



Members: Councilmembers Cindi Hochstatter (chair), Curt Brown, Charla Neuman

Staff Liaison: Mike Dahlem, Andrew Leach, Jason Van Gilder, Michael Kosa, Robert Wright, Andria Swann, Kelsey White

City Hall remains closed during Governor Inslee’s “Safe Start” order, a consequence of the Covid-19 pandemic. The public is invited to attend the meeting telephonically using the call-in instructions below, or join the meeting via the link below.

Join Zoom Meeting

<https://sumnerwa-gov.zoom.us/j/87101964344>

Meeting ID: 871 0196 4344

One tap mobile

+12532158782,,87101964344# US (Tacoma)

Call to Order

Committee Business

1. PSE Energy Savings Grant Acceptance
2. WWTF NPDES Permit & Pretreatment Program
3. 2021-2022 On Call Consultant Services Contracts Award - Amendment

Project Management Report

Adjournment

SUBJECT: PSE Energy Savings Grant Acceptance

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Conservation Grant Agreement
-

STAFF CONTACT: Jason Van Gilder, Associate City Engineer, Mike Dahlem, Public Works Director

SUMMARY BACKGROUND:

The City has been invited to participate in an energy savings program sponsored by Puget Sound Energy. The program entails a series of workshops where WWTF staff have met with energy savings experts along with staff from other WWTF's in the region to identify potential energy savings opportunities. Puget Sound Energy has a grant program to fund and incentivise installation or implementation of the energy conservation measures identified in the program.

The grant amount may be up to \$18,242.00 depending upon the City achieving various incentive levels contained within the grant.

COUNCIL COMMITTEE/STUDY SESSION: Public Works Committee

MEETING/STUDY SESSION DATE: 3/2/2021

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

A motion to authorize the Mayor or his designee to execute an agreement with Puget Sound Energy to accept up to \$18,242.00 in grant funds for use in the installation or implementation of conservation measures at the City's Wastewater Treatment Facility.



Conservation Program:
Agreement No.:
Project No.:

IEM
2
P_1082379

CONSERVATION GRANT AGREEMENT

This AGREEMENT is made this 27th day of January, 2021, by and between
PUGET SOUND ENERGY (“PSE”) and **CITY OF SUMNER** (“Participant”).

RECITALS

- A. Under PSE’s Electric Schedule 83 and Gas Schedule 183, as currently in effect and on file with the Washington Utilities and Transportation Commission (collectively, “Tariffs”), PSE offers grants for certain conservation measures installed or implemented at facilities that receive electric or natural gas service from PSE.
- B. Participant intends to install or implement conservation measures and is requesting a grant from PSE.

AGREEMENTS

PSE and Participant agree as follows:

- 1. **PROJECT PREMISES/METER LOCATION ADDRESS: 13114 63RD ST E EQU3 SUMNER WA 98390 - SUMNER WWTP ISEM PROJECT** (Please note: meter location/address may differ from the site mailing address). Participant will install or implement the conservation measures listed in paragraph 2 (“Conservation Measures”) at the above located facilities (the “Premises”). Participant represents either (a) that it is the owner or otherwise has the lawful authority to make the statements herein on behalf of the owner of the Premises, or (b) that it is the lawful tenant of the Premises and that it has obtained written authorization from the owner of the Premises.
- 2. **Conservation Measures.** Participant represents that it will purchase equipment or materials or has entered or will enter into an agreement with one or more contractors (the “Contractor”) for the purchase and installation or implementation at the Premises of the Conservation Measures which may be detailed in **Attachment C: Attachment to Conservation Grant**, at the following costs:

	Conservation Measures	Measure Life	Total Cost	Eligible Grant
1.	ISEM - Milestone Incentive 1	0	\$1,000.00	\$1,000.00
2.	ISEM - Milestone Incentive 2	0	\$1,000.00	\$1,000.00
3.	ISEM - Performance Incentive - Year 1	3	\$7,821.00	\$7,821.00
4.	ISEM - Performance Incentive - Year 2	3	\$4,432.00	\$4,432.00
5.	ISEM - Performance Incentive - Year 3	3	\$3,989.00	\$3,989.00

	TOTAL (includes sales tax)		\$18,242.00	\$18,242.00
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Participant represents that the total cost of the Conservation Measures is the net amount of its obligation with respect thereto.

3. **Grant.** Upon the execution by both parties and PSE's receipt of this Conservation Grant Agreement within **90 days** of the agreement date, PSE agrees to grant the Participant, after installation by Participant of the Conservation Measures, an amount equal to the Eligible Conservation Grant ("the Grant") set forth in Attachment C. The parties agree that the Conservation Measures must be installed and the Grant paid within **36 months** of the signing of this Conservation Grant Agreement. If for any reason the installed cost of the Conservation Measures is less than the amount shown above and on Attachment C, PSE may decrease pro rata the amount of the Grant. Participant shall be responsible for paying any amount in excess of the amount of the Grant.
4. **Separate Contract.** Participant acknowledges and agrees that PSE is not, and shall not be deemed to be, a party to any purchase or installation contract relating to Conservation Measures, which shall be installed pursuant to a contract between Participant and its Contractor(s). Participant expressly acknowledges that PSE's involvement with respect to any aspect of the Conservation Measures is limited to the furnishing of the Grant. **PSE HAS NOT MADE AND DOES NOT MAKE (AND PARTICIPANT ACKNOWLEDGES THAT PSE DOES NOT MAKE) ANY IMPLIED OR EXPRESS WARRANTY (INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS) REPRESENTATION, OR PROMISE WITH RESPECT TO EITHER (A) THE CONSERVATION MEASURES, (B) ANY MATERIALS AND LABOR REQUIRED FOR OR USED IN THE INSTALLATION OF THE CONSERVATION MEASURES, OR (C) THE INSTALLATION OF THE CONSERVATION MEASURES.**
5. **Final Cost Documentation, Access & Inspection:** Participant agrees to promptly provide PSE, upon request, and for a period no shorter than the longest applicable measure life: (1) documentation verifying equipment purchased and/or work performed in connection with the Conservation Measures installed; (2) reasonable access to and inspection of the Facility and Conservation Measures installed therein before, during and/or after implementation; and (3) reasonable access to, inspection and use of energy usage data related to the Conservation Measures including release of utility bills and Facility energy consumption information following implementation.
6. **Release.** Participant releases PSE from any and all claims, losses, harm, costs, liabilities, damages and expenses directly or indirectly resulting from or in connection with (a) the Conservation Measures, (b) any materials and labor required for or used in the installation of the Conservation Measures, (c) the installation of the Conservation Measures, or (d) the identification, handling and disposal of any associated hazardous waste materials.
7. **Disclaimer.** PSE conducts energy analyses at the request of its customers to determine the extent to which conservation measures are cost-effective. Any estimate of energy savings made by PSE in connection with any such analyses is solely for the purpose of determining the cost-effectiveness of the particular conservation measures and not to be used for any other purpose. PSE has not and does not make any promise, warranty or representation with respect to any savings in energy consumption from Conservation Measures.
8. **Termination.** In the event a Participant's contribution to PSE's recovery of energy efficiency program costs is affected by all or a portion of Participant's electric and/or gas delivery service being provided by a party other than PSE, then Participant shall refund to PSE an amount equal to the ratio of the unused Measure Life of the measure(s) to the total Measure Life of such Conservation Measure(s) multiplied by the dollar amount of the Grant with respect to such Conservation Measure(s).
9. **Incorporation of tariffs by reference.** This Agreement and the *Attachment To Conservation Grant* are subject to the terms of the Tariffs, incorporated herein by reference. Specific terms and conditions from one or more conservation schedules from similar filed tariffs may also apply, as determined by PSE at its sole discretion, based on various criteria. A complete list of conservation schedules is available at:

https://www.pse.com/-/media/Project/PSE/Portal/Rate-documents/Electric/elec_sch_250.pdf



Conservation Program:

Agreement No.:

Project No.:

IEM

2

P_1082379

https://www.pse.com/-/media/Project/PSE/Portal/Rate-documents/Gas/gas_sch_250.pdf

10. **Entire Agreement.** This Agreement and its attachments set forth the entire agreement between the parties and supersede any and all prior agreements with respect to the Conservation Measures. No change, amendment or modification of any provision of this Agreement shall be valid unless set forth in writing and signed by both parties.

