STUDY SESSION
City Hall – 1104 Maple Street
October 14, 2024 6:00 PM

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below.

Please click the link below to join the webinar:
https://sumnerwa-gov.zoom.us/j/85238355948
Or One tap mobile:
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Or Telephone:
Dial(for higher quality, dial a number based on your current location):
+1 253 205 0468 US
Webinar ID: 852 3835 5948

CALL TO ORDER

Roll Call: Bitetto, Bowman, Clerget, Cole, Elfers and Reinke

REGULAR BUSINESS

1. 2025/2026 Biennial Budget / Property Tax Review

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

EXECUTIVE SESSION

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

CITY OF SUMNER WASHINGTON

STUDY SESSION
DATE: October 14, 2024
AGENDA BILL: 24-528

SUBJECT: 2025/2026 Biennial Budget / Property Tax Review **CATEGORY:** Presentation

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BUDGET IMPACT:
Expenditure Required: None Within Budget Allocation: N/A

ATTACHMENTS:
1. Presentation

STAFF CONTACT: Jason Wilson, City Administrator, Jeff Steffens, Administrative Services Director, Kassandra Raymond, Chief Financial Officer

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SUMMARY BACKGROUND:
Staff will continue presenting 2025/2026 Biennial Budget department/funds. This evening, presentations will cover:

Tax Year 2025 Ad Valorem Property Tax: Annually, City Council must evaluate the annual property tax levy for the upcoming tax year. Staff will present a review of the property tax process, preliminary assessed valuation, and potential property tax options. The Finance & Personnel Committee is scheduled to review property tax at its October 10, 2024 meeting.

In addition, staff will present the remaining funds for review:

Fund 004 Capital Reserves
Fund 106 Occupancy Tax
Fund 115 ARPA
Fund 200 Debt Service
Fund 221 LID Guarantee
Fund 305 REET
Fund 501 Unemployment Compensation
Fund 601 Cemetery Endowment
Fund 605 Impact Fees
Fund 611 Firefighter's Pension

COUNCIL COMMITTEE/STUDY SESSION:
MEETING/STUDY SESSION DATE:
COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:
Informational only; no City Council action required at this time.

Departmental Presentations
Other Funds

2025-2026 BIENNIAL BUDGET

October 14, 2024

PROCESS REMINDER

CITY OF SUMNER WASHINGTON

1. DEPARTMENT PROPOSES BUDGET ITEMS
2. EXEC/MAYOR BUILD BUDGET
3. COUNCIL /PUBLIC REVIEW, PROPOSE CHANGES
4. COUNCIL PASSES BUDGET

WHERE WE ARE

Tonight's Agenda

CITY OF SUMNER WASHINGTON

Tax Year 2025 Property Tax

Other Funds

- 004 Capital Reserves
- 106 Occupancy Tax
- 115 ARPA
- 200 Debt Service
- 221 LID Guarantee Fund
- 305 Real Estate Excise Tax

Other Funds

- 501 Unemployment Compensation
- 601 Cemetery Endowment
- 605 Impact Fee
- 611 Firefighter's Pension

What we will cover

Departmental Overview

- Main Functions
- Mandates
- Budget Impacts
- Fulfilling Goals
- Council Priorities

Program (Financial) Overview

- Significant Ongoing Items
- One-Time Items

If Applicable

- Difficult Choices
- Staffing Changes
- Items for Future Consideration

What we will not cover

- Every item that is included in the budget
- The preliminary budget includes a "rolled up" version of each department's budget that identifies expenditures at the following levels:
  - Salaries
  - Benefits
  - Supplies
  - Services & Charges
  - Interfund transfers
  - Authorized FTEs

☑ Full line-item details are available upon request

Tax Year 2025 Ad Valorem Property Tax Levy

2025-2026 BIENNIAL BUDGET

About Property Taxes

- Most stable source of revenue into the General Fund
- 20% of General Fund revenue (2025)
- Finance & Personnel Committee October 10, 2024
- Public Hearing scheduled for October 21, 2024
- Resolution No. 1700 November 4, 2024
- Resolution must be passed and certified to Pierce County by November 30, 2024

State Law

CITY OF SUMNER WASHINGTON

RCW 84.55 authorizes districts with a population > 10,000 to increase its levy up to 1.0% from the highest lawful levy since 1985.

