



Members: Barbara Bitetto, Carla Bowman, Pat Cole, Greg Reinke (alt)

Staff Liaison: Administrative Services Director Jeff Steffens, Chief Operating Officer Kassandra Raymond

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Main Conference Room, 2nd floor), or virtually by using the meeting access link below. -

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CALL TO ORDER

COMMITTEE BUSINESS

1. Ordinance No. 2913 - Significant Industrial User and Industrial Discharge Sewer Fees
2. Ordinance No. 2914 - Hydrant Use and Deletion of Surcharge Area
3. Ordinance No. 2910 2023 2024 Final Budget Amendment

REPORTS

1. FY2023 Audit Status
2. Recruitment & Negotiation Update
3. Monthly Sales Tax Report

ADJOURNMENT

SUBJECT: Ordinance No. 2913 - Significant Industrial User and Industrial Discharge
Sewer Fees

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Ordinance No. 2913

STAFF CONTACT: Michael Kosa, Public Works Director

SUMMARY BACKGROUND:

Due to the upcoming pretreatment program delegation, the City will be assuming permit authorization of all non-domestic users from the Washington State Department of Ecology. Ecology has previously administered permits for Significant Industrial Users (SIU's) within city limits and charged appropriate fees.

This ordinance adopts the Department of Ecology fee schedule into City Code by reference so that SIU's will experience no significant changes to their fees and provide give the City the authority to charge said fees. At initial delegation, it is appropriate to charge SIU's the same fees they were paying to Ecology; as the program further establishes, Staff will review and analyze potential revisions to non-domestic user fee structure and recommend further changes if appropriate.

This ordinance also adds a consumption rate charge to one-time special wastewater discharges and revises a fee schedule reference.

COUNCIL COMMITTEE/STUDY SESSION: Finance and Personnel Committee MEETING/STUDY SESSION DATE: 11/14/2024 COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Move to Adopt Ordinance No. 2913

ORDINANCE NO. 2913

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON AMENDING SUMNER MUNICIPAL CODE CHAPTER 13.16 RELATING TO SEWER FEES.

WHEREAS, the City of Sumner is being delegated the authority to administer a pretreatment program that regulates discharges from Significant Industrial Users to protect public health, the environment, and the City's wastewater infrastructure; and

WHEREAS, Washington Administrative Code (WAC) 173-224-040 establishes a fee schedule for permits related to wastewater discharges, including Significant Industrial Users, and it is in the City's best interest to align with state regulations to ensure consistent and fair fee collection; and

WHEREAS, the City of Sumner seeks to ensure efficient administration and compliance by adopting the WAC fee schedule by reference and incorporating it into Sumner Municipal Code Chapter 13.16; and

WHEREAS, it is in the public's best interest that one-time special wastewater discharges shall be charged based on consumption rates in addition to an administrative fee.

WHEREAS, burdened staff rates are provided in the City of Sumner's Permit Fee Schedule rather than the Utility Rate and Fee Schedule.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Sumner Municipal Code Section 13.16 Amended. Chapter 13.16 Sewers is hereby amended by amending subsections as follows;

13.16.030 Definitions –the following definitions are added:

“Significant Industrial User,” as defined in SMC Chapter 13.18.210

13.16.210 Permit Fees

A. Permit Fee for Domestic Waste. Upon issuance of a complete permit for domestic sewage as outlined in SMC 13.16.150, the applicant shall pay a nonrefundable permit fee in the amount as set forth in subsection (C) of this section. Said fee shall be full compensation for processing, review, approval and inspection of the work. This fee does not cover any cost for the installation of said sewer. The total fee for permit approval shall be the sum of the elements outlined in subsection (C) of this section. Plan review fees shall be accrued until the construction plans are approved for construction. Accrued review fees shall be paid regardless of whether a permit is issued. Inspection fees shall be accrued until final project approval and shall be assessed to the permittee as they are accrued.

Burdened rates for city staff are actual salaries plus benefits with a 1.25 multiplier to cover indirect costs. City staff burdened rates are specific in the Sumner ~~utility rate and permit~~ fee schedule.

