



Members: Councilmembers Clerget, Elfers, Reinke, Alt. Kenna

Staff: Michael Kosa, Alisa O’Haver-Ayala, Ryan Johnstone, Andrew Leach, Robert Wright, Andria Hannegan, Courtney Littrell, Drew McCarty, Gursimran Singh, Thi Le, Kelsey White

The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight’s meeting in-person at City Hall (First Floor Conference Room), or virtually by using the meeting access link below:

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CALL TO ORDER

COMMITTEE BUSINESS

1. Resolution No. 1705: Setting Public Hearing for MFTE Ordinance
2. Resolution No. 1708: Heritage Park & Hops Alley Phase 2 Construction - Pierce County LTAC Grant Acceptance
3. White River Restoration Project - Construction Management Consultant Supplement
4. Resolution No. 1711: Endorsement for the Administration of the Sumner - Bonney Lake Joint Pretreatment Program

REPORTS

1. Project Management Report

ADJOURNMENT

SUBJECT: Resolution No. 1705: Setting Public Hearing for MFTE Ordinance

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution_No_1705_MFTE_Target_Areas
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STAFF CONTACT: Ryan Windish, Community & Economic Development Director

SUMMARY BACKGROUND:

Resolution No. 1705 declares the intent of the City Council to adopt a new Residential Target Area expanding the Multifamily Tax Exemption (MFTE) program per RCW 84.14 within the East Sumner Neighborhood and fixing the time and place for a public hearing. The Public Hearing will be Monday, March 3, 2025 at 6:00PM at City Hall.

The 2024 Comprehensive Plan Periodic Update contains policy that encourages and creates greater opportunity and capacity for affordable housing consistent with the Growth Management Act (GMA). The expansion of the Residential Target Area in the East Sumner Neighborhood would create greater opportunity for developers of affordable multifamily housing to benefit from a 12-year Multifamily Tax Exemption as allowed under state law.

COUNCIL COMMITTEE/STUDY SESSION: Public Works Committee

MEETING/STUDY SESSION DATE: 11/5/2024

COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

Move to adopt Resolution No. 1705 fixing the time and place for a Public Hearing pursuant to RCW 84.14.040.

RESOLUTION NO. 1705

CITY OF SUMNER, WASHINGTON

A RESOLUTION declaring the intent of the City Council to adopt a new Residential Target Area expanding the Multifamily Tax Exemption (MFTE) program per RCW 84.14 within the East Sumner Neighborhood and fixing the time and place for a public hearing.

WHEREAS, the Washington State Growth Management Act (GMA), RCW 36.70a.020(4) requires the City to: “accommodate housing affordable to all economic segments of the population of this state, promote a variety of residential densities and housing types, and encourage preservation of existing housing stock;” and

WHEREAS, the Planning Commission recommended that the City Council adopt the 2024 Comprehensive Plan Periodic Update which includes proposed policy to expand the Residential Target Area in East Sumner to provide greater opportunities for affordable housing development and meet the goals of GMA; and

WHEREAS, the City Council discussed options for expanding the MFTE program at study sessions on October 28, 2024; and

WHEREAS, the City Council now desires to set a time and place for when said ordinance for adopting expansion of the Residential Target Areas will be heard and determined;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON

Section 1. That it is the intent of the City Council to adopt a New Residential Target Area per RCW 84.14.040 within the area shown in Exhibit A, which is attached hereto and made a part hereof.

Section 2. That Monday, the 3rd day of March, 2024, at the hour of 6:00 p.m., at the City Hall, 1104 Maple Street, Sumner, Washington, be the time and place set for the hearing and determination of the New Residential Target Areas and the City Clerk is hereby directed to provide public notice setting forth the time and place of said hearing as required by RCW 84.14.040.

ADOPTED this 21st day of January 2025.

Mayor Kathy Hayden

Attest:

Approved as to form:

City Clerk Michelle Converse

City Attorney Andrea Marquez

Figure B: East Sumner Neighborhood Residential Target Area

SUBJECT: Resolution No. 1708: Heritage Park & Hops Alley Phase 2 Construction -
Pierce County LTAC Grant Acceptance

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution #1708 - Grant Acceptance Resolution for Heritage Park Phase 2 Construction
2. LTAC 2025 Award Letter - City of Sumner

STAFF CONTACT: Drew McCarty, Engineering Specialist

SUMMARY BACKGROUND:

The Main Street Vision Project called for the City to activate alleys, update Heritage Park and improve the Main Street streetscape. This project moves forward two of those three priorities. In 2022-2023, JETT Landscape Architecture + Design worked with the city to re-imagine Reuben Knoblauch Heritage Park as a more active, useful space of the city, for special events and everyday use. They also designed an activation for the adjacent alley, naming it Hops Alley, to serve as a flexible event space and for a more accessible and inviting parking area for its day use. JETT provided a 30% design and concept in 2023, 100% plans and specifications in 2024 and now in 2025 we have construction ready plans for Phase 2 of the project that includes Hops Alley and the north end of Heritage Park. This funding, a grant from Pierce County Lodging Tax, funds construction of Phase 2 in 2025.

COUNCIL COMMITTEE/STUDY SESSION: Public Works Committee MEETING/STUDY SESSION DATE: 1/7/2025 COMMITTEE RECOMMENDATION: Do Pass
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STAFF RECOMMENDATIONS/MOTION:

A motion approving the acceptance of \$2,920,000 in grant funds from Pierce County for use in the Main Street Vision: Heritage Park & Hops Alley Phase 2 Construction Project, and authorizing the Mayor to execute any and all documents necessary to accept the funds, substantially in a form as approved by the City Attorney.

RESOLUTION NO. 1708

CITY OF SUMNER, WASHINGTON

**A RESOLUTION OF THE CITY OF SUMNER, WASHINGTON, ACCEPTING A
GRANT FROM PIERCE COUNTY**

WHEREAS, the city of Sumner applied for a Pierce County Lodging Tax Grant for the Heritage Park and Hops Alley phase 2 construction project; and

WHEREAS, Pierce County awarded the City a grant of \$2,920,000 towards the Heritage Park and Hops Alley phase 2 construction project; and

WHEREAS, City Council acceptance of the grant and authorization for the Mayor to execute a grant agreement is required by law; and

WHEREAS, it is in the City's interests to accept the grant funds and enter into any necessary grant agreements regarding the same.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF SUMNER, WASHINGTON:**

Section 1. That the City Council of the City of Sumner, Washington, does hereby accept the Pierce County Lodging Tax grant and authorizes the Mayor to execute any necessary funding agreements, and any and all documents necessary to carry out and effectuate the grant acceptance.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Effective Date. This resolution shall take effect and be in full force immediately upon passage by the City Council.

ADOPTED AND APPROVED this _____.

Kathy Hayden, Mayor

Attest:

Approved as to form:

Michelle Converse, City Clerk

Andrea J. Marquez, City Attorney



Pierce County

Economic Development Department
1501 Market St, Ste 270
Tacoma, Washington 98402

P | 253.798.6150
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www.piercecountywa.gov

December 26, 2024

Jason Wilson, City Administrator
City of Sumner
1104 Maple St
Sumner, WA 98390

Dear Jason:

We are pleased to inform you the Pierce County LTAC 2025 Funding Cycle award recommendations made by the Pierce County Lodging Tax Committee have been approved by the Pierce County Executive and Pierce County Council. Specifically, City of Sumner has been approved for the following project:

City of Sumner - Heritage Park & Hops Alley Phase I Construction project in the Asset & Product Development Category has been awarded \$2,920,000 for the LTAC 2025 Funding Year. Project must be completed between January 1-December 31, 2025.

I will reach out to Carmen Palmer next week regarding next steps and information needed for the contracting process for your project. In the meantime, if you have any questions, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Valerie Hamby".

Valerie Hamby
Administrative Program Manager
Economic Development Department

C: Carmen Palmer



SUBJECT: White River Restoration Project - Construction Management Consultant Supplement

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: \$589,841

Within Budget Allocation: Yes

ATTACHMENTS:

1. Amendment w/ Scope & Fee

STAFF CONTACT: Robert Wright, Engineering Specialist

SUMMARY BACKGROUND:

For construction of the White River Restoration, Parametrix was selected to do outside construction management. Initial scoping was for the first year of construction completed summer of 2024. Phase 2 of the White River project will be bid in Q1 2024, so Parametrix has provided a scope to complete construction management for the 2025 construction season.

COUNCIL COMMITTEE/STUDY SESSION: Public Works Committee

MEETING/STUDY SESSION DATE: 1/7/2025
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COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

A motion approving a supplement to Parametrix's Consultant Services Contract for the White River Restoration (CIP 14-10), increasing the contract amount by \$589,841 to a total authorized amount not-to-exceed \$964,223, and authorizing the Mayor and City Administrator to execute any and all documents necessary to effectuate the amendment, substantially in a form as approved by the City Attorney.



AMENDMENT NO. 2

NAME OF CONSULTANT, CONTRACTOR OR VENDOR: **Parametrix**

CONTRACT NAME & PROJECT NUMBER: **White River Restoration Project CMS (CIP 14-10)**

ORIGINAL AGREEMENT DATE: **July 31, 2023**

This Amendment is made between the City and the above-referenced Consultant, Contractor or Vendor and amends the original Contract/Agreement and all prior Amendments. All other provisions of the original Contract/Agreement or prior Amendments not inconsistent with this Amendment shall remain in full force and effect. For valuable consideration and by mutual consent of the parties, Consultant, Contractor or Vendor's work is modified as follows:

1. Section I of the Agreement, entitled "Description of Work," is hereby modified to add additional work or revise existing work as follows:

In addition to work required under the original Agreement and any prior Amendments, the Consultant, Contractor or Vendor shall:

See Exhibit A.

2. The contract amount and time for performance provisions of Section II "Time of Completion," and Section III, "Compensation," are modified as follows:

Original Contract Sum, <i>including applicable WSST</i>	\$374,382.00
Net Change by Previous Amendments <i>including applicable WSST</i>	\$N/A
Current Contract Amount <i>including all previous amendments</i>	\$374,382.00

Current Amendment Sum	\$589,841.00
Applicable WSST Tax on this Amendment	\$N/A
Revised Contract Sum	\$964,223.00

Original Time for Completion (insert date)	12/31/2024
Revised Time for Completion under prior Amendments (insert date)	12/31/2026
Add'l Days Required (±) for this Amendment	N/A
Revised Time for Completion (insert date)	N/A

In accordance with Section XIV E of the Contract/Agreement, the Contractor, Consultant or Vendor accepts all requirements of this Amendment by signing below, by its signature waives any protest or claim it may have regarding this Amendment, and acknowledges and accepts that this Amendment constitutes full payment and final settlement of all claims of any kind or nature arising from or connected with any work either covered or affected by this Amendment, including, without limitation, claims related to contract time, contract acceleration, onsite or home office overhead, or lost profits. This Amendment, unless otherwise provided, does not relieve the Contractor, Consultant or Vendor from strict compliance with the guarantee and warranty provisions of the original Agreement.

All acts consistent with the authority of the Agreement, previous Amendments (if any), and this Amendment, prior to the effective date of this Amendment, are hereby ratified and affirmed, and the terms of the Agreement, previous Amendments (if any), and this Amendment shall be deemed to have applied.

The parties whose names appear below swear under penalty of perjury that they are authorized to enter into this Amendment, which is binding on the parties of this contract.

IN WITNESS, the parties below have executed this Amendment, which will become effective on the last date written below.

