, how safe do you feel walking alone in your neighborhood at night?
Q27: If you can identify what makes you feel unsafe, would you please share a little more about it here?

Moving Forward | Direction of Sumner

When asked if things in Sumner are going in the right or wrong direction, respondents provided an average score of 55.9% on a 0 to 100 scale; meaning slightly more than half felt things were progressing in the "right" direction. When asked for their reasoning, one-in-ten reported that the "city is being maintained, growth managed and doing a good job."

Reasons for Slider Direction

Base size	651
Expressed multiple reasons	16.4%
City is being maintained, growth managed and doing a good job	10.6%
Overdevelopment / excessive building	9.8%



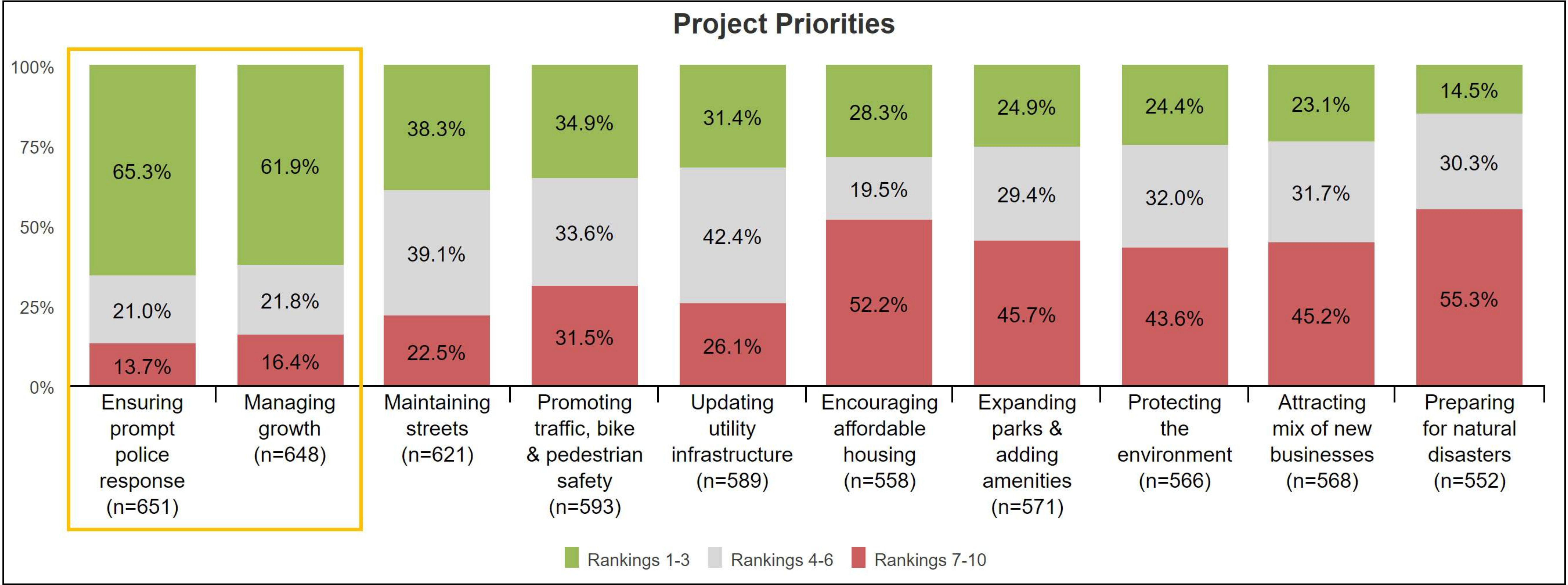
Standard Deviation	Median Score
25.9%	58.0%



n=715
Q28: Do you feel things in Sumner are generally going in the right direction or wrong? Please use the slider scale below to indicate your level of agreement toward either of the options below. Placing the slider directly in the middle will indicate that you are neutral or unsure at this time.

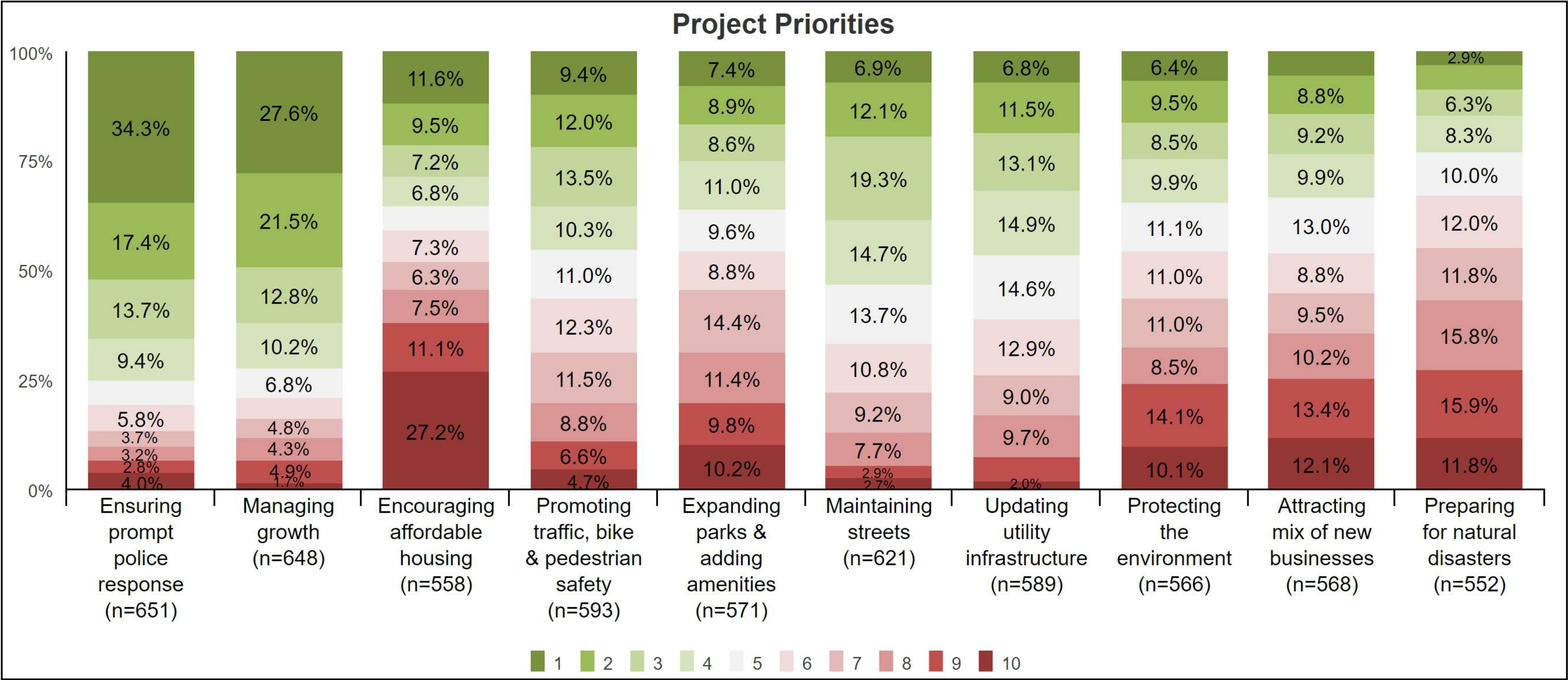
Moving Forward | City Project Priorities

Nearly two-thirds of respondents ranked "ensuring prompt police response" among their top three preferred projects, followed by three-fifths citing "managing growth." Of note, over one-half of respondents ranked "preparing for natural disasters" within the bottom four rankings of 7-10. See the full details on rank order on the next slide.



Q30: A city faces numerous priorities at once, but funding is limited. Please rank the following priorities with 1 being your top priority.

