



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below.

<https://sumnerwa-gov.zoom.us/j/87471354182>

Phone one-tap:

+12532050468,,87471354182# US

+12532158782,,87471354182# US (Tacoma)

Join via audio:

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

Webinar ID: 874 7135 4182

CALL TO ORDER

Roll Call: Elfers, Evers, Hochstatter, Kenna, Reinke and Wilsey

REGULAR BUSINESS

1. Resolution No. 1740 - 2026 Refuse Rates
2. Transportation Benefit District Funding
3. Council Vacancy Process
4. Ordinance No. 2938 - Donation, Naming Rights & Sponsorship

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Agenda Calendar

EXECUTIVE SESSION

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

SUBJECT: Resolution No. 1740 - 2026 Refuse Rates

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1740 - 2026 Murrey's Disposal Rate Increase

STAFF CONTACT: Jeff Steffens, Deputy City Administrator

SUMMARY BACKGROUND:

In 2015, the City of Sumner entered into a 17-year franchise agreement with Murrey's disposal to provide collection, hauling and disposal services for garbage and the collection of recycling throughout the City. As part of that agreement, Murrey's is entitled to an annual rate increase based on two components.

Section 8(a) of the Franchise Agreement allows for an annual CPI adjustment equal to 80% of the local Consumer Price Index for all urban consumers in the Seattle-Tacoma-Bellevue area for the period of October to October of the previous year. Eighty percent of the CPI change for this period is 2.82%.

Section 8(b) of the Franchise Agreement provides for disposal fee adjustments to be made to collection rates for all changes in disposal costs. Pierce County will be increasing the landfill rate from \$184.99 per ton to \$195.32 per ton effective March 1, 2026.

The Franchise Agreement also allows for Murrey's to request rate adjustments for unforeseen circumstances. During the 2025 legislative session, the State of Washington enacted a 0.35% increase to the Business and Occupation (B&O) tax rate for service-based businesses effective October 1, 2025. Murrey's is proposing a rate adjustment effective March 1, 2026, to account for this tax increase. The monthly impact of the B&O tax increase is as follows:

Residential Customers \$0.08-\$0.26/month depending on service level

Commercial Customers \$0.55-\$13.49/month depending on service level

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Forward to the January 20, 2026 regular meeting for approval.

RESOLUTION NO. 1740
CITY OF SUMNER, WASHINGTON

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON,
ADOPTING THE 2026 MURREY’S DISPOSAL COMPANY RATE INCREASE.**

WHEREAS, the City of Sumner’s contract with Murrey’s Disposal Company stipulates that the rates will be adjusted each year for both the increase in landfill tipping fees as well as 80% of CPI for refuse and recycling activities; and

WHEREAS, the contract allows for Murrey’s to seek an adjustment due to unforeseen costs and Murrey’s is requesting an additional increase to offset the Washington State B&O tax on service-based businesses; and

WHEREAS, the City of Sumner provided the public with a 45-day notice of the proposed rate increase.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AS FOLLOWS:

Section 1. That the Sumner City Council adopts the 2026 Murrey’s Disposal Company rate increase, attached hereto as Exhibit A and adopted by reference.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Upon passage and approval of this Resolution, it shall take effect March 1, 2026.

ADOPTED AND APPROVED this 20th day of January 2026.

Mayor Carla S. Bowman

ATTEST:

Michelle Converse, City Clerk

APPROVED AS TO FORM:

City Attorney Andrea Marquez

Resolution No. 1740 -- Exhibit A

Exhibit A								
Residential Cart Service:				New Rate	B&O Tax	Total Rate	Current Rate	Total Increase
10 Gallon Cart				22.98	0.08	23.06	22.37	0.69
20 Gallon Cart				31.63	0.11	31.74	30.65	1.09
32 Gallon Cart				39.74	0.14	39.88	38.37	1.51
65 Gallon Cart				56.48	0.19	56.67	54.08	2.59
95 Gallon Cart				74.97	0.25	75.22	71.51	3.71
50' maximum walk-in / drive in fee (per cart)				31.61	0.11	31.72	30.91	0.81
Occasional extra				7.57	0.03	7.60	7.26	0.34
Return trip charge				11.06	0.04	11.10	10.82	0.28
Additional recycling cart				9.11	0.03	9.14	8.91	0.23
Recycle Plus				18.00	0.00	18.00	18.00	0.00
Restart Fee				31.22	0.11	31.33	30.53	0.80
Commercial Container Service:								
20 Gallon Cart				31.63	0.11	31.74	30.27	1.47
32 Gallon Cart				39.74	0.14	39.88	37.87	2.01
65 Gallon Cart				56.48	0.19	56.67	53.27	3.40
95 Gallon Cart				74.97	0.25	75.22	70.60	4.62
1 yard once a week				158.46	0.53	158.99	151.84	7.15
1 yard twice a week				316.93	1.06	317.99	303.70	14.29
1.5 yard once a week				221.71	0.74	222.45	211.87	10.58
1.5 yard twice a week				443.04	1.48	444.52	423.40	21.12
1.5 yard three times a week				654.74	2.18	656.92	625.47	31.45
2 yard once a week				287.53	0.96	288.49	274.89	13.60
2 yard twice a week				574.98	1.92	576.90	549.70	27.20
2 yard three times a week				862.53	2.88	865.41	824.60	40.81
2 yard four times a week				1,163.03	3.88	1,166.91	1,112.17	54.74
4 yard once a week				544.18	1.81	545.99	519.52	26.47
4 yard twice a week				1,088.41	3.63	1,092.04	1,039.10	52.94
4 yard three times a week				1,632.54	5.45	1,637.99	1,558.57	79.42
4 yard four times a week				2,246.13	7.50	2,253.63	2,145.97	107.66
4 yard five times a week				2,805.81	9.37	2,815.18	2,680.66	134.52
6 yard once a week				767.80	2.57	770.37	733.39	36.98
6 yard twice a week				1,535.50	5.13	1,540.63	1,466.69	73.94
6 yard three times a week				2,303.34	7.70	2,311.04	2,200.11	110.93
6 yard four times a week				3,085.65	10.31	3,095.96	2,947.69	148.27
6 yard five times a week				3,854.38	12.88	3,867.26	3,682.01	185.25
4 yard compactor once a week				2,229.80	7.40	2,237.20	2,115.41	121.79
4 yard compactor twice a week				4,475.87	11.85	4,487.72	4,243.80	243.92
Connect/Reconnect once a week				84.71	0.29	85.00	82.84	2.16
1 yard extra pickup on regular route				41.96	0.14	42.10	40.20	1.90
1.5 yard extra pickup on regular route				56.88	0.19	57.07	54.37	2.70
2 yard extra pickup on regular route				73.02	0.24	73.26	69.84	3.42
4 yard extra pickup on regular route				132.99	0.44	133.43	127.02	6.41
6 yard extra pickup on regular route				188.46	0.63	189.09	180.15	8.94
4 yard compactor extra pickup on regular route				494.73	1.70	496.43	483.80	12.63
Connect/Reconnect Compactor				17.84	0.06	17.90	17.44	0.46
Loose or bulky material						0.00		
(Minimum charge on regular route)				58.66	0.20	58.86	56.53	2.33
(Minimum charge on specal route)				100.35	0.34	100.69	98.13	2.56
Yard Waste				8.16	0.03	8.19	7.98	0.21
Re-delivery Fee				30.64	0.10	30.74	29.96	0.78
Return trip charge				22.19	0.08	22.27	21.70	0.57
Time Charge				128.63	0.44	129.07	125.70	3.37
Lock/Unlock				6.00	0.02	6.02	5.87	0.15
Return Check				30.64	0.10	30.74	29.96	0.78

SUBJECT: Transportation Benefit District Funding

CATEGORY: Presentation

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Transportation Benefit District Funding Presentation

STAFF CONTACT: Courtney Littrell, Assistant Engineering Manager, Gursimran Singh, Engineering Specialist

SUMMARY BACKGROUND:

The City took steps in the summer of 2025 to form a Transportation Benefit District (TBD), which is funded through a 0.1% sales tax increase, that went into effect on January 1st, 2026. This is a fund that is already used by many of the neighboring cities in Pierce and King Counties, of which this district is a way that the City can fund street maintenance and preservation.