~~B. Permit Fee for Nondomestic Wastewater. The permit fee structure for all nondomestic wastewater is included in chapter 13.18 SMC.~~

~~B. Wastewater Discharge Permit Fees for Significant Industrial Users. The City of Sumner hereby adopts by reference the fee schedule outlined in Washington Administrative Code 173-224-040, as enacted or hereafter amended, for fees the issuance and renewal of Discharge Authorization Permits for Significant Industrial Users.~~

C. Permit fees for domestic and industrial side sewer permits are as follows:

1. Base Permit Fee.

a. For all users discharging domestic sewage: \$195.00;

b. Private side sewer replacement/repair: \$60.00;

~~e. Industrial waste discharges: \$400.00.~~

~~c. One-time industrial waste discharges: \$400.00, plus consumption rates as outlined in Sumner Utility Rate and Fee Schedule~~

2. Plan Review Fee.

a. One hour x current engineering burdened rate (minimum);

b. In-house plan review fee: hours x current engineer burdened rate;

c. Third-party review fees as billed to the city, including city administrative costs.

3. Inspection Fee.

a. Two hours x current inspector burdened rate (minimum);

b. $(\lceil \frac{\text{\# LF Sewer}}{150} \rceil \times 4) + 10$ x current inspector burdened rate;

c. Additional inspection as warranted: Number of hours x current staff burdened rate.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of this ordinance. If the provisions of this ordinance are found to be inconsistent with other provisions of the Sumner Municipal Code, the provisions of this ordinance shall control.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington at a regular meeting thereof this 18th day of November, 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

Andrea Marquez, City Attorney

SUBJECT: Ordinance No. 2914 - Hydrant Use and Deletion of Surcharge Area

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Ordinance No. 2914

STAFF CONTACT: Michael Kosa, Public Works Director

SUMMARY BACKGROUND:

This ordinance establishes definitions and authorized uses for City fire hydrants. Currently, the code is silent to hydrant use, particularly where non-emergency use is allowed. Establishing code allows for the City to permit fire hydrant use for construction and development purposes and provides restrictions such as the requirement to use City authorized equipment to meter the water used and protect the water system from cross-connections as required by State law.

Additionally, this ordinance deletes a code section related to a surcharge area that expired in 2015.

COUNCIL COMMITTEE/STUDY SESSION: Finance and Personnel Committee

MEETING/STUDY SESSION DATE: 11/14/2024

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Move to Adopt Ordinance No. 2914

ORDINANCE NO. 2914

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON AMENDING SUMNER MUNICIPAL CODE CHAPTER 13.24 RELATING TO HYDRANT USAGE, PERMITS, AND PENALTIES FOR UNAUTHORIZED USE AND DELETION OF LID NO. 73 SYSTEM DEVELOPMENT SURCHARGE AREA.

WHEREAS, the City of Sumner is committed to maintaining the safety, integrity, and proper functioning of its water system and fire protection infrastructure by practically accounting for all water used and reducing the likelihood of cross-connections; and

WHEREAS, the City recognizes the need to regulate the public and non-emergency use of fire hydrants to ensure equitable access, prevent unauthorized usage, and protect public infrastructure; and

WHEREAS, Sumner Municipal Code Chapter 13.24 governs the City's water and fire hydrant infrastructure but require updates to incorporate regulations for non-emergency hydrant usage, permitting procedures, and penalties for unauthorized use; and

WHEREAS, Sumner Municipal Code Chapter 13.24 identified a System Development Surcharge Area – LID No. 73 which per Ordinance No. 2119 was to be in effect for 10 years from March 2005 per but is now fully expired;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Sumner Municipal Code Section 13.24 Amended Chapter 13.24 Water Utility Service is hereby amended by amending subsections as follows;

13.24.020 Definitions –the following definitions are added:

“Authorized Personnel” includes City and East Pierce Fire and Rescue personnel and other individuals with express written permission from the City of Sumner.

“Hydrant Meter Assembly” refers to a device that can be installed on a fire hydrant for the purpose of measuring non-emergency water use and providing backflow prevention.

"Public hydrant" refers to any fire hydrant situated and maintained to provide water for fire fighting purposes without restriction as to use or with restrictions as to use as authorized by the City.

Section 13.24.420 - System development surcharge area – LID No. 73. shall be fully deleted and renamed **Reserved**.