CONSULTANT, CONTRACTOR OR VENDOR: By: _____ (signature) Print Name: _____ Its _____ (Title) DATE: _____	CITY OF SUMNER: By: _____ (signature) Print Name: <u>Kathy Hayden</u> Its <u>Mayor</u> (Title) DATE: _____
CITY OF SUMNER: Approve to Form: _____	CITY OF SUMNER: By: _____ (signature) Print Name: <u>Jason Wilson</u> Its <u>City Administrator</u> (Title) DATE: _____

EXHIBIT A - SCOPE OF WORK

INTRODUCTION

The purpose of this contract is to provide construction management and inspection services to the City of Sumner for the White River Restoration Project.

PROJECT BACKGROUND

The City of Sumner is designing and constructing a restoration project along the banks of the White River from river milepost 2.5 to 5.0. This 200-acre restoration project is one of the largest ever proposed in Pierce County. The project is fully funded with a mix of local and grant funding. Major elements of construction include mass excavation/rough grading, fine grading, log jam and revetment installation, in-water work and diversion, revegetation, and trail/access road construction.

SCOPE OF WORK

TASK 100 – PROJECT MANAGEMENT AND COORDINATION

The Consultant shall be responsible for organization, management, and coordination of the services described in this Scope of Work. The Consultant shall be responsible for managing the activities of its project team, including staff and subconsultant coordination, in accordance with the City's objectives of scope, schedule, budget, quality, and safety as it relates to the performance of the Consultant.

The Consultant shall:

1. Keep the City advised on all aspects of work under this contract, including regular communication with the City regarding progress and budget, and coordination of work with City staff and other consultants and contractors.
2. Update Project Management Plan from Season 1 for Season 2.
3. Set up and maintain electronic project files.
4. Coordinate the Consultant's project team to ensure consistency in the execution of work.
5. Submit monthly progress reports which include summary of services provided, fee billed to date, and available budget for CM services.

DELIVERABLES:

Task 1.1 Update Project Management Plan

Task 1.2 Monthly Progress Reports

Task 1.3 Coordination and Communication (approximately 20 hours per month)

PHASE 1 – PRECONSTRUCTION SERVICES

Phase 1 Preconstruction Services commences during design and is complete when notice-to-proceed (NTP) is provided to the construction contractor. The anticipated duration for Preconstruction Services for Season 2 is approximately 6 months. Phase 1 services include updating and maintaining the Construction Management Plan, document control, risk register and Risk Management Plan, providing constructability review services during design, and bid support services.

TASK 2.1 – CONSTRUCTION MANAGEMENT PLAN

The Consultant shall update and maintain the Construction Management Plan (CMP) for the

duration of the project. A CMP was created for Season 1 of construction and will be updated annually prior to subsequent construction seasons. This amendment provides budget to update the CMP prior to Season 2.

DELIVERABLES:

1. Updated project-specific CMP

TASK 2.2 - CM COORDINATION KICKOFF MEETING

The Consultant shall be responsible for the following:

- Familiarization with the project plans, specifications, and permit conditions.
- Provide input to the city on the meeting agenda structure and topics for a CM coordination kickoff meeting with City staff and the engineering design team members.
- Attend the CM coordination kickoff meeting. Attendees shall include but not be limited to the Construction Manager and Resident Engineer.
- Prepare kickoff meeting agenda and minutes.

TASK 2.3 – RISK MANAGEMENT PLAN

The Consultant shall coordinate with the City and Design Engineer to develop a Risk Management Plan (RMP) identifying and assessing potential construction risks that may affect the project during construction. An RMP was developed for Season 1. This amendment provides the budget to update the RMP for Season 2. The Consultant shall attend one 4-hour workshop-style meeting with the City and the Design Engineer to assess risks and update Season 1 Risk Register and RMP based on potential risks in Season 2.

The Risk Register and Risk Management Plan shall include the following items:

- Identifying potential threats to construction cost, schedule, or scope.
- Threat impacts, including order-of-magnitude costs.
- Triggering events.
- Detectability.
- Relative risk score.
- Strategy to mitigate each risk.
- Responsible parties.

DELIVERABLES:

- Updated Risk Register in MS Excel format and Risk Management Plan Report in MS Word format.
- Final Risk Register and Risk Management Plan Report in native file formats and PDF.

TASK 2.4 – CONSTRUCTABILITY REVIEW

1. The Consultant shall provide constructability review including:
 - Review and comment on 90% design submittal, including Plans, Specifications, and Engineer's Cost Estimate
2. Constructability review shall consider the project's goals and help identify potential high

risk design elements.

3. Constructability review shall incorporate:

- Review project technical specifications for compatibility and completeness with plan design features.
- Review project proposal form for bid items and quantities including comparison to engineers estimate and compatibility with bid item measurement and payment descriptions.
- Review completeness of bid package to include sufficient information to obtain competitive bids. Such information should include geotechnical report, river stage data, permit conditions, realistic work window, potential staging areas, etc.
- Provide redline review comments on plans, specifications, and cost estimates.
- All comments in plans and specifications should include a reference ID and be included in a comment tracking form in Microsoft Excel (electronic copy).

MEETINGS:

1. Constructability Review Kick-off Meeting
 - 4-hour meeting with CM team, City, and Designer.
 - Determine key goals for Constructability Review.
 - Designer and City to convey design intent.
 - Identify potential risks.
 - Define Constructability Review team roles, responsibilities, milestones, key deliverables, and deadlines.
2. Constructability Review Close-out Meeting
 - 4-hour meeting with CM team, City, and Designer

DELIVERABLES:

- 90% Constructability Review on Plans, Specifications, and Engineer's Cost Estimate
- Attendance at meetings.
- Meeting agendas and minutes.
- Constructability Review Comments with redline markups of Plans, Specifications, and Engineer's Cost Estimate

TASK 2.5 – DOCUMENT CONTROL AND ELECTRONIC RECORDS MANAGEMENT SYSTEM

The Consultant shall develop forms, tracking logs, systems, and related documentation for the information management and document control services to be performed during construction for both electronic and hard copies, as outlined below.

- Develop Document Control Forms to track receipt, logging, filing, reviewing, and routing of project documents, including but not limited to submittals, correspondence, meeting minutes, emails, reports, Requests for Information (RFI), change orders, substitution requests, shop drawings, photos, laboratory test results for construction materials, facsimiles, inspection reports, construction drawings, specifications, and other construction-related documents.

PHASE 2 –CONSTRUCTION SERVICES

Phase 2 will commence when the construction contractor receives Notice to Proceed from the City for the construction contract. The anticipated duration of Phase 2 is approximately 3-4 years. This amendment provides the budget for Season 2 which is expected to begin in

May 2025 with completion in October. Scope and budget for Season 3 and other future seasons will be agreed to between City and Consultant after Season 2 is completed. Construction services under this Contract require the Consultant to maintain project files and lines of communications during preconstruction, construction, and construction close-out phases for each season. The anticipated completion of this project is in the fall of 2027.

TASK 3.1 – PRE-CONSTRUCTION MEETING

The Consultant shall:

1. Prepare the pre-construction meeting agenda in consultation with the City's PM.
2. Attend the 3-hour pre-construction meeting. The Project Manager, Construction Manager, Resident Engineer, and Document Control Specialist shall attend the pre-construction meeting.
3. Distribute final meeting minutes to the Contractor and City within two (2) business days of receiving comments.

DELIVERABLES:

1. Draft and final pre-construction meeting agenda and minutes

TASK 3.2 – CONSTRUCTION PROGRESS MEETINGS

The Consultant shall:

1. Schedule and lead weekly construction progress meetings at project site or via MS Teams. Attendees shall include at a minimum the Construction Manager and/or Resident Engineer and the City PM.
2. Prepare and distribute meeting agendas at least one (1) business day before the progress meeting.
3. Prepare draft minutes and distribute within one (1) business day of the progress meeting.
4. Revise the meeting minutes per attendees' comments.
5. Distribute the final meeting minutes within two (2) business days after receiving attendees' comments.

DELIVERABLES:

1. Draft and final construction progress meeting agendas and minutes

TASK 3.3– CONTRACTOR'S SCHEDULE AND PAYMENT REQUEST REVIEW

The Consultant shall review the Contractor's construction schedule outlining the proposed construction activities including:

1. Assess main activities associated with the project, all schedule restrictions from permits and other constraints, milestones, seasonal weather impacts, and any other predictable factors that can affect the construction schedule.
2. Review and comment on Contractor's baseline construction schedule submittals and review for compliance with the contract.
3. Evaluate Contractor's schedule submittals for percent complete on each activity and compare reported, actual, and planned work progress.

4. Review effects of change requests and proposals on Contractor's schedule and incorporate into the master schedule, if approved.
5. Evaluate Contractor's look-ahead and recovery schedule submittals.
6. Provide analysis concerning alternative schedule recovery actions.
7. Recommend corrective actions to ensure compliance with contract requirements.

The Consultant shall review Contractor monthly pay requests and make payment recommendation to the City PR including:

1. Review Contractor monthly pay requests for compliance with contract.
2. Measure and verify the completion of all items on pay requests and make a recommendation on approval for payment.
3. Submit monthly recommendations for payment for the City's approval.
4. Receive and review Statement of Intent to Pay Prevailing Wages for the Contractor and the subcontractors to confirm prevailing wage requirements are being met.

DELIVERABLES:

1. Monthly memoranda on the Contractor construction schedule
2. Monthly memoranda on Contractor monthly pay requests

TASK 3.4 – CONSTRUCTION DOCUMENTS AND FILE MAINTENANCE

The Consultant shall provide services related to processing, tracking, and distributing RFIs and submittals during construction.

1. Perform timely logging and filing of all documents.
2. Implement the Document Control Plan within the Construction Management Plan (CMP) which shall outline the management and control of project records.
3. Implement the Document Control and Electronic Records Management System using Virtual Project Manager (VPM).
4. File electronic copies of field directives, change orders, correspondence, submittals, and requests for information (RFI) in their native electronic format (e.g., PDF, Microsoft Word, Microsoft Outlook Message Format).
5. Prepare and maintain submittal logs and appropriate distribution of submittals to the City for approval in accordance with the Document Control Plan. Review and track submittals.
6. Investigate, review, and research RFIs, and track and distribute RFIs for response to ensure timely response to the Contractor.
7. Verify RFI responses for clarity, propose updated changes to the contract, and submit cost and schedule change proposals to the City.
8. Prepare and maintain RFI logs, and appropriate distribution of RFIs. Review and comment on RFIs, as well as tracking of RFIs.
9. Review submittals and submit written comments to the city on clarity and impacts to cost and schedule.

DELIVERABLES:

1. Final construction project files (electronic and hard copy)
2. Field directives, change orders, correspondence, submittals, and RFIs
3. Submittal review cover sheets, comment register, and submittal logs
4. RFI logs
5. Written comments on cost and schedule impacts
6. Project photos and video

TASK 3.5 – INSPECTION AND OTHER FIELD SERVICES

The Consultant shall provide inspection services for civil, in-water construction, and other inspection disciplines as needed.