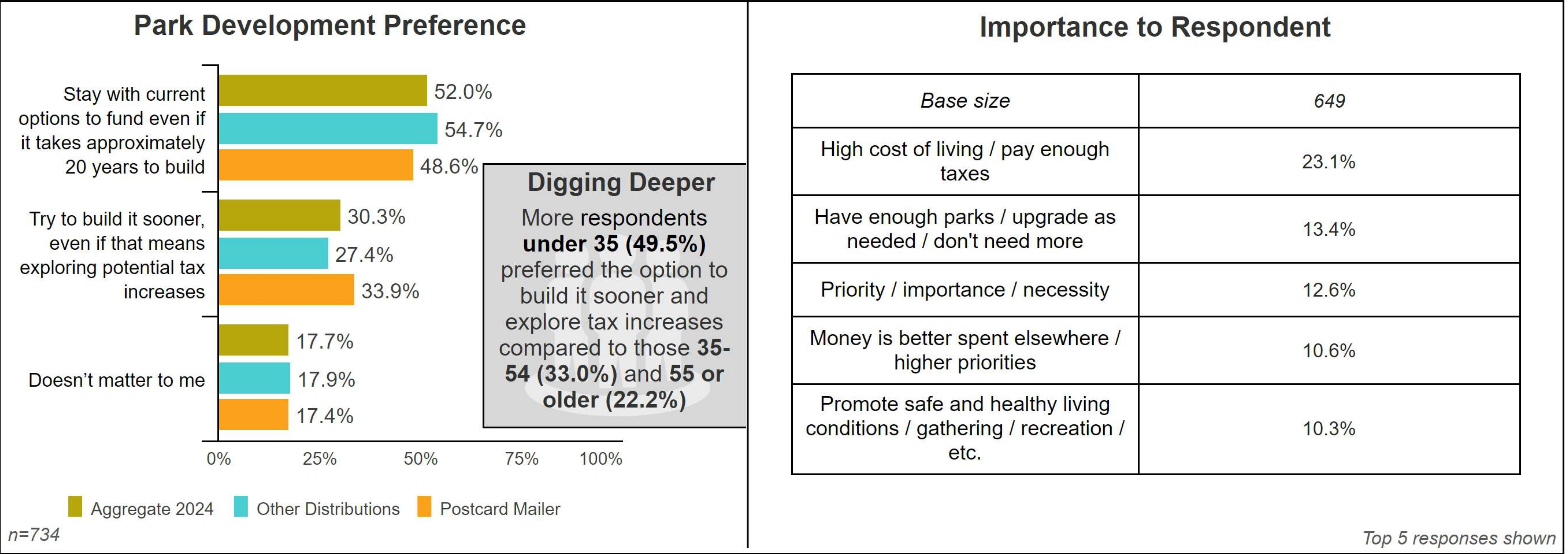
Moving Forward | City Project Priorities



Q30: A city faces numerous priorities at once, but funding is limited. Please rank the following priorities with 1 being your top priority.

Moving Forward | Park Development Timeline

When asked about new park plans, one-half of respondents reported that Sumner should "stay with current options to fund [these parks] even if it takes approximately 20 years to build." When asked why this choice is important to them, nearly one-quarter of respondents cited the current "high cost of living / pay enough taxes." However, residents completing the survey via the postcard mailer were more likely than others to want to build the parks sooner even if it meant exploring tax increases (+6.5 percentage points).



Q31: We have plans in place to develop new parks & redevelop existing parks. While these plans are exciting, they do require significant capital investment. What are your thoughts for how to proceed?

Q32: Why is this choice important to you?

Moving Forward | One-Time Revenue Project

Nearly one-half of respondents would prefer Sumner uses one-time revenue to fund "sidewalks - repair existing / add missing segments," followed by over one-third who preferred "increased street maintenance." However, another one-quarter recommended that Sumner "save the funding for essential services as needed later."

Further, residents completing the survey via the postcard mailer were less likely to support renovating the Ryan House if a one-time revenue became available compared to respondents from the other distribution methods (17.1%, compared to 28.5%).