~~All properties located within Local Improvement District No. 73 boundaries shall pay 125 percent~~

~~of the system development charge in effect at the time of application for service. Said surcharge shall be in effect for 10 years from the effective date of the ordinance codified in this chapter. The surcharge shall automatically be eliminated at that time.~~

New Section 13.24.430 - Hydrant Usage and Regulation

A. Installation and Use of Hydrant Meter Installation and Use of Hydrant Meter Assembly

1. Other than authorized personnel, persons requiring the use of water from a fire hydrant such as construction, special events, or temporary water service, shall obtain a hydrant meter permit.
2. Upon approval of the permit, the City will provide a hydrant meter assembly for use while the permit is active. The hydrant meter assembly remains the property of the City.
3. Permittees may install and remove the City-provided hydrant meter assembly on fire hydrants throughout the city. Permittees shall make the hydrant meter assembly available for inspection upon City request.
4. The permittee is responsible for ensuring the hydrant meter assembly remains undamaged and secure throughout its use.
5. Authorized personnel may access fire hydrants as necessary to perform their duties. Such access does not require prior approval or permit from the City.

B. Water Infrastructure and Hydrant Meter Assembly Deposits and Rates

1. A deposit and any associated fees shall be paid prior to issuance of the hydrant meter assembly. The deposit may be used by the City to cover any replacement, damage or repair costs to water infrastructure or provided hydrant meter assembly, including failure to return the hydrant meter assembly.
2. The user shall be charged monthly base and consumption rates for water usage based on the volume of water used. Rates for water usage shall be in accordance with the Sumner Utility Rate and Fee Schedule.

C. Prohibited Actions

1. It is unlawful for any person to:
 - i. Attach any pipe, hose, or other device to a hydrant without authorization.
 - ii. Use hydrants for any non-authorized purpose, including filling swimming pools, pressure washing, or other private uses.
 - iii. Damage or tamper with any hydrant or hydrant equipment.
 - iv. Use a hydrant meter assembly that was not provided by the City.

2. Any unauthorized connection or use of a hydrant shall result in immediate disconnection and possible penalties as outlined in SMC 13.24.340 and SMC 13.24.390.
3. In addition to civil penalties and fines listed in SMC 13.24.340 and SMC 13.24.390, any person causing damage to a fire hydrant or associated equipment shall be liable for the cost of repairs and any water usage and loss incurred by the City.

Section 2 Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of this ordinance. If the provisions of this ordinance are found to be inconsistent with other provisions of the Sumner Municipal Code, the provisions of this ordinance shall control.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington at a regular meeting thereof this 18th day of November, 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

Andrea Marquez, City Attorney

SUBJECT: Ordinance No. 2910 2023 2024 Final Budget Amendment

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: Per Exhibit

Within Budget Allocation: N/A

ATTACHMENTS:

1. Ordinance 2910 FBA 12022024

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND: The 2023/2024 Biennial Budget was adopted on December 5, 2022, with Ordinance No. 2838. Staff regularly reviews the budget progress as well as any programmatic changes. Based on this review, staff presents the final 2023/2024 budget amendment for consideration. This budget amendment includes:

General Fund (001):

- Reduce \$125,000 contribution to SSHAP and program to 2025;
- Recognize \$1,400 revenue and expenditure for a police equipment grant;
- Program \$7,200 for acquisition of parklet/planter boxes;
- Recognizes increased revenue from electric and natural gas utility tax;

Combined Funds 001 (General), 320 (Street Capital), 401 (Water), 402 (Sewer), and 408 (Stormwater)

- Partially reallocate Washington Street Design from General/Street Capital to utility funds

Combined Funds 001 (General), 320 (Street Capital), 401 (Water), 402 (Sewer), and 408 (Stormwater)

- Recognize transfers in/out and unemployment expense to recognize unemployment claims

Combined Funds 001 (General), 115 (ARPA), and 310 (Parks Capital)

- Returns \$91,000 from Parks Capital to the ARPA Fund resulting from savings on the Portland Loo project;
- Returns \$52,168 from General Fund to the ARPA Fund resulting from unspent BusUp costs;
- Programs \$125,000 from remaining ARPA Funds for City Hall Intrusion and Access Controls;

Combined Funds 003 (Building Reserves), 325 (Facilities Capital)

- Reduce previously approved transfer in/out by \$85,000 resulting in savings from City Hall Roof project.