The Consultant shall:

1. Observe and inspect the work performed by the Contractor is in conformance with the approved drawings and specifications and abides by all permit conditions and constraints (e.g., the in-water work window).
2. Schedule full-time inspectors at the site when the Contractor is working, based on the Contractor's Construction Plan.
3. Document the work performed by the Contractor and prepare daily inspection reports (DIR) that include quantified tracking of materials, labor, and equipment on the site, work in progress, work completed, discrepancies, discussions, test results, weather, river flow levels, water quality, and other pertinent items.
4. Ensure the Contractor maintains record (redline) drawings and verify Contractor record drawings are current monthly. Confirm final as-built drawings at completion of project.
5. Take inspection photos and maintain photo logs to document construction and pre-construction conditions. Pre-construction photos shall be transmitted to the Contractor and the City. Daily photos shall be included in DIRs.
6. Collect, review, and distribute reports from testing companies and special inspectors to the City, Design Engineer, and Contractor.
7. Act as the main point of contact for site visitors, permitting agency inspectors, utility crews, special inspectors, and other consultants and subcontractors.
8. Monitor sediment and erosion control site conditions and requirements listed in the Construction Stormwater General Permit and the clearing and grading permit, including providing a site Certified Erosion and Sediment Control Lead (CESCL). Provide direction to the Contractor to remedy TESC issues.
9. Perform drone flights of site before, during, and after construction. Drone flights will be used to monitor progress, track volumes, and provide photo documentation of the site during construction.
10. Coordinate material testing when needed to meet specifications.

DELIVERABLES:

1. Daily inspection reports (DIR) with photos
2. Contractor update (redline) of project drawings
3. Digital photos of preconstruction conditions
4. Copies of reports from testing companies and special inspectors
5. Drone photos and volume calculations.

TASK 3.6– CHANGE MANAGEMENT

The Consultant shall:

1. Review Contractor initial change requests and claims and evaluate the cause of the request or claim. Make recommendations to the city, analyze entitlement, and prepare change order documentation per direction of the City PR.
2. Issue field directives to the Contractor to clarify construction issues. The Construction Manager shall submit the field directives for the City PR approval prior to issuing to the Contractor.
3. Track, verify, and summarize time and material sheets.
4. Document all negotiations and prepare meeting minutes.
5. Draft correspondence for the city as requested.
6. Package and process change orders for payment and prepare documentation of change order evaluations and recommendations including independent cost estimates if needed.
7. Provide contract interpretations and guidance to the City to resolve contractual disputes.

DELIVERABLES:

1. Change order status reports with backup information
2. Draft and final negotiation meeting minutes
3. Change Order packages
4. Field Directives

SUBTASK 3.7 – CONSTRUCTION CONTRACT CLOSEOUT

The Consultant shall perform construction closeout services per the City of Sumner's document retention policies.

The Consultant shall:

1. Develop a preliminary punch list detailing outstanding work items that have not been completed. Provide the preliminary punch list to the city for review. Address City comments on the punch list. Distribute the preliminary punch list to the Contractor at least 2 weeks before Substantial Completion.
2. Identify the Contractor punch list items where completion is necessary to determine that the work is substantially complete.
3. Review and track the completion of punch list items. Identify punch list items/work that must be completed or corrected for the Contractor to achieve Substantial Completion.
4. Collect all final close-out documentation specified in the construction contract from the Contractor and review for completeness.
5. Coordinate with Contractor to ensure that all field markups, field-maintained construction documentation, survey data, etc., have been collected, organized in a record document package, and submitted.
6. Conduct a final review of Contractor completed record documents to ensure completeness and accuracy. Meet with City to review items for incorporation into the record documents. Notify Contractor of deficiencies found and coordinate resubmittal; review resubmitted documents.

7. Verify and report on the completion of all items for the final contract progress payment. Advise the City on whether Final Acceptance can be granted based on the status of the above.
8. Recommend final payment to the Contractor following verification that all outstanding contract work, including punch list items have been completed.

DELIVERABLES:

1. Preliminary punch list
2. Final punch list
3. Contractor final close-out documentation specified in the construction contract
4. Contractor completed record documents
5. Written recommendation for final payment to the Contractor

TASK 3.8– MANAGEMENT RESERVE

The Consultant shall provide services which are unplanned, urgent, and/or critical to maintaining the project schedule and progress of the work. The work of this task must be specifically scoped, agreed to, and authorized in writing by the city prior to performing the work. Work areas may include, but not be limited to:

1. Construction management services
2. Surveying

DELIVERABLES:

1. Reports, estimates, drawings, lab reports, documentation

ASSUMPTIONS:

1. \$20,000 of additional budget has been allocated for this task.
2. If the City authorizes use of this task, time and expenses will be billed. If additional funds (>\$20,000) are necessary to provide services requested by the city for this task, an amendment will be required to increase the budget for this task.
3. Any services performed under this task must be authorized in writing by the city prior to proceeding with work.

White River Restoration Phase 1 and Phase 2 Budget			Matt Kastberg	Tammy Seymour	Scott Spees	David Vu	Theodore D. McJunkin	Lori Gilbertson	Prime		Totals
			Project Manager	Document Control Specialist	Inspector	Inspector	Survey/UAV	Project Accountant	Labor Hours	Labor Dollars	Task Totals
			Parametrix Billing Rates	\$295	\$185	\$145	\$80	\$160	\$148		
Task		Description									
1		Project Management & Coordination	194	14				12	220	\$61,596	\$61,596
	1.1	Project Management Plan	2	2					4	\$960	\$960
	1.2	Progress Reports and Invoicing	12	12				12	36	\$7,536	\$7,536
	1.3	Coordination	180						180	\$53,100	\$53,100
2		Pre-Construction Services	96	202	108				406	\$81,350	\$81,350
	2.1	Construction Management Plan	8	8					16	\$3,840	\$3,840
	2.2	CM Coordination Kickoff Meeting	8	6	8				22	\$4,630	\$4,630
	2.3	Risk Management Plan	20	8	20				48	\$10,280	\$10,280
	2.4	Constructability Review	60	20	80				160	\$33,000	\$33,000
	2.5	Document Control and ERMS		160					160	\$29,600	\$29,600
3		Construction Services (PHASE 2)	330.967	266	1628	380	192		2796.967	\$444,025	\$444,025
	3.1	Pre-Construction Meeting	6	6	4				16	\$3,460	\$3,460
	3.2	Construction Progress Meeting	48	60	48				156	\$32,220	\$32,220
	3.3	Contractors schedule and payment request review	24	80	80				184	\$33,480	\$33,480
	3.4	Construction Documents and File Maintenance	16	40	12				68	\$13,860	\$13,860
	3.5	Inspection and Other Field Services	48		1440	380	192		2,060	\$284,080	\$284,080
	3.6	Change Management	80	20	20				120	\$30,200	\$30,200
	3.7	Construction Contract Close out	40	60	24				124	\$26,380	\$26,380
	3.8	Management Reserve	69						69	\$20,345	\$20,345
4		Expense								\$2,870	\$2,870
		Mileage @ .625/mile	200	120	800		400			\$950	\$950
		Survey Equipment (\$160/Use)					12		12	\$1,920	\$1,920
		Wingtra Drone \$360/day									
		Labor Hour Totals:	621	482	1736	380	192	12	3422.967	\$589,841	\$589,841
		Cost SubTotals:	\$183,185	\$89,170	\$251,720	\$30,400	\$30,720	\$1,776		\$589,841	

\$589,841

SUBJECT: Resolution No. 1711: Endorsement for the Administration of the Sumner - Bonney Lake Joint Pretreatment Program

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1711: Endorsement for the Administration of the Sumner - Bonney Lake Joint Pretreatment Program

STAFF CONTACT: Andria Hannegan, Pretreatment Coordinator

SUMMARY BACKGROUND:

The proposed resolution is a formal adoption of the Sumner - Bonney Lake Joint Pretreatment Program for the Sumner Wastewater Treatment Facility (WWTF) in compliance with the National Pollutant Discharge Elimination System (NPDES) permit for the WWTF. This resolution endorses a locally administered Joint Pretreatment Program in partnership with Bonney Lake to ensure proper oversight of industrial and commercial discharges. While pretreatment regulations are already codified, this step is required by the Washington State Department of Ecology. Adoption of this resolution supports regulatory compliance and safeguards wastewater infrastructure and environmental health.

COUNCIL COMMITTEE/STUDY SESSION: Public Works

MEETING/STUDY SESSION DATE: 1/7/2025
--

COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

A motion to adopt Resolution No. 1711: Endorsement for the Administration of the Sumner - Bonney Lake Joint Pretreatment Program.

RESOLUTION NO. 1711

CITY OF SUMNER, WASHINGTON

A RESOLUTION OF THE CITY OF SUMNER, WA THE IMPLEMENTATION AND ENFORCEMENT OF THE SUMNER – BONNEY LAKE JOINT PRETREATMENT PROGRAM.

WHEREAS, under the Washington State Water Pollution Control Law, chapter 90.48 RCW (“WPCL”), the Washington State Department of Ecology (“Ecology”) has jurisdiction to control and prevent the pollution of streams, lakes, rivers, ponds, inland waters, salt waters, water courses, and other surface and underground waters of the state of Washington; and

WHEREAS, Chapter 173-220 WAC establishes a state individual permit program, applicable to the discharge of pollutants and other wastes and materials into the surface waters of the state, as a part of the National Pollutant Discharge Elimination System (“NPDES”) created by section 402 of the CWA; and

WHEREAS, WAC 173-220-040 requires any political subdivision or municipality that discharges pollutants to surface waters of the state to obtain a NPDES permit from Ecology; and

WHEREAS, the City of Sumner holds NPDES Permit No. WA-0023353 for the Sumner Wastewater Treatment facility (WWTF) which is a Regional Treatment Plant providing wastewater treatment services to the Cities of Sumner and Bonney Lake, with Bonney Lake named as a contributing jurisdiction on the Permit; and

WHEREAS, the NPDES Permit requires that the City work with Ecology to ensure that all commercial and industrial users of the Sumner WWTF are in compliance with the general pretreatment regulations promulgated by the Environmental Protection Agency (“EPA”); and

WHEREAS, the Cities of Sumner and Bonney Lakes have cooperated to develop the Sumner-Bonney Lake Joint Pretreatment Program (“SBL JPP”), which includes: (1) the adoption of Pretreatment Regulations that govern, regulate and control the discharge of non-domestic wastewater to the Sumner WWTF; (2) the endorsement or approval of and participation in the enforcement of the Pretreatment Regulations; and (3) adopting all other local laws and regulations that are necessary to comply with, implement and enforce the SBL JPP Pretreatment Regulations; and

WHEREAS, a final condition for Ecology approval of a local pretreatment program is a statement endorsing the program made by the governing body of the local agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON:

Section 1. Statement of Endorsement and Support

The City of Sumner fully endorses the implementation and enforcement of the Sumner – Bonney Lake Joint Pretreatment Program within the City of Sumner sewer service area, and as a designated agent for implementation and enforcement within the City of Bonney Lake’s sewer service area, to ensure compliance with state and federal regulations, including WAC Chapter 173-240 and 40 CFR Part 403.

Section 2. Corrections by City Clerk or Code Reviser.

Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Effective Date.

This resolution shall take effect and be in full force immediately upon passage by the City Council.

ADOPTED this 4th day of February 2025.