PUGET SOUND ENERGY

PARTICIPANT

CITY OF SUMNER

By: Corey Corbett

By: _____

Name: Corey Corbett

Print Name: _____

Title: Mgr. Business Energy Management

Title: _____

Federal Tax I.D. No.: _____

ATTACHMENT C TO CONSERVATION GRANT

This is a grant revision and supersedes all previously issued grant agreements under this project number.

Conservation Measure(s) shall consist of the following:

PSE's Strategic Energy Management (SEM) Program provides hands-on energy management training, tools, and coaching, building on the work of the Industrial Systems Optimization Program. Enrolled participants will engage in a 40-month long continuous improvement process for energy management at their facilities. This period will comprise a six month ramp-up and training period followed by three performance years. ISEM Program Participation will involve the following process steps:

- Organizational commitment to Strategic Energy Management.
- Conducting a management assessment of current energy management practices.
- Establishing an energy policy, with a goal and assigned accountabilities.
- Assigning an Energy Champion and establishing an energy team.
- Supporting the implementation and documentation of cost-effective (as defined by Participant) energy efficiency activities and projects.
- Establishing and supporting a tracking system of energy use data, establishing a baseline, and tracking energy savings.
- Participation in the six SEM training seminars
- Participation in a site-wide Kaizen event to identifying process improvements and savings opportunities with assistance from PSE and its contractors.
- Establishment of new practices and procedures documented in Standard Operating Procedures (SOPs) and implemented by site staff to achieve energy savings.

The above specifications are sly for the purpose of defining energy-related components of Conservation Measure(s) for which the Grant is offered. Puget Sound Energy is not responsible for ensuring the health, safety, comfort, or well-being of workers or facility occupants or the suitability of equipment selected for the intended application. It is the responsibility of the grant Participant and the Participant's hired designers, contractors, consultants to ensure compliance of the Conservation Measure(s) with Participant's needs and all applicable codes and standards.

The following shall be submitted by Participant prior to Grant payment:

- ☒ Completed Request for Taxpayer I.D. Number ("W-9").
- ☒ Copies of invoicing (no purchase orders, quotes, or estimates) for all expenses, including but not limited to equipment, materials, and labor associated with installation of Conservation Measure(s).
- ☐ Other (specify):

ATTACHMENT C TO CONSERVATION GRANT

This is a grant revision and supersedes all previously issued grant agreements under this project number.

Conservation Measure(s) shall be verified as follows prior to Grant payment:

Twelve months of performance year data will be used to estimate energy savings for each performance year. A baseline regression analysis model of site energy consumption will be used to forecast energy consumption and savings will be the difference observed minus any savings associated with coincident capital projects.

If intended energy savings are not being achieved by Conservation Measure(s) because specified equipment efficiency parameters or performance parameters defined above are not used, Participant shall be required to correct such deficiencies prior to Grant payment. Failure to comply with specified equipment efficiency or performance parameters may result in forfeiture or reduction of Grant payment.

Appendix 1: Energy Team Roles and Responsibilities

Dear Executive Sponsor,

Welcome to Puget Sound Energy's (PSE) Strategic Energy Management (SEM) Program. The SEM program builds on the work of PSE's Industrial System Optimization Program (ISOP) that your facility participated in previously and achieved significant energy savings. Enrolled participants will engage in a 40-month process to implement a continuous improvement process for energy management at their facilities. The available services and benefits include:

- Energy management training and education for your staff, including peer-to-peer learning at workshops with energy teams from other industrial facilities
- Tools, templates, and other resources to implement strategic energy management
- Coaching and mentoring at the Executive Sponsor, Energy Champion, and energy team levels
- Technical assistance to help your staff understand and use energy information to tune operations, track improvements, and quantify energy savings
- Financial incentives for energy-savings resulting from your improved energy management practices (\$0.02 times verified kWh saved, up to \$25,000 per performance year), plus \$2,000 in additional incentives for achieving specified milestones related to the SEM engagement. Total incentives are capped at \$77,000.

Thank you for taking on the role of Executive Sponsor. This key contributor is a manager at the corporate and/or facility level who oversees the energy team, establishes high-level goals, and approves resources and funding for energy efficiency projects. The Executive Sponsor is a driving force behind engaging all employees in the Strategic Energy Management process. Visible executive support is often a key factor that determines the success of energy management initiatives. **The expected time commitment for this role is approximately 1 hour per month over the 40 month engagement period.** Specific responsibilities of this role include:

- Checking in on energy team activities and progress on a regular basis
- Providing adequate budget for energy projects
- Supporting resource allocation efforts to facilitate project implementation
- Giving recognition for employee contributions
- Reviewing performance and providing feedback for energy team members
- Supporting and championing cost-effective capital projects

By signing below, you agree to take on the role of Executive Sponsor and fulfill the responsibilities listed above:

Name:	
Title:	
Phone Number:	
Email Address:	
Signature:	

Dear Energy Champion,

Welcome to Puget Sound Energy's (PSE) Strategic Energy Management (SEM) Program. The SEM program builds on the work of PSE's Industrial System Optimization Program (ISOP) that your facility participated in previously and achieved significant energy savings. Enrolled participants will engage in a 48-month process to implement a continuous improvement process for energy management at their facilities. The available services and benefits include:

- Energy management training and education for your staff, including peer to peer learning at workshops with energy teams from other industrial facilities
- Tools, templates, and other resources to implement strategic energy management
- Coaching and mentoring at the Executive Sponsor, Energy Champion, and energy team levels
- Technical assistance to help your staff understand and use energy information to tune operations, track improvements, and quantify energy savings
- Financial incentives for energy-savings resulting from your improved energy management practices (\$0.02 times verified kWh saved, up to \$25,000 per performance year), plus \$2,000 in additional incentives for achieving specified milestones related to the SEM engagement. Total incentives are capped at \$77,000.

Thank you for taking on the role of Energy Champion. This key contributor is responsible for keeping the energy team on track and moving forward. The Energy Champion coordinates meetings, sets agendas, delegates essential tasks to team members and holds them accountable for implementing those tasks. He/she is a key point of contact for non-energy team employee discussions of energy-related ideas and topics. **The expected time commitment for this role is 6-8 hours per month over the 40 month engagement period, plus attendance at six workshops.** Other responsibilities may include:

- Leading program reporting for the site
- Heading up employee engagement activities
- Investigating facility energy rates and utility incentives. Act as the primary utility liaison
- Monitoring facility energy use and addressing increases in energy consumption
- Disseminating energy best practices through standard operating procedures
- Prioritizing and collecting information on potential energy projects
- Overseeing the execution of all action items
- Working with local vendors to implement recommended changes

By signing below, you agree to take on the role of Energy Champion and fulfill the responsibilities listed above:

Name:	
Title:	
Phone Number:	
Email Address:	
Signature:	

Dear Data Master,

Welcome to Puget Sound Energy's (PSE) Strategic Energy Management (SEM). The SEM program builds on the work of PSE's Industrial System Optimization Program (ISOP) that your facility participated in previously and achieved significant energy savings. Enrolled participants will engage in a 40-month process to implement a continuous improvement process for energy management at their facilities. The available services and benefits include:

- Energy management training and education for your staff, including peer to peer learning at workshops with energy teams from other industrial facilities
- Tools, templates, and other resources to implement strategic energy management
- Coaching and mentoring at the Executive Sponsor, Energy Champion, and energy team levels
- Technical assistance to help your staff understand and use energy information to tune operations, track improvements, and quantify energy savings
- Financial incentives for energy-savings resulting from your improved energy management practices (\$0.02 times verified kWh saved, up to \$25,000 per performance year), plus \$2,000 in additional incentives for achieving specified milestones related to the SEM engagement. Total incentives are capped at \$77,000.