Top 3 Preferred One-time Project



Sidewalks - repair existing

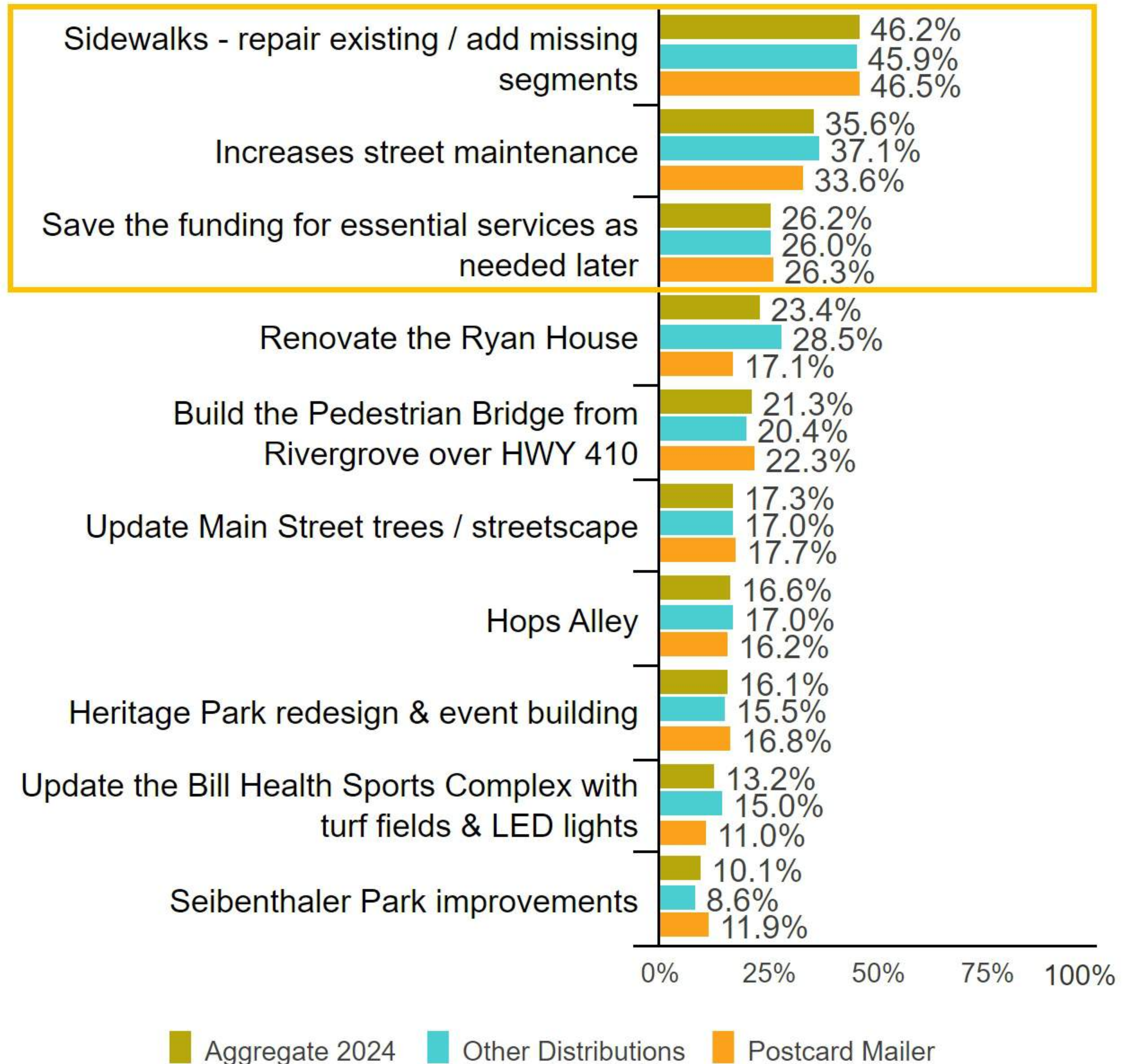


Increases street maintenance



Save the funding for essential services

Preferred One-Time Revenue Project



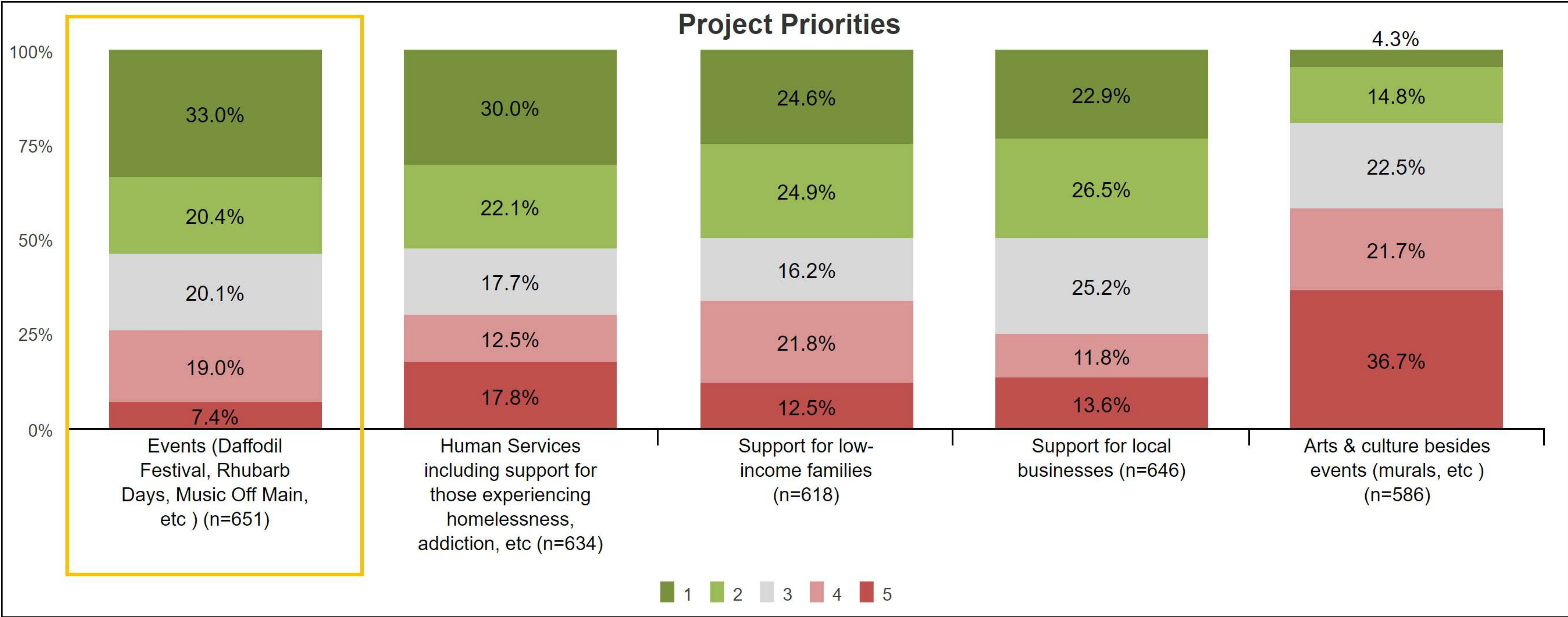
n=732

Q33: The City uses one-time revenue to fund one-time projects. If the City received one-time revenue, which of the following unfunded projects would be your preference for its use? Pick your top 3 choices.

Top 10 responses shown

Moving Forward | Non-Profit Partners

Nearly one-third of respondents ranked "events (Daffodil Festival, Rhubarb Days, Music Off Main, etc)" as their preferred priorities for funding, followed by "human services including support for those experiencing homelessness, addiction, etc."



Q34: The City supports a number of non-profit partners who offer a wide array of services, but funding is limited. In general, what's your priority for funding the following kinds of efforts? Please rank in order of importance with 1 being the most important.

Moving Forward | Non-Profit Partners

Residents completing the survey via the postcard mailer ranked non-profit “events” (Daffodil Festival, Rhubarb Days, etc.) lower than respondents from the other distribution methods (28.6% ranked it #1, compared to 36.4%). However, they ranked non-profit “human services” higher in their priorities than other respondents (34.5% ranked it #1, compared to 26.3%).

Project Priorities

	Ranked #1 Priority		
	Aggregate 2024	Other Distributions	Postcard Mailer
Events (Daffodil Festival, Rhubarb Days, Music Off Main, etc)	33.0%	36.4%	28.6%
Human Services including support for those experiencing homelessness, addiction, etc	30.0%	26.3%	34.5%
Support for low-income families	24.6%	24.8%	24.4%
Support for local businesses	22.9%	21.5%	24.7%
Arts & culture besides events (murals, etc)	4.3%	4.9%	3.5%

Q34: The City supports a number of non-profit partners who offer a wide array of services, but funding is limited. In general, what's your priority for funding the following kinds of efforts? Please rank in order of importance with 1 being the most important.

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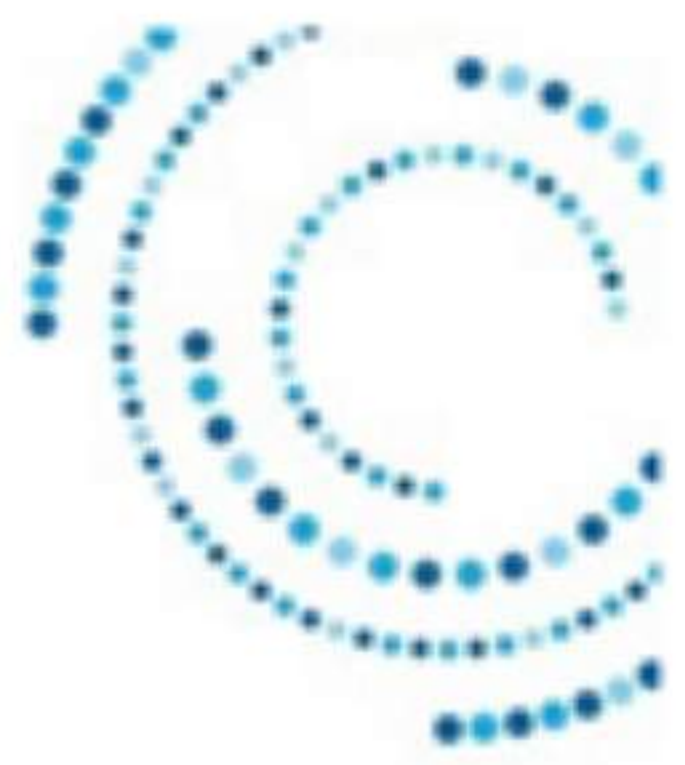
SECTION ONE
About GreatBlue

SECTION TWO
Project Overview

SECTION THREE
Key Study Findings

SECTION FOUR
Considerations

Considerations



Priorities for Future Budget Allocation

Traffic emerged as the top concern, with eight out of ten respondents ranking it among their top three issues, and nearly one-third expressing dissatisfaction with the condition of roads and streets. To address these concerns, budget allocation should focus on traffic management solutions, regular road maintenance, and side-walk repairs should one-time funding becomes available. Additionally, safety concerns, particularly at night, and concerns with the perceived increase in the homeless population were also prominent. Increasing funding for public safety measures—such as enhancing police presence, improving emergency response times, and supporting human services for those experiencing homelessness—could help address these issues and improve residents' overall sense of safety.

Reinforcing Strengths in Areas of High Satisfaction

Over eight out of ten respondents expressed satisfaction with the "Senior Center," "quality of parks & trails," "water quality," and "variety of community programs and events." To build on these strengths, Sumner should develop a budget to maintain and improve these valued services, resources, and amenities. This includes investing in the upkeep and enhancement of parks and trails, water quality testing, and expanding recreational programs and community events. By focusing on these areas, Sumner can reinforce strengths that contribute to residents' high quality of life and ensure continued community satisfaction.

In addition, although not controlled directly by the City of Sumner, the community also placed high value on fire services, schools, and recreational facilities. This emphasizes the importance of ongoing partnerships between these organizations and the City of Sumner to leverage each other's combined strengths. Schools and recreation facilities are great places to promote Sumner's parks, trails, and community programs/events and vice versa. This cross-promotion may also highlight all the different groups that contribute to Sumner's quality of life.

Michael Vigeant CEO
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Chris@GreatBlueResearch.com

Seamus McNamee VP, Research
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Courtney Cardillo Insights Manager
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Catherine Vollmer Project Manager
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Sofia Vigeant Project Assistant
Sofia@GreatBlueResearch.com



WHAT'S NEXT.



/GreatBlueResearch

20 Western Blvd
Glastonbury, CT 06033
(860) 740-4000



GreatBlue Research

SUBJECT: Approval of checks and electronic payments in the amount of
[\\$1,800,522.46.](#)

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Voucher Approval

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Payments made since the last council meeting.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve as presented.



CLAIMS VOUCHER APPROVAL
City of Sumner
Finance Department

The following check/electronic payments are approved for payment:

Accounts Payable Check #:	From:	34400	To:	34499	\$912,193.46
Use Tax (paid to WA State Department of Revenue)		n/a		n/a	\$183.44
Voided Check(s)		-	and	-	\$0.00
Voided EFT(s)		-		-	-
Voided Wire(s)		-		-	-
AP Electronic (EFTs) Payments:	From:	809	To:	814	\$4,528.88
AP Wire(s):	From:	15378	To:	15379	\$3,103.14
Payroll & Benefits Electronic Payments	From:	7/26/2024	To:	8/8/2024	\$868,903.54
Payroll & Benefits Checks	From:	10044	To:	10045	11,610.00
				TOTAL	\$1,800,522.46

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the City of Sumner and I am authorized to authenticate and certify to said claim.

Kassandra Raymond
Chief Financial Officer

8/20/2024 | 10:40 AM PDT
Date

We, the undersigned Finance and Personnel Committee of the City of Sumner City Council, do hereby certify that the check numbers and electronic payments listed above are approved for payment in the amount of:

\$1,800,522.46

Signed by:
Patricia Cole
City Council Member
Carla Bowman
City Council Member
Barbara Bitetto
City Council Member

8/19/2024 | 8:20 AM PDT
Date
8/19/2024 | 10:35 AM PDT
Date
8/18/2024 | 1:26 PM PDT
Date

SUBJECT: Resolution No. 1697 - Interlocal Agreement for Specialized Law Enforcement Services

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No 1697 - Specialized Services Agreement with Pierce County

STAFF CONTACT: Brad Moericke, Police Chief

SUMMARY BACKGROUND:

Since June 1998, the City of Sumner has had an agreement with the Pierce County Sheriff to provide specialized law enforcement services to the City of Sumner. These agreements have allowed the City of Sumner to utilize the resources and expertise of the Sheriff's Office, such as bomb disposal, marine services, air support, major criminal investigations and forensics to assist in dealing with situations occurring in Sumner that might otherwise exceed our current capabilities. This agreement updates and replaces the current agreement we have had in existence with Pierce County since 2020 and will help ensure the continued ability to meet the public safety needs of our community.