Kathy Hayden, Mayor

Attest:

Approved as to form:

Michelle Converse, City Clerk

Andrea J. Marquez, City Attorney



Monthly Project Management Report

January 2025

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Major Projects

Project: Stewart Road Bridge Replacement (13-08)		Project Manager: Andrew Leach	Budget: \$33,500,000
Finance: \$7,000,000 NHFP Grant, \$6,000,000 TIB Grant, \$2,800,000 Congressional Appropriation, \$6,833,959 STP Grant, \$187,074 City of Sumner, \$4,260,000 Pierce County, \$50,000 Tarragon, \$3,000,000 FMSIB, \$50,000 Port of Tacoma, \$150,000 City of Auburn			
Description: This project will replace the existing two lane bridge over the White River at Stewart Road. The existing bridge will be removed. The new bridge will accommodate four lanes of traffic, and a separated shared use path on the north side of the roadway. Adjacent intersections at Butte Avenue and 140th Street Court East will be modified to accommodate the new roadway grade and lane configurations.			
Schedule/Milestones: ■ Selection of Design Consultant (10/13) ■ Design Consultant Contract Award (12/13) ■ ROW Environmental Review Completed (11/16) ■ Start Final Design (2/21) ■ ROW Acquisitions Complete (8/24) ■ Design Complete (9/23) ■ Construction Contract Award (10/24) ☐ Construction Complete (12/28)		Status: 12/2024-Construction work is scheduled to begin in February/March 2025 11/2024 - City has awarded the construction contract to Ceccanti, Inc. The City is working on the contract paperwork to issue NTP 9/2024 - The City has received an approved Cert 3 ROW approval from WSDOT. Staff went through the SOQ interview process of 4 different firms and selected WSP for CM Services. 8/2024 - City Staff working to get construction obligated with WSDOT and ROW Certified. Construction Management (CM) SOQs are due 8/1/2024 and staff will be going through the process of reviewing proposals and conducting interviews with CM teams. 7/2024 - The last PSE easement with Pierce County is wrapping up & prepping to advertise for CM RFQ 6/2024 - Currently working through the PSE easement with pierce county and to include letter from Puyallup Tribes. 5/2024 - Currently working through the PSE easement with pierce county and to include letter from Puyallup Tribes. 04/2024 - Removal of the Luminaire on the existing NW quadrant mast arm at the 140th St/Stewart Rd intersection. Work was pending to be completed after storm season. This has been completed. 1/2023 - Currently working through the PSE easement with pierce county. 12/2023 - 4 ROW easement agreements have been worked through with pierce county and will be going to PW committee for approval and then to council for approval. Currently working through the PSE easement with pierce county. 11/2023 - Working on removal of the Luminaire on the existing NW quadrant mast arm at the 140th St/Stewart Rd intersection. Work to be completed after storm season (tentatively planning for early March). Construction Obligation Paperwork in process to be sent to WSDOT for approval once ROW is completed. 100% plans at City for review, acquiring Right of Way and permitting, and coordinating utility relocations	
Next Critical Activities (dates):			
Next Council Actions (dates): Project Acceptance – December 2028			
Next Public Actions (dates):			

Project: East Sumner Neighborhood Stormwater Ponds – Phase II (13-10)		Project Manager: Michael Kosa	Budget: \$2,000,000
Description: Complete the design and construction of a regional stormwater pond and relocation of Salmon Creek on City properties located near Sumner Tapps Hwy, between 64 th St E and 60 th St E.			
Schedule/Milestones: ■ Design Consultant Contract Award (09/13) ■ Design Complete (07/15) ■ Construction Contract Award (08/15) ■ Construction Complete (12/19) ■ Complete Plant Establishments (01/22)		Status: Project in Closeout. Project in plant establishment period. Project 90% constructed. 60th reopened to traffic, there are no other major traffic impacts planned during project. Work restarted July 2019. The culvert has been delivered to the site. 60th Street may be closed for culvert installation, depending on contractor availability. Corps permit secured, contractor beginning project restart.	
Next Critical Activities (dates):		The City is currently waiting on permit approval from the Army Corps of Engineers. Permit meeting occurred on site and an ESA consultation is pending. The contractor is currently on winter shutdown.	
Next Council Actions (dates): Project Acceptance		Contractor to start work mid-September. Plantings at the mitigation site are 100% complete.	
Next Public Actions (dates):		Contractor to provide construction schedule for Mitigation Pond the week of 8/8/16. Contract has been suspended until further notice.	

Project: 166 th Ave E Widening (13-11)		Project Manager: Courtney Littrell	Budget: \$16 Million (30% funded)
Finance: Port of Tacoma \$25,000, \$950,000 City (TIF & Storm), \$1,219,650 (Federal – STP), \$500,000 State Leg Appropriation, \$2.249M (Federal – ROW)			
Description: Construct Improvements to 166 th Ave E to decrease congestion and improve safety at 64 th St E and at SR 410 westbound ramps			
Schedule/Milestones: ■ Consultant Award (12/18) ■ Intersection Control Evaluation (6/20) ■ Concept Report Complete (07/20) ■ WSDOT Preliminary Design Approval (1/23) ☐ Complete Fish Passage Culvert Design/Permitting (12/24) ☐ Design/ROW Complete (2/27) ☐ Construction Complete (12/29)		Status: Design Development underway for preliminary roadway and culvert/creek design, environmental reports at Federal Services for ESA Review Updated scope in progress. Concept report approved. Project will contact adjacent property owners, then publicize the findings. Concept Report (Intersection Control Evaluation) being reviewed at WSDOT.	
Next Critical Activities (dates): Complete Fish Passage Culvert Design/Permitting (2/27)			
Next Council Actions (dates):			
Next Public Actions (dates):			

Project: Fryar Ave Trail (14-01)		Project Manager: Andrew Leach	Budget: \$5,000,000 (construction unfunded), \$580,000 design, federal and City REET
Finance: \$197,760.00 (CMAQ-Design Only) and \$30,864 (City)			
Description: To design the last missing link of trail in town between Bridge Street Bridge and Fryar Bridge. The trail currently consists of a sidewalk & bike lane.			
Schedule/Milestones: ☒ Selection of Design Consultant (05/14) ☒ Design Consultant Contract Award (05/14) ☒ Consultant Supplement Award (6/21) ☒ Resume Design (7/21) ☐ Design Complete (4/25) ☒ Begin ROW Phase (7/24) ☐ Begin Construction Phase (7/25) ☐ Construction Contract Award (TBD) ☐ Construction Complete (TBD)		Status: The City has selected Commonstreet as the ROW consultant. ROW Phase has begun. The City is currently working on hiring a ROW consultant. The City will be receiving grant funding for the ROW phase of the project. The City is currently moving forward with the design and environmental phases of the project. The City is currently looking at grant opportunities to purchase right of way and moving forward with the environmental phase of the project. The design on this project is moving forward. A few alternatives for the trail layout were reviewed and a final layout was selected. Selecting the final layout will allow for the environmental phase to move forward.	
Next Critical Activities (dates): Design Complete (12/24)		The design on this project is on hold until FEMA discussions allow for the trail to be constructed in the floodway. BergerABAM is proceeding with the design.	
Next Council Actions (dates):			
Next Public Actions (dates):			

Project: Left Bank Setback/White River Restoration (14-10)		Project Manager: Doug Beagle/Robby Wright	Budget: \$60 Million
Description: Enhance nearly 3.2 miles of riverbank. The channel will be widened by up to 200ft landward of the ordinary high to allow capacity for 100-yr event			
Schedule/Milestones: ■ Selection of Design Consultant (09/14) ■ Design Consultant Contract Award (09/14) ■ Design Complete – 24th St (05/22) ■ Bid Award – 24th St (06/22) ■ Construction Complete – 24th (01/24) ■ Phase 1 Bid Advertisement (05/24) ☐ Bid/Award – Ph. 2 White River Restoration (03/25) ☐ Construction Complete (12/27) ☐ ROW Acquisition (TBD)		Status: Phase 1 earthwork complete, plant procurement RFP in process Preparing bid package for phase 1 earthwork contract Contractor for the 24th St E Utility Relocation project has achieved Substantial Completion and is working on the punchlist. Currently in the RFQ process for a CM consultant. Expected to have a consultant selected and scope/fee agreed on for June PW Committee meeting. Contractor for the 24th St E Utility Relocation project has complete drilling for the new sewer and water lines and will soon start construction of the new pump station. Preparing CM consultant RFQ for expected advertisement early February. The Contractor for the 24th St E Utility Relocation project has mobilized and is working on drilling for the new sewer and water lines. Working through pre-construction and material procurement with the 24th St Utility Relocation project (CIP 18-03) contractor (Johansen Construction). Construction is expected to start in January 2023. Bids opening on 6/7/22 for 24th St Utility Relocation project (CIP 18-03). Permit Submitted to June Corp April 2021, out for Public Comment Moving from 65% to 90% Plans NSD Consultant Supplement Contract PW committee Meeting August A meeting took place on 5/11 and the next meeting is scheduled for 6/8. Draft Hydraulic and Sediment reports have been presented to the Dialogue Group and the next meeting is scheduled for May 11th. Hydraulic and Sediment models are under review. The dialogue group continues to meet. Consultant has begun hydraulic and sediment work. Two (2) Consultant Service Contracts are going to the 7/18/16 Council Meeting. One is Amendment #2 with West Consultants and the 2nd is with Natural Systems Design.	
Next Critical Activities (dates):			
Next Council Actions (dates): ROW Acquisition (TBD) CM Contract (Expected June)			
Next Public Actions (dates):			

Project: Pacific Pointbar / Stewart Setback (14-10)		Project Manager: Doug Beagle/Robby Wright	Budget: \$59,474,432
Description: Over 30 acres of floodplain reconnection and fish habitat. Installation of a floodwall along 16th and levee along 140th for increased flood protection.			
Schedule/Milestones: ☐ 90% Design Complete (12/24) ☐ Property Acquisitions Complete (12/24)		Status: Awaiting counteroffer on Ream/Robison Property. Kondratruk acquired, demo in progress Nearing PSA with Kondratyuk Awaiting Purchase and Sale draft for DMI Drilling Mierendorf Property Acquired The contract to demolish the structures on the Bushore and Eagle properties has been awarded. Staff is preparing a notice to proceed authorizing the contractor to move forward with the demolition work.	
Next Critical Activities (dates):			
Next Council Actions (dates):			

Project: Decant Facility (15-02)		Project Manager: Michael Kosa	Budget: \$747,000	Finance: \$390K Ecology Grant
Description: Design and construct upgrades to the Decant Facility. Improvements will include a concrete slab and a pre-engineered metal building.				
Schedule/Milestones: ■ Selection of Design Consultant (10/16) ■ Design Consultant Contract Award (11/16) ■ Design Complete (04/17) ■ Construction Contract Award (09/17) ■ Construction Complete (11/19) ■ Asphalt Contractor Selected (6/21) ■ Start Construction (8/21) ■ Construction Complete (9/21)		Status: Project in closeout Asphalt Paving Complete, Landscaping remaining Asphalt pavement work begins in mid August Asphalt pavement work advertising for construction as small works project Project awaiting asphalt pavement after SR 410/Traffic Ave Interchange Contractor is complete Project in closeout Working on final Ecology Reimbursement. Stormwater pond construction is complete. Project is entering close out. Negotiating change order with contractor to construct stormwater pond required by Ecology. Coordinating plans with ecology, plan to construct storm water pond and asphalt paving in 2019. Notified of \$390K Ecology Grant Building construction complete. Investigating adding asphalt driving surface to project. This project is under construction and the contractor is currently working on final completion and punchlist. This project is under construction and the contractor is currently working on floor slabs. This project is under construction and the contractor is currently working on subgrade and foundations. Western Engineering Constructors, Inc., was awarded the construction contract at a Special Council Meeting on 8/14/17. Contracts are currently being signed.		
Next Critical Activities (dates): Completion Report				
Next Council Actions (dates):				
Next Public Actions (dates):				

Project: 410/Traffic Ave Interchange (15-04)	Project Manager: Andrew Leach	Budget: \$17,000,000; Construction 100% grant funded
Description: Construct a new overpass for the SR 410/Traffic Ave Interchange to meet the demands of freight and commuter traffic.		
Finance: <i>Design:</i> Sound Transit \$100K, WA State Legislature #1 \$300K, Private Dev. \$75K, Port of Tacoma #1 \$11.5K, City of Sumner \$75K, STP Grant \$313K <i>Construction:</i> FIMSB \$2.5M, Sound Transit \$5.0M, Port of Tacoma #2 \$45k, WA State Legislature #2 \$500K, Private Development \$1.0M, TIB \$3M		
Schedule/Milestones: ■ Selection of IJR Consultant (10/15) ■ Preliminary Design Consultant Contract Award (08/16) ■ Final Design Consultant Contract Award 07/17) ■ Final Design Complete (12/18) ■ Construction Contract Award (07/19) ■ Construction Complete (1/22) ☐ Project Acceptance (TBD)	Status: City is working on the project closeout process. Contract is in the plant establishment period of the project. Contractor has completed final paving. Contractor is now working on streetlights and landscaping. New signals have been installed. Contractor is working near final paving. Contractor is working on new signals on either end of the new bridge. Construction on new bridge has started. Construction has begun, contractor is working on temp water main. Ceccanti, Inc. was awarded the contract at the July 22nd special council meeting. A preconstruction meeting will be scheduled for early August. Bids opened 7/3/19. The final design is currently underway. The consultant agreement with Parametrix has been executed and the final design will begin in July.	