This presentation is to show the planned projects for 2026, and to discuss the future plans for the funds.

COUNCIL COMMITTEE/STUDY SESSION: Study Session
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MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

No action recommended; informational purposes only.

Transportation Benefit District (TBD) Funding

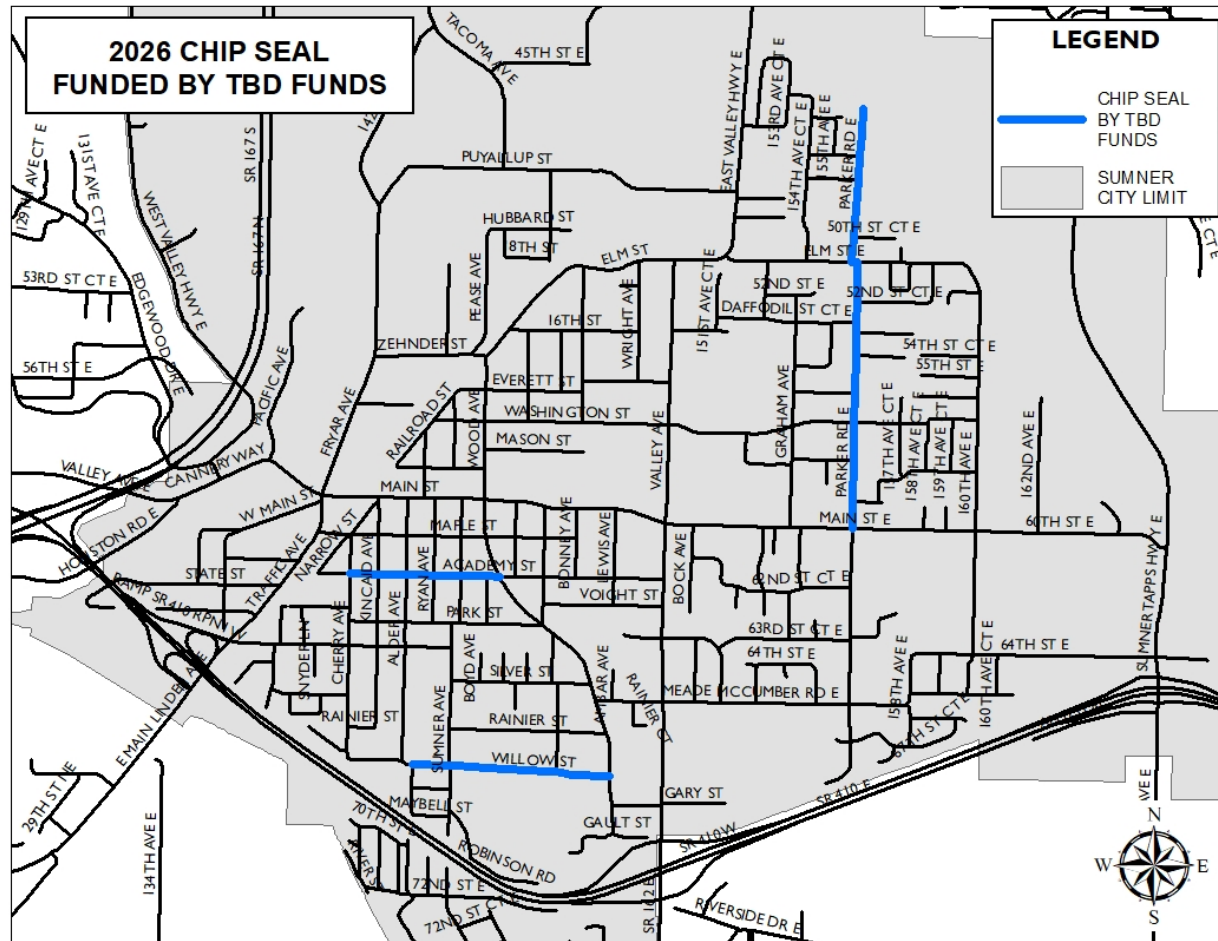


Courtney Littrell, Assistant Engineering Manager
Gursimran Singh, Engineering Specialist
January 12, 2026

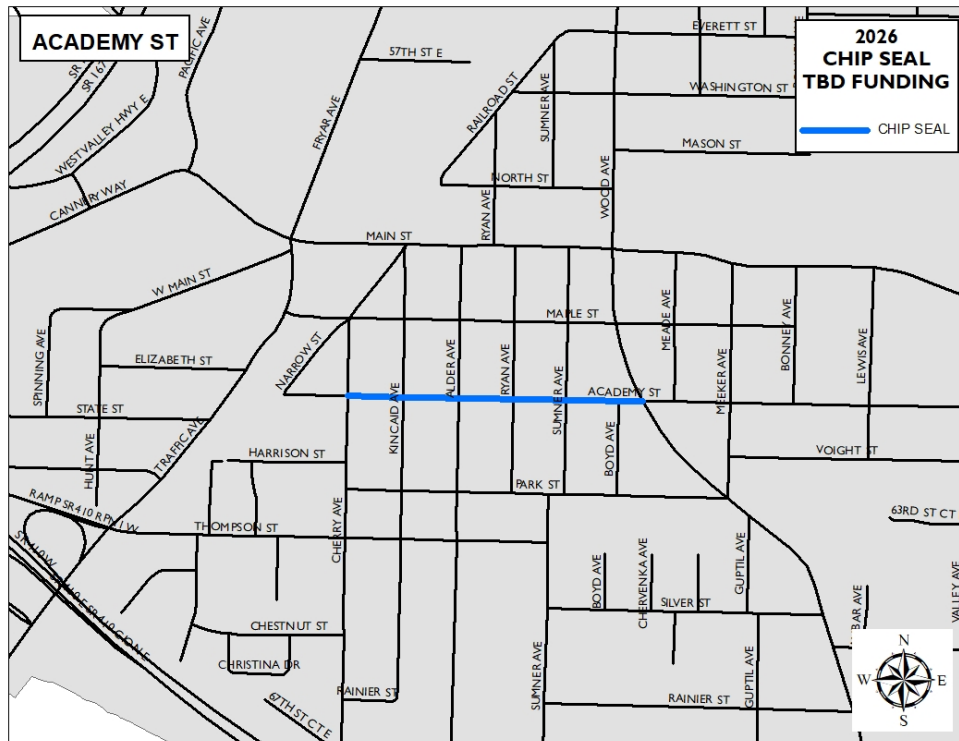
Overview

- Total Funding for 2026 – \$450,000
 - Chip Seal - \$300,000
 - ADA Curb Ramps - \$150,000