COUNCIL COMMITTEE/STUDY SESSION: Public Safety

MEETING/STUDY SESSION DATE: 8/21/2024

COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

Adopt Resolution No. 1697 - authorizing the Mayor to sign the interlocal agreement for specialized law enforcement services.

**RESOLUTION NO. 1697
CITY OF SUMNER, WASHINGTON**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT TO PROVIDE SPECIALIZED LAW ENFORCEMENT SERVICES BY PIERCE COUNTY TO THE CITY OF SUMNER.

WHEREAS, both the City of Sumner and Pierce County have a responsibility to provide law enforcement services within their respective boundaries; and

WHEREAS, the Pierce County Sheriff's Department has developed certain specialized equipment and expertise to provide specialized responses to certain law enforcement situations such as, but not limited to, marine services, air support (fixed wing), hazardous devices (bomb squad), and forensics that currently exceeds the available resources of the Sumner Police department; and

WHEREAS, the Pierce County Sheriff's Department is willing to provide these specialized services by agreement on a reimbursable, as needed, basis to the City of Sumner; and

WHEREAS, such agreements are authorized pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW and the Washington Mutual Aid Powers Act, Chapter 10.93 RCW; and

WHEREAS, it would be beneficial to public safety to have these specialized resources available to respond to incidents within our city that exceed our present resources and or capabilities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to enter into an Agreement to Provide Special Services by Pierce County to the City of Sumner, substantially in a form approved by the City Attorney.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

APPROVED AND ADOPTED this 3rd day of September 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

Michelle Converse, CMC, City Clerk

City Attorney Andrea Marquez

**INTERLOCAL AGREEMENT
BETWEEN
PIERCE COUNTY AND THE CITY OF SUMNER
FOR THE PROVISION OF SPECIALIZED LAW ENFORCEMENT SERVICES**

THIS INTERLOCAL AGREEMENT (“Agreement”) is entered into by and between **PIERCE COUNTY**, a political subdivision of the State of Washington (“County”) and **THE CITY OF SUMNER**, a municipal corporation of the State of Washington (“City”) (together, “Parties”) as follows:

WHEREAS, the City of Sumner on behalf of the Sumner Police Department has requested the County provide certain law enforcement services to the City; and

WHEREAS, the County has the resources necessary through the Pierce County Sheriff’s Department (PCSD) to provide specialized law enforcement services to the City; and

WHEREAS, the County is willing to provide these services to the City; and

WHEREAS, the parties previously entered into an agreement for specialized law enforcement services on November 26, 2020; and

WHEREAS, the parties are authorized to enter into such agreements by virtue of RCW Chapter 39.34, the Interlocal Cooperation Act.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, it is mutually agreed by and between the County and the City as follows:

SECTION 1. PURPOSE.

The purpose of this agreement is for the County to provide the City with specialized law enforcement services by and through the Pierce County Sheriff’s Department. Both parties to this agreement have responsibility to provide police protection within their respective boundaries. The Pierce County Sheriff’s Department has developed an expertise in certain areas of specialized response. The City recognizes that the expertise of the County, and the Pierce County Sheriff’s Department, would be of benefit in such matters. In order to allow towns and cities to take advantage of the expertise of the County, the Pierce County Sheriff’s Department is willing to provide certain services on a reimbursable basis. This agreement sets forth the respective rights and duties of each of the parties in the provision of these services.

SECTION 2. DUTIES/RESPONSIBILITIES OF THE COUNTY.

- A. To provide access to the agreed upon services between the Sheriff’s Department and the City.
- B. To provide a timely response for services requested.
- C. To provide all necessary personnel and command.
- D. To provide all reasonably needed and necessary equipment for the response.

- E. To handle the call to completion, to include all necessary reports, testimony, or other follow-up.
- F. To provide a full and complete invoice on all services, personnel and equipment utilized hereunder, only if the per response billing basis option is pre-selected by the City.

SECTION 3. DUTIES/RESPONSIBILITIES OF THE CITY.

- A. To determine when to request specialized services from the County.
- B. To provide a contact person of command level to act as liaison between the contracting agencies.
- C. To provide traffic control or other perimeter security as may be required.
- D. To provide schematics, floor plans, or other items of information which may be required as part of a response.
- E. To allow training at sites within the City as may be desired by the County to assure knowledgeable response.
- F. To provide reimbursement hereunder for the services rendered.

SECTION 4. JOINT DUTIES/RESPONSIBILITIES.

- A. To provide joint law enforcement response as necessary to keep and restore the peace.
- B. To complete and submit all necessary reports, documents, and other needed information in a timely manner for any law enforcement or prosecution need.
- C. To mutually cooperate to assure the success of any and all law enforcement missions.

SECTION 5. SERVICE DESCRIPTIONS.

The County will provide the specialized law enforcement services as described in the categories below within the City's service area. The type of service selected by the City and cost for service provided by the County is detailed in Exhibit "A," which is also attached hereto and incorporated herein by this reference.

- A. **Major Crimes Investigations:** This service shall consist of criminal investigation carried out by detectives often in conjunction with forensic trained individuals when necessary. Investigations will be supported by crime scene analysis, crime laboratory, polygraph, identifications, evidence control, Automatic Fingerprint Identification System (AFIS) and any other technology then in the possession of the Sheriff and determined by the lead investigator as appropriate for the investigation. Unless otherwise agreed by the County, the crimes to be investigated shall typically be homicides, abductions, and aggravated assaults which involve substantial bodily harm as set forth by RCW 9A.04.110 or the possibility of death.
This service will only be available on a pre-determined hourly basis or on a pre-determined per capita basis.

For other felony crimes that are not homicides, abductions, or aggravated assaults, members of the Sheriff's Criminal Investigations Bureau can be requested through the Sheriff's CDO on a per hourly basis.

- B. **Major Crimes Forensics**: This service shall be for major crimes outlined in Section A and shall include a fully trained Forensics Investigator who shall have the ability and training to take photographs and measurements, document other important physical evidence, obtain and process fingerprints, utilize all technology available to the Forensics Investigator, and perform all other services and procedures to assist in the processing of a crime scene or subject. Forensics will respond to incidents after-hours if a Sheriff's detective will be acting as the lead investigator.

This service will be available for major crimes on a pre-determined hourly basis or on a pre-determined per capita basis.

Forensics services for crimes other than the major crimes outlined in Section A can be requested through the Sheriff's CDO on a pre-determined hourly basis.

If only forensics services – and no detective services – are provided by members of the Sheriff's Department in response to an incident, then all property/evidence collected by forensics will be retained by the lead agency in the investigation and not the Sheriff's Department.

- C. **Internal Affairs Investigations**: This service shall involve a member of the Sheriff's Department who shall perform any matter involving an Internal Affairs complaint or investigation. The investigator will be trained in investigating such matters and will provide Garrity warnings and other aspects of due process, etc. which are required by law, contract, etc. If needed, polygraph services may be included for such services. Unless otherwise agreed by the County, the matters to be investigated shall typically be: complaints of criminal acts; excessive force; complaints of racial, sexual or other types of protected status harassment; cases of high public interest.

This service will be included at no additional cost only if the City has a current agreement with the County for Major Crimes Investigations on pre-determined per capita billing basis. This service is not available on an hourly basis or a per incident basis.

- D. **Special Weapons And Tactics (SWAT)**: This service shall be in the nature of a team response, which may call for a variety of disciplines (negotiators, sharpshooters, snipers, entry, and others). Each SWAT call response is made as a team and each call is staffed as a team. The team, and each member, is responsible to the success of every SWAT Team mission.

This service will be available on a pre-determined per capita billing basis or on a pre-determined per incident billing basis.

- E. **Hazardous Devices (Bomb Squad)**: This service shall include the Hazardous Devices Unit (HDU) and will typically be a multi-officer response for safety reasons. The team will include an explosive specialist, and will provide the necessary and required equipment to address the threat.

The Sheriff's Department Hazardous Devices Unit is considered as a Regional Asset when responding to an emergency call for service. There are no applicable charges or billings associated with regional deployment under mutual aid.

- F. **Marine Services/Dive:** This service shall involve deputies and other personnel who are trained in areas of marine rescue or dive techniques, including rescue and recovery. This may include a response with vessels or other watercraft, and will typically include a response with multiple personnel for safety and deployment reasons.

The Sheriff's Department Marine Services Unit and Dive Team are as considered as a Regional Asset when responding to an emergency call for service. There are no applicable charges or billings associated with regional deployment under mutual aid.