Project: Operations Facilities (17-13)	Project Manager: Drew McCarty	Budget: \$66 Million (General and Utility Funds)
Description: Construct a new operations facility to house the water, sewer, storm and street maintenance staff and equipment as well and Parks, Facilities, and Custodial staff and equipment.		
Schedule/Milestones: ■ Consultant Services Contract (08/18) ■ Design Complete (8/22) ■ Phase 1: Early Works Contract Award (09/23) ■ Phase 2: North Parcel Contract Award (04/24) ■ Phase 1: Early Works Construction Complete (09/24) ■ Phase 3: Operations Facility Contract Award (12/09/24) ☐ Phase 2: North Parcel Construction Complete (Q1-2025) ☐ Construction Complete (Q4 2026)	Status: Phase 2: The underground utilities are almost complete and the slab for Building G (Decant) was poured. Phase 3: Project kick-off meeting was held on 12/19/24. Construction is expected to start in February or March. Bids were opened for Phase 3, the main project, and a construction contract will go to council for award. The Contractor achieved Physical Completion on the Early Works project. The North Parcel work was started in June and continues. The Pre-Construction meeting for the North Parcel was held on 5/14 and the Contractor is expecting to mobilize by the end of May. The final phase of the preload on the main site is in place and is expected to be complete in August. The Pre-Construction meeting for the North Parcel is scheduled for 5/14 and the Contractor is expected to start work this month. The preload on the main site is being moved to the 4th (and final) phase and is expected to be complete in Q3. The preload is complete for 2 of the 4 preload phases and the 3rd phase is currently preloaded and is being monitored to verify it reaches the required compaction — this is likely to be achieved in June. The North Parcel is ready for the Phase 2 contractor when this contract is awarded in April. The earthwork for 2 of the 4 preload phases is still in place until early February to receive the required compaction. A Construction Management consultant has been selected and the scope and the consultant agreement will be presented to PW Committee and council in February. The Contractor (Rodarte) has complete the abatement and demolition of the buildings. The earthwork for 2 of the 4 preload phases is in place and is expected to sit until late January to receive the required compaction.	
Next Critical Activities (dates):		
Next Council Actions (dates):		

Project: Rainier View Covered Court (18-04)	Project Manager: Andrew Leach	Budget: \$1,475,000
Description: This project consists of renovating the basketball court at Rainier View Park. The court will be covered with a new roof to encourage use in all weather conditions and include ADA upgrades. The court will also be painted to accommodate basketball, volleyball and pickle ball courts. The City has received grant funding from RCO and Washington State's Local Community Project Program.		
Schedule/Milestones: ■ Consultant Services Contract (10/21) ■ Design Complete (8/23) ■ Construction Contract Award (9/23) ☐ Construction Complete (1/25)	Status: Construct is almost complete. The contractor is working on punchlist items. Contractor has started work on the project. The City is working with the contractor to order long lead items. The City received 4 bids on 8/29/2023. Andy Johnson & Company, Inc. was the low bidder. The City is moving forward with the design of the project. The Consultant contract has been fully executed.	
Next Critical Activities (dates):		
Next Council Actions (dates):		

Project: Sumner Tapps Highway Guardrail Upgrade (19-01)	Project Manager: Alisa O'Haver-Ayala	Budget: \$1,455,300
Finance: City Funds \$112,700, Federal HSIP Funds \$448,600, Federal STP Funds \$749,000		
Description: Evaluate and construct upgrades to existing obsolete guardrail along Sumner-Tapps Highway, resurface Sumner-Tapps Highway		
Schedule/Milestones: ■ Design Award (12/19) ■ Design Complete (06/20) ■ Obligate Construction (8/20) ■ Award Construction Contract (11/20) ■ Complete Resurfacing Construction (6/21) ■ Advertise Guardrail Construction (10/21) ■ Award Guardrail Construction (1/22) ■ Complete Guardrail Construction (5/22) ■ Project Acceptance (2/23)	Status: Guardrail relocation work is complete, project is in closeout. Contractor for Guardrail relocation is making good progress. Aerial utility relocations in the vicinity of the replaced guardrail are ongoing. Resurfacing project in closeout, Guardrail relocation begins in February. Guardrail project bid opening complete, award in January Resurfacing Punchlist in progress Resurfacing Construction Underway Resurfacing scheduled to begin in late April, weather permitting Project delayed until April 2021. Bids opened and came in under budget. Guardrail portion of project in design. Funding secured for Phase 1 resurfacing construction. Resurfacing project will construct in 2020. Consultant kickoff in February. The survey fieldwork is complete. Consultant agreement at council. Consultant qualifications being evaluated. RFQ is out for advertisement. Funding has been obligated. Staff is working w/ WSDOT to obligate Design funds. Staff is preparing paperwork to add project to federal programming	
Next Critical Activities (dates):		
Next Council Actions (dates):		
Next Public Actions (dates):		

Project: Main St/Wood Ave Intersection Improvements (19-02)		Project Manager: Courtney Littrell	Budget: \$209K (Design), \$250K (ROW), \$1.8M (Con.)
Finance: City funds \$1,864,000, Federal STP Funds \$405,000, \$225,000, \$1,330,000.			
Description: Develop design for replacing the obsolete signal and complete ADA upgrades to bring the intersection into compliance			
Schedule/Milestones: ■ Design Award (10/19) ■ Begin ROW Acquisition (09/20) ■ 90% Design (5/21) ■ Design Complete (6/22) ■ Complete ROW Acquisition (6/22) ■ Obligate Construction (8/22) ■ Advertise for Construction (10/22) ■ Contract Award (12/22) ■ Begin Construction (5/23) ☐ Complete Construction (01/25)		Status: Project has reached substantial completion. Contractor is working on Punchlist items. Project is nearing substantial completion. Punchlist items and the signal cabinet wrap are the remaining items to be completed. Signal has been turned on. Final concrete work, signal work, and signs will be installed in the coming days. Project is anticipated to be substantially complete by end of November. Signal poles and signal mast arms are installed. Signal wiring and remaining site work to be completed in the coming weeks. Signal pole work is scheduled to take place beginning of September. Remaining work to be scheduled. Signal poles have been delivered. Waiting on a schedule from the contractor for the signal installation. Utility poles have been removed, trees have been planted, and final storm connection has been made. Currently waiting for the delivery of the signal poles. All communication lines have been relocated underground. Pole removal to take place in the near future, and work will resume by the contractor to complete their storm line connection and install signal poles. Intersection is open with permanent striping and the project is suspended. Work will resume once Zayo has relocated their communication line to the JUT and the utility pole is removed. The project will then be resuspended until the new signal poles arrive and can be installed. Intersection has been poured with the stamped colored concrete and sidewalks are complete. Intersection is set to be reopened by Aug. 4th. PSE has completed their power line relocation. All utility work has been completed besides relocation of power and communication lines. Sidewalks are being poured, and intersection will be closed for one month starting Wednesday July 5th. The closure will last approximately 4 weeks, and the intersection will be graded and paved during the closure. Project construction started on May 1st. Construction is currently ongoing with night work. Sewer and storm main replacements are nearing completion, and the water main work has started. The Joint Utility Trench (JUT) will begin in the next week to relocate the overhead power and communication lines underground through the intersection.	
Next Critical Activities (dates):			
Next Council Actions (dates):			
Next Public Actions (dates):			

Project: Alder & Kincaid Utility Improvements (19-05)		Project Manager: Alisa O'Haver-Ayala	Budget: \$7,002,990
Description: Replacement of utilities in the Alder and Kincaid Right-of-Way in the vicinity of the Red Apple property. Necessary to replace aging infrastructure and support the town center plan redevelopment.			
Schedule/Milestones: ■ Select Design Consultant (10/19) ■ Award Final Design Contract (7/20) ■ Bid Award (06/22) ■ Construction Complete (02/24)		Status: The Contractor achieved Physical Completion. This project is in closeout. The Contractor achieved Substantial Completion and is working through completing punchlist items. The majority of construction was completed in July. The only remaining item is hydroseeding (must wait until after 9/1/23). Contractor has completed the south half of the Main St / Kincaid Ave / Cherry Ave intersection and is working on the north half. Cherry Ave is still under construction. Kincaid Avenue has been re-opened and Cherry Avenue is closed for construction. Construction at the Main St. intersection is expected to start on 4/3. Contractor is making progress on installation of waterline and water service connections in Kincaid Avenue, Academy Street, and Park Street. There are some material procurement challenges with the parts for the water service connections City gave Notice to Proceed (NTP) to the contractor (Reed) on 8/8/22 Construction bids opened on 05/19. Pending award. Consultant is packaging phase 1 of the bid set plans/specs with the Academy Street Bike Lanes project for construction under the Town Center: Utility and Woonerf project. Design work has begun to incorporate Main Street Visioning streetscape components along with the Academy Street Bike Lanes within Alder and Kincaid around Heritage Park.	
Next Critical Activities (Dates):			
Next Council Actions (dates): Project Acceptance (TBD)			
Next Public Actions (dates):			

Project: Ryan House Historic Rehabilitation (19-07)		Project Manager: Drew McCarty	Budget: \$825,000 + \$750,000 = \$1,575,000 (Grants)
Description: Rehabilitation of the Ryan house Phase 1 to include structural upgrades, structural repairs and ADA accessibility.			
Schedule/Milestones: ■ Design Consultant (11/22) □ Select Contractor (XX/XX) □ Construction Complete (XX/XX)		Status: September 2024 – Project is on hold January 2024 – Project is on hold until after LUPA Determination November 2023 – Project is on hold until after Growth Management Act & LUPA Determination October 2023 – Petition sent to city on the Growth management Act & LUPA for the Demolition Permit September 2023 – Council voted to demolish the Ryan House September 2023 – Ryan House to Council based on Finance Committee recommendation. August 2023 – Ryan House Update at Finance Committee to present options on which way to go with the Ryan House June 2023 – Received a schematic design cost estimate & WJE is working through drawings for Phase 1 June 2023 – Dickson Company to perform abatement June 2023 – Additional Openings completed by City Staff for WJE Inspection May 2023 – Received \$750,000 grant from LTAC May 2023 – Take Ryan House Rehabilitation Project to Finance Committee March 2023 – Pierce Count Grant Contract to be Executed March 2023 – WJE to assess Interior & Exterior inspection openings for structural upgrades February 2023 – Additional Asbestos discovered; testing was performed. Mastic in ceiling tile adhesive in cedar cabin February 2023 – WJE performing Interior & Exterior inspections for Phase 1 January 2023 – WJE Selected as Design Consultant	
Next Critical Activities (dates): Project is on hold			
Next Council Actions (dates):			