EXAMPLE OF ORDINANCE/RESOLTUION
REQUESTING HIGHEST LAWFUL LEVY

Ordinance/Resolution No._______
RCW 84.55.120

WHEREAS, the ____________________ (Governing body of the taxing district) of **SUMNER** (Name of the taxing district) has met and considered its budget for the calendar year 2025 ; and,

WHEREAS, the districts actual levy amount from the previous year was $ **4,956,654.98** (Previous Year's Levy Amount) and,

WHEREAS, the population of this district is □ more than or □ less than 10,000; and now, therefore, (Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the **2025** (Year of Collection) tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be $ **49,401.91** which is a percentage increase of **1.0%** (Percentage Increase) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

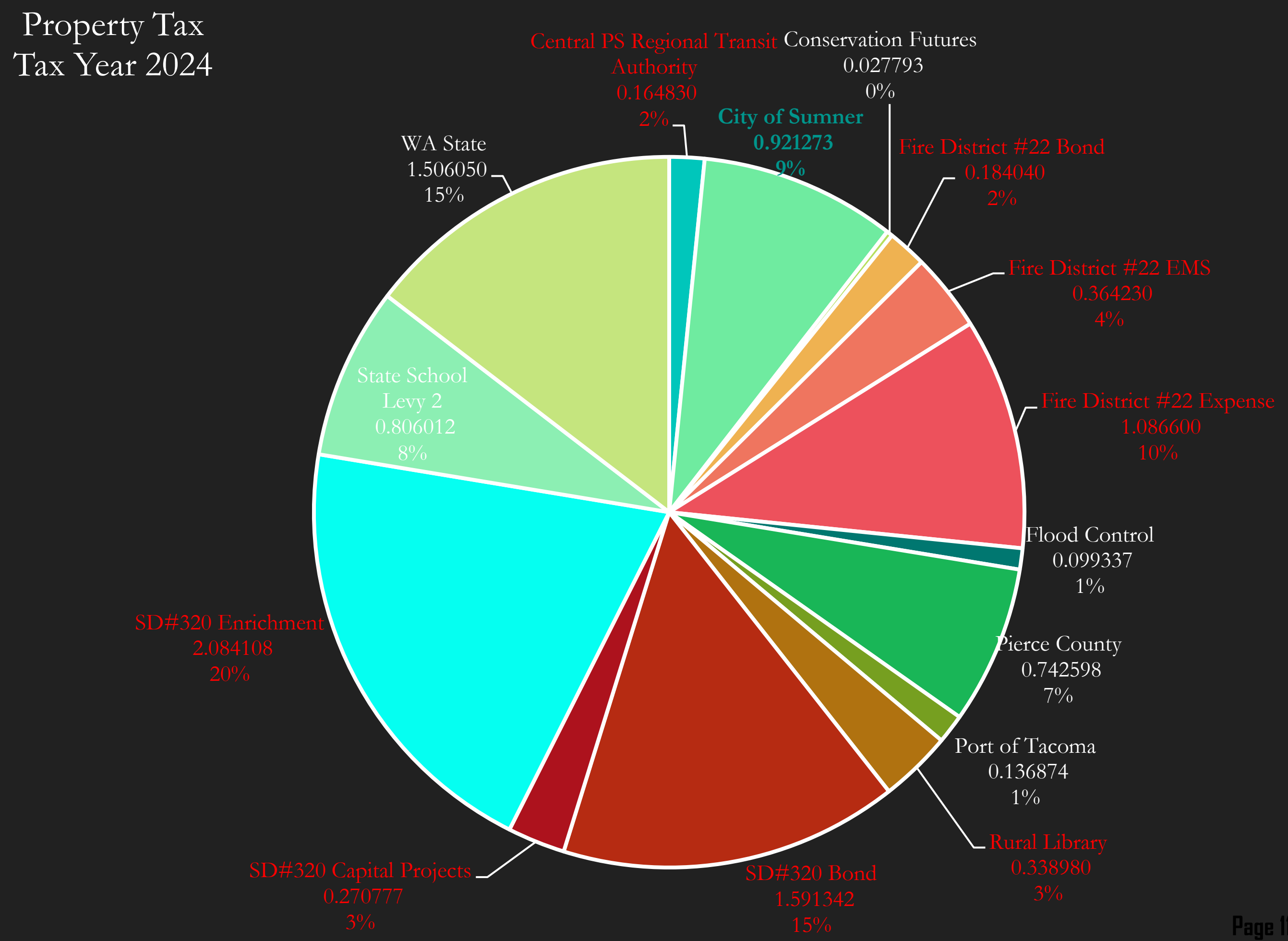
Property Tax Distribution

Property Tax is the 2nd largest source of revenue into the General Fund

The City receives 9% of the overall property tax assessment

SBLSD = 46%

East Pierce Fire = 16%

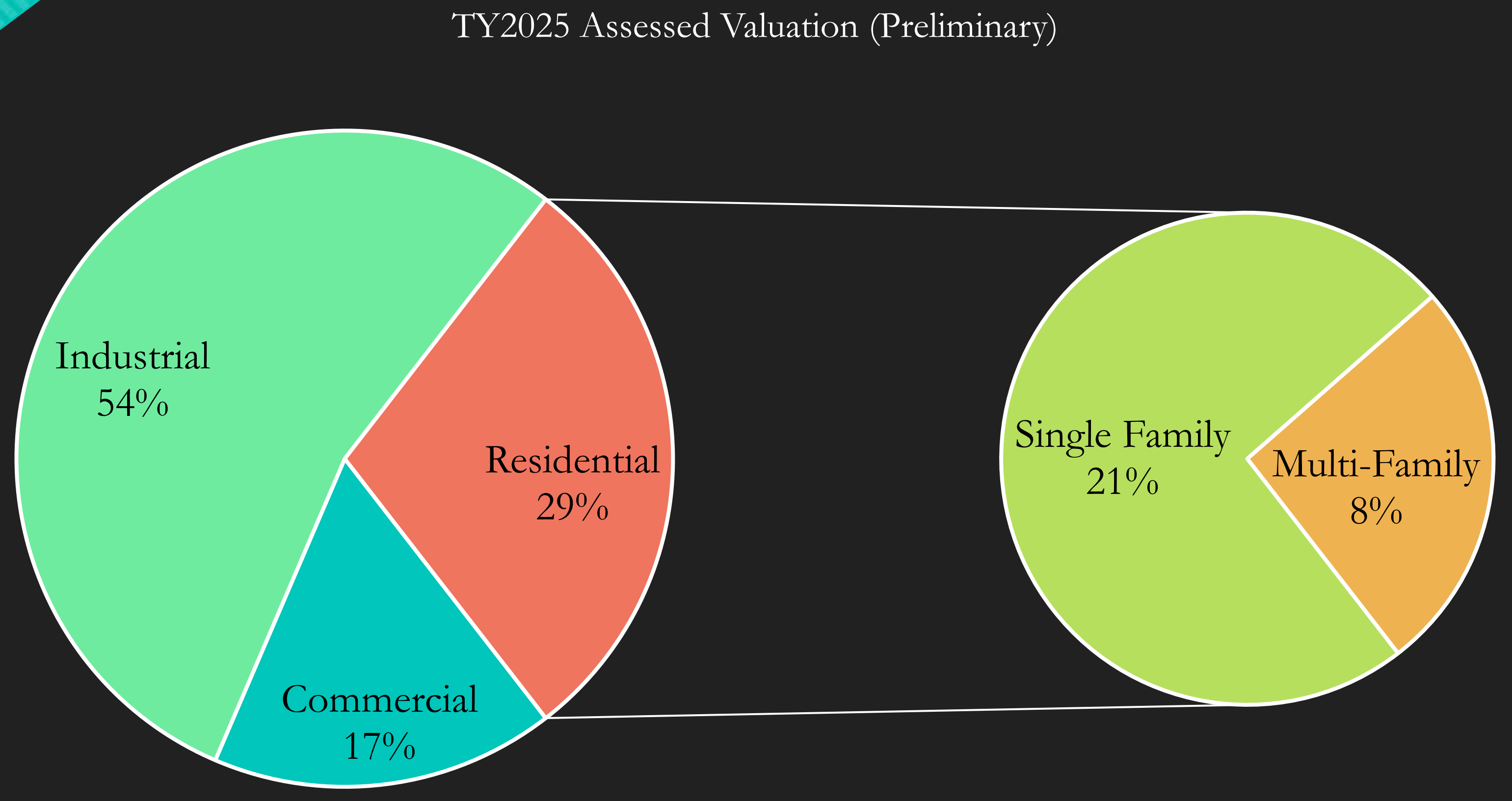


Preliminary Certification

	Tax Year 2024	Tax Year 2025	Change
Assessed Valuation	$5,380,225,788	$5,617,917,467	4.4%
A/V Single Family Residence	$507,345	$542,866	7.0%

The dollar amount levied is calculated by the Assessed Valuation, divided by $1,000, multiplied by the levy rate.