- G. **Air Operations:** This service shall involve deputies and other personnel who are trained in flight operations, to include pilots and tactical flight observers. This may include a response with an aircraft capable of deployment in search & rescue, natural disaster, and major incidents/crime scenes.

The Sheriff's Department airplane is considered as a Regional Asset when it is in operation. There are no applicable charges or billings associated with regional deployment under mutual aid.

SECTION 6. SELECTION OF BILLING BASIS AND SERVICES.

The City shall select to be billed on either a per capita or a per incident basis, and select the services to be provided by the County. These mutually agreed up selections are set forth in "Exhibit A", which is attached hereto and made a part hereof. If a service is not listed, it will not be provided absent a separate request and it will be charged in accordance with the Default Costing described in Section 6-D.

- A. **Per Capita:** The City shall pay a sum, as outlined in Exhibit A, which is attached hereto and made a part hereof, which shall be that cost which is multiplied by the population of the City, as determined by the most recent estimate by the Office of Financial Management. This cost shall be the cost irrespective of the quantity or duration of the calls for service responded.
- B. **Per Incident:** The City shall pay a sum based upon the hourly rate or incident rate, as outlined in Exhibit A, which is attached hereto and made a part hereof, which shall be that cost multiplied by the hours expended. Those items which are indicated as a per incident response will be paid irrespective of the time needed to resolve the matter. If the matter is being charged on an hourly basis, then the time shall commence on the time such services are requested by the City and shall end at such time as when the scene is secured or the need for services is terminated. The need for services shall include whatever reasonable time is necessary for the completion of paperwork, reports, interviews, analysis or other necessary follow-up work.

All accountings of time by the County shall be in increments of 30 minutes (half-hours). If the response is cancelled while personnel are responding, the City will be billed for those specific personnel at a three-hour overtime minimum.

- C. **Mixed Costing**: The City shall have the right to elect to reimburse the County on a per capita cost for some specialized services and a per incident cost for other specialized services. Such election must be pre-determined and mutually agreed upon by both parties, and incorporated within Exhibit A.
- D. **Default Costing**: In the event that the City has not selected a payment method for any service provided hereunder and the City shall make a request for service from the County, the City shall reimburse to the County a sum based upon the Per Incident basis as set forth in Section 6.B.

SECTION 7. BILLING.

If per capita billing is selected, the County will provide the City with an annual invoice for the provision of services. For all other billing methods that include a per incident response, the County will provide the City with an invoice for the provision of services to include description of the specialized services, dates of service, hours of service, and hourly rate for the service.

Billings shall be mailed to:

City of Sumner Police Department
1104 Maple Street
Sumner, WA 98390

The City shall reimburse the County within 30 days of receipt of invoice by mailing payment to:

Pierce County Sheriff's Department
ATTN: Business Unit
930 Tacoma Ave. S.
Tacoma, WA 98402

Rates may be adjusted annually by the County, and the new rate schedule will be provided to the City no less than 30 days prior to the beginning of each calendar year. The parties are authorized to negotiate annual rate and service adjustments and execute written agreements that reflect agreed-upon adjustments.

SECTION 8. INDEMNIFICATION AND DEFENSE.

To the extent permitted by law, each Party agrees to protect, defend, indemnify, and save harmless the other Party, its elected and appointed officials, officers, employees, agents, and volunteers, from and against any and all claims, damages, losses, judgements, and expenses, including but not limited to court costs, attorney's fees, and alternative dispute resolution costs, for any injury or damage of any kind which are alleged or proven to be caused by an act or omission related to the actions under this Agreement, negligent or otherwise, of the Party, its elected and appointed officials, officers, employees, agents, and volunteers.

A Party shall not be required to indemnify, defend, or hold the other Party harmless if the claim, damage, loss, judgement, or expense for any injury or damage of any kind is caused by the sole act or omission of the other Party or its elected and appointed officials, officers, employees, agents, or volunteers.

In executing this Agreement, neither Party shall assume liability or responsibility for or in any way release the other Party from any liability or responsibility which arises in whole or in part from the existence or effect of the other Party's ordinances, rules, regulations, resolutions, customs, policies or practices.

If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such ordinance, rule, regulation, resolution, custom, policy or practice is at issue, the appropriate Party shall defend the same at its sole expense, and if judgment specifically attributable to such Party's provisions is entered and damages are awarded against the City, the County, or both, the appropriate Party shall satisfy the same, including all reasonable attorney's fees and costs.

The Parties agree that where such claims, suits, or actions result from the concurrent negligence of the Parties, the indemnity provisions herein shall be valid and enforceable only to the extent of a Party's own negligence.

It is further understood that no liability shall attach to either Party by reason of entering into this Agreement except as expressly provided herein.

Obligations under this section shall survive the expiration or termination of this Agreement.

SECTION 9. NO THIRD-PARTY BENEFICIARY.

Pierce County does not intend by this Agreement to assume any contractual obligations to anyone other than the City of Sumner, and the City does not intend by this Agreement to assume any contractual obligations to anyone other than the County. The County and the City do not intend that there be any third-party beneficiary to this Agreement.

SECTION 10. INSURANCE.

The County maintains a comprehensive self-insurance program that is funded to pay claims, judgements, and settlements for which the County is found to be wholly or partially responsible. The City is a member of a self-insured risk management pool formed pursuant to Chapter 48.62 RCW which provides its members with insurance coverage and is funded to pay claims, judgements, and settlements for which the City is found to be wholly or partially responsible. Evidence of coverage shall be delivered to each of the Parties prior to the execution of this Agreement. It is the responsibility of each Party to ensure a valid certificate of coverage is in effect at all times throughout the course of this Agreement. If the insurance programs for either party is modified, the party needs to continue to provide proof of coverage in whatever form the coverage takes.

SECTION 11. MODIFICATION.

Any amendments to this agreement must be in writing and signed by all parties.

SECTION 12. ENTIRE AGREEMENT.

This written agreement constitutes the entire agreement between the parties and supersedes any prior oral statements, discussions, or understandings between the parties.

SECTION 13. TERM OF AGREEMENT.

This agreement shall become effective November 1, 2024, and remain in effect through October 31, 2025. It shall automatically renew on January 1 of each calendar year thereafter, to extend no later than October 31, 2029, unless either party chooses to terminate the agreement by providing ninety (90) days written notice of termination.

SECTION 14. OPERATIONAL ISSUES.

Both parties recognize that any response may have many serious operational matters, which attend each individual call. These issues are separately covered in the Pierce County Sheriff's Department Specialized Services Protocols which are set forth in "Exhibit B", which is attached hereto and made a part hereof. The protocols involve issues such as criteria for mobilization of the SWAT Team, authority to determine size of response, handling of media, SWAT command, miscellaneous costs due to damage, cost of meals, etc.

SECTION 15. INDEPENDENT CONTRACTOR.

Pierce County, when providing the special services contemplated by the terms of this agreement, is acting as an independent contractor of the City. Pierce County will control the method, means and timing of providing the specialized services, and all County employees shall remain under the supervisory control of the County. The City may, in a given circumstance, exercise direction and control pursuant to R.C.W. 10.93.040.

END OF AGREEMENT; SIGNATURE PAGE IMMEDIATELY FOLLOWING.

**PIERCE COUNTY
CONTRACT SIGNATURE PAGE**

Contract # _____

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, 2024.

CONTRACTOR:

Contractor Signature Date

Title of Signatory Authorized by Firm Bylaws

Name: _____

Address: _____

Mailing
Address: 1104 Maple Street
Sumner, WA 98390

Contact Name: _____

Phone: _____

Fax: _____

PIERCE COUNTY:

Approved As to Legal Form Only:

Prosecuting Attorney Date

Recommended:

Finance Date

Approved:

Department Director Date
(less than \$250,000)

County Executive (over \$250,000) Date

EXHIBIT A
Specialized Law Enforcement Services Costs FY2024

SERVICE	HOURLY RATE	PER CAPITA RATE	PER INCIDENT RATE
☒ Major Crimes Investigations	☒ \$170/hour per officer (3 hr. minimum)	☐ \$1.39 per resident	N/A
☒ Major Crimes Forensics	☒ \$150/hour per officer (3 hr. minimum)	☐ \$0.30 per resident	N/A
☒ Non-Major Crimes Forensics	☒ \$150/hour per officer (3 hr. minimum)	N/A	N/A
☐ Internal Affairs Investigations	<i>Included at no additional cost if the City has a current agreement with the County for Major Crimes Investigations on pre-determined per capita billing basis; service is not available on an hourly or per incident basis.</i>		
☐ Special Weapons & Tactics (SWAT)	N/A	☐ \$0.57 per resident	☐ \$16,880 per response
☒ Hazardous Devices (Bomb Squad)	<i>No charge for Regional Asset</i>		
☒ Marine Services/Dive	<i>No charge for Regional Asset</i>		
☒ Air Operations	<i>No charge for Regional Asset</i>		

The City will indicate in the table above which services are to be provided by the County to the City by and through this agreement; this selection will be indicated by the City placing a mark in the box next to the service title. In the same manner, the City will indicate for each service selected whether the City will be billed by the County for this service on a pre-determined hourly rate, per capita billing basis, or on a per incident billing basis.