Project: 160 th Retrofit and Pervious Sidewalks (19-08)		Project Manager: Andrew Leach	Budget: \$450,000 (State and City funds)
Finance: Ecology and Complete Street Funds			
Description: Installing pervious sidewalks on 160 th that will fill in the sidewalk gap between the YMCA and main Street			
Schedule/Milestones: ■ Selection of Design Consultant (09/19) ■ Design Consultant Contract Award (03/20) ■ Design Complete (3/22) ■ Construction Contract Award (4/22) ■ Construction Complete (12/23)		Status: Project is physically complete and is now in closeout process. Project is substantially complete and is in the plant establishment period. Construction has begun. Contractor has installed the storm line and is graded for curb and gutter. The project is awarded and awaiting start of construction. Plans have been approved by Ecology. The project will be going out to bid. The 100% plans have been submitted to Ecology for review. 90% Plans have been accepted by Ecology. The City is finalizing the 100% plans and will be sending them to Ecology for review before bidding the project for construction. The 90% design is with Ecology for Review. Design is 30% complete and moving forward to final design. Starting project design. Grant agreement passed by Council. City is working on grant agreement with DOE. Staff is currently reviewing SOQs to select a design consultant for the project.	
Next Critical Activities (dates):			
Next Council Actions (dates): Project Acceptance (TBD)			
Next Public Actions (dates): N/A			

Project: South Tank Seismic Retrofit (19-10)		Project Manager: Andrew Leach	Budget: \$2,586,983.50
Description: Design and construction of seismic improvements to improve the resiliency of the south tank reservoir.			
Schedule/Milestones: ■ Select Design Consultant (1/20) ■ Bid Award (11/24) □ Construction Complete (7/25)		Status: Construction is scheduled to begin on January 6, 2025. The City received two bids with the low bidder being T Bailey, Inc. Contract award is planned for November 2024. Plans and specifications approved by Department of Health, seeking permission to advertise from FEMA. A delay in the design was encountered due to damages to the facilities during the Sumner Grade Fire that prevent the tank from being drained. Design work resumed in March 2021.	
Next Critical Activities (Dates): Project Acceptance (8/25)			
Next Council Actions (dates): Project Acceptance (8/25)			
Next Public Actions (dates): N/A			

Project	LS #2 and #6 Control Panel Replacement (20-04)	Project Manager: Drew McCarty	Budget: \$1,681,600
Description: Design and installation of replacement control panels at lift stations #2 and #6			
Schedule/Milestones: ■ Select Design Consultant (10/20) ■ Bid Award (06/2024) □ Construction Complete (2/25)		Status: December 2024 – Contractor has set both cabinets and awnings at LS 2 & 6. Working on power and device wiring into cabinets. November 2024 – The contractor has been working on temp power at Lift Station 2 & has set the new control Panels for Lift Station 6 September 2024 – The contractor has been submitting submittals and will mobilize on 9/2. Control panels for both stations have been built and delivered to the WWTF for storage until needed for install. July 2024 – Bids were received on 6/25/2024 and staff attended the factory testing of panels on 6/26. Due to long lead times of PLC hardware and procurement, project will be advertised in 6/2024. Design is complete & finalizing project specs/front end documents to advertise. PLC Hardware and Panels to be ordered by the city April 2023. PLC Hardware and Panels have been procured. Plan to advertise Project the end of the Summer.	
Next Critical Activities (Dates): Project Construction Start 09/2024			
Next Council Actions (dates): N/A			
Next Public Actions (dates): N/A			

Project: Rivergrove Community Pedestrian Bridge over SR 410 (20-07)		Project Manager: Andrew Leach	Budget: \$5,000,000
Finance: Sound Transit funds (\$452,000) (Design Only)			
Description: Construct a new pedestrian bridge over SR 410 at Sumner Ave to provide a non-motorized connection to the Rivergrove Neighborhood.			
Schedule/Milestones: ■ Grant Agreement Complete (06/20) ■ RFQ (06/20) ■ Consultant Agreement Award (12/20) ☐ Design Complete (12/25) ☐ Construction Complete (12/27)		Status: The 30% plans have been reviewed and approved by WSDOT. The 30% plans are complete and have been sent to WSDOT for approval. The Consultant is working towards 30% design of the project. Contract will be awarded at the December Council Meeting The City has completed consultant interviews and will be working with V+M Structural Design to execute a scope and fee. City has advertised a request for qualifications for a project design consultant.	
Next Critical Activities (dates):			
Next Council Actions (dates):			
Next Public Actions (dates):			

Project: Academy Street Bike Lanes (20-08)		Project Manager: Alisa O’Haver-Ayala	Budget: \$1,342,700
Finance: Sound Transit funds (\$875,000)			
Description: Develop an east-west bicycle corridor extending east from the Sumner Sound Transit Station to Wood Avenue.			
Schedule/Milestones: ■ Grant Agreement Complete (06/20) ■ RFQ (06/20) ■ Consultant Agreement Award (10/20) ■ Preliminary Design Complete (3/21) ■ Public Outreach (04/21) ■ Design Complete (4/22) ■ Construction Contract Award (06/22) ■ Construction Complete (02/24)		Status: The Contractor achieved Physical Completion. This project is in closeout. The Contractor achieved Substantial Completion and is working through completing punchlist items. The majority of construction was completed in July. The only remaining item is hydroseeding (must wait until after 9/1/23). Contract awarded to Reed Construction. Notice to Proceed (NTP) issued on 8/8/22. Construction bids opened on 05/19. Pending award. Consultant is packaging bid set plans/specs with the Alder/Kincaid Utilities project for construction under the Town Center: Utility and Woonerf project. Public Engagement completing, consultant beginning Final Design Consultant beginning conceptual design phase City is evaluating consultant qualifications City has advertised a request for qualifications for a project design consultant.	
Next Critical Activities (dates):			
Next Council Actions (dates): Project Acceptance (TBD)			
Next Public Actions (dates):			

Project: Sidewalk Improvements (20-10)		Project Manager: Andrew Leach	Budget: \$1.7 million
Description: This project provides for the improvement of sidewalk and ADA curb ramps within the Sound Transit Focus Area and Rivergrove Area. The project also includes erosion control, installation of new hydrants, storm utilities and electrical conduit for future street lighting, as well as paving, all in accordance with the Contract Plans, the Contract Provisions, and the Standard Specifications.			
Schedule/Milestones: ■ Consultant Services Contract (09/20) ■ Design Complete (05/21) ■ Construction Contract Award (06/21) ■ Construction Complete (11/22)		Status: The City is working on the closeout process with the contractor. Project has reached substantial completion. Contractor is working on punchlist items. Contractor is steadily moving forward with sidewalk replacement. Contractor is almost complete with the sidewalk work in the Rivergrove Neighborhood. Contractor is currently working on Ryan Ave and Maple Street Construction is set to begin beginning of August Project is out to bid and the construct contract award will go to City Council in 06/21.	
Next Critical Activities (dates): Project Acceptance (TBD)			
Next Council Actions (dates): Project Acceptance (TBD)			

Project: Treatment Facility Access Platforms (21-04)		Project Manager: Drew McCarty	Budget: \$135,000
Description: Installation of access platforms at the headworks screens.			
Schedule/Milestones: ■ Select Design Consultant (5/2021) ■ Bid Award (2/2023) ■ Construction Complete (5/2024)	Status: 6/2024 - Contractor has completed the project 5/2024 - Contractor is currently working through punch list items/special inspections. 08/14/2023 - Platform arrived on site and contractor has been working to install. Stairs will arrive any day for install and the contractor will complete the piping work during stair install. 08/2023 - Contractor shall install platform & complete piping modification work 07/2023 - Contractor shall perform some piping modification work 03/2023 - NTP to Contractor 03/2023 - Preconstruction meeting with Contractor (Aqua Tech) 2/27/2023 - Contract Executed with Contractor The bid package is being prepared to solicit for construction bids. Bid package has been advertised & Bids are due on 2/2/2023 Staff has reviewed 90% design drawings.		
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			

Project: ESN Salmon Creek Channel Realignment (21-08)		Project Manager: Robby Wright	Budget: \$ 380,000 (City Storm Funds)
Description: Reconfigure Salmon Creek to new stream channel, modify fish exclusions, and rehab existing culvert under 60th St.			
Schedule/Milestones: ■ Consultant Agreement (6/21) ■ Design Complete (5/22) ■ Construction Contract Award (5/23) ■ Construction Complete (08/23)		Status: Physically complete Project Substantially Complete Construction expected to begin 7/15/23 Construction contract has been awarded to Rodarte.	
Next Critical Activities (dates):		Project to re-advertise March 2023 All bids rejected. Project being revised and will be re-bid in Fall 2022 for Summer 2023 construction.	
Next Council Actions (dates):		Project pending award Project design underway RFQ Process Completed, Consultant Selected, Design Agreement heading to Council	

Project: Auto Lane Sewer Force Main Replacement (21-09)		Project Manager: Andrew Leach/Courtney Littrell	Budget: \$300,000
Description: Replace portions of the sewer force main extending from Auto Lane into 166th Avenue E.			
Schedule/Milestones: ■ Select Design Consultant (6/21) □ Bid Award (TBD) □ Construction Complete (TBD)		Status: Project design is on hold.	
Next Critical Activities (dates): Construction Contract Award			
Next Council Actions (dates): Construction Contract Award			

Project: Sumner Tank Recoating (21-10)		Project Manager: Andrew Leach	Budget: \$657,000
Description: Recoating of the Sumner Springs Reservoir.			
Schedule/Milestones: ■ Select Design Consultant (6/21) ■ Bid Award (10/22) ■ Construction Complete (6/23)		Status: Construction is complete. City is working on the closeout process with the contractor. Construction is underway. Construction contract Awarded to Coatings Unlimited. Work to begin in December 2022. Approved by department of health, pending advertisement 90% plans at Department of Health for Review	
Next Critical Activities (dates): Project Acceptance (TBD)			
Next Council Actions (dates): Project Acceptance (TBD)			

Project: Maple St Ped Signal, Citywide Backplates (21-11)		Project Manager: Alisa O'Haver-Ayala	Budget: \$1.1M (99% federal, 1% city general fund)
Description: Upgrade Traffic Ave and Maple St Crosswalk to a pedestrian signal, install signal backplates.			
Schedule/Milestones: ☒ Programming (9/21) ☒ Consultant Services Agreement (3/22) ☒ Design Complete (03/23) ☒ Reject All Bids (01/24) ☐ Construction Contract Award (Q1 2025) ☐ Construction Complete (Q3 2026)		Status: This project is currently out to bid with bid opening scheduled for 1/14/25. City staff are working with WSDOT to receive additional grant funding to cover the full cost of this project. Council approved Resolution to reject all bids and re-bid. This project is out to bid with bid opening expected on 12/12/2023. Design is complete. Working through obligation process with WSDOT. WSDOT NEPA documentation has been approved. Consultant has completed 100% design and NEPA documentation has been resubmitted. Met with WSDOT for NEPA kick-off. Consultant is continuing design with preferred alternative. Consultant is beginning design. A consultant agreement will be at Council in March. Qualifications of firms are being evaluated. Interviews in January. RFQ advertised. Project being programed and obligated to begin the design phase	
Next Critical Activities (dates):			
Next Council Actions (dates): TBD Construction Contract Award			