Assessed Valuation



Source: Pierce County Preliminary Assessed Valuation for tax year 2025

Levy Rates

CITY OF SUMNER WASHINGTON

For Tax Year 2025	0.0% Increase	1.0% Increase
CPI in August was 3.1%		
TY2024 Levy	$4,956,655	$4,956,655
Change over 2024	$0	$49,567
+ Additional revenue from NC&I	$32,793	$32,793
+ Additional revenue from annexations	$4,445	$4,445
+ Additional revenue from administrative refunds	$2,088	$2,088
Total TY2025 Levy	$4,995,980	$5,045,547
Levy per $1,000	$0.8893	$0.8981
Monthly Change from 2024 *Average single family residence*	$1.28	$1.68

Property Tax Levy

For Tax Year 2025	0.0% Increase	1.0% Increase	Change
General Fund	$4,315,980	$4,365,547	$49,567
City Council Strategic Reserve	$350,000	$350,000	$0
Street Operations & Capital	$330,000	$330,000	$0
Total TY2025 Levy	$4,995,980	$5,045,547	$49,567
Increase in General Fund over 2024	$39,326	$88,892	$49,567
2025 City Property Tax for SFR	$482.77	$487.56	$4.79

Capital Reserves Fund (General) (Fund 004)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 004 CAPITAL RESERVE FUND

- Account for proceeds from the sale of the Sumner Meadows Golf Course

BUDGET IMPACTS

FUND 004 CAPITAL RESERVE FUND

CITY OF SUMNER WASHINGTON

- 2021
  - Resolution No. 1572: Intent to allocate $20M to White River Restoration Project
  - Resolution No. 1573: Intent to allocate $10M to Public Works Operations Facility
- 2022 -2024
  - Staff presentations to Council: Due to changes in cost estimates, grant awards, funding partners, etc. the original 2021 recommendations are switched to recommend a higher amount for the Public Works Operations Facility and a lower need for the White River Restoration Project.

COUNCIL PRIORITIES

FUND 004 CAPITAL RESERVE FUND

- EXCELLENT GOVERNMENT: Transparency in policy and actions

PROGRAM OVERVIEW

FUND 004 CAPITAL RESERVE FUND

- As the Public Works Operations Facility and White River Restoration Project are bid and costs are finalized, staff will present budget amendment requests to City Council to appropriate financial support from the Capital Reserve Fund.

Occupancy Tax (Fund 106)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 106 OCCUPANCY TAX

- Invest in projects that generate visits and overnight stays that support local businesses
- Align with regional tourism plans

MANDATES

FUND 106 OCCUPANCY TAX

What	By Who?	Funded?
70% of City Occupancy tax goes to Pierce County for allocation	State	n/a

BUDGET IMPACTS

FUND 106 OCCUPANCY TAX

CITY OF SUMNER WASHINGTON

- Tacoma-Pierce County Tourism authority notes that post-pandemic tourism impacts are slowing
- Under state law, since Sumner didn't establish a lodging tax committee before 1997, 70% of tourism funding goes to Pierce County for allocation.
- The remaining 30% is retained in Sumner for allocation.
- Occupancy Tax Fund focuses on asset development
- Recommendations are made by Sumner Lodging Tax Authority Committee (LTAC)

FULFILLING GOALS

FUND 106 OCCUPANCY TAX

CITY OF SUMNER WASHINGTON

WHICH ONES:

- Main Street Vision
- Strategic Tourism

EXAMPLES HOW:

- Capital investments that support tourism and overall visitor experience.
- Aligning Sumner's Strategic Tourism Plan with Pierce County's plan

COUNCIL PRIORITIES

FUND 106 OCCUPANCY TAX

CITY OF SUMNER WASHINGTON

- CHARACTER: Policies and practices that support business growth
- CHARACTER: Maintain welcoming small-town charm
- CHARACTER: Balance the past with the future needs & desires of a changing community
- EXCELLENT GOVERNMENT: Leverage partnerships for enhanced services

PROGRAM OVERVIEW

FUND 106 TOURISM TAX

ONGOING	ONE-TIME
Allocations focus on asset development; no ongoing costs	Downtown Bike Racks $6,000
	Heritage Park Tables/Umbrellas $5,000

ARPA Fund (Fund 115)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 115 ARPA FUND

CITY OF SUMNER WASHINGTON

- Funded by the American Rescue Plan Act (ARPA), the State and Local Fiscal Recovery Funds (SLFRF) provide funding to meet local needs during and post-pandemic.