CITY OF SUMNER:

Signature

Date

Brad Moericke
Name

Police Chief
Title

SUBJECT: Resolution No. 1698 - Addendum to the Interlocal Agreement for Multijurisdictional SWAT Team

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1698 - Addendum to the Interlocal Agreement for Multijurisdictional SWAT Team

STAFF CONTACT: Brad Moericke, Police Chief

SUMMARY BACKGROUND:

The City is currently a party to an Interlocal Cooperation Agreement for a Multijurisdictional SWAT Team last signed in April 2023. Since that time, Central Pierce Fire & Rescue has agreed to provide tactical medics to the multijurisdictional SWAT team to support and enhance the teams' capabilities. This addendum would formally add Central Pierce to the existing ILA under the terms specified.

COUNCIL COMMITTEE/STUDY SESSION: Public Safety Committee
--

MEETING/STUDY SESSION DATE: 8/21/2024

COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

Adopt Resolution No. 1698 allowing the Mayor to sign the addendum to the existing Interlocal Cooperation Agreement for Multijurisdictional SWAT Team.

**RESOLUTION NO. 1698
CITY OF SUMNER, WASHINGTON**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AN ADDENDUM TO THE INTERLOCAL COOPERATION AGREEMENT FOR A MULTIJURISDICTIONAL SWAT TEAM.

WHEREAS, the City of Sumner along with the cities of Bonney Lake, Dupont, Fife, Milton, Orting, and Puyallup, have an existing interlocal cooperation agreement to operate a multijurisdictional Special Weapons and Tactics Team (known as a SWAT Team); and

WHEREAS, Central Pierce Fire & Rescue desires to add tactical medical personnel to the multijurisdictional SWAT team to provide emergent tactical medical services; and

WHEREAS, adding medical support during SWAT operations will enhance the team capabilities and help ensure the safety and well-being of team members and civilians; and

WHEREAS, the Sumner City Council Public Safety Committee has recommended approving this resolution during their committee meeting on August 21, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to enter into the Addendum to the Interlocal Cooperation Agreement For Multijurisdictional SWAT Team substantially in a form approved by the City Attorney.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

APPROVED AND ADOPTED this 3rd day of September 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

Michelle Converse, CMC, City Clerk

City Attorney Andrea Marquez

ADDENDUM TO THE MASTER INTERLOCAL
COOPERATION AGREEMENT
FOR MULTIJURISDICTIONAL
SWAT TEAM

This Addendum ("Addendum") to the aforementioned Master Interlocal Agreement ("Master ILA") is entered into on this _____ day of _____ 2024, (the "Effective Date") by and between Central Pierce Fire & Rescue, located at 1015 39th Avenue SE, STE 120, Puyallup, WA 98374, hereinafter referred to as "CPFR," and City of Sumner, located at 1104 Maple Street Sumner, WA 98390 hereinafter referred to as "City," who shall hereinafter be collectively referred to as the "Agencies" or singularly as an "Agency."

WHEREAS, incidents of a serious criminal or emergent nature often require medical care; and

WHEREAS, CPFR is interested in partnering with the City to deliver this level of care, during such incidents; and

WHEREAS, the Agencies recognize the benefits of cooperation and collaboration in delivering high- quality medical services to their communities and agree that joint use of the CPFR SWAT Medics will further that mission.

NOW, THEREFORE, in exchange for the mutual promises contained herein and pursuant to the terms of the Master ILA, the Agencies hereby agree as follows:

1.PURPOSE

1.1 This addendum is aimed at enhancing the capabilities of the SWAT Team by incorporating Central Pierce Fire and Rescue (CPFR) SWAT Medics.

1.2 The primary objective is to provide timely and effective medical support during SWAT operations to ensure the safety and well-being of team members and civilians.

2.SCOPE OF COOPERATION

2.1 CPFR SWAT Medics will collaborate with existing SWAT team members to deliver advanced medical care in high-risk situations.

2.2 CPFR SWAT Medic involvement includes but is not limited to providing medical assessment, treatment, and evacuation of injured individuals during SWAT operations.

3. RESPONSIBILITIES OF THE AGENCIES

- 3.1 CPFR will provide comprehensive clinical training to SWAT Medics to ensure they possess the necessary skills and knowledge to operate effectively in tactical environments.
- 3.2 CPFR will supply essential equipment to ensure SWAT Medics are properly outfitted for their duties. This includes but is not limited to the following:
 - 3.2.1 Personal Protective Equipment (PPE): Helmet, Body Armor, and Gas Mask.
 - 3.2.2 Uniforms: CRYE Uniform.
 - 3.2.3 Comms: Headset PTT.
 - 3.2.4 Medical Equipment: Medic carry-bag
- 3.3 The Multi-Jurisdictional SWAT Team, in collaboration with CPFR, will maintain a calendar for scheduling purposes, ensuring optimal coverage during operations and training exercises.
- 3.4 The Everbridge system will be utilized for paging and notifications, ensuring swift and coordinated communication among team members and CPFR SWAT Medics during emergencies.
- 3.5 The Multi-Jurisdictional SWAT Team will be responsible for coordinating monthly training sessions, as well as the annual five-day summer training, the annual three-day training, and the two-day training sessions held each month and providing the annual training plan to CPFR.

4.FISCAL ARRANGEMENTS

- 4.1 CPFR shall bear the financial burden associated with providing clinical training to SWAT Medics.
- 4.2 CPFR will also cover the costs of procuring and maintaining equipment such as PPE, Uniforms, and communication devices for SWAT Medics.
- 4.3 CPFR will be responsible for employee compensation during activations, training and other program required hours of work.

5.RESOURCE SHARING

- 5.1 The Agencies may explore opportunities for resource sharing, subject to availability, to support the SWAT Medic program. This may include sharing equipment, materials, and other necessary resources mutually agreed upon.

6.PERSONNEL

6.1 All SWAT Medic program personnel will be provided by CPFR.

6.2 PPD Captain of Operations Division shall work with a designated representative from CPFR to ensure the SWAT medics perform and integrate in the SWAT team.

7.TERM AND TERMINATION

7.1 This Addendum shall commence on the Effective Date and shall remain in effect until terminated by either party.

7.2 Either Agency may terminate this Addendum by providing written notice of termination to the other Agency, with a notice period of 90 days prior to the intended termination date.

8. HOLD HARMLESS

8.1 CPFR will indemnify and hold harmless the police departments from any and all claims, suits, actions, or liability from injury or death of any person, or for loss of damage to property, which arises out of the activities performed while rendering medical aid and the police departments will indemnify and hold harmless CPFR from any and all claims, suits, actions, or liability from injury or death of any person, or for loss of damage to property, which arises out of the tactical activities while responding to incidents in the City.

9. PROVISIONS OF THE MASTER INTERLOCAL AGREEMENT

9.1 Any terms not set forth herein shall be supplemented by the Master ILA, to the extent the Agencies are Agencies to the Master ILA. If any provision of this Addendum conflicts with a provision of the Master ILA, the offending provision shall be amended to conform to the terms of the Master ILA.

IN WITNESS WHEREOF, the Agencies have caused this Addendum to be duly executed as of the Effective Date first above written.

CENTRAL PIERCE FIRE & RESCUE

CITY OF SUMNER

BY: _____

Dustin Morrow, Fire Chief

BY: _____

Name and Title

DATE: _____

DATE: _____

SUBJECT: Approval of the minutes from the August 19, 2024 regular meeting and the August 26, 2024 study session.

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. August 19, 2024 RCM Minutes
2. August 26, 2024 SS Minutes

STAFF CONTACT:

SUMMARY BACKGROUND:

COUNCIL COMMITTEE/STUDY SESSION:
MEETING/STUDY SESSION DATE:
COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve minutes from prior two meetings.



Staff present: Marquez, Johnstone, Moericke, Palmer, Steffens, Beagle and Converse

CALL TO ORDER

Mayor Hayden called the meeting to order at 6pm.

Pledge of Allegiance

Invocation – Pastor David Varnes, New Self Ministries

Roll Call: Bitetto, Bowman, Brown, Clerget, Cole, Elfers and Reinke

CONSENT AGENDA

MOVED BY COLE, SECONDED BY BOWMAN TO APPROVE THE CONSENT AGENDA
CONSISTING OF:

1. First Amendment to the Greenwater North LLC, Six Kilns Apartments LLC Settlement Agreement
2. Resolution 1695 - Council Rules of Procedure
3. Kondratyuk Property Acquisition Purchase and Sale Agreement Approval
4. Sumner Texaco Heritage Park Remediation - Dept of Ecology Voluntary Cleanup Program Agreement
5. Services Agreement for Senior Center Management with Stafford Suites
6. Resolution No. 1696 - City Hall Solar Panel Grant Acceptance
7. Stewart Road Pond Repair - Construction Contract Award
8. Approval of the minutes from the August 5, 2024, regular council meeting and the August 12, 2024 study session.
9. Approval of checks and electronic payments in the amount of \$2,375,808.01.