Thank you for taking on the role of Data Master. The Data Master understands the data needed to track energy performance, and knows how to obtain it. This individual should be someone with knowledge of monitoring equipment and production tracking systems (enterprise, production, historian, or labor hour tracking software). The Data Master is responsible for supplying the energy team and/or the SEM coach with relevant data (energy, production, etc.) used to analyze energy performance and progress toward goals. In some cases, the Data Master assists other team members in establishing, monitoring and reporting data at the process and/or equipment level for various systems. **The expected time commitment for this role is 1 hour per month over the 40 month enrollment period.**

By signing below, you agree to take on the role of Data Master and fulfill the responsibilities described above:

Name:	
Title:	
Phone Number:	
Email Address:	
Signature:	

Appendix 2: Preliminary Program Outline

	- May	June-July	August	September	October	November	Perf. Year 1	Perf. Year 2	Perf. Year 3
Workshops	Workshop 1	Workshop 2	Workshop 3	Workshop 4	Workshop 5	Workshop 6			
	Establishing an SEM Program	Saving Energy	Tracking Energy Performance	Baseline Model Development	Engaging Employees	Making SEM Stick			
PSE Activities	Site energy & activity monitoring	Site energy & activity monitoring	Site energy & activity monitoring	Site energy & activity monitoring	Site energy & activity monitoring	Site energy & activity monitoring	Site energy & activity monitoring	Site energy & activity monitoring	Site energy & activity monitoring
	Monthly Check-in Calls	Monthly Check-in Calls	Monthly Check-in Calls	Monthly Check-in Calls	Monthly Check-in Calls	Monthly Check-in Calls	Monthly Check-in Calls	Monthly Check-in Calls	Monthly Check-in Calls
PSE Responsibilities	Create Energy Models	Prepare for Kaizen event			Facilitate EMA		Update Energy Models	Update Energy Models	Update Energy Models
	Provide cohort templates				Support EE activities		Verify Energy Savings	Verify Energy Savings	Verify Energy Savings
	Provide e-team toolkits						Pay Incentives	Pay Incentives	Pay Incentives
Cohort Activities		Supply model data	Supply model data	Supply model data	Supply model data	Supply model data	Supply model data	Supply model data	Supply model data
		Update action items	Update action items	Update action items	Update action items	Update action items	Update action items	Update action items	Update action items
		Hold e-team meeting	Hold e-team meeting	Hold e-team meeting	Hold e-team meeting	Hold e-team meeting	Hold monthly e-team meetings	Hold monthly e-team meetings	Hold monthly e-team meetings
Cohort Responsibilities	Provide new model data	Hold Kaizen event			Complete 5 energy-savings action items		Pursue energy-saving action items	Pursue energy-saving action items	Pursue energy-saving action items
	Develop energy policy				Hold EMA session		Identify new opportunities	Identify new opportunities	Identify new opportunities
	Set up energy team				Implement employee engagement activities		Support & maintain e-team	Support & maintain e-team	Support & maintain e-team
	Develop e-team's meeting agenda & schedule								
Milestones & Incentives	\$1,000				\$1,000		\$0.02/kWh up to \$25,000	\$0.02/kWh up to \$25,000	\$0.02/kWh up to \$25,000

SUBJECT: WWTF NPDES Permit & Pretreatment Program

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. WWTF Permit Update and Pretreatment Program Delegation
 2. Pretreatment Program Delegation Summary
 3. Attachment A - Pretreatment Program Current vs Delegated
-

STAFF CONTACT: Mike Dahlem, Public Works Director, Andria Swann, Pretreatment Coordinator

SUMMARY BACKGROUND:

The Wastewater Treatment Facility has been issued the final version of their NPDES Permit update. This will be a quick summary of changes to the permit and include an introduction to the process of Pretreatment Program Delegation.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

WWTF Discharge Permit Reissuance

Page 1 of 53
Permit No. WA0023353

Issuance Date: February 11, 2021
Effective Date: March 1, 2021
Expiration Date: February 28, 2026


DEPARTMENT OF
ECOLOGY
State of Washington

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
WASTE DISCHARGE PERMIT NO. WA0023353**

State of Washington
DEPARTMENT OF ECOLOGY
Southwest Regional Office
PO Box 47775
Olympia, WA 98504-7775

In compliance with the provisions of
The State of Washington Water Pollution Control Law
Chapter 90-48 Revised Code of Washington and
The Federal Water Pollution Control Act
(The Clean Water Act)
Title 33 United States Code, Section 1342 et seq.

City of Sumner
1164 Maple Street
Sumner, Washington 98390-1423
And the Contributing Jurisdiction* of
City of Bonney Lake
9002 Main Street East
Bonney Lake, Washington 98301

are authorized to discharge in accordance with the Special and General Conditions that follow:

Plant Location: 13114 63rd Street East Sumner, Washington 98390	Receiving Water: White (Struck) River near confluence with Puyallup River
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Treatment Type: Activated Sludge, UV Disinfection, and Anaerobic Sludge Digestion


Andrew Kolosov
Southwest Region Section Manager
Water Quality Program
Washington State Department of Ecology

*The city of Sumner is the primary Permittee and has day-to-day responsibility for the treatment plant and all permit conditions. The contributing jurisdiction of the city of Bonney Lake is responsible for their collection system and lift stations and applicable permit conditions.