MANDATES

FUND 115 ARPA FUND

What	By Who?
Must be allocated to specific programs	Federal
Must be 100% obligated by 12/31/2024	Federal
Must be fully spent by 12/31/2026	Federal

BUDGET IMPACTS

FUND 115 ARPA FUND

CITY OF SUMNER WASHINGTON

- Funding obligations are recommended by Committee (ARPA, Finance & Personnel) and approved by City Council
- One-time and specific funding restricted to programs that qualify under SLFRF Rules

FULFILLING GOALS

FUND 115 ARPA FUND

WHICH ONES:

- Capital Facilities
- Strategic Tourism

EXAMPLES HOW:

- Allocated funding to Heritage Park
- Funded restroom facilities at Rainier View and Loyalty Parks

COUNCIL PRIORITIES

FUND 115 ARPA FUND

- EXCELLENT GOVERNMENT: Leverage partnerships for enhanced services

PROGRAM OVERVIEW

FUND 115 ARPA FUND

ONGOING	ONE-TIME
Allocations focus on asset development; no ongoing costs	50% Commissary Kitchen Grant $50,000

Debt Service Funds
(Fund 200 Debt Service)
(Fund 221 LID Guarantee Fund)

CITY OF SUMNER WASHINGTON

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 200 DEBT SERVICE/221 LID GUARANTEE FUND

CITY OF SUMNER WASHINGTON

- Account for the payment of long-term governmental debt

MANDATES

FUND 200 DEBT SERVICE/221 LID GUARANTEE FUND

What	By Who?	Funded?
Retain LID Guarantee Fund	Debt Issuers	n/a

BUDGET IMPACTS

FUND 200 DEBT SERVICE/221 LID GUARANTEE FUND

- Fund 200 provides accounting for LID #78 (136th & Valentine), LTGO 2023 Cemetery Building, and LTGO 2023 BAN PW Operations Facility
- In late 2024/early 2025, the City anticipates issuing long-term debt for the Public Works Operations Facility
  - Issuance of long-term debt will include paying LTGO 2023 BAN

FULFILLING GOALS

FUND 200 DEBT SERVICE/221 LID GUARANTEE FUND

WHICH ONES:

- Capital Facilities
- Transportation
- Parks, Trails, and Open Space

EXAMPLES HOW:

- Provide long-term funding source for large projects and clearly report across budgets/funds

COUNCIL PRIORITIES

FUND 200 DEBT SERVICE/221 LID GUARANTEE FUND

- EXCELLENT GOVERNMENT: Focused on long-range financial stability
- EXCELLENT GOVERNMENT: Fiscally balanced mix of desired services

PROGRAM OVERVIEW

FUND 200 DEBT SERVICE/221 LID GUARANTEE FUND

ONGOING	ONE-TIME
LTGO 2023 (Cemetery) $730,370	LTGO 2023 BAN (PW Ops Facility) $416,931
LID #78 $466,394	

Real Estate Excise Tax Fund (Fund 305)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 305 REAL ESTATE EXCISE TAX (REET) FUND

- Revenues are from taxes on the sale of real property, typically paid by the seller
- Supports eligible projects through transfers
- Two revenues – 1^{st} ¼% and 2^{nd} ¼% (REET 1 and REET 2)
    - REET 1 RCW 82.46.010
    - REET 2 RCW 82.46.035

MANDATES

FUND 305 REAL ESTATE EXCISE TAX (REET) FUND

What	By Who?
Uses restricted by RCW	State

BUDGET IMPACTS

FUND 305 REAL ESTATE EXCISE TAX (REET) FUND

- REET revenues are dependent on real estate activity, which can be impacted by interest rates.

FULFILLING GOALS

FUND 305 REAL ESTATE EXCISE TAX (REET) FUND

WHICH ONES:

- Capital Facilities
- Transportation
- Parks, Trails, and Open Space

EXAMPLES HOW:

- Provides funding to leverage grant matches to advance capital projects.

COUNCIL PRIORITIES

FUND 305 REAL ESTATE EXCISE TAX (REET) FUND

- COMMUNITY CHARACTER: Investment in parks and open space
- EFFECTIVE TRANSPORTATION: Invest in existing capacity
- PROTECTION OF NATURAL RESOURCES: Environmentally conscious capital investments
- EXCELLENT GOVERNMENT: Focused on long-range financial stability
- EXCELLENT GOVERNMENT: Fiscally balanced mix of desired services
- EXCELLENT GOVERNMENT: Leverage partnerships for enhanced services
- EXCELLENT GOVERNMENT: Equitable distribution of resources