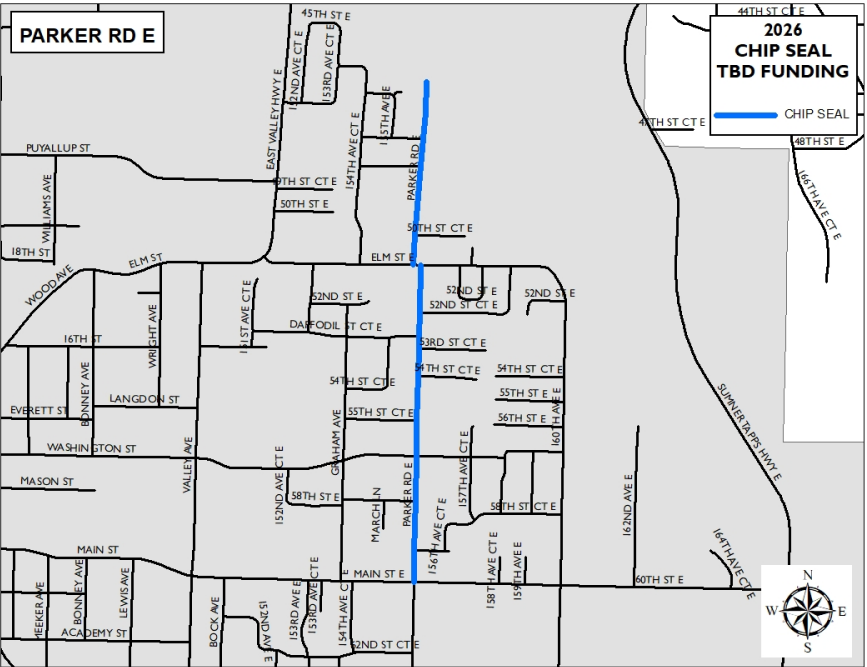
Chip Seal



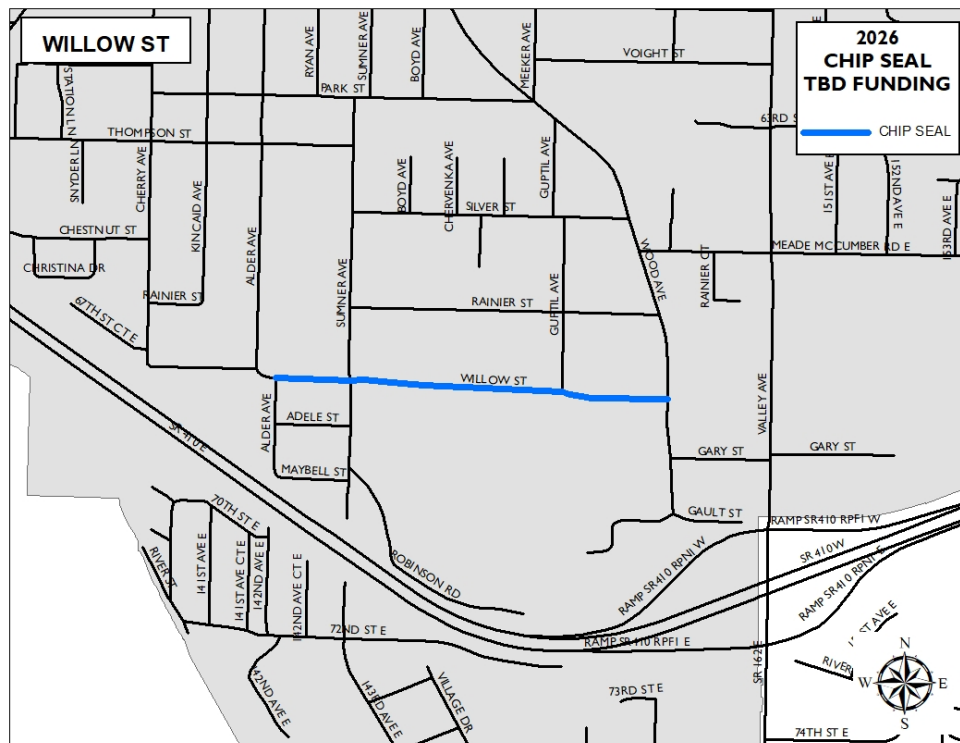
Chip Seal – Academy St



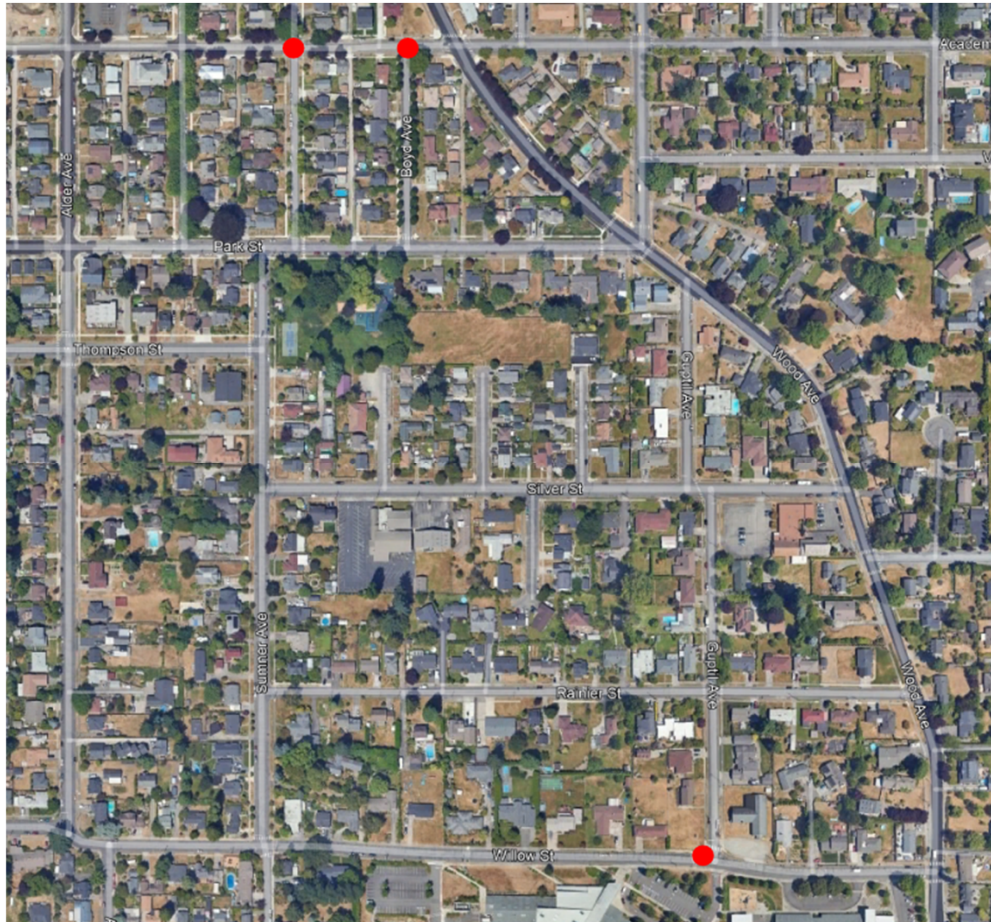
Chip Seal – Parker Rd E



Chip Seal – Willow St



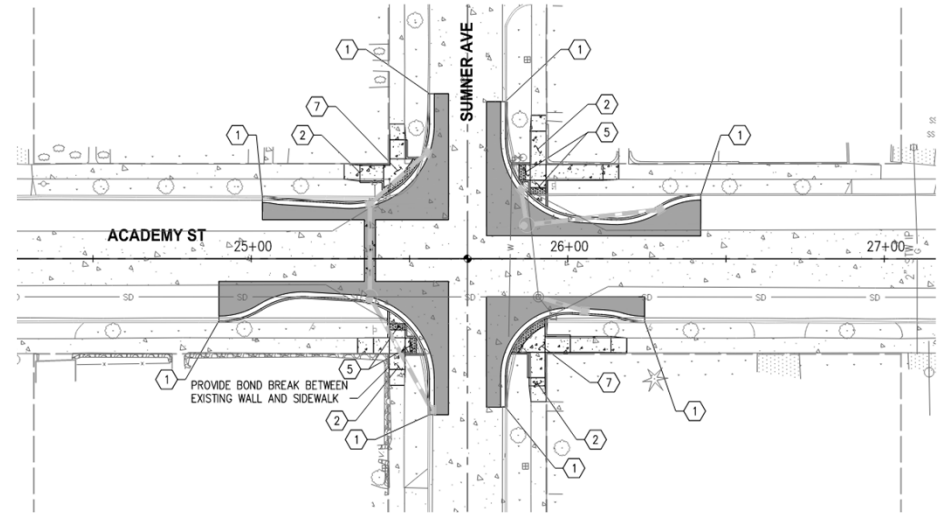
ADA Curb Ramps



ADA Curb Ramps – Academy St & Boyd Ave



ADA Curb Ramps – Academy St & Sumner Ave



ADA Curb Ramps – Willow St and Guptil Ave



Project Timeline

- Chip Seal
 - Combined with larger Chip Seal Project
 - Advertising in February
 - Bid Opening in March
 - Construction Starting in June
- ADA Curb Ramps
 - Combined with Sidewalk Project
 - Advertising in March
 - Bid Opening in April
 - Construction Starting in May

Future Actions

- 2026
 - Contract Awards & Construction
 - Chip Seal
 - Sidewalks
- Long Term
 - Ryan Ave
 - North and South Legs
 - Ryan Ave & North St Intersection
 - Additional Chip Seal

Questions?

SUBJECT: Council Vacancy Process

CATEGORY: Presentation

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Council Vacancy Presentation
-

STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND:

Mayor Bowman's election to Mayor has created a council vacancy. State Law requires that the City Council appoint a replacement councilmember within 90 days. The Council Rules specify the process for advertising, accepting applications and the appointment process.

Staff will be reviewing that process with Council and seeking input on any desired changes.