COUNCILMEMBER ELFERS REQUESTED THE REMOVAL OF ITEM #2, RESOLUTION NO. 1695 – COUNCIL RULES OF PROCEDURE.

MAYOR HAYDEN THEN CALLED FOR A VOTE OF THE CONSENT AGENDA, ITEMS 1, 3, 4, 5, 6, 7, 8 AND 9.

PASSED BY ROLL CALL VOTE.

City Attorney Marquez addressed Resolution 1695.

Discussion ensued.

Randall Adams and Nick Beirman, spoke to the item.

MAYOR HAYDEN THEN CALLED FOR A MOTION. COUNCILMEMBER ELFERS
MOVED TO APPROVE RESOLUTION NO. 1695 – COUNCIL RULES OF PROCEDURE.

COUNCILMEMBER BITETTO SECONDED.

PASSED BY ROLL CALL VOTE.

PUBLIC HEARING

There was none tonight.

REGULAR BUSINESS

1. Unfinished Business

2. Public Comment

Randall Adams, 15013 63rd Street Court; Sumner, WA 98390

3. New Business

a. Ordinance No. 2894 –Amending Sumner Municipal Code 5.08 - Utilities

MOVED BY BITETTO SECONDED BY ELFERS TO ADOPT ORDINANCE NO. 2896
AMENDING SUMNER MUNICIPAL CODE 5.08, UTILITIES

Administrative Services Director Jeff Steffens addressed the Council.

Discussion ensued.

COUNCILMEMBER ELFERS MOTIONED TO POSTPONE THIS ITEM TO A DATE
CERTAIN (SEPTEMBER 16, 2024) COUNCILMEMBER BOWMAN SECONDED.

PASSED 6-1 WITH COUNCILMEMBER BITETTO VOTING NO.

4. Reports

a. Council

Councilmembers Reinke, Clerget, Brown and Deputy Mayor Cole had nothing to report tonight. had nothing to report tonight.

Councilmember Bitetto passed out backpacks on Thursday, August 15, 2024, in coordination with the Sumner Family Center.

Councilmember Elfers began his comments by thanking the members of the public for their feedback on Resolution No. 1695. He attended the Chalk Art Festival. It was very well done, and he hopes that everyone has an opportunity to attend these events, they are really well done. He ended his comments by thanking the non-profits for their presentations the week prior. There will be some tough decisions that will have to be made when considering funding.

Councilmember Bowman stopped at the Chalk Art Festival and the Sip and Stroll. She appreciated the conversations tonight and will keep in mind, "Clarity in the message".

b. City Administrator

City Attorney Andrea Marquez, filling in for City Administrator Jason Wilson, shared the following:

Upcoming Policy Issues:

- August 26th – Study Session @ 5pm
 - Park System Tours, the first tour in the budget tours planned. Please meet at City Hall at 5pm
 - Rainier View Covered Court Ribbon Cutting has been delayed. We'll be sure to provide the updated day and time as soon as possible.
- TUESDAY September 3rd – Regular Council Meeting
 - Interlocal agreement between the City and County Sheriff's Dept for specialized services
 - Presentation reviewing the Community Survey Results
 - Ordinance approving the Occupancy Tax Committee Allocations
- September 3rd – Special Study Session
 - Public Works Operations Facility Financing
 - Community Partner Fund Discussion

Personnel Issues: The City is actively recruiting for a City Planner position and continues to recruit for open police officer positions.

Miscellaneous:

- Friday, August 23rd Sumner Night Market 5-8 at Heritage Park.
- Heritage Park plaques – Finance committee surplused these items at last week's Finance Committee meeting and directed staff to fairly distribute them. Staff have planned September 9th from 8-10am and 5-6pm right here in Council Chambers for those who wish to pick up a plaque. Only one plaque per person, on a first come first served basis. Additional details will be distributed in the coming weeks.
- Sumner-Bonney Lake School District Convocation is next Monday, August 26th at 8am at Sunset Stadium. If you plan to attend, please contact Michelle Converse if you haven't already.
- Councilmember Brown notified his fellow councilmembers and City leadership today that he will be vacating his council position, effective end of August. I want to express our sincere gratitude to Mr. Brown for his decades of excellent policy making, contribution and leadership to this community. Details about the council vacancy process will be forthcoming.

c. Mayor

Mayor Hayden commented on the following items:

Pet adoption – it's the perfect time to think about adopting a dog or a cat. We have a lot of pets who need good homes. Visit www.metroanimalservices.org to take a look.

Back to School Dive – We're still collecting crayons and Kleenex to help out the school district, you can drop off donations at the Police department.

5. Executive Session

There was none tonight.

6. Adjournment

With no additional business before the Council, Mayor Hayden adjourned the regular meeting at 6:41pm. Councilmembers concurred.

ATTEST:

Kathy Hayden, Mayor

Michelle Converse, CMC City Clerk

To: Michelle Converse; Barbara Bitetto; Curt Brown; Greg Reinke; Pat Cole; Andy Elfers; Carla Bowman; Pat Clerget; Kathy Hayden

Subject: Re: Comments for Council Members regarding Meeting 8-19-24

Date: Monday, August 19, 2024 3:38:57 PM

****EXTERNAL EMAIL****

On Monday, August 19, 2024 at 01:00:42 PM PDT, Randall Adams
<radams15013@yahoo.com> wrote:

Sumner City Clerk Michelle Converse,
Please enter the attached pdf into the record for tonight's City Council Meeting. I have also copied the Mayor and City Council Members individually so you shouldn't have to also send a copy to each of them.

Thank you kindly,
Randall Adams 15013 63rd St Ct E, Sumner WA 98390

I)CA Wilson 7-22-24 stated: “ We plan on taking your feedback tonight, getting the redline version updated & bringing it back to you for review before you consider”

Council Metting 8-19-24 CONSENT AGENDA: 2) Resolution 1695 – Council Rules of Procedure w/o opportunity to review in public before being asked to consider accepting and precluding public comment

II) 2.1 Consent Agenda: “Any Councilmember may remove any item(s) from the Consent Agenda for separate discussion and action; a second is not required”

Have you had discussions regarding the redline version between 7-22-24 and now or did the city staff put you in the position to request 1695 be removed from the Consent Agenda to hold them to their word in order for you to go over the redline version before being asked to consider it's approval? Or are you simply being played by staff w/o wanting to hear your final discussion/clarification as to what changes are to be made? Or is this version accomplishing the agenda of staff and now let's move on?

.....

III) 2.1 Agenda: Public Comment;

“Public comment is for the benefit of the Councilmembers, and is not provided as an opportunity for the speaker to inform or educate the community

Isn't the purpose of the Zoom Meetings an opportunity to inform or educate the community by all speakers, including city staff, Council Members and when public comments are made to the Council? OR is the city saying any comments made by the public cannot have any value for the community at all! If so, then those public comments by definition cannot inform or educate the Council either and therefore will be a waste of everyone's time! OR is this simply the perception of the quality of any comments from tax payers by the City Staff & they are doing everything they can to stop the comments, incl. those highlighting Staff's own illegal actions & continued non compliance with the decision the city helped to compose after losing the Ryan House lawsuit? You need to void 1663 instead of tolling it for later usage.

*****IIIV) Section 7: Comments, Concerns and Testimony to Council;

Persons may provide public comment to the City Council in writing, ~~in person and virtually.~~
~~addressing the Council (in person or virtually), who are not specifically scheduled on the~~
agenda, Any member of the public providing comments to the City Council in person during
the meeting will be requested to sign in using their full name and address on the public
comment sheet provided. Public attending the meeting virtually who wish to comment will
be required to turn on their camera and state their full name and address before beginning
their comments. Comments are to be given at the podium area and limited to Members of the
public may comment on matters over which the City Council has jurisdiction or are relevant
to City business. Each commenter speaking in-person or virtually will have no more than
three (3) minutes to speak. No speaker may cede all or any portion of their time three
minutes to another speaker. Any violation of this rule and subsection 2.1 can result in
suspension of that individual's right to provide public comment during the meeting in which
the violation occurred. AS this reads, citizens who speak in person are to sign in with their
name & full address and are not to be required to state either when speaking....that is
required only for those who participate virtually; THANK YOU!!

V) SECTION 3: Council Study Sessions;

c. "No final action may be taken at a study session; however council is specifically
authorized to approve the meeting agenda and/or excuse a councilmember's absence from
the meeting study session" Has the Council ever authorized or had input as to what the
agenda for a meeting is to be?

