



City Hall remains closed during Governor Inslee's "WA Roadmap to Recovery" order, a consequence of the Covid-19 pandemic. The Finance & Personnel Committee was held virtually via Zoom. The public was invited to attend the meeting virtually or telephonically using the call-in instructions in the published agenda.

Members Present: Barbara Bitetto, Charla Neuman, Patrick Reed (Chair)

Others Present: None.

Staff Present: City Administrator Jason Wilson, Administrative Services Director (ASD) Jeff Steffens, Chief Financial Officer (CFO) Cassandra Raymond, Community Development Director Ryan Windish, Associate Engineer Andrew Leach.

The meeting convened at 5:35 p.m. via Zoom.

Committee Business

Ordinance No. XXXX Budget Amendment (First Quarter): CFO Raymond reviewed the proposed Ordinance amending the 2021/2022 Biennial Budget. Committee discussed individual items and reviewed questions with staff. *Do Pass (New Business April 19, 2021). Note: Associate Engineer Leach left the meeting at the conclusion of this item.*

Resolution No. XXXX Interlocal Agreement with WSDOT: ASD Steffens reviewed the proposed interlocal. WSDOT is requesting this ILA for law enforcement services to be provided by Sumner Police during a construction project. Labor expenses will be reimbursed based on our standard reimbursement rate. *Do Pass (New Business May 3, 2021).*

Resolution No. XXXX Interlocal Agreement with the City of Bonney Lake: CA Wilson reviewed the proposed resolution authorizing a new Interlocal Agreement with the City of Bonney Lake for building and plan review. *Do Pass (New Business April 19, 2021).*

Resolution No. XXXX Interlocal Agreement with East Pierce Fire & Rescue: CA Wilson reviewed the proposed resolution implementing a new Interlocal Agreement with EPFR, including amendments to the 2021/2022 Biennial Budget and authorized full-time employee matrix. *Do Pass (New Business April 19, 2021).*

Resolution No. XXXX Agreement with Avidex: ASD reviewed the proposed agreement with Avidex for the City Council Chambers Audio/Visual upgrade. *Do Pass (New Business April 19, 2021).*

Sales Tax Reporting: CFO Raymond reviewed staff's monthly sales tax analysis activities, and discussed results. This is a regular reporting item. *No further Committee action required at this time.*

Tyler Technologies Munis Conversion: Staff provided an update on the remaining Munis modules to be implemented. Both HR/PY and EnerGov are anticipated to go-live in 2021. *Informational only, no Committee action required at this time.*

Recruitment and Negotiations Update:

- 1) Recruitments:
 - a) Open Recruitments
 - i) Completed interviews for summer interns (Public Works) through Seeds of Change and will be extending offers the week of April 12, 2021.
 - ii) Summer Seasonal Positions
 - PW Shops;
 - Cemetery (5-month);
 - Parks (5-month);
 - iii) Public Works Shops Operator I (replace Meter Technician);
 - iv) Police Officer
 - v) WWTF Lab Analyst: Interviews scheduled for 04/20/2021;
 - b) Pending Recruitments
 - i) Building and Plans Examiner (pending approval of ILA with City of Bonney Lake);
 - ii) Preparing for two (2) retirements at the Public Works Shops.
- 2) Negotiations:
 - a) We are continuing to negotiate with the Police Guild as their contract expired 12/31/2020. The City is adamant that any agreement include approval of the BWC Policy.

Other: No other items.

With no further items, the meeting adjourned at 7:20 p.m.

Prepared by Chief Financial Officer Kassandra Raymond