COUNCIL COMMITTEE/STUDY SESSION: MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION:
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STAFF RECOMMENDATIONS/MOTION:

The background image shows the exterior of a brick building, identified as City Hall, during a sunset. In the foreground, there are large, vibrant pink flowers. A stone wall in front of the building has the words "City Hall" and the address "1104" engraved on it. The sky is a mix of orange, yellow, and blue, with some clouds. A street lamp and some trees are visible in the distance.

Council Vacancy Appointment Process Review

January 12, 2026

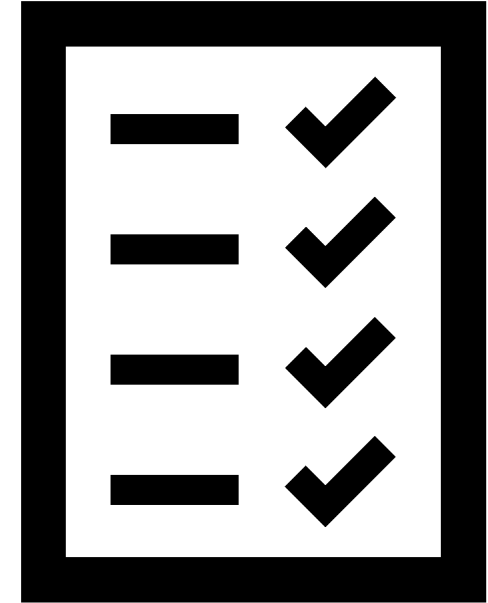
Governing Laws/Rules

- RCW 35A.12
- RCW 42.12
- Resolution No. 1695 – Council Rules set forth process



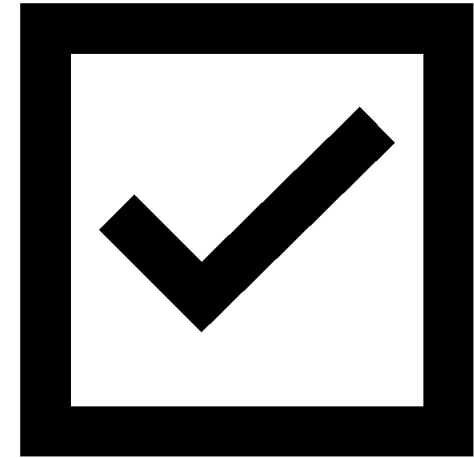
Qualifications

- Must have continuously resided within the Sumner city limits for a minimum of one year prior to appointment to the Council, and
- Must be a registered voter in the City of Sumner



Term

- If a member vacates within in year 3 or 4, the appointment shall be for the remainder of the vacated term.
 - This position will be on the ballot for 2027 general election.



RCW 29A.04

Process



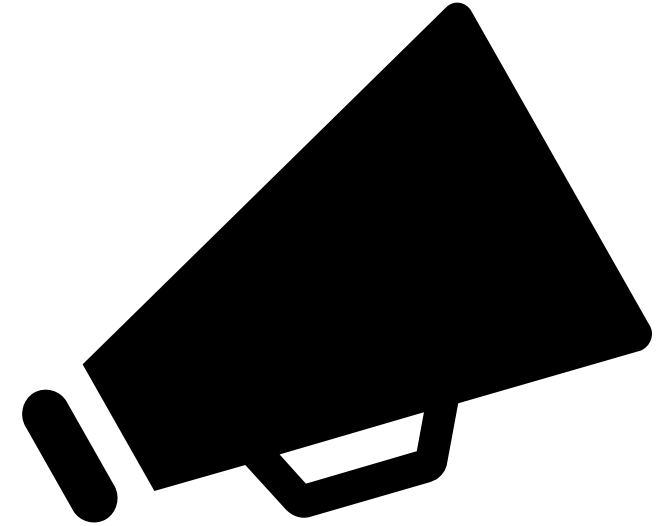
Advertise

Required:

- Website
- Newspaper of Record (Enumclaw Courier Herald)
- Posted notice at City Hall

Suggested:

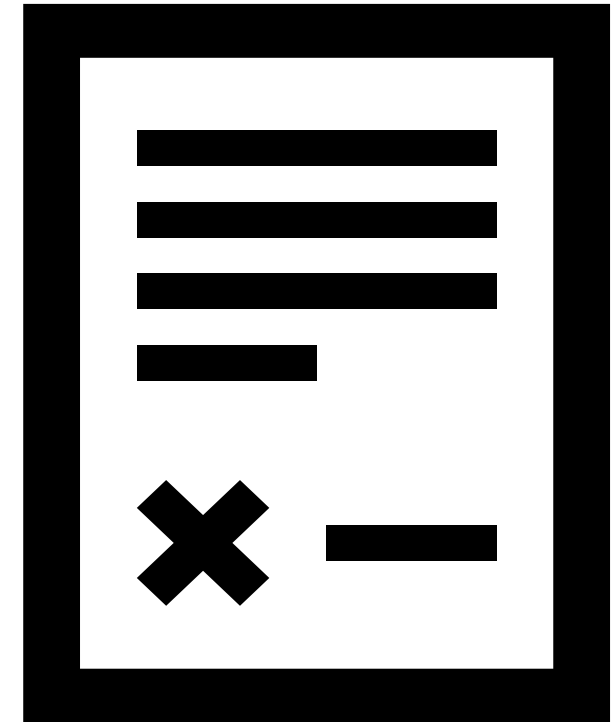
- E-Newsletter
- Social Media posts (X, FB, Instagram)