Issuance
Date

February 11, 2021

Effective
Date

March 1, 2021

Expiration
Date

February 28, 2026

WWTF Discharge Permit Reissuance: Changes to Permit

Loading Limits

- Total Suspended Solids Increase
- No Other Pollutant Increased

BOD Limits

- Continuation of Seasonal BOD Limits

Additional Testing Requirements

- New Nutrient Parameters to be Analyzed

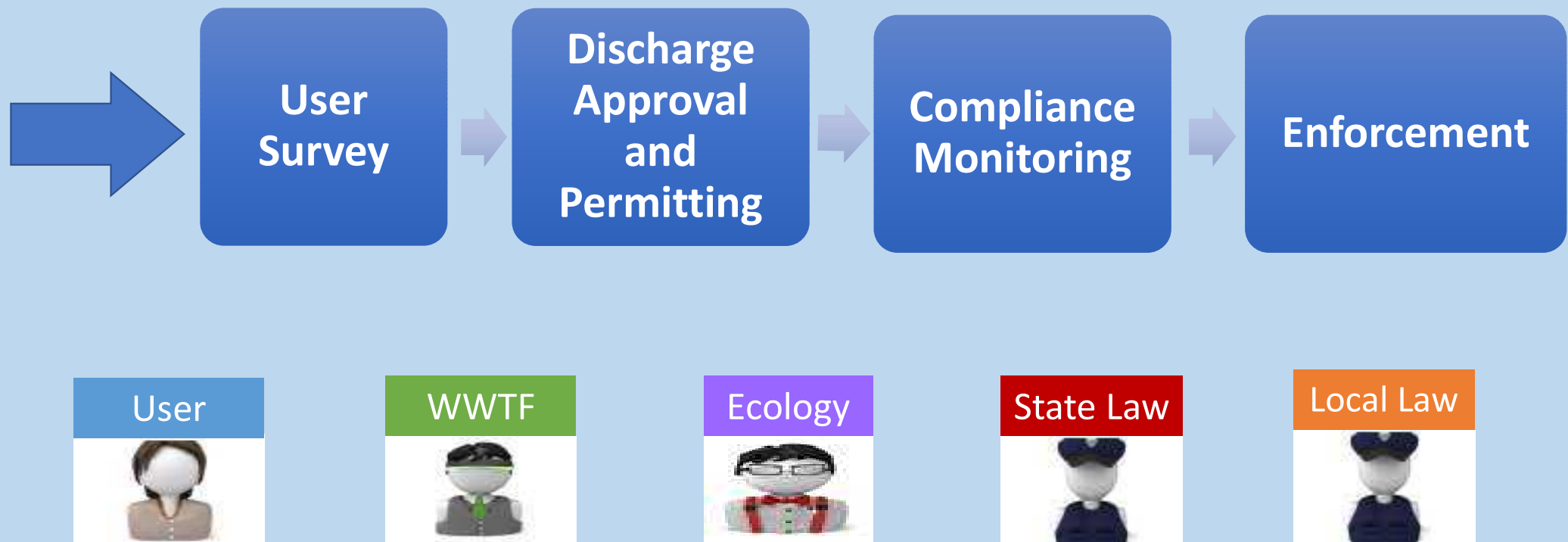
Contributing Jurisdiction

- Bonney Lake Added to Permit as Contributing Jurisdiction

Pretreatment Program Delegation

- Ecology is Delegating Pretreatment Program Authority

Industrial Pretreatment Program: Current vs Delegation Comparison



Industrial Pretreatment Program: Current vs Delegation Comparison

User Survey

Current

User Survey Submittal

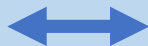
User Survey Review

Delegated

User Survey Submittal

User Survey Review

User



WWTF



User



WWTF



Industrial Pretreatment Program: Current vs Delegation Comparison

Current

Pretreatment Application Submittal

Pretreatment Application Review

Plan Review

Permit Issuance and Renewal

Public Notice

Discharge Approval and Permitting

Delegated

Pretreatment Application Submittal

Pretreatment Application Review

Plan Review

Permit Issuance and Renewal

Public Notice

User



WWTF



Ecology



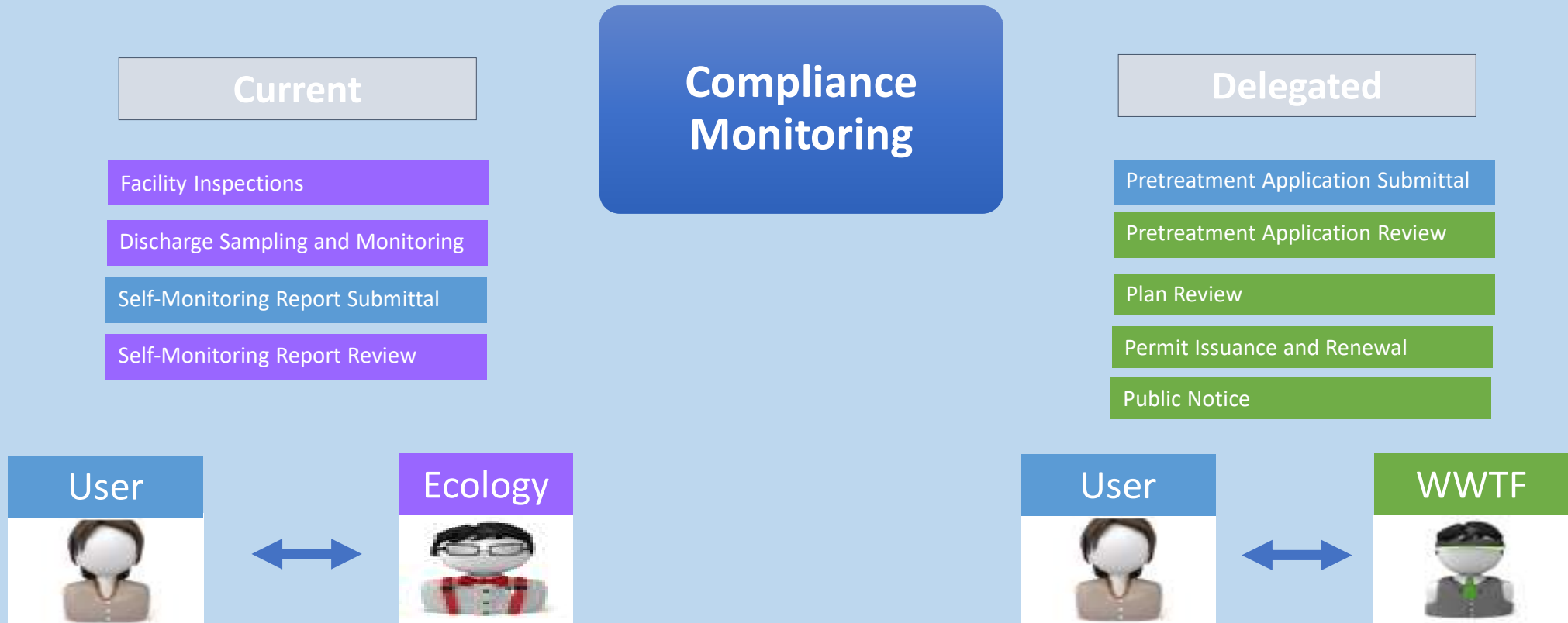
User



WWTF



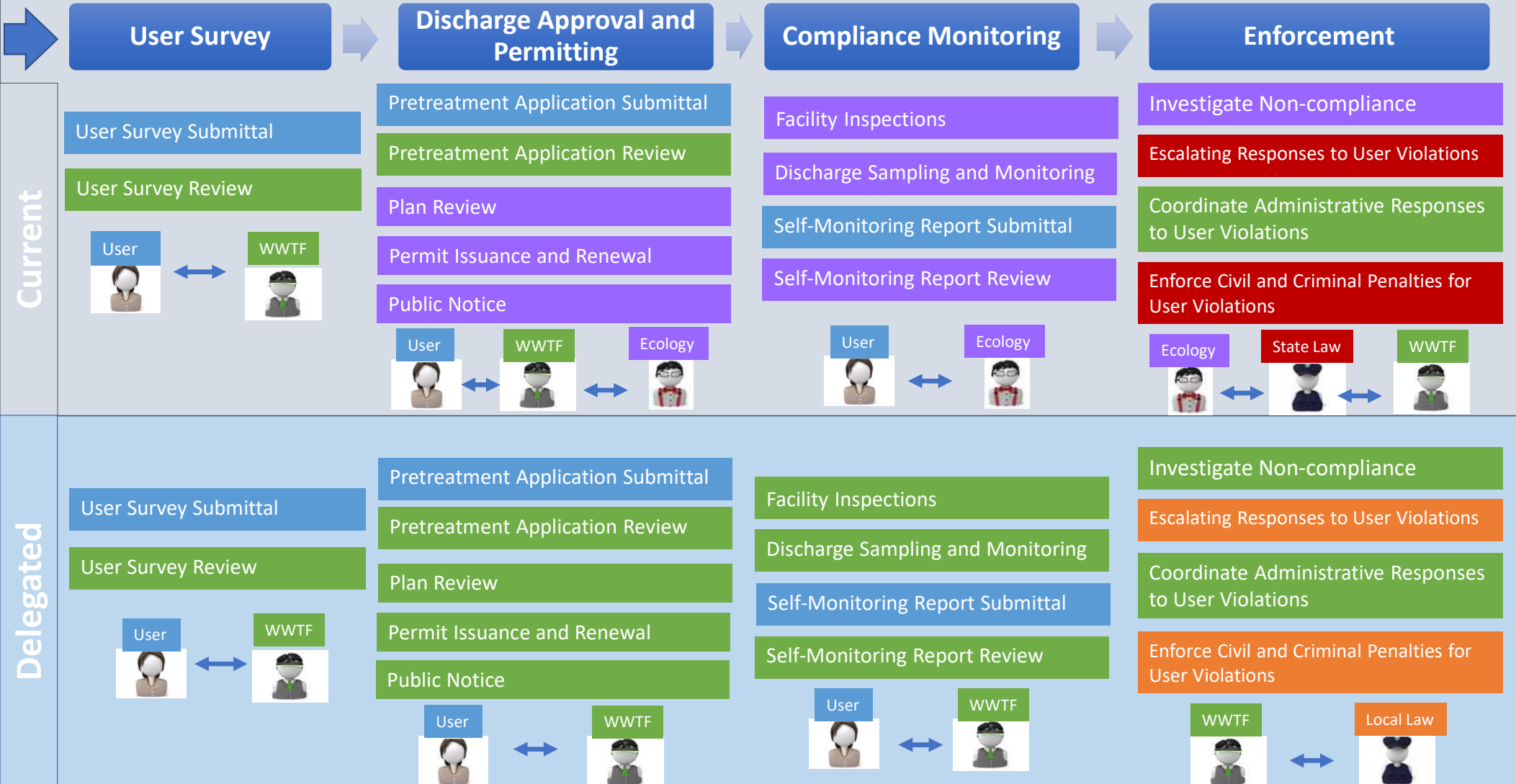
Industrial Pretreatment Program: Current vs Delegation Comparison



Industrial Pretreatment Program: Current vs Delegation Comparison



Industrial Pretreatment Program Delegation: Program Comparison



Pretreatment Program Delegation Summary

Action Required: Information and discussion on the pretreatment program delegation process.

Summary

The City of Sumner (City) currently shares with the Department of Ecology (Ecology) the responsibility of operating the Industrial Pretreatment Program for the Sumner Waste Water Treatment Facility (WWTF) Wastewater System, which includes flow from the second contributing jurisdiction, Bonney Lake. The local engagement with industrial and commercial customers has been managed by each contributing jurisdiction with the WWTF, but Ecology has maintained the overall regulatory authority over the program, including issuance of permits to discharge into the collection system and conducting regulatory enforcement actions, when required. The WWTF is now of sufficient size and sophistication that Ecology has initiated the process to “delegate” that authority. This will result in a program that is proactively shaped to fit the local environment with local control and positive changes for program users.