PROGRAM OVERVIEW

FUND 305 REAL ESTATE EXCISE TAX (REET) FUND

ONGOING	ONE-TIME
REET 1 Revenues $800,000	
REET 2 Revenues $800,000	

Unemployment Insurance Fund (Fund 501)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 501 UNEMPLOYMENT INSURANCE FUND

- City is self-insured for unemployment claims
- Claims for unemployment are handled by Washington State Employment Security Department
- Reduces City's risk by keeping claims minimal

MANDATES

FUND 501 UNEMPLOYMENT INSURANCE FUND

What	By Who?	Funded?
ESD Regulations	State	No

BUDGET IMPACTS

FUND 501 UNEMPLOYMENT INSURANCE FUND

- Unemployment claims are paid through Fund 501 and assessed back to the separated employee's original department/fund.

FULFILLING GOALS

FUND 501 UNEMPLOYMENT INSURANCE FUND

WHICH ONES:

- Needed and valued services

EXAMPLES HOW:

- Reduces potential burden on City's limited finances

COUNCIL PRIORITIES

FUND 501 UNEMPLOYMENT INSURANCE FUND

- EXCELLENT GOVERNMENT: Focused on long-range financial stability
- EXCELLENT GOVERNMENT: Transparency in policy and actions

PROGRAM OVERVIEW

FUND 501 UNEMPLOYMENT INSURANCE FUND

ONGOING	ONE-TIME
No expenditures programmed; will be handled on case by case basis	

Cemetery Endowment Care (Fund 601)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUNDS 601 CEMETERY ENDOWMENT CARE FUND

- Provide for long-term care and upkeep of the Sumner Cemetery

MANDATES

FUND 601 CEMETERY ENDOWMENT CARE FUND

What	By Who?	Funded?
RCW 68.40 requires that 10% of the sales price for lots, niches, and crypts be dedicated to endowment care*	State	Yes, through customer sales.

RCW 68.40 specifically pertains to private cemeteries; although this requirement is not in effect for Public Cemeteries (e.g. owned by a City), Sumner has implemented this as a best practice.

BUDGET IMPACTS

FUND 601 CEMETERY ENDOWMENT CARE FUND

- This fund continues to grow with sales and will fund the long-term care of the Sumner Cemetery;
- State law allows for the transfer of investment interest to the Cemetery Operating fund; but the City generally retains this interest in the Endowment Care fund.

FULFILLING GOALS

FUND 601 CEMETERY ENDOWMENT CARE FUND

CITY OF SUMNER WASHINGTON

WHICH ONES:

- Needed and valued services

EXAMPLES HOW:

- Expectation is for quality service and facilities into the future, not just at the time of service.

COUNCIL PRIORITIES

FUND 601 CEMETERY ENDOWMENT CARE FUND

- EXCELLENT GOVERNMENT: Focus on long-range financial stability
- EXCELLENT GOVERNMENT: Transparency in policy and actions

PROGRAM OVERVIEW

FUND 601 CEMETERY ENDOWMENT CARE FUND

ONGOING	ONE-TIME
Revenue only $37,000	

Development Impact Fee Fund (Fund 605)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 605 DEVELOPMENT IMPACT FEE FUND

- When development occurs, owners/developers are assessed mitigation or impact fees to offset the increased level of service necessary as a result of the development
  - Fire Impact Fees (benefits General Fund 001)
  - Street Impact Fees (benefits Street Capital Fund 320)
  - Parks and Recreation Mitigation Fees (benefits Parks & Trails Capital Fund 310)

MANDATES

FUND 605 DEVELOPMENT IMPACT FEE FUND

What	By Who?	Funded?
RCW restricts uses to capital projects meeting growth and capacity requirements	State	Yes, by development.

BUDGET IMPACTS

FUND 605 DEVELOPMENT IMPACT FEE FUND

- In January 2025, the City Council approved an ordinance increasing traffic impact fees. With nearly a years' notice of the change, many project owners applied for permits in 2024. The City may see less applications in 2025 until the system evens out.
- Revenue is dependent on development activity and is not guaranteed within any particular biennium.

