



STUDY SESSION MINUTES
City Hall – 1104 Maple Street
October 13, 2025 6:00PM

Staff present: Wilson, Marquez, Windish, Kosa, Steffens, Moericke, Walker and Shannon

Councilmembers present: Bitetto, Bowman, Clerget, Cole, Elfers, Kenna and Reinke

Mayor Kathy Hayden called the October 13, 2025, Study Session to order at 6pm.
All Councilmembers were present.

STUDY SESSION BUSINESS

2025 Annual Comprehensive Plan Amendments Docket Introduction:

1. Ordinance No. 2943 – 30th Street Map Amendment (MA-03)
2. Ordinance No. 2942 – Southeast Urban Growth Area Map Amendment (MA-02)
3. Ordinance No. 2944 – Capital Facilities Plan Amendment – SBLSD CFP Update (TA-04)
4. Ordinance No. 2939 – Town Center Plan Comprehensive Plan Amendments (MA-01)
 - a. Ordinance No. 2940 – Zoning Code Text Amendments (Form Based Code Update)
 - b. Ordinance No. 2941 -Town Center Planned Action Ordinance

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Calendar

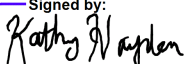
ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 8:32pm.

DocuSigned by:

9920162710407
Michelle Converse, City Clerk

Attest:

Signed by:

342018721F52C41D
Kathy Hayden, Mayor

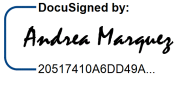
Certificate Of Completion

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Source Envelope:	
Document Pages: 20	Signatures: 10
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AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Michelle Converse
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1104 Maple St
	Sumner, WA 98390
	MichelleC@sumnerwa.gov
	IP Address: 146.129.251.185

Record Tracking

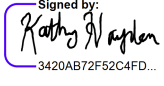
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10/21/2025 9:06:31 AM	MichelleC@sumnerwa.gov	

Signer Events

Signer Events	Signature	Timestamp
Andrea Marquez andream@sumnerwa.gov City Attorney City of Sumner Security Level: Email, Account Authentication (None)	DocuSigned by:  20517410A6DD49A... Signature Adoption: Pre-selected Style Using IP Address: 146.129.251.185	Sent: 10/21/2025 9:22:55 AM Viewed: 10/22/2025 8:52:42 AM Signed: 10/22/2025 8:53:12 AM

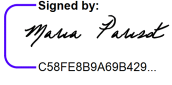
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Not Offered via Docusign

Kathy Hayden khayden@sumnerwa.gov Mayor Kathy Hayden City of Sumner Security Level: Email, Account Authentication (None)	Signed by:  3420AB72F52C4FD... Signature Adoption: Drawn on Device Using IP Address: 75.172.14.250 Signed using mobile	Sent: 10/22/2025 8:53:14 AM Viewed: 10/22/2025 9:06:32 AM Signed: 10/22/2025 9:07:31 AM
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Maria Parisot mariap@sumnerwa.gov Deputy City Clerk City of Sumner Security Level: Email, Account Authentication (None)	Signed by:  C58FE8B9A69B429... Signature Adoption: Pre-selected Style Using IP Address: 146.129.251.185	Sent: 10/22/2025 9:07:33 AM Viewed: 10/22/2025 9:08:40 AM Signed: 10/22/2025 9:11:11 AM
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Electronic Record and Signature Disclosure:

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Michelle Converse MichelleC@sumnerwa.gov City Clerk City of Sumner Security Level: Email, Account Authentication (None)	DocuSigned by:  9BA22DE678404D1... Signature Adoption: Uploaded Signature Image Using IP Address: 71.227.188.134	Sent: 10/22/2025 9:11:13 AM Viewed: 10/29/2025 9:03:21 AM Signed: 10/29/2025 9:03:55 AM
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In Person Signer Events

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	10/29/2025 9:03:21 AM
Signing Complete	Security Checked	10/29/2025 9:03:55 AM
Completed	Security Checked	10/29/2025 9:03:55 AM
Payment Events	Status	Timestamps
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