Attachment A is a comparison between our current program and delegation, from the business community’s perspective as they move through the phases of the pretreatment program.

a. Current Program.

- i. A User’s interaction with the current pretreatment program is determined by their classification. Under the current regulatory framework, Ecology formally administers the program for users required to obtain a discharge permit (known as Significant Industrial Users, or SIUs) per state and federal regulations, including permit development and issuance, compliance monitoring and enforcement activities. The WWTF maintains a relationship with SIUs as the local point of contact, and coordinates with, and provides support to, Ecology as needed.
- ii. All non-permitted users are managed locally under the WWTF’s non-delegated program, in collaboration with the City of Sumner and the City of Bonney Lake for users in their jurisdiction. Users who are classified as Minor Industrial Users (MIUs) are issued a local discharge authorization with requirements to meet applicable pretreatment standards. Restaurants and other users who provide commercial food service, as well as automotive facilities, are subject to some of the pretreatment requirements and are managed as part of the Fats, Oils and Grease (FOG) Program.

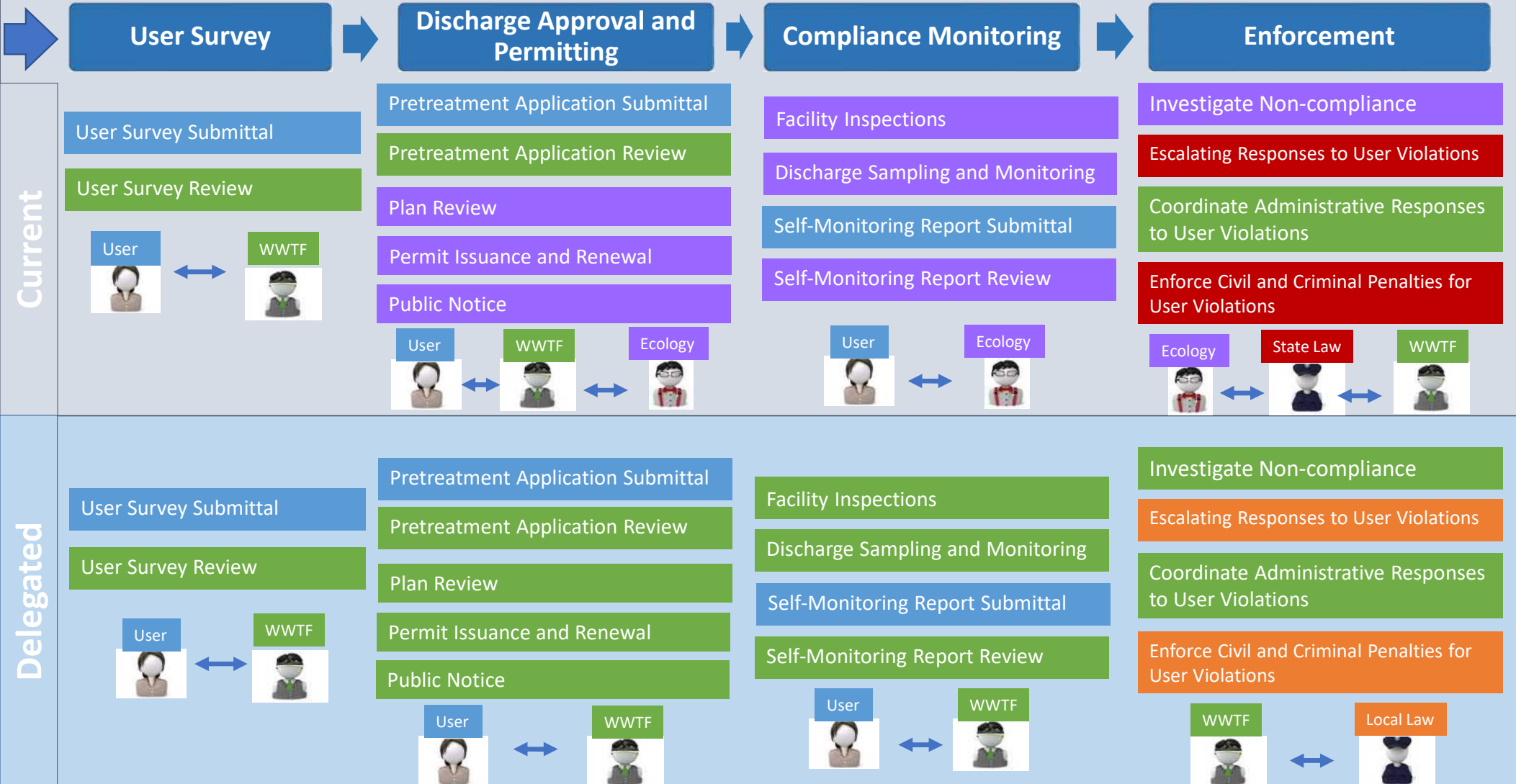
b. Delegated Program.

Upon delegation from Ecology, the WWTF will become the Control Authority for the entire program. The WWTF, through the City of Sumner as Administrative Lead, will administer the program on behalf of the Contributing Jurisdictions. Practically, this means that permitted users will work directly with the WWTF, and all other users will continue to be managed locally as they are today. Under the delegated framework, users will have a single, local point of contact for all pretreatment requirements, providing for a consistent and streamlined approach to permitting and other pretreatment requirements.

The WWTF will be working with Ecology over the next 2-3 years to develop the legal, administrative, and technical elements to support Ecology's delegation of its regulatory responsibilities to the WWTF. The delegation process outlined by the WWTF includes four phases: Scoping, Program Development, Endorsement and Implementation.

Phase	Description
Scoping	The intent of the Scoping phase is to identify gaps in and issues with the existing documents, and to identify the level of effort, schedule, and budget for subsequent phases of the delegation process.
Program Development	The Program Development phase will include the development of the following program elements: Industrial User Survey, Local Limits Study Submittal and Legal / Administrative Framework.
Endorsement	To demonstrate endorsement, Ecology requires that an interlocal agreement (ILA) be in place and that each contributing jurisdiction updates its Sewer Use Ordinance (SUO) to meet delegation requirements.
Implementation	The final phase of the project, Implementation, will commence after Ecology approves the WWTF's submittal for a fully delegated program.

Industrial Pretreatment Program Delegation: Program Comparison



SUBJECT: 2021-2022 On Call Consultant Services Contracts Award - Amendment

CATEGORY: Consent

BUDGET IMPACT: None.

ATTACHMENTS:

1.

STAFF CONTACT: Jason Van Gilder, Associate City Engineer, Mike Dahlem, Public Works Director

SUMMARY BACKGROUND:

The City of Sumner published a Request for Qualifications for firms interested in being on the City's On-Call Consultant Services roster for the 2021-2022 biennium. Forty-seven (47) firms were previously approved by the City Council for inclusion within that list. Subsequent to Council's approval, staff identified one firm (LDC, Inc) that they would recommend for inclusion on that this that had been inadvertently omitted . Staff is recommending council approve the addition of this firm to the On-Call Consultant Services roster for the 2021-2022 biennium.

COUNCIL COMMITTEE/STUDY SESSION: Public Works Committee

MEETING/STUDY SESSION DATE: 3/2/2021
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COMMITTEE RECOMMENDATION: Approve

STAFF RECOMMENDATIONS/MOTION:

A motion to amend the list of firms the Mayor is authorized to execute on-call professional service contracts with for professional services within the 2020/2021 biennium in an amount not-to-exceed \$100,000.00 per year to include LDC, Inc., substantially in a form as approved by the City Attorney.