January 15

Application

- Due 30 days from date of posting
- Application, supplemental questions and a Resume are required
- Endorsements, letters of reference or other materials will not be accepted
- Applications and supplemental material:
 - Distributed to Mayor and Council
 - Posted electronically following PDC rules for disclosure

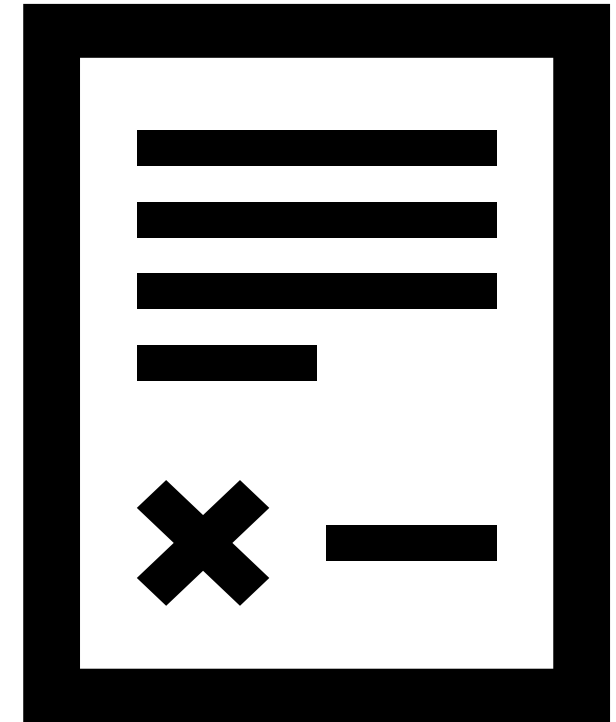


January 15 –
February 17
@ 5pm

Application- Supplemental Questions

(2 page limit)

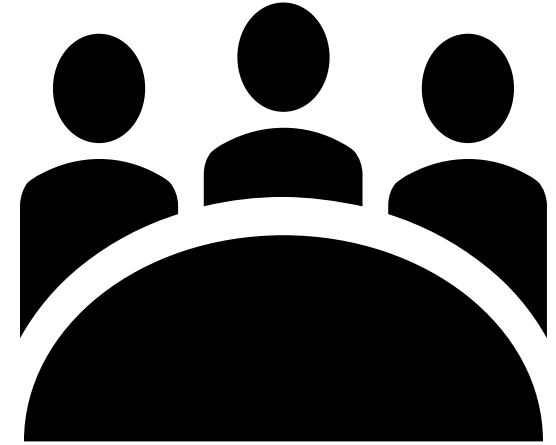
1. What is your vision for our City and community?
2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?
3. What strengths would you bring to the Council?
4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?



January 15 –
February 17
@ 5pm

Interview

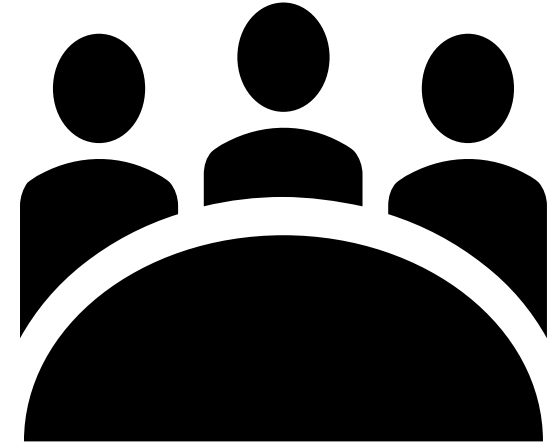
- Held at 1st available Study Session
- Order set by random draw
- Applicants not being interviewed may be asked to leave room, but not required
- Questions provided in advance
- Council may limit the response time based on number of applicants.
 - Not in rules, but historically we have limited responses to 5 minutes per applicant (not including follow-up questions).



February 23

Interview Questions

1. Why do you want to serve on the City Council? Is there something in particular you hope to accomplish while serving on the City Council?
2. As a Councilmember, you only have the legal authority to cast one of seven votes. What is your philosophy on how to build consensus or majority support for a program, policy, or regulation?
3. Is there anything else you would like to add that would help us get to know you a little better?



February 23

Appoint-Nominations

- Optional Executive Session
 - Discuss qualifications, no straw voting
- Call for nominations
 - No second required
- Nominations closed by a motion, second and majority vote of Council
- Public Comment
 - Limited to 2 minutes per person



March 2

Appoint-Voting

- Voting by roll call votes
- Appointment requires majority vote
- May vote as many times as needed to obtain majority vote
- In the case of a tie, Mayor casts deciding vote
- Optional Executive Session
 - Discuss qualifications, no straw voting
- Council may postpone the election to a date certain if a majority vote is not received



March 2

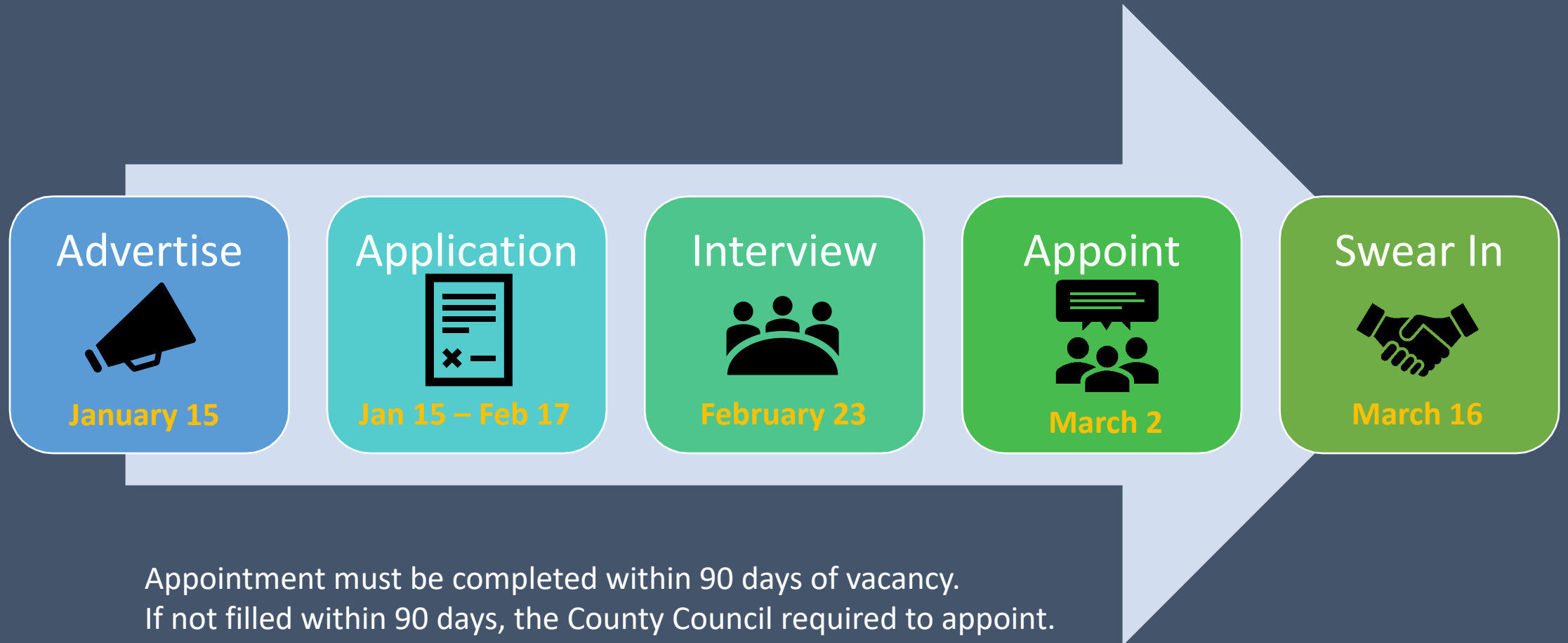
Swear In

- New Councilmember is sworn in at next Regular Council Meeting



March 16

Process Summary



A photograph of a building with a brick wall and a sign that says "City Hall" at sunset, with pink flowers in the foreground.