Combined Funds 200 (Debt Service), 325 (Facilities Capital)

- Move \$39,740 for LTGO 2023 (Cemetery Building) debt service from Fund 325 to Fund 200

Fund 325 (Facilities Capital)

- Recognize long-term debt proceeds from 2023 BAN (Public Works Operations Facility) and expenditure of \$4,334,000

Fund 402 (Sewer)

- Programs \$85,000 for Access Control and \$35,000 for Intrusion Control at the Wastewater Treatment Facility;
- Programs \$66,000 capital contribution from the City of Bonney Lake for their portion of Access and Intrusion Control costs.

Fund 611 (Firefighter's Pension)

- Increase Fire Insurance Premium Tax (revenue) by \$9,500 and Pension & Disability Payments (expenditure) by \$9,500 to recognize actual activity.

Ord No. 2910		
BA 12/02/2024		
	<i>Revenues</i>	<i>Expenditures</i>
General Fund	\$ 242,400	(130,912)
Reserve Funds	-	(85,000)
Special Revenue Funds	52,168	125,000
Debt Service Funds	-	39,740
Capital Funds	4,178,320	4,314,580
Utility Funds	66,000	218,480
Other Enterprise Funds	-	-
Internal Service Funds	31,800	31,800
Fiduciary Funds	9,500	9,500
	\$ 4,580,188	\$ 4,523,188

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee MEETING/STUDY SESSION DATE: 11/14/2024 COMMITTEE RECOMMENDATION:
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STAFF RECOMMENDATIONS/MOTION:

Approve Ordinance No. 2910 Amending the 2023 2024 Biennial Budget

**ORDINANCE NO. 2910
CITY OF SUMNER, WASHINGTON**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING THE 2023-2024 BIENNIAL BUDGET AS ORIGINALLY ADOPTED IN ORDINANCE NO. 2838, APPROVED DECEMBER 5, 2022, AND PREVIOUSLY AMENDED IN ORDINANCE 2849, APPROVED MARCH 20, 2023, ORDINANCE 2855, APPROVED JUNE 5, 2023, ORDINANCE 2858, APPROVED JUNE 20, 2023, ORDINANCE 2866, APPROVED AUGUST 7, 2023, ORDINANCE 2871, APPROVED SEPTEMBER 18, 2023, ORDINANCE 2872, APPROVED OCTOBER 16, 2023, ORDINANCE 2874, APPROVED DECEMBER 11, 2023, ORDINANCE 2883, APPROVED MARCH 18, 2024, ORDINANCE 2890, APPROVED JULY 1, 2024, ORDINANCE 2893, APPROVED JULY 15, 2024, AND ORDINANCE 2897, APPROVED OCTOBER 7, 2024.

WHEREAS, The Sumner City Council approved Ordinance No. 2838 which adopted a biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2849 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2855 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2858 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2866 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2871 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2872 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2874 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2883 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2890 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2893 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, The Sumner City Council approved Ordinance No. 2897 which amended the 2023-2024 biennial budget for fiscal years 2023-2024; and

WHEREAS, RCW 35A.34 provides procedures for adopting, managing, and amending a biennial budget; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The biennial budget for the City of Sumner for the period January 1, 2023 through December 31, 2024 as contained in the adopted 2023-2024 Biennial Budget for total revenue/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenue and Expenditures for each fund as shown on the attached Exhibit A.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the ordinance or the validity of its application to other person’s circumstances.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 9th day of December, 2024.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez

BA 12/09/2024 Funds	Beginning Fund										Ending Fund
	Balance		Revenues	Expenditures						Balance	
	<i>Adopted</i>	<i>Adopted</i>	<i>Previous</i>	<i>12/09/24</i>	<i>10/07/24</i>	<i>Adopted</i>	<i>Previous</i>	<i>12/09/24</i>	<i>10/07/24</i>	<i>Revised</i>	
001 General	11,300,000	\$ 41,287,140	\$ 1,919,007	\$ 242,400	\$ -	\$ 40,975,513	\$ 2,723,467	\$ (130,912)	\$ 141,000	\$ 11,180,478	
002 General Fund Reserves	980,824	-	-	-	-	-	-	-	-	980,824	
003 Building Reserves	450,756	200,000	-	-	-	390,000	-	(85,000)	-	345,756	
103 Complete Streets	-	-	500,000	-	-	-	500,000	-	-	-	
105 Drug Enforcement	65,510	-	-	-	-	4,000	-	-	-	61,510	
106 Hotel/Motel	262,600	205,000	-	-	-	338,156	-	-	75,000	129,444	
115 ARPA Funding	680,624	-	-	52,168	-	50,100	124,168	125,000	50,000	433,524	
200 Debt Service	2,570,000	465,800	-	-	-	496,100	-	39,740	-	2,499,960	
221 LID Guarantee	691,569	-	-	-	-	-	-	-	-	691,569	
302 Sidewalk	412,457	530,000	903,200	-	-	880,000	633,200	-	-	332,457	
305 Real Estate Excise Tax	851,288	1,600,000	-	-	-	550,000	-	-	-	1,901,288	
310 Parks & Trails Capital Fund	423,721	4,868,061	6,407,780	-	50,000	5,131,106	5,595,280	91,000	50,000	882,176	
320 Street Capital Fund	7,709,379	17,364,200	3,605,753	(70,680)	-	24,625,588	3,687,753	(70,680)	-	365,991	
325 Facilities Capital Fund	50,000	515,000	3,386,000	4,249,000	-	565,000	3,286,000	4,294,260	-	54,740	
401 Water	13,219,995	10,189,150	-	-	-	20,279,605	529,985	24,540	-	2,575,015	
402 Wastewater	9,286,248	15,566,163	36,150	66,000	-	21,270,227	308,110	145,280	(156,000)	3,230,944	
403 Utility Bond Reserves	1,731,342	-	-	-	-	-	-	-	-	1,731,342	
408 Stormwater	8,227,784	38,031,772	9,500,000	-	-	42,424,254	10,596,985	48,660	-	2,689,657	
410 Cemetery Operations	74,238	1,498,200	16,500	-	41,000	1,425,316	25,000	-	41,000	138,622	
415 Cemetery Development	208,994	300,000	-	-	-	300,000	-	-	-	208,994	
440 Animal Control	94,087	2,093,628	(35,519)	-	-	2,062,680	9,650	-	-	79,866	
501 Unemployment Insurance	9,351	-	-	31,800	-	3,991	-	31,800	-	5,360	
550 Fleet Management	94,835	1,498,570	-	-	-	1,551,411	-	-	-	41,994	
551 Information Technology	479,281	3,264,440	124,650	-	-	3,336,088	139,650	-	-	392,633	
555 Equipment Reserve	1,942,959	2,126,935	-	-	-	1,770,000	-	-	-	2,299,894	
601 Cemetery Endowment	1,545,873	33,000	-	-	-	-	-	-	-	1,578,873	
605 Development Impact Fees	6,898,068	500,000	-	-	-	998,833	1,123,415	-	-	5,275,820	
611 Firemen's Pension	29,798	164,000	-	9,500	-	160,000	-	9,500	-	33,798	
Total All Funds	\$ 70,291,581	\$ 142,301,059	\$ 26,363,521	\$ 4,580,188	\$ 91,000	\$ 169,587,969	\$ 29,282,663	\$ 4,523,188	\$ 201,000	\$ 40,142,529	

SUBJECT: FY2023 Audit Status

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Cassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Staff will provide a verbal update for the FY2023 annual audit. This will be a regular reporting item until the conclusion of the audit.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 11/14/2024

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action needed at this time.



SUBJECT: Recruitment & Negotiation Update

CATEGORY: Information Only

BUDGET IMPACT: N/A

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Staff will provide a verbal update on recruitment and negotiation activity.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 11/14/2024

COMMITTEE RECOMMENDATION: Informational only; no Committee action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no Committee action required.



SUBJECT: Monthly Sales Tax Report

CATEGORY: Information Only

BUDGET IMPACT: N/A

ATTACHMENTS:

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Staff will review monthly sales tax reporting. This is a regular reporting item. Please note, this report is provided only to those who have a WA State Department of Revenue Secrecy Affidavit Confidential Affidavit on file.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 11/14/2024

COMMITTEE RECOMMENDATION: Informational only; no Committee action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no further action required.