Monthly Project Management Report

March 2021

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Major Projects

Project: Bridge Street Bridge Replacement (13-01)		Project Manager: Andrew Leach	Budget: \$12,000,000
Finance: \$9,600,000 BRAC Grant, \$1,069,360 Sumner REET and \$1,333,640 TIB			
Description: Design and Construct a replacement bridge for Bridge Street.			
Schedule/Milestones: ■ Selection of Design Consultant (02/13) ■ Design Consultant Contract Award (03/13) ■ Environmental Review complete (11/15) ■ ROW Acquisitions (12/16) ■ Design Complete (01/17) ■ Construction Contract Award (04/17) ☐ Construction Complete (12/20)		Status: City is working on the closeout process. Contractor is working on punchlist items. Final pavement is down. Contractor is working on final items. The last one-third of the new bridge is under construction. The old bridge has been removed. Traffic switched over to new bridge on October 8th. Construction has begun	
Next Critical Activities (dates): Project Acceptance (12/20)		SB Structures was awarded the construction contract at the 4/17/17 Council Meeting. The Pre-Construction meeting for this project is scheduled for 5/4 at 10:00 a.m.	
Next Council Actions (dates): Project Acceptance (3/21)		The City recently went out to bid for the construction of this project. The bid opening is scheduled for 3/31/17.	
Next Public Actions (dates):		Federal NEPA review has been completed. Right-of-way acquisition has begun. Currently waiting for the final environmental review from DOE. A request has been submitted to WSDOT to proceed with the right-of-way acquisition. A Shoreline Permit Hearing is scheduled for September 10th.	

Project: Stewart Road Bridge Replacement (13-08)		Project Manager: Michael Kosa	Budget: \$30,000,000
Finance: \$6,833,959 STP Grant, \$187,074 City of Sumner, \$4,260,000 Pierce County, \$50,000 Tarragon, \$3,000,000 FMSIB, \$50,000 Port of Tacoma, \$150,000 City of Auburn			
Description:			
Schedule/Milestones: ☒ Selection of Design Consultant (10/13) ☒ Design Consultant Contract Award (12/13) ☒ ROW Environmental Review Completed (11/16) ☐ ROW Acquisitions (06/21) ☐ Design Complete (06/22) ☐ Construction Contract Award (01/23) ☐ Construction Complete (08/26)		Status: BergerABAM is completing the environmental design and right-of-way acquisitions. Project is in formal ESA consultations since 2/2019. Project awarded new grants (City of Auburn \$150,000)(Federal STP funds \$4,920,000, construction phase; Port of Tacoma, \$50,000, design phase) Pacific has received full funding for the design, ROW and construction of their adjacent project. The right-of-way services are now under contract. BergerABAM is beginning the preliminary work to engage the property owners. The Scope and Budget for Right of Way services has been received and will go to the 6/19 Council Meeting. The City is currently working with BergerABAM on the Scope & Fee for Right of Way services. The City is working with WSDOT and PSRC to finalize a process that will allow the right-of-way to proceed concurrent with the environmental studies of the White River currently being undertaken.	
Next Critical Activities (dates): Right-of-Way Acquisition (06/21)			
Next Council Actions (dates):			
Next Public Actions (dates):			

Project: East Sumner Neighborhood Stormwater Ponds – Phase II (13-10)		Project Manager: Michael Kosa	Budget: \$2,000,000
Description: Complete the design and construction of a regional stormwater pond and relocation of Salmon Creek on City properties located near Sumner Tapps Hwy, between 64 th St E and 60 th St E.			
Schedule/Milestones: ☒ Design Consultant Contract Award (09/13) ☒ Design Complete (07/15) ☒ Construction Contract Award (08/15) ☒ Construction Complete (12/19) ☐ Complete Plant Establishments (01/22)		Status: Project in plant establishment period. Project 90% constructed. 60 th -reopened to traffic, there are no other major traffic impacts planned during project. Work restarted July 2019. The culvert has been delivered to the site. 60 TH Street may be closed for culvert installation, depending on contractor availability. Corps permit secured, contractor beginning project restart. The City is currently waiting on permit approval from the Army Corps of Engineers. Permit meeting occurred on site and an ESA consultation is pending. The contractor is currently on winter shutdown. Contractor to start work mid-September. Plantings at the mitigation site are 100% complete. Contractor to provide construction schedule for Mitigation Pond the week of 8/8/16. Contract has been suspended until further notice.	
Next Critical Activities (dates): Plant Establishment (01/22)			
Next Council Actions (dates): Project Acceptance (06/22)			
Next Public Actions (dates):			

Project: 166 th Ave E Widening (13-11)	Project Manager: Michael Kosa	Budget: \$16 Million
Finance: Port of Tacoma \$25,000, \$950,000 City (TIF & Storm)		
Description: Construct Improvements to 166 th Ave E to decrease congestion and improve safety at 64 th St E and at SR 410 westbound ramps		
Schedule/Milestones: ☒ Consultant Award (12/18) ☒ Concept Report Complete (07/20) ☐ Complete Fish Passage Culvert Design/Permitting (6/21) ☐ WSDOT Preliminary Design Approval (6/21)	Status: Design Development underway for preliminary roadway and culvert/creek design Concept report approved. Project will contact adjacent property owners, then publicize the findings. Concept Report (Intersection Control Evaluation) being reviewed at WSDOT.	
Next Critical Activities (dates): Complete Preliminary Plans, Culvert Design (6/21)		
Next Council Actions (dates):		
Next Public Actions (dates):		

Project: Fryar Ave Trail (14-01)	Project Manager: Andrew Leach	Budget: \$228,624	Finance: \$197,760.00 (CMAQ-Design Only) and \$30,864 (City)
Description: To design the last missing link of trail in town between Bridge Street Bridge and Fryar Bridge. The trail currently consists of a sidewalk & bike lane.			
Schedule/Milestones: ☒ Selection of Design Consultant (05/14) ☒ Design Consultant Contract Award (05/14) ☐ Design Complete (12/22) ☐ Construction Contract Award (TBD) ☐ Construction Complete ()	Status: The City will be receiving grant funding for the ROW phase of the project. The City is currently moving forward with the environmental phase of the project. The City is currently looking at grant opportunities to purchase right-of-way and moving forward with the environmental phase of the project. The design on this project is moving forward. A few alternatives for the trail layout were reviewed and a final layout was selected. Selecting the final layout will allow for the environmental phase to move forward. The design on this project is on hold until FEMA discussions allow for the trail to be constructed in the floodway. BergerABAM is proceeding with the design.		
Next Critical Activities (dates): Design Complete			
Next Council Actions (dates):			
Next Public Actions (dates):			

Project: Left Bank Setback/White River Restoration (14-10)		Project Manager: Doug Beagle	Budget: \$824,000	Finance: \$
Description: Enhance nearly 3.2 miles of riverbank. The channel will be widened by up to 200ft landward of the ordinary high to allow capacity for 100-yr event				
Schedule/Milestones: ☒ Selection of Design Consultant (09/14) ☒ Design Consultant Contract Award (09/14) ☐ Design Complete (TBD) ☐ ROW Acquisition (TBD) ☐ Construction Contract Award () ☐ Construction Complete ()		Status: The next dialogue meeting is scheduled for March 11 th , 2021. Permit Submitting to ARMY CORP Dec 2020 Moving from 65% TO 90% Plans NSD-Consultant Supplement Contract PW-committee Meeting August A meeting took place on 5/11 and the next meeting is scheduled for 6/8. Draft Hydraulic and Sediment reports have been presented to the Dialogue Group and the next meeting is scheduled for May 11 th . Hydraulic and Sediment models are under review. The dialogue group continues to meet. Consultant has begun hydraulic and sediment work. Two (2) Consultant Service Contracts are going to the 7/18/16 Council Meeting. One is Amendment #2 with West Consultants and the 2 nd is with Natural Systems Design.		
Next Critical Activities (dates):				
Next Council Actions (dates): ROW Acquisition (TBD)				
Next Public Actions (dates):				

Project: Decant Facility (15-02)		Project Manager: Michael Kosa	Budget: \$747,000	Finance: \$390K Ecology Grant
Description: Design and construct upgrades to the Decant Facility. Improvements will include a concrete slab and a pre-engineered metal building.				
Schedule/Milestones: ☒ Selection of Design Consultant (10/16) ☒ Design Consultant Contract Award (11/16) ☒ Design Complete (04/17) ☒ Construction Contract Award (09/17) ☒ Construction Complete (11/19)		Status: Project awaiting asphalt pavement after SR 410/Traffic Ave Interchange Contractor is complete Project in closeout Working on final Ecology Reimbursement. Stormwater pond construction is complete. Project is entering close out. Negotiating change order with contractor to construct stormwater pond required by Ecology. Coordinating plans with ecology, plan to construct storm water pond and asphalt paving in 2019. Notified of \$390K Ecology Grant Building construction complete. Investigating adding asphalt driving surface to project. This project is under construction and the contractor is currently working on final completion and punchlist. This project is under construction and the contractor is currently working on floor slabs. This project is under construction and the contractor is currently working on subgrade and foundations. Western Engineering Constructors, Inc., was awarded the construction contract at a Special Council Meeting on 8/14/17. Contracts are currently being signed.		
Next Critical Activities (dates):				
Next Council Actions (dates):				
Next Public Actions (dates):				