Project: Biosolids Dryer Replacement (21-17)		Project Manager: Courtney Littrell/ Ryan Johnstone	Budget: \$16-20 Million
Description: Biosolids Equipment Modernization at the Wastewater Treatment Facility.			
Schedule/Milestones: ☒ Consultant Services Agreement (2/22) ☒ Concept Report (12/22) ☐ Final Design Complete (3/25) ☐ Construction Contract Award (5/25) ☐ Construction Complete (12/26)		Status: Reviewing potential bonding option to fund project. Procurement contract for biosolids dryer signed. Change order #1 for the biosolids dryer going to Public Works Committee on December 3. Completed 50% plan review and started environmental permitting process. City was not awarded the PWTF loan. Have completed multiple revisions to dryer procurement contract and am waiting on Komline to sign. Received 50% design plans from Gray and Osborne. Staff is currently reviewing. Dryer Procurement Contract approved by City council on June 17. Contract going to Dryer supplier week of July 1st for signature. PWTF Loan application successfully submitted prior to June 28th application deadline. Completing application for PWTF Loan — Deadline is June 28th for application submission. Contract for dryer procurement scheduled for June 4th Public Works Committee. Advertisement for procurement of Biosolids Dryer complete and low apparent bid selected. Bid is currently being evaluated by staff and consultant for responsiveness to technical specifications. City reviewing preprocurement bid document Beginning Final Design, project currently experiencing minor delay to secure PWTF loan Project setting evaluation criteria, completing feasibility study and sizing Study in progress, draft study delayed due to non responsive supplier estimates	
Next Critical Activities (dates):			
Next Council Actions (dates):			

Project: 63rd St Ct Trunk Line Relocation (21-21)	Project Manager: Robby Wright	Budget: \$198,900
Description: Reroute existing storm main from under existing building.		
Schedule/Milestones: ☒ Consultant Task Order (9/21) ☒ Design Complete (1/23) ☐ Construction Award (TBD) ☐ Construction Complete (TBD)	Status: On Hold Design complete, finalizing bid packet. Preliminary Design concept completed. Scope modified to include enhanced treatment. Utility potholing showed conflicts between proposed storm and existing sewer. Re-planning alternatives to minimize conflicts and disturbance.	
Next Critical Activities (dates):		
Next Council Actions (dates):		

Project: Cemetery Facility Building (22-03)	Project Manager: Drew McCarty	Budget: \$3,000,000
Description: New Construction of Cemetery Building that will include maintenance/storage area, office, breakroom and restrooms.		
Schedule/Milestones: ☒ Design Consultant (08/22) ☒ Select Contractor (08/23) ☐ Construction Complete (08/24)	Status: December 2024 – In Close out process 10/2024 – City received Occupancy & the last item for the contractor to complete is the automatic gate system in 12/24 9/2024 – Contractor has received substantial completion and is working through final punch list items. 8/2024 – PSE to set pole and energize the building on 8/06, Contractor will be working through commissioning and punch list items this month. 5/2024 – Contractor is working to Complete Mechanical and Electrical. Doors, insulation, drywall, and plywood all to be installed this month. 3/2024 – Contractor completed the roof last month and is about 90% complete with plumbing and now working on electrical. 1/2023 – Contractor is ready to pour the slab and working on pre building the framed walls 11/2023 – Contractor is working on foundation and utility work 10/2023 – Contractor is working on foundation and utility work 10/2023 – Begin Construction 08/2023 – Award Construction Contract 08/01/2023 – Construction Bids Due 07/2023 – Advertise for Construction 03/27/2023 – Cemetery Facility Update at Council Study Session 90% Civil plans in review & Septic plans in review	
Next Critical Activities (dates):		
Next Council Actions (dates):		

Project: Salmon Creek Culvert Replacements (22-06)		Project Manager: Robby Wright	Budget: \$609,700
Description: Replacement of remaining culverts on Salmon Creek, downstream of Main. Phase 1 will be design & permitting.			
Schedule/Milestones: ■ Consultant Contract (6/23) □ Bid Award (7/25) □ Construction Complete (12/27)		Status: Alternative Analysis complete, working with property owners Initial culvert sizing memo completed 125k Grant request put in to FCZD to help fund design Consultant contract with Osborn Consulting signed	
Next Critical Activities (dates):			
Next Council Actions (dates):			

Project: Elm Street Sidewalk (23-02)		Project Manager: Courtney Littrell	Budget: \$550,000
Description: Project will improve pedestrian safety by constructing curb, gutter, curb ramps, and sidewalk on the north side of Elm Street between Wright Avenue and Bonney Avenue.			
Schedule/Milestones: ■ Project Advertisement (2/23) ■ Select Consultant (3/23) ■ Design Complete (5/24) ■ Project Advertisement (5/24) ■ Bid Award (6/24) □ Construction Complete (01/25)		Status: Project is in suspension. Contractor is continuing to work on punch list items while we wait for the RRFBs. Contractor is working on cleaning up the site to prepare for suspension while we wait for the shipment of the RRFBs. Site prep is completed with curb and gutter, and storm line work is complete. Sidewalk to be poured in the coming weeks. PSE and comm work are completed. Contractor has completed excavation along the north side of Elm St and is set to pour curb and gutter.	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A		Construction has begun with demolition and tree removal. PSE has relocated their pole, and the comms are working on relocating their lines. Construction contract was awarded to C. Denney Construction, LLC. Waiting to set pre-construction meeting to discuss the project schedule. Project is currently out for bid. Bid opening is June 4th. City has returned 100% design comments. Looking to advertise for bid in May. City has returned 90% design comments to MacKay Sposito. City has returned 60% design comments to MacKay Sposito. City has received 60% plans from MacKay Sposito and are currently in review. Design has begun, and 30% plans have been reviewed and comments were returned to MacKay Sposito for the next round of submission.	

Project: Sidewalk Repair Program (Street Tree, Helping Homeowners, ADA Program) (23-03)	Project Manager: Courtney Littrell	Budget: \$500,000 (Street Tree), \$50,000 (Helping Homeowners), & \$40,000 (ADA Program)
Description: Repair sidewalks that are failing due to street tree damages and sidewalks that have been damaged that are the responsibility of the homeowner, with the assistance of the city (50/50 cost share program).		
Schedule/Milestones: ■ Identify Replacement Locations (10/23) ■ Begin Project Design (1/24) ■ Design Complete (5/24) ■ Project Advertisement (5/24) ■ Bid Award (6/24) ☐ Construction Complete (1/25)	Status: Contractor has made substantial progress and is approximately 85% complete with the project. Contractor is continuing to make progress on the project, with an approximate 40% completion. Work at the treatment plant, Senior Center, and along Puyallup Ave has been completed. Contractor has completed work around the Senior Center and the surrounding neighborhood. Project is moving right along and has completed approximately 20% of the locations. Contractor is scheduled to begin work week of September 30th with work wrapping up at the end of December. Notifications have been mailed to the affected residents. Working with contractor to get a schedule for the upcoming work. Construction is anticipated to being in mid-September. Working to mail out post cards to the affected residents. Construction contract was awarded to Asphalt Patch Systems, Inc. Waiting to set pre-construction meeting to discuss the project schedule. Project is out for bid. Bid opening is June 11th. Design is nearing completion and working on the bid package. Looking to advertise in May. Payments have been received from homeowners who are participating in the program. Currently finalizing the location list and documentation to prepare for bid advertisement. Decision letters have been mailed out to those who applied to participate in the program. Thirteen locations were selected for repairs this biennium. Street Tree Damaged locations are now being selected for repairs. Helping Homeowner Notices and Application Letters have been mailed. Applications are due in January of 2024, and location selection will be completed at the end of January 2024. Location selection is underway for Street Tree Damages. Design of sidewalk replacements to begin after replacement locations have been identified.	
Next Critical Activities (dates):		
Next Council Actions (dates):		

Project: Town Center: Cherry and Maple Utilities		Project Manager: Andrew Leach	Budget: \$4,330,800 (Utilities and Roadway Funds)
Description: Replacement of Utilities due to age and to support Town Center redevelopment.			
Schedule/Milestones: ☒ Select Design Consultant (10/19) ☒ Award Final Design Contract (7/20) ☒ 90% Plans Completed (03/21) ☐ Project Advertisement (2025) ☐ Select Contractor (2025) ☐ Construction Complete (2025)		Status: 90% Plans completed and this project work divided out as Phase 2. Phase 1 is the TCUW project. Phase 2 will be completed and bid in 2025. Design development work has been completed and staff is recommending a final design contract for council approval. Request for Qualifications were received in August. Staff is working on finalizing the project extents before negotiating a scope and budget with the consultant. Project requirements are being compiled in advance of design consultant selection.	
Next Critical Activities (dates):			
Next Council Actions (dates):			

Project: Pavement Chip Seal		Project Manager: Gursimran Singh	Budget: \$510,000
Description: Resurfacing designated existing roadways with a pavement chip seal and fog seal treatment.			
Schedule/Milestones: ☐ Project Advertisement ☐ Select Contractor ☐ Construction Contract Award ☐ Construction Complete		Status: Plan to tag team Chip Seal project with City of Bonney Lake, work to be performed in August 2024 Double Chip Seal on Washington St planned — April 2024 Project planned for 2025	
Next Critical Activities (dates):			

Project: Systemic Horizontal Curve Improvements (23-08)		Project Manager: Thi Le	Budget: \$903,000 (Federal HSIP funds)
Description: Install curve warning signs, speed feedback signs, rumble strips, profiled striping, reflective markers, channelization, guardrail, and street lighting.			
Schedule/Milestones: ☒ Project Advertisement (11/23) ☒ Consultant Selection (01/2024) ☒ Start Preliminary Design (02/24) ☐ Bid Award (02/25) ☐ Construction Complete (9/25)		Status: Working with WSDOT to complete the Scope Change SCJ is working on analyzing the crash data along the corridors and develop countermeasures as well as priority of implementation. SCJ Alliance was selected as the Design Consultant Project has been advertised for design consultant selection. Project Obligated Project being programmed with WSDOT	
Next Critical Activities (dates):			
Next Council Actions (dates):			

Project: Tacoma Ave Overlay & Intersection (23-09)		Project Manager: Gursimran Singh	Budget: \$380,000 (86.5% Federal / 13.5% City general fund)
Description: Improvements consist of plane, repair, and overlay Tacoma Avenue from Puyallup Street to the White River Bridge, complete intersection channelization improvements, add an eastbound left turn pocket on Puyallup Street at Tacoma Avenue, and upgrade the intersection of Puyallup Street and Tacoma Avenue to a signalized intersection. Project shall include ADA upgrades/sidewalks, associated utility work and illumination as needed.			
Schedule/Milestones: ☒ Project Advertisement (11/23) ☒ Consultant Selection (12/23) ☒ Start Preliminary Design (03/24) ☐ Bid Award (TBD) ☐ Construction Complete (TBD)		Status: October – Project scope change to roundabout approved by PSRC, waiting on WSDOT to include Project in STIP and schedule NEPA kickoff meeting September – PRSC following up on Project change of Scope, City providing all the answers and working on updating LAA document to match project description as written on STIP. August – City PM to submit STIP amendment to PSRC to revise project description from a signalized intersection to a roundabout. July – Moving forward with Roundabout option at the intersection, Design Consultant to provide updated scope and fee May 2024 City evaluation options – Roundabout or Traffic Signal Preliminary design started in March 2024 Consultant Selection – Parametrix, negotiated hourly agreement signed by both City and consultant and reviewed and submitted to WSDOT. Project has been advertised for design consultant selection. Project Obligated Project being programmed with WSDOT	
Next Critical Activities (dates):			
Next Council Actions (dates):			