- d. Public testimony during study session is discouraged and shall only be heard at the discretion of the Mayor or Presiding Officer. No public comment shall be taken at a study session

Council Study Session on 8-12-24 had 12 different entities publicly testified while asking for money. Maybe you should leave well enough alone so that the Mayor or Presiding Officer has the discretion to allow these public 5 minute comments to be heard during a study session.

VI) During the 7-22-24 Study session, city staff passive/aggressively reminded anyone who stated their name during a meeting would be included on the record, a not so veiled threat that there may be repercussions if we participate. That same thought goes for all of us in a meeting, including the Council for allowing the city to not comply with the decision of the Judge by continuing to toll 1663 instead of voiding it. If it comes to that decision later, then this Council is required to be who votes on a new Resolution for demolition of the Ryan House after the Comp Plan is ratified.

.....

VII) The City Staff disagrees with the Ryan House Verdict that they broke the law, or more accurately stated, that the Council did it & is doing it now as everything Staff does is run through the Council for approval. They instead believe that the Comp Plan is only a guideline and the City does not have to follow it exact and is not the law as ruled to in Court. Confusing, since we are paying BERK \$550,000 to completely rewrite our Comp Plan so that it mirrors the desires of interests outside the city, certainly not those of the citizens of Sumner, for something we don't have to comply with?

VIII) Continuing on the Comp Plan and the requirement that everything within .5 miles of the train station must be high density housing, including the homes south of main street and between Alder and Ryan Ave. (Ryan Windish tried to work with the legislature to protect these homes suggesting it is the law, which is why you work with the Legislature). If the Comp Plan is only a guideline, then please explain specifically under what authority that the State of Washington withholds our tax monies if we do not comply with the "Guidelines" of the Comp Plan the Staff believes they do not have to follow except when it pleases them and specifically what actions cause funds to be withheld, why and how much?

THANK YOU FOR ACTUALLY READING! Since the city is focused on controlling spoken comments, emailing them to you becomes more important and certainly allows more topics to be included than can be spoken in 3 minutes. Please know these actions to restrict comments are the city trying to get ahead of the huge pushback you will be seeing once the insane Comp Plan recommendations are known by the Citizens of Sumner and they rise up to stop the destruction of the city we love and want to live in!



Staff present: Wilson, Marquez, Windish, Palmer, Kosa and Barry

Councilmembers present: Bitetto, Bowman, Clerget, Cole, Elfers and Reinke

Absent: Brown (Excused)

STUDY SESSION BUSINESS

Councilmembers met at 5pm at City Hall to tour the following parks:

- Bill Heath Sports Complex – 5604 Graham Ave
- Bennett Property – 4811 E Valley Hwy *undeveloped
- Seibenthaler Park – 1602 Bonney Ave
- Reuben A. Knoblauch Heritage Park – 914 Kincaid Ave
- Loyalty Park – 1300 Park Street
- Qunell Family Park – 14321 72nd St E
- Rainier View Park – 15603 Meade McCumber Rd
- Lucy V. Ryan Park – 1228 Main Street

ADJOURNMENT

With no additional business, Mayor Hayden adjourned the meeting at 7:24pm.

Attest:

Kathy Hayden, Mayor

Michelle Converse, City Clerk

SUBJECT: Confirm LTAC's Recommended Funding for Main Street Vision - Trees**CATEGORY:** Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:**STAFF CONTACT:** Carmen Palmer, Communications Director

SUMMARY BACKGROUND:

Reminder: with most of Sumner's Lodging Tax still going to Pierce County, the City sends all funding applicants/potential applicants to participate in Pierce County's existing process. The balance of the funding (this portion) is used primarily for asset development and planning, large projects that benefit most/multiple users for impact.

Confirm Sumner Lodging Tax Advisory Committee's (LTAC) recommendation of up to \$75,000 to replace the street trees on Sumner's Main Street, to be spent in 2024. The current trees are healthy, but the variety is too large for a downtown setting with leaves that are a strange rusty-brown that blends into the brick buildings. This effort includes planters for more appropriate, green trees to give a better visual appearance to the Main Street experience and offer autumn color. The planters will also help control the tree growth from getting too oversized again and reduce trip hazards.

LTAC recommends this item with a unanimous vote. However, they had a robust discussion and want to ensure they document that their recommendation is based solely on the fact that this item moves forward the Main Street Vision set forth in 2021 and the Sumner Strategic Tourism Plan Goal 1: Enhance Strategic Tourism Infrastructure, particularly with placemaking. They would like it noted that this should not set precedent for further City of Sumner street trees to be purchased through lodging tax funds.

Proudly a Tree City USA for 30 years, the City annually purchases street trees planted throughout the city, using General Fund, and even maintains its own tree nursery to reduce costs to install mature trees as needed. Staff agree with LTAC that no further street trees should be purchased with lodging tax funds, and this situation is unique in that these particular trees support the overall downtown experience that does drive tourism. Also, this recommendation is for funding to purchase trees and planters only. The City's General Fund will bear all costs for staffing to plan the project as well as install, water and maintain the trees.

If approved, this item will be included in the third quarter budget amendments.

COUNCIL COMMITTEE/STUDY SESSION: Lodging Tax Advisory Committee (8/19/24) and Finance and Personnel Committee (8/8/24)

MEETING/STUDY SESSION DATE: 8/8/2024

COMMITTEE RECOMMENDATION: Do Pass
--

STAFF RECOMMENDATIONS/MOTION:

Approve the Lodging Tax Advisory Committee's recommendation to advance the Main Street Vision by providing up to \$75,000 in lodging tax funding to replace the street trees on Main Street.

SUBJECT: Confirm LTAC's Recommended Funding for Main Street Vision - Bike Racks

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Carmen Palmer, Communications Director

SUMMARY BACKGROUND:

Reminder: with most of Sumner's Lodging Tax still going to Pierce County, the City sends all funding applicants/potential applicants to participate in Pierce County's existing process. The balance of the funding (this portion) is used primarily for asset development and planning, large projects that benefit most/multiple users for impact.

Confirm Sumner Lodging Tax Advisory Committee's (LTAC) recommendation of up to \$6,000 to add bicycle racks in Downtown Sumner, to be spent in 2025. There are very few bicycle racks downtown, and the overcrowding of the City Hall rack during Rhubarb Days highlighted the need to add more options, especially as events get bigger, to encourage non-vehicular access.

LTAC recommends this item with a unanimous vote. However, they had a robust discussion and note that their recommendation is based solely on the fact that this item moves forward the Main Street Vision set forth in 2021 and portions of the Sumner Strategic Tourism Plan, particularly Goal 3: Augment Connectivity and Mobility with an emphasis on non-vehicular options. This recommendation should not set a precedent for items that normally are not paid for with lodging tax funds.

This recommendation is for the purchase of racks themselves. The City of Sumner staff will handle planning, installation and maintenance. If approved, this item will be included in the 2025-2026 Biennial Budget.

COUNCIL COMMITTEE/STUDY SESSION: Lodging Tax Advisory Committee (8/19/24) and Finance & Personnel Committee (8/8/24)

MEETING/STUDY SESSION DATE: 8/8/2024

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Confirm the Lodging Tax Advisory Committee's recommendation to advance the Main Street Vision by providing up to \$6,000 in lodging tax funding to install bicycle racks in downtown Sumner.

SUBJECT: Confirm LTAC's Recommended Funding for Main Street Vision - Tables & Chairs

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Carmen Palmer, Communications Director

SUMMARY BACKGROUND:

Reminder: with most of Sumner's Lodging Tax still going to Pierce County, the City sends all funding applicants/potential applicants to participate in Pierce County's existing process. The balance of the funding (this portion) is used primarily for asset development and planning, large projects that benefit most/multiple users for impact.

Confirm Sumner Lodging Tax Advisory Committee's (LTAC) recommendation of up to \$5,000 to add more tables, chairs and umbrellas to Heritage Park in 2025. The City used General Fund to buy five initial sets in 2024, and they're a hit. Not only are they full most days, but they offer a more festive, active appearance immediately to Heritage Park and Downtown Sumner.

LTAC recommends this item with a unanimous vote. However, they had a robust discussion and want to ensure they document that their recommendation is based solely on the fact that this item moves forward the Main Street Vision set forth in 2021 and the Sumner Strategic Tourism Plan, particularly Goal 1: Enhance Strategic Tourism Infrastructure, particularly with placemaking. They would like it noted that this should not set a precedent for further City of Sumner tables and chairs to be purchased through lodging tax funds.

If approved, this item will be included in the 2025-2026 Biennial Budget.

COUNCIL COMMITTEE/STUDY SESSION: Lodging Tax Advisory Committee (8/19/24) and Finance & Personnel Committee (8/8/24)

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Confirm the Lodging Tax Advisory Committee's recommendation to advance the Main Street Vision by providing up to \$5,000 in lodging tax funds to purchase additional tables, chairs and umbrellas for Downtown Sumner in Heritage Park.