



CITY OF  
**SUMNER**  
WASHINGTON

**SPECIAL STUDY SESSION MINUTES**  
**City Hall – 1104 Maple Street**  
**September 3, 2024 6:15PM**

Staff present: Wilson, Marquez, Palmer, Kosa, Beagle, Moericke, O’Haver-Ayala, Steffens, Raymond

Councilmembers present: Bitetto, Bowman, Clerget, Cole, Elfers and Reinke  
Mayor Hayden was absent

DEPUTY MAYOR COLE CALLED THE MEETING TO ORDER AT 7:28PM.

**SPECIAL STUDY SESSION BUSINESS**

1. Public Works Operations Facility: Funding Discussion
2. Community Partners Funding – Council Discussion
3. Council Vacancy

**CITY ADMINISTRATOR REPORT**

**AGENDA SETTING**

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

**EXECUTIVE SESSION**

AT 8:32PM, DEPUTY MAYOR COLE ADJOURNED THE SPECIAL STUDY SESSION INTO EXECUTIVE SESSION FOR A PERIOD OF 15 MINUTES, FOR THE PURPOSES OF DISCUSSING WITH LEGAL COUNSEL REAL ESTATE ACQUISITION/SALE PURSUANT TO RCW 42.30.110(1)(B) AND THREATENED LITIGATION PER RCW 42.30.110(1)(I).

THE MEETING RECONVENED AT 8:47PM.

**ADJOURNMENT**

With no additional business, Deputy Mayor Cole adjourned the meeting at 8:47pm.

Attest:

Signed by:

*Kathy Hayden*

3420AB72F52C4FD...  
Kathy Hayden, Mayor

DocuSigned by:

*Michelle Converse*

9BA22DE678404D1...

Michelle Converse, City Clerk

**Certificate Of Completion**

Envelope Id: C752C15EFD6C4F9B9D123D2D7E85D37D	Status: Completed
Subject: Complete with DocuSign: Regular Council Meeting Minutes - September 3, 2024 (1).docx, _Study Se...	
Source Envelope:	
Document Pages: 34	Signatures: 12
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Michelle Converse
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1104 Maple St
	Sumner, WA 98390
	MichelleC@sumnerwa.gov
	IP Address: 174.61.174.84

**Record Tracking**

Status: Original	Holder: Michelle Converse	Location: DocuSign
9/17/2024 9:35:20 AM	MichelleC@sumnerwa.gov	

**Signer Events**

Signer Events	Signature	Timestamp
<p>Andrea Marquez andream@sumnerwa.gov City Attorney City of Sumner Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by: <i>Andrea Marquez</i> 20517410A6DD49A...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.216.105.106</p>	<p>Sent: 9/17/2024 9:41:10 AM Viewed: 9/17/2024 11:54:05 AM Signed: 9/17/2024 12:01:33 PM</p>

**Electronic Record and Signature Disclosure:**  
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<p>Kathy Hayden khayden@sumnerwa.gov Mayor Kathy Hayden City of Sumner Security Level: Email, Account Authentication (None)</p>	<p>Signed by: <i>Kathy Hayden</i> 3420A872F52C4FD...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.216.105.106</p>	<p>Sent: 9/17/2024 12:01:36 PM Viewed: 9/18/2024 9:56:56 AM Signed: 9/18/2024 9:59:25 AM</p>
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**Electronic Record and Signature Disclosure:**  
Accepted: 9/18/2024 9:56:56 AM  
ID: 875f922b-4da5-47c2-b618-22445894853e

<p>Patricia Cole pcole@sumnerwa.gov Security Level: Email, Account Authentication (None)</p>	<p>Signed by: <i>Patricia Cole</i> 1B38614FF4684BF...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 156.74.250.10</p>	<p>Sent: 9/18/2024 9:59:28 AM Viewed: 9/19/2024 9:06:02 AM Signed: 9/19/2024 9:07:13 AM</p>
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**Electronic Record and Signature Disclosure:**  
Accepted: 9/19/2024 9:06:02 AM  
ID: f13903d7-fdf8-4ec9-a7f4-0dd9fab03057

<p>Michelle Converse michellec@sumnerwa.gov City Clerk City of Sumner Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by: <i>Michelle Converse</i> 9BA22DE678404D1...</p> <p>Signature Adoption: Uploaded Signature Image Using IP Address: 174.61.174.84</p>	<p>Sent: 9/19/2024 9:07:17 AM Viewed: 9/19/2024 9:08:31 AM Signed: 9/19/2024 9:08:39 AM</p>
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**In Person Signer Events**

**Signature**

**Timestamp**

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<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Certified Delivered	Security Checked	9/19/2024 9:08:31 AM
Signing Complete	Security Checked	9/19/2024 9:08:39 AM
Completed	Security Checked	9/19/2024 9:08:39 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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