Questions / Discussion

SUBJECT: Ordinance No. 2938 - Donation, Naming Rights & Sponsorship

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Donations, Naming Rights & Sponsorship Presentation
 2. Ordinance No. 2938 - Donation, Naming Rights & Sponsorship
-

STAFF CONTACT: Doug Ruth, Deputy City Attorney

SUMMARY BACKGROUND:

The ordinance updates the dollar thresholds for each level of approval authority for both monetary and non-monetary donations offered to the city. The ordinance adds a requirement that conditions accompanying a donation be expressly acknowledged in writing. It clarifies that donating a non-monetary item to the city passes title to the city. Provisions for private sponsorship and granting naming rights for parks, facilities and portions of facilities are added to the code. The ordinance describes the city's obligation to maintain and repair past donated items still in the city's possession. Many of these provisions do not currently exist which would leave the City without guardrails in place to consider or accept certain donations. Finally, the proposed ordinance adopts by reference a city policy for administering donations and naming rights applications that is established by the Mayor and can be amended from time to time as needed.

COUNCIL COMMITTEE/STUDY SESSION: 9/22/25 Study Session/Finance Committee MEETING/STUDY SESSION DATE: 1/12/2026 COMMITTEE RECOMMENDATION: Do Pass
--

STAFF RECOMMENDATIONS/MOTION:

Motion to adopt Ordinance No. 2938, amending chapter 3.54 regarding the acceptance of donations to the City and adopting new sections related to naming rights, sponsorship, and the maintenance of existing donations.

Accepting Donations



Ordinance 2938 - Legislative Path



- Introduced at the September 22nd Study Session.
- Referred to the Finance Committee (October 9th) for review.
- Considered at the November 3rd City Council Meeting.
- Postponed to a date certain (January 12th) for further discussion.

Recent Revisions



- Added requirement that staff seek feedback from the Finance Committee on substantial fundraising campaigns.
- Synchronized the dollar thresholds for approval by the Mayor, the Finance Committee and the City Council for naming rights for portions of parks and facilities with those for all other types of donations (\$0-\$5,000, \$5,000 - \$50,000, >\$50,000).

Purpose of Ordinance

The purpose of this ordinance is to increase guardrails around any future donations to the City of Sumner, ensuring that future donors, staff and council all have clear, uniform expectations for what can be accepted and what cannot.

Why Donations Are Important:

1. Reduces burden on tax \$.

Public tax dollars are limited for good reason and needed for a wide variety of priority projects.

Public-Private Partnerships have long been the solution to build public spaces without solely relying on limited tax dollars.

SOURCES OF REVENUE



PROPERTY TAX
Paid by residential/commercial
To General Fund
Most reliable, stable
Revenue capped by State at 1%



SALES TAX
Paid by shoppers on goods
To General Fund
Volatile, unpredictable



LODGING TAX
Paid by visitors in a hotel
To tourism efforts only
% of bill



UTILITY TAXES
Paid as charge on utility, garbage, power, telecoms bills
To General Fund, helps recoup some costs



REAL ESTATE EXCISE TAX
Paid buying/selling real estate
To specific capital projects



IMPACT FEES
PARKS ROADS SCHOOLS
Paid by construction
To Impact Fee funds, used only to expand capacity, balances new users vs. existing payers



ONE-TIME SOURCE LAND SALE
Paid by buyer for specific project, should never be used for/incur ongoing costs



GRANTS
Paid by taxpayers via other agencies (State, Federal)
Specific to projects/products
Strict rules to follow
Investment of time to manage



FEES
Paid for a specific service, i.e. adopting a pet, cemetery plot
To corresponding enterprise funds, doesn't fully cover costs



PERMIT FEES
Paid when doing construction
To General Fund, covers cost for staff to review plans for safety



UTILITIES
WATER SEWER STORM
Paid by property owners
To Utility funds
Covers costs, little cushion

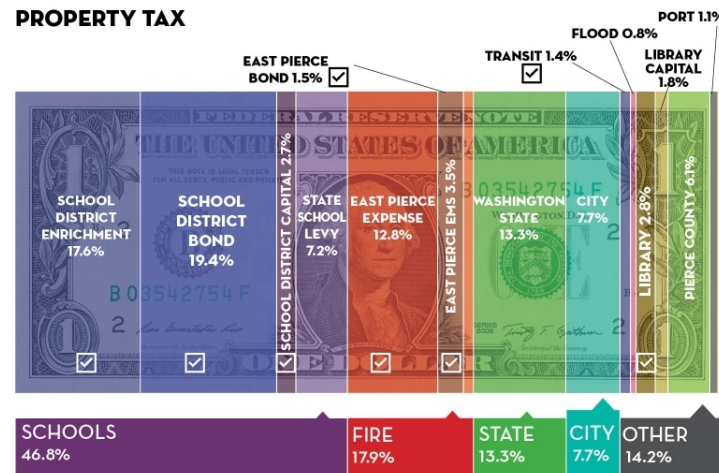


FINES & TICKETS
Paid by people doing something wrong i.e. speeding
To General Fund
Costs exceed revenue, invest in behavioral change

MORE ABOUT TAXES

Taxes are the source of revenue most people remember. The City is not the only recipient of your tax dollars. See where your property tax and sales tax bills go.

PROPERTY TAX



☑ Indicates voter-approved items.

SALES TAX

PURCHASE		= \$10.00
STATE SALES TAX		= \$0.65
RTA (TRANSIT)		= \$0.14
CITY SALES TAX		= \$0.10
OTHER		= \$0.06

= \$10.95

Why Donations Are Important: 2. Required for grant funding.

Key grants – especially for parks & public facilities-require strong public-private partnerships.

To obtain grant funding, they require assurance they are not a primary/sole funder. Such assurance can be listed or even required matching funds.

Includes:

- RCO (Recreation & Conservation Office)
- Pierce County Lodging Tax



	End (Dates or periods)	Amount Requested from PC Lodging Tax	Other funds committed or proposed	Totals
	2023		\$200,000	\$ 200,000
	2024	\$ 1,600,000		\$ 1,600,000
	2025		\$ 2,300,000	\$ 2,300,000
	2025			\$ -
	2025		\$2,500,000	\$ 2,500,000
	2026		\$ 9,853,321	\$ 9,853,321
				\$ -
	2022		\$ 1,098,135	\$ 1,098,135
	2023		\$289,158	\$289,158
	2023		\$2,241,843	\$ 2,241,843
		\$ 1,600,000	\$18,482,458	\$ 20,082,458

I must equal **Line E** in the Project Information section of the Master Application Page 41 of 58



“Public support makes it possible; private support makes it spectacular. Together, we invest in a future for us all.”