FULFILLING GOALS

FUND 605 DEVELOPMENT IMPACT FEE FUND

WHICH ONES:

- Parks, Trails, and Open Space
- Transportation

EXAMPLES HOW:

- Helps growth fairly pay for impacts of growth

COUNCIL PRIORITIES

FUND 605 DEVELOPMENT IMPACT FEE FUND

- EXCELLENT GOVERNMENT: Focus on long-range financial stability
- EXCELLENT GOVERNMENT: Transparency in policy and actions

PROGRAM OVERVIEW

FUND 605 DEVELOPMENT IMPACT FEE FUND

Project	Fund	2025/2026
Seibenthaler Park Shade Structure	310 Parks Capital	$15,000
Seibenthaler Park Picnic Tables	310 Parks Capital	$10,500
Loyalty Park Gazebo relocation	310 Parks Capital	$35,000
Rainier View Park Shade Structure	310 Parks Capital	$15,000
Rainier View Park Picnic Tables	310 Parks Capital	$10,500
Tacoma Ave Overlay	320 Street Capital	$51,300
Stewart Road Bridge	320 Street Capital	$298,002
166th/410 Improvement	320 Street Capital	$5,000
	Total	$440,302

Firefighter's Pension Fund (Fund 611)

2025-2026 BIENNIAL BUDGET

MAIN FUNCTIONS

FUND 611 FIREFIGHTER'S PENSION FUND

- Firefighters hired prior to March 1, 1970 (pre-LEOFF) receive part of their retirement compensation from the City of Sumner
- Two retired employees (or spouses) of the former Sumner Fire Department still receive a portion of their retirement benefits from the City
- Police and Fire retirees under LEOFF I receive medical cost reimbursement for costs not covered by Medicare.
- This fund will retire when there are no more participants

MANDATES

FUND 611 FIREFIGHTER'S PENSION FUND

What	By Who?	Funded?
Pension and retirement statutes	State	No

BUDGET IMPACTS

FUND 611 FIREFIGHTER'S PENSION FUND

- Potential long-term care medical costs are unbudgeted and could have significant impact if accessed.

FULFILLING GOALS

FUND 611 FIREFIGHTER'S PENSION FUND

WHICH ONES:

- Needed and valued services

EXAMPLES HOW:

- Fulfills long-standing obligations to former employees

COUNCIL PRIORITIES

FUND 611 FIREFIGHTER'S PENSION FUND

- EXCELLENT GOVERNMENT: Transparency in policy and actions

PROGRAM OVERVIEW

FUND 611 FIREFIGHTER'S PENSION FUND

CITY OF SUMNER WASHINGTON

ONGOING	ONE-TIME
Retiree Medical Expenditures $10,000	
Retiree Pensions $170,000	

COMING UP IN OCTOBER

CITY OF SUMNER WASHINGTON

- October 21st
  - Regular Meeting
    - Tax Year 2025 Property Tax Levy Public Hearing
    - Ordinance: 2025 Compensation Schedule
  - Study Session
    - Utility Rates
    - Utility Changes

- October 30th Special Study Session (3PM)
  - Budget Review of Unfunded/Underfunded Items
  - Financial Forecast
  - General Fund Revenue Discussion

COMING UP – Final Steps

CITY OF SUMNER WASHINGTON

November 4, 2024
- Tax Year 2025 Property Tax Levy Adoption

November 18, 2024
- Budget Wrap-Up (if needed)

December 2, 2024
- 2025/2026 Biennial Budget Public Hearing

December 9, 2024
- 2025/2026 Biennial Budget Public Adoption

CA – CONSENT AGENDA **ES** – EXECUTIVE SESSION **NB** – NEW BUSINESS
UB – UNFINISHED BUSINESS **P** – PRESENTATION **PH** – PUBLIC HEARING **PR** - PROCLAMATION

10/22	Fall Open House
12/10	EE Breakfast

OCTOBER 14 (SS)

- Property Tax
- Misc Funds
- REET
- Debt Service
- ARPA
- Building Reserves

OCTOBER 16 Wednesday (SSS @ 2PM)

COMP PLAN

- Elements 1-10

OCTOBER 21 (RCM)

PH Property Tax Ad Valorem
CA Parametrix Climate Planning Contract Award
CA Stewart Road Bridge - Construction Management Consultant Agreement
CA Washington Street Reconstruction- Design Consultant Agreement
CA Stewart Road Bridge – PSE Easement Acquisition
NB Stewart Road Bridge Contract Award
NB Ordinance No. XXXX - 2025 Compensation Schedule
NB Ordinance No. XXXX – Personnel Policy Code Amendment

OCTOBER 21 (SSS @ 6:15PM)

Utility Rates/Changes

OCTOBER 23 WEDNESDAY (SSS @ 6:00pm)

- Council Appointment Interviews

OCTOBER 28 (SS)