Project: Washington St Restoration (24-04)		Project Manager: Gursimran Singh	Budget: \$2,854,000 (City Funds)
Description: Project will include full Roadway reconstruction, including overlaying the roadway, curb, gutter and sidewalks, replacement of sanitary sewer water distribution and storm drainage, completing any work to conform to current ADA requirements.			
Schedule/Milestones: ☒ Project Advertisement (07/24) ☒ Select Design Consultant (08/24)		Status: July - Project Advertisement, RFQ in July 2024 August - City reviewing SOQ's received for design consultant selection. September – Negotiating project Scope and fee with KPG October – Project consultant award for design services to KPG, Design kick-off meeting held November – Project design started	
Next Critical Activities (10/01/24) Design Consultant contract award			
Next Council Actions (dates): N/A			

Small Works Projects

Project: Stewart Road Pond Repair (21-15)		Project Manager: Robby Wright	Budget: \$120,000 (General Funds)
Description: Complete pavement repairs by removing and replacing small sections of failed pavement to preserve roadway surfaces			
Schedule/Milestones: ☐ Project Advertisement (6/24) ☐ Select Contractor (7/24) ☐ Construction Complete (9/24)		Status: Construction nearing completion Project bid package being finalized. Obtaining TCE's Amending scope to reflect change in the design requested by Operations Waiting on pothole information from Shops and updates from Parametrix. Project pushed to 2023 after shops requested a change in treatment system. Project under re-design Project being set up. Work areas being identified. Project may be pushed back to 2022.	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			

Project: West Well Watermain and Cemetery Irrigation (23-04)		Project Manager: Andrew Leach	Budget: \$350,000
Description: A new water main will be routed to maintain the city connection between the City’s west well and the rest of the water distribution system. The Sumner Cemetery’s irrigation will also be updated to current standards.			
Schedule/Milestones: ■ Project Advertisement (2/23) ■ Select Consultant (4/23) ■ Design Complete (5/24) □ Select Contractor (TBD) □ Construction Complete (TBD)		Status: Project received no bids. The City is reviewing options for moving the project forward. Design is complete and the project is out for bid advertisement. Design of the project is underway. BHC has been selected for design of the project. Project has been advertised for design consultant selection.	
Next Critical Activities (dates): Construction Contract Award (TBD)			
Next Council Actions (dates): Construction Contract Award (TBD)			

Project: Roadway Paint Line Application 2024		Project Manager: Gursimran Singh	Budget: \$71,050 (General Funds) (2 years of painting)
Description: Complete annual paint pavement marking			
Schedule/Milestones: ☐ Verify Painting Schedule (TBD) ☐ Complete Construction (TBD)		Status: City on the Pierce County Stripping list, work to be performed in Summer – August – Working with Pierce County to verify pavement paint line schedule. September – All the planned Roadway paint lines have been refreshed, Project completed	
Next Critical Activities (dates): N/A			

Project: Sound Transit Sewer Repair		Project Manager: Gursimran Singh	Budget:
Description: Replace failing sewer line on West of Cherry Ave between Academy St and Harrison St			
Schedule/Milestones: ☐ Project Advertisement (09/2024) ☐ Select Contractor (09/2024) ☐ Construction Complete (TBD)		Status: August – Project in the final stage of design September – Finishing up 100% plans and bid documents, and easement paperwork with property owners as sewer line was never deeded in Bill of Sale October – Easement compensation negotiated with Station place property owner, 100 plans and bid documents prepared	
Next Critical Activities (dates): Design complete 08/2024			
Next Council Actions (dates): N/A			

Project: Crack Seal Application 2024		Project Manager: Gursimran Singh	Budget: \$125,000 (General Funds) (2 years of sealing)
Description: Complete crack sealing application to local roads to preserve roadway surfaces			
Schedule/Milestones: ☐ Project Advertisement (05/2024) ☐ Select Contractor (05/2024) ☐ Construction Complete) (08/2024)		Status: Project request for bids in May 2024 March/April - Preparing Plans, Specifications and estimates for bid package July – Project Completed August – Project in closeout phase, issuing Substantial completion and executing final pay estimate September – Final pay estimate executed, Project Completed	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			

Project: Heritage Park Masterplan, Activated Alley and Wayfinding (W-22-04)		Project Manager: Drew McCarty	Budget: \$280,000 (Sumner & 2023 Pierce County LTAC) + \$1,600,000 (2024 Pierce County LTAC)
Description: Heritage Park – Provide a master plan of the expanded park. Alley Activation – Develop the alley between Kincaid & Alder to 30% plans. Wayfinding Signs – finalizing elements such as posts, materials, etc. Additional Scope: Develop 100% plans for Heritage Park, Hops Alley and the Event Building that will be located within Heritage Park.			
Schedule/Milestones: ☒ Project Advertisement (05/22) ☒ Consultant Selected (10/22) ☒ Alley 30% Completed (03/23) ☒ Heritage Park Masterplan Complete (07/23) ☒ Wayfinding Design Complete (2/24) ☒ Wayfinding out to Ad (3/24) ☒ 30% Design (06/24) ☒ 60% Design (09/24) ☒ 100% Design (12/24) ☐ Phase 2 Ad for Construction (1/25)		Status: 12/2024 - City staff has received Bid set plans for Hops Alley & Nose of the Park (phase 2) and has received 100% plans for Phase 3 & 4. 9/2024 – City Staff has received 30% plans for the Park and Building & 60% plans for the Alley for review. CUP and SEPA have been submitted. 8/2024 – Project team is scheduled to receive 30% plans on 8/30 for review. CUP has been submitted and SEPA will be submitted within the next week. 7/2024 – Project team is working through CUP/SEPA application and building programing. 5/2024 – Project team is working through the programing for the event building and CUP/SEPA documents. 3/2024 – The city was awarded an additional \$1.6M for 2024 from Pierce County LTAC to complete the design of Heritage Park, Hops Alley, and Event Building. JETT Landscape and Architecture is continuing their hard work to get the city 100% plans by the end of 2024. 3/2024 – Wayfinding design was completed and is out to Ad currently with bids being due on 4/4/2024. A draft of the Masterplan as well as fly-over renderings has been completed. Alley draft 30% plans completed. Heritage Park Masterplan narrowed to 2 alternatives.	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			

Project: Valley Ave Overlay – City Limits to Meade McCumber Rd E		Project Manager: Gursimran Singh	Budget: \$
Description:			
Schedule/Milestones: ☐ Project Advertisement ☐ Select Consultant ☐ Design Complete ☐ Select Contractor ☐ Construction Complete		Status:	
Next Critical Activities (dates):			
Next Council Actions (dates):			

Other Projects

Project: City Hall HVAC Replacement	Project Manager: Derek Barry	Budget: \$40,000
Description: Replace City Hall HVAC equipment		
Schedule/Milestones: ☐ Project Advertisement () ☐ Select Contractor () ☐ Construction Complete ()	Status: Work to be completed if HVAC replacements are needed	
Next Critical Activities (dates):		
Next Council Actions (dates): N/A		

Project: Senior Center Exterior Painting	Project Manager: Derek Barry	Budget: \$40,000 (General Funds)
Description: Repaint Senior Center, which is currently peeling/end-of-life.		
Schedule/Milestones: ☐ Project Advertisement (TBD) ☐ Construction Complete (TBD)	Status: Project programmed to 2024	
Next Critical Activities (dates):		
Next Council Actions (dates): N/A		

Project: Overlay Program	Project Manager: Gursimran Singh	Budget: \$300,000 (General Funds)
Description: Place layer of new asphalt over existing base layer of asphalt to preserve roadway base.		
Schedule/Milestones: ☐ Project Advertisement () ☐ Select Contractor () ☐ Construction Complete ()	Status: Project planned for 2025.	
Next Critical Activities (dates):		
Next Council Actions (dates): N/A		

Project: Transportation Plan Update		Project Manager: Michael Kosa	Budget: \$250,000 (General Funds)
Description: Update the 2015 Transportation Plan in coordination with the 2024 Comprehensive Plan Update			
Schedule/Milestones: ■ Begin Plan Update (12/22) □ Complete Plan Update (1/25)		Status: Final draft included in Draft Comprehensive Plan for adoption Final draft in progress, draft document has been reviewed by Planning Commission Plan in Development Project kickoff meeting occurred in January	
Next Critical Activities (dates): □ Council Adoption (10/24)			
Next Council Actions (dates): N/A			

Project: Watershed Vegetation Management		Project Manager: Ryan Johnstone	Budget: \$50,000 (Water Utility Funds)
Description: Contract out for vegetation management services to effectively manage invasive species and dead trees in the watershed			
Schedule/Milestones: ■ Preliminary Design (6/24) ■ Bid Award (9/24) □ Construction Complete (12/24)		Status: Project has been awarded and contract signed for removal of dead trees. Work to begin in next couple of weeks. Working with consultant to complete technical memo to document findings from watershed walkthrough. GIS mapping of problematic trees completed and exhibits created for contractors to bid the work. Contractor solicitation to begin in early September. Watershed walkthrough completed. Watershed walkthrough with geotechnical engineer scheduled for June 4. Collecting data on hazard trees that require removal and assembling map for contractor bids. Project in pre-design	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			

Project: Utility Rate Study (CIP 23-01)		Project Manager: Thi Le	Budget: \$50,000
Description: Financial analyses of the Water, Wastewater, and Storm Water utilities			
Schedule/Milestones: ■ Project Advertisement (1/23) ■ Select Consultant (4/23) ■ Study Complete (12/23)		Status: Study Complete – Policy Updates continue FCS Group was selected for the project and has begun working on the study. Project advertised for consultant selection.	
Next Critical Activities (dates): Policy Updates (TBD)			
Next Council Actions (dates): N/A			

Project: Sewer Main Replacement and Rehabilitation (Sewer Jet Study)		Project Manager: Ryan Johnstone	Budget: \$150,000 (Sewer Utility Funds)
Description: Complete analysis of sanitary sewer mains that require regular sewer jet activities and determine how best to eliminate regular maintenance issues.			
Schedule/Milestones: ■ Begin Study (4/24) □ Study complete (11/24)		Status: Reviewed draft report and comments have gone back to consultant Anticipate final version of report will be ready by the end of November 2024 Reviewing draft sewer study report. City staff collecting remaining field data for one problematic main. Consultant finishing draft report and cost estimates. Work ongoing. Met with consultant week of June 24th to review draft findings of pipe survey. Some additional fieldwork at several pipe locations still necessary. Consultant is beginning work on draft solutions and cost estimates. Consultant is collecting sewer main data. Public Works staff is video inspecting sewer mains. Study is under contract with consultant and preliminary mapping and data collection is underway. Project in pre design	
Next Critical Activities (dates):			
Next Council Actions (dates): N/A			