- Virginia Anderson, former director of Seattle Center

Famous Examples

- Yankee Stadium (City of New York)
- Key Arena - Climate Pledge Arena (City of Seattle)
- Pantages Theater (City of Tacoma)
- Marion Oliver McCaw Hall (City of Seattle)
- Bill Heath Sports Complex (City of Sumner)
- Reuben Knoblauch Heritage Park (City of Sumner)
- Lucy V. Ryan Park (City of Sumner)
- City Park - Loyalty Park (City of Sumner)

The Spectrum of Support

Name given as honor – No money/value exchanged

- Seibenthaler Park
- Zehnder Street
- Loyalty Park
- Heath Sports Complex
- Leroy Goff's bench given by City on his retirement.

Donation to City* - City owns facility, event May include name or not.

- City Park-no name req. (donated by L.F. Thompson)
- Ryan Park-name req.
- Qunell Park-name req.
- Tim Highland's bench

Partnership– City may or not own facility, event

- Daffodil Valley Sports Complex
- Heritage Park (x2)
- Community Summit
- FAYMAS

Gifts, often in-kind – little/no recognition or ownership.

- Toybox
- Food/hygiene drives
- Dog food/kitty litter

* Even though the main item is donated, this is similar to a public-private partnership as the City has to maintain/develop donation. More on this next...

EXPECTED

City plans to do a project, outlines giving opportunities.

Fundraising plan goes to Finance & Personnel committee then staff work on bringing in donations.

Project is expected by Council – i.e. building at Heritage Park.

UNEXPECTED

A member of the public calls and offers to buy a bench, table, piece or art or other amenity with a plaque in honor/memory of someone.

Amenity likely was not already in staff/Council plans for that space.

How It Works Today

- With current code silent on many details, ambiguity has led to differing decisions over time, causing uncertainty for staff and fairness issues for the public.
- Staff have typically been accepting and accommodating of people's wishes, absent clear direction from Council to decline.
- Some gifts are given unconditionally (Thompson's donation of Loyalty Park); some come with an agreement accepted by Council (Knoblauch's donation for Heritage Park); and some with a deed with conditions that must be honored forever (Ryan family gift).
- City has chosen to reject gifts when strings attached are too much for City's best interest.

Lessons Learned

1. No such thing as “free.” Maintenance and replacements usually outpace initial cost of items...by a lot.
2. Some donors misunderstand the charitable aspect and view past donations more as a transactional relationship that conveys ownership.
3. Donated items, especially memorials, carry a lot of emotional baggage that can make donors unhappy with any kind of change, no matter how necessary.
4. A city must be extra careful that a donation doesn't carry the perception of favoritism.
5. Sumner is not alone. Professional fundraisers have horror stories of people using donations to try to publicize inappropriate language, remove ex-spouses' names from bricks, etc.

Staff Recommendations

Use this ordinance to tighten the code, remove ambiguity and eliminate up-front some troublesome opportunities to provide fair, uniform guidelines set from Council, helping staff navigate challenging requests.

1. Establish a process where large donations come with a contract/donor agreement that stipulates terms of recognition and other specific expectations, including timeframe.
2. Establish a process where Council directs staff on donation/naming opportunities up front for large city projects.
3. Review existing donation policy for updates/changes.

Current Code

➤ Simply sets threshold amounts:

- Less than \$1000 – City Administrator
- \$1000-\$5000 – Finance & Personnel Committee
- Above \$5000 – Full Council

➤ Except for some additional language on in-kind donations, the code remains silent on important topics such as process and naming rights.

Ordinance

➤ Changes thresholds to keep up with common donation amounts.

- Up to \$5000 – City Administrator
- \$5000-\$50,000 – Finance & Personnel Committee
- Above \$50,000 – Full Council

➤ Adds stronger language for City to reject a proposed donation.

Naming

- Council retains control of what facilities or spaces can/cannot be named.
- Council can still name any public facility (like changing City Park to Loyalty Park).
- Expectation of major private donors typically includes naming rights/recognition.
- Donation agreement outlines conditions, goes to council for approval.
- Donation policy has further guardrails, setting a universal moral standard with equal access.
 - Avoids the appearance of favoritism or preferential treatment.
 - Covers what names would not be acceptable (i.e. alcohol, tobacco, adult businesses, etc.)
 - Outlines a process if a person does something egregious after a facility is named.

A 3D rendering of a large yellow question mark standing on a field of dark grey question marks. The yellow question mark is the central focus, standing upright and casting a shadow. It is surrounded by a dense field of smaller, dark grey question marks that recede into the background, creating a sense of depth. The lighting is dramatic, with highlights on the edges of the question marks.

Questions?

**ORDINANCE NO. 2938
CITY OF SUMNER, WASHINGTON**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING SECTION 3.54.050, ACCEPTANCE AUTHORITY, AND ADOPTING NEW SECTIONS, 3.54.060, NAMING RIGHTS, AND 3.54.065, EXISTING DONATIONS.

WHEREAS, the City of Sumner has established guidelines, standards, and procedures for the installation and care of donated park improvements, either as a result of a cash or physical property donation;

WHEREAS, the City of Sumner desires to encourage donations while at the same time managing aesthetic impacts and mitigating on-going maintenance costs; and

WHEREAS, the adoption of this ordinance gives guidance related to managing the purchasing of applicable equipment, installation techniques, maintenance and replacement policies, donation acknowledgments, and long-term care and disposal protocols for donations made after the adoption of this policy.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The following section of SMC 3.54.050, Acceptance Authority, shall be amended as follows:

3.54.050 ACCEPTANCE AUTHORITY

A. Monetary Donations. The ~~e~~City ~~a~~Administrator or designee shall have the authority to accept all monetary donations with a current value less than ~~\$1,000~~\$5,000. The Finance Committee shall have the authority to accept all monetary donations with a current value greater than ~~\$1,000~~\$5,000 and less than ~~\$5,000~~\$50,000 during a properly noticed regular or special committee meeting. The ~~e~~City ~~e~~Council shall have the authority to accept and approve all monetary donations with a value of \$50,000 ~~\$5,000~~ or greater by motion or resolution during a properly noticed regular or special council meeting. This ~~provision-section~~ shall grant the authority, ~~but not the obligation~~, to accept any monetary donation, devise, or bequeathal, ~~but the City reserves the right to reject any monetary donation for any reason, including conditions placed on the donation that are unacceptable to the City. To be binding, all conditions of a donation must be acknowledged in writing by the City at the time of acceptance of the donation. Any item purchased pursuant to a condition of a donation accepted by the City shall be the property of the City immediately upon purchase. Monetary donations shall be subject to the city policy for those types of donations. The donations policy, together with all subsequent revisions, is adopted by reference and a copy of the policy shall be on file with the City Clerk and available for public inspection. If any policy provision conflicts with this ordinance, the policy provision shall control as to administrative and executive matters and the ordinance provision shall control as to policy matters.~~

B. Nonmonetary Donations. Department directors and the eCity aAdministrator may approve in-kind donations supporting budgeted or planned projects, regardless of the value of the nonmonetary donation. The department accepting the donation may be required to detail all related ~~future projected~~ costs and/or obligations associated with the acceptance of the donation and submit the list of expenses to the approving authority with the donation request. The eCity aAdministrator may accept all nonmonetary donations of any other kind, regardless of value, including but not limited to equipment and goods, but may reject any nonmonetary donation for any reason. Any donated item accepted by the City shall be the property of the City. Nonmonetary donations for the purpose of park and right-of-way improvements shall be subject to city policy for those types of donations.