Project: 410/Traffic Ave Interchange (15-04)	Project Manager: Andrew Leach	Budget: \$17,000,000
Description: Construct a new overpass for the SR 410/Traffic Ave Interchange to meet the demands of freight and commuter traffic.		
Finance: <i>Design:</i> Sound Transit \$100K, WA State Legislature #1 \$300K, Private Dev. \$75K, Port of Tacoma #1 \$11.5K, City of Sumner \$75K, STP Grant \$313K <i>Construction:</i> FIMSB \$2.5M, Sound Transit \$5.0M, Port of Tacoma #2 \$45k, WA State Legislature #2 \$500K, Private Development \$1.0M, TIB \$3M		
Schedule/Milestones: ☒ Selection of IJR Consultant (10/15) ☒ Preliminary Design Consultant Contract Award (08/16) ☒ Final Design Consultant Contract Award (07/17) ☒ Final Design Complete (12/18) ☒ Construction Contract Award (07/19) ☐ Construction Complete (03/21)	Status: Contract is working on streetlights and punchlist items. Contractor has completed final paving. Contractor is now working on streetlights and landscaping. New signals have been installed. Contractor is working near final paving. Contractor is working on new signals on either end of the new bridge. Construction on new bridge has started. Construction has begun, contractor is working on temp water main. Ceccanti, Inc. was awarded the contract at the July 22nd special council meeting. A preconstruction meeting will be scheduled for early August. Bids opened 7/3/19 The final design is currently underway. The consultant agreement with Parametrix has been executed and the final design will begin in July.	

Project: Operations Facilities (17-13)	Project Manager: Doug Beagle	Budget: \$10,000,000
Description: Construct a new operations facility to house the water, sewer, storm and street maintenance staff and equipment. The current shops facility will be modified to house the Parks & Facilities maintenance staff and equipment as well as the community float, 1932 Kenworth fire engine, DARE GTO and the Police Department's impound and oversized evidence.		
Schedule/Milestones: ☒ Consultant Services Contract (08/18) ☐ Design Complete (TBD) ☐ Construction Contract Award (TBD) ☐ Construction Complete (TBD)	Status: Consultant working towards 90% plans Amendment being brought to February PWC for final design and construction management. Review of final concept 11-24-20 Work group session have begun and waiting for review of sessions. The Consultant contract has been fully executed. Consultant has been selected and working through scope and fee. RFP for Consultant Services to be advertised in February. Properties are under contract with new phase 1 environmental being done soon. Consultant is working on initial diagram/layout of facility. In negotiations with property owners and wrapping up. Design consultant has done 3-D modeling/massing studies at multiple locations. Site locations have been narrowed down and the City is moving forward with contacting property owners.	
Next Critical Activities (dates): Property Acquisition		
Next Council Actions (dates):		

Project: Biosolids Dewatering Improvements (17-18)		Project Manager: Jason Van Gilder	Budget: \$120,000 (Design Only)
Description: Procurement and installation of a second centrifuge for the dewatering of biosolids at the Waste Water Treatment Facility. This will also include construction of a structural platform and electrical/telemetry modifications to accommodate the new centrifuge.			
Schedule/Milestones: ☒ Consultant Services Contract (12/17) ☒ Construction Contract Award (09/19) ☐ Construction Complete (04/21)		Status: Project is substantially complete. (Now 2020 Update) The new centrifuge is operational. Notice to proceed with construction was issued, effected 11/1/19. Project was awarded in September 2019. Bids for construction were received in August 2019. Project was advertised in July 2019 and bids are requested in August 2019. 95% Plans and Specifications have been submitted to the City for review. Gray and Osborne is finishing up the design. An equipment procurement package has been submitted to the City staff for review. A technical memorandum and draft equipment procurement package was submitted for City review on 3/22/18, and comments returned by the City on 4/10/18. Gray and Osborne has been awarded the design contract and is proceeding with design services. Gray and Osborne has been selected as the most qualified firm to complete this work. Finance has recommended soliciting for Request for Qualifications (RFQ) for this work.	
Next Critical Activities (dates):			
Next Council Actions (dates): Construction Contract Acceptance (07/21)			

Project: South Tank Seismic Retrofit (CIP 19-10)		Project Manager: Jason Van Gilder	Budget: \$2,463,900
Description: Design and construction of an anchoring system to improve the resiliency of the south tank reservoir.			
Schedule/Milestones: ☒ Select Design Consultant (1/20) ☐ Bid Award (7/21) ☐ Construction Complete (4/22)		Status: Design is underway. A delay in the design has been encountered due to damages to the facilities during the Sumner Grade Fire that prevent the tank from being drained. (3/21 Update) The damage repair was completed in February 2021 and design work is resuming.	
Next Critical Activities (Dates): Construction Contract Award (7/21)			
Next Council Actions (dates): Construction Contract Award (7/21)			
Next Public Actions (dates): N/A			

Project: Sumner Tapps Highway Guardrail Upgrade (19-01)		Project Manager: Michael Kosa	Budget: \$1,455,300
Finance: City Funds \$112,700, Federal HSIP Funds \$448,600, Federal STP Funds \$749,000			
Description: Evaluate and construct upgrades to existing obsolete guardrail along Sumner-Tapps Highway, resurface Sumner-Tapps Highway			
Schedule/Milestones: ■ Design Award (12/19) ■ Design Complete (06/20) ■ Obligate Construction (8/20) ■ Award Construction Contract (11/20) ☐ Complete Resurfacing Construction (6/21) ☐ Advertise Guardrail Construction (9/21) ☐ Award Guardrail Construction (11/21) ☐ Complete Guardrail Construction (2/22)		Status: Project delayed until April 2021. Bids opened and came in underbudget. Guardrail portion of project in design. Funding secured for Phase 1 resurfacing construction. Resurfacing project will construct in 2020. Consultant kickoff in February. The survey fieldwork is complete. Consultant agreement at council. Consultant qualifications being evaluated. RFQ is out for advertisement. Funding has been obligated. Staff is working w/ WSDOT to obligate Design funds. Staff is preparing paperwork to add project to federal programming	
Next Critical Activities (dates): Begin Construction (04/21)			
Next Council Actions (dates): Resurfacing Project Completion (09/21)			
Next Public Actions (dates):			

Project: Main St/Wood Ave Intersection Improvements (19-02)		Project Manager: Michael Kosa	Budget: \$209K (Design), \$250K (ROW), \$1.8M (Construct.)
Finance: City funds \$1,864,000, Federal STP Funds \$405,000			
Description: Develop design for replacing the obsolete signal and complete ADA upgrades to bring the intersection into compliance			
Schedule/Milestones: ■ Design Award (10/19) ■ Begin ROW Acquisition (09/20) □ Design Complete (03/21) □ Complete ROW Acquisition (12/21) □ Obligate Construction (2/2022) □ Complete Construction (12/2022)		Status: Beginning 90% design, ROW acquisition, City funding Construction phase in 2022 Internal review of 30% Design. Additional funding acquired for right-of-way acquisition phase. Project progressing toward 30% design. Project survey complete in November. Consultant agreement award at Council. Consultant selection completed. Developing consultant agreement. Staff is completing federal obligation paperwork.	
Next Critical Activities (dates): 90% Submittal (12/21)			
Next Council Actions (dates): ROW Acquisition (09/21)			
Next Public Actions (dates):			