COMP PLAN
Housing
Land Use
Environmental
Hist/Cultural
Critical Areas

OCTOBER 30 (SSS) 3PM

2pm Wood & Main Ribbon Cutting

- Budget Review (Unfunded Items)
- Financial Forecast Revenue Discussion

CA – CONSENT AGENDA	**ES** – EXECUTIVE SESSION	**NB** – NEW BUSINESS
UB – UNFINISHED BUSINESS	**P** – PRESENTATION	**PH** – PUBLIC HEARING	**PR** - PROCLAMATION

NOVEMBER 4 (RCM)
UB Property Tax Ad Valorem Adoption
NB Council Appointment
NB Ordinance No. XXXX - Utility Rates
NB Ordinance No. XXXX – Utility Code Billing Updates

NOVEMBER 4 (SSS @ 6:15PM)
2025 Legislative Priorities

NOVEMBER 12 SS
- COMP Plan
- Transportation
- Traffic Impact Fees
- Capital Facilities

NOVEMBER 18 (RCM)
PH Budget
P Council Swearing In
CA West Valley Highway Sidewalks - Design Consultant Agreement
NB 2025 Legislative Priorities
NB Ordinance No. XXXX – Multifamily Residential Infill (HB 1042)
NB Ordinance No. XXXX – Permit Review and Timeline (HB 1293 & 5290)
NB Ordinance No. XXXX - Zoning Code Amendment for Essential Public Facilities
NB Ordinance No. XXXX – Zoning Code Amendment – BESS

NOVEMBER 18 (SSS @ 6:15PM)
- Budget Wrap-up
- Final Budget Amendment

NOVEMBER 25 (RCM – CANCELLED)

DECEMBER 2 (RCM)
PH Budget (Final)
PH Comp Plan
PH Final Budget Amendment
PH Library Development Agreement
NB Ordinance No. XXXX - Traffic Impact Fees

DECEMBER 9 (SCM)
NB Operations Facility Contract
UB Budget Adoption
UB Final Budget Amendment
UB Library Development Agreement
CA Whiteriver Restoration Project Plant Procurement Contract Award

DECEMBER 9 (SS @ 6:10PM))
- Comp Plan Review Questions/Wrap Up

CA – CONSENT AGENDA	**ES** – EXECUTIVE SESSION	**NB** – NEW BUSINESS
UB – UNFINISHED BUSINESS	**P** – PRESENTATION	**PH** – PUBLIC HEARING **PR** - PROCLAMATION

JANUARY 6, 2025 (RCM)

UB Comp Plan Adoption

JANUARY 13, 2025 (SS)

- Pierce Transit Long Range Plan Presentation

Pending

MISC.	MISC.	MISC.
Short Term Rentals	Ordinance – Refuse Collection (Code Enforcement)	Resolution No. 1673 - Commerce Grant Acceptance Cemetery Facility
CA State Homeland Security Program Grant Acceptance for Small Unmanned Aerial System	Public Memorial Policy	Water Cross Connection Control Code Update
Ordinance Insurance Requirements		
Sign Code Update (off premise)		
	School Impact Fee Update	

BUDGET

Clerk publishes notice that preliminary budget has been filed and publishes notice of public hearing(s) on final budget once a week for two consecutive weeks.	November 1, 2024 November 15, 2024	

OCTOBER 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 4:00PM **Public Works Committee** (Hybrid)	2	3 6:00PM **Planning Commission** (Hybrid)	4	5
7 6:00PM **Regular Council Meeting** (Hybrid)	8	9 6:00PM **Design Commission**	10 4:00PM **Finance Committee** (Hybrid) 4:30PM **Forestry/Parks Commission** (Hybrid)	11	12
14 6:00PM **Study Session** (Hybrid)	15	16 2:00PM **Special Study Session** (Hybrid) ~~4:00PM~~ **CANCELLED** ~~**Public Safety Committee**~~	17	18	19
21 6:00PM **Regular Council Meeting** (Hybrid) 6:15PM **Special Study Session** (Hybrid)	22	23 4:00PM **CD Committee** (Hybrid) 6:00PM **Special Study Session** (Hybrid)	24 6:00PM **Cultural Arts Commission** (Hybrid)	25	26
28 6:00PM **Study Session** (Hybrid)	29	30	31		

Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. ***These meetings are accessible to persons with disabilities.*** *For individuals who require special accommodation, please contact City Hall at (253) 299-5500, 24 hours in advance.*

Name: Michelle Converse, CMC, City Clerk

City of Sumner
1104 Maple Street | Sumner, Washington 98390 | 253-863-8300
Website: **www.sumnerwa.gov**