C. 1. Referral to City Council; Finality. Notwithstanding the authority granted by this section, the City Administrator or the Finance Committee may refer to the City Council any decision whether to accept a donation that is otherwise within the City Administrator's or Finance Committee's authority to approve. Unless referred to the City Council, a determination by the City Administrator or Finance Committee is final.

2. Fundraising Oversight. For substantial City Capital Improvement Projects that may involve the City approaching prospective donors, the City shall inform and seek feedback regarding its plans for directed fundraising from the Finance Committee prior to pursuing donors.

D. Recognition and Sponsorships. In response to a monetary or nonmonetary donation to support a City program or event, the Mayor may recognize a donor at the event or through the program. Recognition may include the publication of the donor's name on banners or other printed materials made for the event or program. The recognition shall identify the sponsor but will not promote or market any business, service, product, or facility. The Mayor may also execute sponsorship agreements for City special events and programs. The City Administrator shall create appropriate administrative policies and procedures for the acceptance of sponsorships.

Section 2. A new section of Chapter 3.54 SMC, "Naming Rights Donations," shall be added to the Sumner Municipal Code to read as follows:

3.54.060 NAMING RIGHTS DONATIONS

A. Authority. The City may accept monetary or non-monetary donations for the naming rights of City parks, facilities, portions of facilities or associated amenities.

B. Facilities & Parks. Donations made to the City in exchange for naming rights of a City Facility or City Park are at the sole discretion of the City Council. Nothing in this section is intended to limit the Council's authority to select the name of City Parks and Facilities.

C. Naming Other Areas; Recission of Name. Consistent with the monetary thresholds stated in SMC 3.54.050(A), the City Administrator, Finance Committee, and City Council may accept monetary or non-monetary donations for the naming rights of portions of parks or facilities or associated amenities. City Council shall have the sole discretion to rescind all naming rights.

D. Naming Rights Agreements. Any accepted naming rights donation shall be by written agreement containing the terms and conditions applicable to the naming rights donation and approved by the City Council or Mayor, as appropriate. Acceptance by the Mayor or City Council of any naming right donation shall not suggest in any way an endorsement of the donor's goods, services, or proprietary interest.

E. Administrative Policy. The Mayor and City Administrator shall create appropriate administrative policies and procedures to accept donations for the naming of city parks, facilities, portions of facilities or associated amenities. The policy, together with all subsequent revisions, is adopted by reference and a copy shall be on file with the City Clerk and available for public inspection. If any policy provision conflicts with this ordinance, the policy provision shall control as to administrative and executive matters and the ordinance provision shall control as to policy matters.

Section 3. A new section of Chapter 3.54 SMC, "Existing Donations," shall be added to the Sumner Municipal Code to read as follows:

3.54.065 EXISTING DONATIONS

A. For the purpose of this chapter, existing donations are those donations received and/or installed prior to September 1, 2025.

B. Ownership and Maintenance. Existing donations are the property of the City. Consequently, the City has the absolute discretion over maintenance and renovation of donated items and items purchased as a condition of a donation. Existing donations are to be reasonably maintained by the City, if financially feasible, until the City deems removal and/or relocation is necessary. The City is not obligated to repair or replace any vandalized, lost, stolen, damaged or destroyed donations. Upon determining the need for removal or relocation, due to the poor or nuisance condition of the donation or otherwise, the City may destroy or relocate the item in accordance with any terms and conditions accepted by the City at the time of the donation or otherwise in the City's discretion and in accordance with any applicable laws and City policy. The City is not obligated to obtain the prior permission of or to notify the donor.

Section 4. Implementation. The mayor is authorized to implement those administrative procedures necessary to carry out the directives of this legislation.

Section 5. Severability. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. If the provisions of this ordinance are found to be inconsistent with other provisions of the Sumner Municipal Code, this ordinance is deemed to control.

Section 6. Effective date. This ordinance shall take effect five (5) days from the date of publication in the City's official newspaper.

Section 7. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this legislation

Section 8. **Corrections by City Clerk or Code Reviser.** Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this ____ day of _____

Mayor Carla S. Bowman

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

Andrea Marquez, City Attorney

First Reading:

Date Adopted:

Date of Publication:

Effective Date:

CITY COUNCIL AGENDA CALENDAR

Updated January 5, 2026

CA – CONSENT AGENDA **ES** – EXECUTIVE SESSION **NB** – NEW BUSINESS
UB – UNFINISHED BUSINESS **P** – PRESENTATION **PH** – PUBLIC HEARING **PR** – PROCLAMATION

JANUARY 20 (Tuesday) (RCM)

NB Ordinance No. XXXX - Refuse/Recycle Rate Increase
CA Resolution No. XXXX – Setting Hearing Date for Road Vacation

JANUARY 26 (SS)

- WCIA City Council Training

FEBRUARY 2 (RCM)

NB Ordinance No. XXXX – Zoning Code Text Amendment – Co-Living Housing (CD)

FEBRUARY 9 (Joint SS w/PLANNING COMMISSION)

- Jurassic Parliament Training

FEBRUARY 17 (Tuesday) (RCM)

PH Ordinance No. XXXX – Street Vacation

FEBRUARY 23 (SS)

- Council Vacancy Interviews
- *Tentative* – Training: Respecting the Roles of Policy Makers and Administrators Training, Chuck Zimmerman Ogden Murphy Wallace

MARCH 2, (RCM)

UB Ordinance No. XXXX – Street Vacation
NB Council Vacancy

MARCH 9 (SS)

- 6-year TIP

MARCH 16 (RCM)

MARCH 23 (SS)

Pending

MISC.	MISC.	MISC.
Ordinance – Updating Short Plat Amendment Process (Legal)	Development Fee Study (DS)	Biosolids Modernization Project Construction Contract Award
Stewart Road ITS - Consultant Contract Award	Existing Operations Center (Exec)	Water Cross Connection Control Code Update (Ryan J)
Ordinance Insurance Requirements (MC)	Heritage Park Right of Way Vacation (Legal)	YMCA Agreement Amendment (Exec)
Sign Code Update (off premise) (Ryan W.)	Neighborhood Traffic Calming Program (Courtney)	Community Partner Fund Updates
Vacate Right of Way at WWTF (Legal)	Cultural Arts Commission (Exec)	BESS Ordinance 2.0 (CD)
HS quarterly update (Exec)		

JANUARY 2026

All meeting are hybrid - for additional meeting information, please visit the [agendas, minutes & videos](#) page on our website.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3
			Holiday – City Hall Closed		
5	6	7	8	9	10
6:00PM Regular Council Meeting	4:00PM Public Works Committee		4:00PM Finance Committee 4:30PM Forestry/Parks Commission 6:00PM **DATE CHANGE** Planning Commission		
12	13	14	15	16	17
6:00PM Study Session	4:00PM **DATE CHANGE** Public Works Committee	6:00PM Design Commission			
19	20	21	22	23	24
Holiday – City Hall Closed	6:00PM Regular Council Meeting	4:00PM Public Safety	6:00PM Cultural Arts Commission		
26	27	28	29	30	31
6:00PM Study Session		4:00PM CD Committee			

*Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.*

Name: Michelle Converse, CMC

Title: City Clerk

City of Sumner
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