Project: Alder & Kincaid Utility Improvements (19-05)		Project Manager: Jason Van Gilder	Budget: \$TBD
Description: Replacement of utilities in the Alder and Kincaid Right-of-Way in the vicinity of the Red Apple property. Necessary to replace aging infrastructure and support the town center plan redevelopment.			
Schedule/Milestones: ■ Select Design Consultant (10/19) ■ Award Final Design Contract (7/20) □ Bid Award (05/21) □ Construction Complete (03/22)		Status: Design is underway. Design development work has been completed and staff is recommending a final design contract for council approval. Request for Qualifications were received in August. Staff is working on finalizing the project extents before negotiating a scope and budget with the consultant. Project requirements are being compiled in advance of design consultant selection.	
Next Critical Activities (Dates): Construction Contract Award (5/21)			
Next Council Actions (dates): Construction Contract Award (5/21)			
Next Public Actions (dates):			

Project: 160 th Retrofit and Pervious Sidewalks (19-08)		Project Manager: Andrew Leach	Budget: \$
Finance: Ecology and Complete Street Funds			
Description: Installing pervious sidewalks on 160 th that will fill in the sidewalk gap between the YMCA and main Street			
Schedule/Milestones: ■ Selection of Design Consultant (09/19) ■ Design Consultant Contract Award (03/20) □ Design Complete (3/21) □ Construction Contract Award (TBD) □ Construction Complete ()		Status: The 90% design is with Ecology for Review. Design is 30% complete and moving forward to final design. Starting project design. Grant agreement passed by Council. City is working on grant agreement with DOE. Staff is currently reviewing SOQs to select a design consultant for the project.	
Next Critical Activities (dates):			
Next Council Actions (dates):			
Next Public Actions (dates): N/A			

Project: Rivergrove Community Pedestrian Bridge over SR 410 (20-07)		Project Manager: Andrew Leach	Budget: \$5,000,000
Finance: Sound Transit funds (\$452,000) (Design Only)			
Description: Construct a new pedestrian bridge over SR 410 at Sumner Avenue to provide a non-motorized connection to the Rivergrove Neighborhood.			
Schedule/Milestones: ■ Grant Agreement Complete (06/20) ■ RFQ (06/20) ■ Consultant Agreement Award (12/20) □ Public Outreach (09/21) □ Design Complete (12/22) □ Right-of-Way Acquisition Complete (12/22) □ Construction Complete (12/26)		Status: Consultant has begun design work on the project. Contract will be awarded at the December Council Meeting The City has completed consultant interviews and will be working with V+M Structural Design to execute a scope and fee. City has advertised a request for qualifications for a project design consultant.	
Next Critical Activities (dates): 30% Submittal (05/21)			
Next Council Actions (dates): Consultant Design Supplement (5/21)			
Next Public Actions (dates):			

Project: Academy Street Bike Lanes (20-08)	Project Manager: Michael Kosa	Budget: \$ 972,225
Finance: Sound Transit funds (\$875,000)		
Description: Construct a new pedestrian bridge over SR 410 at Sumner Avenue to provide a non-motorized connection to the Rivergrove Neighborhood.		
Schedule/Milestones: ☒ Grant Agreement Complete (06/20) ☒ RFQ (06/20) ☒ Consultant Agreement Award (10/20) ☐ Public Outreach (04/21) ☐ Design Complete (12/21) ☐ Construction Contract Award (04/22) ☐ Construction Complete (12/22)	Status: Public Engagement commencing, Consultant will begin Final Design Consultant beginning conceptual design phase City is evaluating consultant qualifications City has advertised a request for qualifications for a project design consultant.	
Next Critical Activities (dates): Prepare Concepts for Public Involvement (12/20)		
Next Council Actions (dates): Final Design Agreement (2/21)		
Next Public Actions (dates): Public Involvement for Concepts (2/21)		

Small Works Projects

Project: Viewpoint Booster Pump Station - Generator	Project Manager: Jason Van Gilder	Budget: \$206,000
Description: Design and installation of a standby power system for the Viewpoint Booster Pump Station		
Schedule/Milestones: ☒ Select Design Consultant (1/20) ☒ Bid Award (10/20) ☐ Construction Complete (7/21)	Status: Project has been awarded and construction activities are underway. Design is complete.	
Next Critical Activities (Dates): Construction Contract Complete (7/21)		
Next Council Actions (dates): Construction Acceptance (12/21)		
Next Public Actions (dates): N/A		

Project: LS #11 Hatch Replacement (CIP 20-05)	Project Manager: Jason Van Gilder	Budget: \$
Description: Design and installation of replacement hatches for LS #11 in the 16 th Street roadway		
Schedule/Milestones: ☒ Select Design Consultant (5/20) ☒ Bid Award (11/20) ☐ Construction Complete (05/21)	Status: Project has been awarded and construction activities are underway. Design is complete.	
Next Critical Activities (Dates): Construction Complete (7/21)		
Next Council Actions (dates): Project Acceptance (7/21)		
Next Public Actions (dates): N/A		

Project: South Tank Drain Line Repair (CIP 20-11)	Project Manager: Jason Van Gilder	Budget: \$46,100
Description: Design and installation of replacement hatches for LS #11 in the 16 th Street roadway		
Schedule/Milestones: ☒ Select Design Consultant (5/20) ☒ Bid Award (1/21) ☐ Construction Complete (05/21)	Status: Construction Activities are substantially complete. Design is complete.	
Next Critical Activities (Dates): Construction Complete (7/21)		
Next Council Actions (dates): Project Acceptance (7/21)		
Next Public Actions (dates): N/A		

Project: LS #2 and #6 Control Panel Replacement (CIP 20-04)	Project Manager: Jason Van Gilder	Budget: \$
Description: Design and installation of replacement control panels at lift stations #2 and #6		
Schedule/Milestones: ☒ Select Design Consultant (10/20) ☐ Bid Award (5/21) ☐ Construction Complete (010/21)	Status: Final design is in progress.	
Next Critical Activities (Dates): Construction Contract Award (5/21)		
Next Council Actions (dates): Project Acceptance (2/22)		
Next Public Actions (dates): N/A		

Project: Hubbard Street Water Main (CIP 20-12)	Project Manager: Jason Van Gilder	Budget: \$282,500
Description: Replacement of failing water main within the Hubbard Street ROW.		
Schedule/Milestones: ☒ Select Design Consultant (10/20) ☒ Bid Award (12/20) ☐ Construction Complete (05/21)	Status: Construction Activities are being scheduled.	
Next Critical Activities (Dates): Construction Completion (5/21)		
Next Council Actions (dates): Project Acceptance (10/21)		
Next Public Actions (dates): N/A		

Project: Main Street Property Demos (W-19-02)		Project Manager: Andrew Leach	Budget: \$172,000.00
Description: Demolition of three houses on Main Street.			
Schedule/Milestones: ■ Construction Contract Award (03/19) ■ Construction Complete (12/20)		Status: The City is waiting for the next quarterly testing period. City will be performing the next round of testing. The City is currently waiting for testing results from the lab. Soil cleanup has begun. Samples are being sent to the lab for testing. The City has executed a task order with GeoDesign to begin soil clean up. The City is reviewing a proposal for the site cleanup. Soil is being tested to find extent of contamination. Demolition and Abatement have been completed. The City is reviewing options for the contaminated soil removal.	
Next Critical Activities: Construction Project Acceptance (08/21)			
Next Council Actions (dates):			

Project: Roadway Paint Line Application		Project Manager: Michael Kosa	Budget: City Funds \$30,000
Description: Complete annual paint pavement marking through an MOU with Pierce County			
Schedule/Milestones: ☐ Verify Painting Schedule (06/21) ☐ Complete Construction (9/21)		Status: County to Schedule work in Summer 2021	
Next Critical Activities (dates): N/A			
Next Council Actions (dates): N/A			
Next Public Actions (dates):			

Project: Crack Seal Application		Project Manager: Michael Kosa	Budget: City Funds \$ 75,000
Description: Complete crack sealing application to local roads to preserve roadway surfaces			
Schedule/Milestones: ☐ Project Advertisement (04/21) ☐ Construction Contract Award (05/21) ☐ Construction Complete (09/21)		Status: Project being set up. Work areas being identified.	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			

Project: Pavement Patching		Project Manager: Michael Kosa	Budget: City Funds \$ 60,000
Description: Complete pavement repairs by removing and replacing small sections of failed pavement to preserve roadway surfaces			
Schedule/Milestones: ☐ Project Advertisement (04/21) ☐ Construction Contract Award (05/21) ☐ Construction Complete (09/21)		Status: Project being set up. Work areas being identified.	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			