

**CITY OF SUMNER
Council Meeting
Minutes – April 19, 2021**

CALL TO ORDER

The Sumner City Council met in regular session at 6:00pm, with Mayor William L. Pugh presiding. City Hall remains closed during Governor Inslee's "Healthy Washington – Roadmap to Recovery" order, a consequence of the Covid-19 pandemic. The Mayor, Council and staff members attended through ZOOM either telephonically or through their computer. The public was allowed to attend via ZOOM, PCTV livestream and by telephone.

Staff present via electronic device: City Administrator Jason Wilson, Public Works Director Mike Dahlem, Assistant City Attorney Christy Palmer, City Attorney Andrea Marquez, Development Services Director Doug Beagle, Administrative Services Director Jeff Steffens, Community Development Manager Derek Barry, Communications Director Carmen Palmer, Community Development Director Ryan Windish, Chief Financial Officer Kassandra Raymond, Community Engagement Specialist Lana Hoover and City Clerk Michelle Converse

Mayor and Councilmembers present via electronic device: Mayor Bill Pugh, Councilmembers Bitetto, Brown, Hamilton, Hayden, Hochstatter, Neuman and Reed.

PROCLAMATION

Police Week and Peace Officer Memorial Day Mayor Pugh read the proclamation into the record the Proclamation declaring May 15, 2021 as Peace Officers Memorial Day and the week of May 9th through May 15th, 2021, as Police Week in the City of Sumner.

CONSENT AGENDA

COUNCILMEMBER NEUMAN REMOVED ITEM #2 – SUMNER-TAPPS RESURFACING AND GUARDRAIL DESIGN SUPPLEMENT: PSE STAKING

MOVED BY HAYDEN, SECONDED BY HOCHSTATTER TO APPROVE THE CONSENT AGENDA ITEMS 1, 3 AND 4.

1. Resolution No. 1578 - ILA City of Pacific - Stewart Road Funding and Access Rights (PW do-pass)
2. Sumner-Tapps Resurfacing and Guardrail Design Supplement: PSE Staking (PW do-pass)
3. Approval of the minutes from regular council meeting of April 5, 2021 and April 12, 2021 study session.
4. Approval of checks and electronic payment in the amount of \$1,133,898.10.

PASSED BY VOICE VOTE.

MOVED BY HAYDEN SECONDED BY REED TO ADOPT ITEM #2 – SUMNER-TAPPS RESURFACING AND GUARDRAIL DESIGN SUPPLEMENT: PSE STAKING.

PASSED WITH COUNCILMEMBERS BITETTO, BROWN, HAMILTON, HAYDEN, HOCHSTATTER AND REED VOTING YES. COUNCILMEMBER NEUMAN ABSTAINING.

PUBLIC HEARING

One was not scheduled tonight.

UNFINISHED BUSINESS

There was none tonight.

PUBLIC COMMENT

There were no Public Comment tonight.

NEW BUSINESS

Appointment to the Forestry and Parks Commission – Ashli Austin

MOVED BY HAYDEN, SECONDED BY HAMILTON TO AUTHORIZE THE MAYOR TO APPOINT ASHLI AUSTIN TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL 30, 2025.

Community Development Manager Derek Barry addressed the Council on this item and the following seven appointment/reappointments to the Forestry and Parks Commission.

PASSED BY VOICE VOTE.

Appointment to the Forestry and Parks Commission – Jennifer Crawford

MOVED BY HAYDEN, SECONDED BY HOCHSTATTER TO AUTHORIZE THE MAYOR TO APPOINT JENNIFER CRAWFORD TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL 30, 2025.

PASSED BY VOICE VOTE.

Appointment to the Forestry and Parks Commission – Amelia Dexter

MOVED BY HAYDEN, SECONDED BY HOCHSTATTER TO AUTHORIZE THE MAYOR TO APPOINT AMELIA DEXTER TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL 30, 2025.

PASSED BY VOICE VOTE.

Appointment to the Forestry and Parks Commission – Matt Hoard

MOVED BY HAYDEN, SECONDED BY HAMILTON TO AUTHORIZE THE MAYOR TO APPOINT MATT HOARD TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL 30, 2025.

PASSED BY VOICE VOTE

Appointment to the Forestry and Parks Commission – Michael Huffington

MOVED BY HAYDEN, SECONDED BY BITETTO TO AUTHORIZE THE MAYOR TO APPOINT MICHAEL HUFFINGTON TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL 30, 2025.

PASSED BY VOICE VOTE.

Appointment to the Forestry and Parks Commission – LaTeefah Johnson

MOVED BY HAYDEN, SECONDED BY NEUMAN TO AUTHORIZE THE MAYOR TO APPOINT LATEEFAH JOHNSON TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL 30, 2025.

PASSED BY VOICE VOTE.

Reappointment to the Forestry and Parks Commission – Andy Elfers

MOVED BY HAYDEN SECONDED BY NEUMAN TO CONFIRM THE REAPPOINTMENT OF ANDY ELFERS TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL30, 2025.

PASSED BY VOICE VOTE.

Reappointment to the Forestry and Parks Commission – Theresa Haase

MOVED BY HAYDEN SECONDED BY HAMILTON TO CONFIRM THE REAPPOINTMENT OF THERESA HAASE TO THE FORESTRY AND PARKS COMMISSION WITH A TERM EXPIRING APRIL 30, 2025.

PASSED BY VOICE VOTE.

Appointment to the Planning Commission – Carla Bowman

MOVED BY HAYDEN SECONDED BY HOCHSTATTER TO CONFIRM THE APPOINTMENT OF CARLA BOWMAN TO THE SUMNER PLANNING COMMISSION TO A TERM BEGINNING IN APRIL 2021 AND EXPIRING APRIL 2025.

Community Development Director Ryan Windish addressed the Council on this appointment and for Mark Isaacs and Kelley Locke.

PASSED BY VOICE VOTE.

Appointment to the Planning Commission – Mark Isaacs

MOVED BY HAYDEN SECONDED BY BROWN TO CONFIRM THE APPOINTMENT OF MARK ISAACS TO THE PLANNING COMMISSION TO A TERM BEGINNING IN APRIL 2021 AND EXPIRING APRIL 2025.

PASSED BY VOICE VOTE.

Appointment to the Planning Commission – Kelley Locke

MOVED BY HAYDEN SECONDED BY HOCHSTATTER TO CONFIRM THE APPOINTMENT OF KELLEY LOCKE TO THE PLANNING COMMISSION FOR A TERM BEGINNING APRIL 2021 AND EXPIRING APRIL 2025.

PASSED BY VOICE VOTE.

Appointment to the Sumner Cultural Arts Commission – Shelia Mellen

MOVED BY HAYDEN SECONDED BY HAMILTON TO CONFIRM THE APPOINTMENT OF SHELIA MELLEN TO THE SUMNER CULTURAL ARTS COMMISSION FOR A THREE-YEAR APPOINTMENT WITH A TERM ENDING APRIL 2024.

Community Engagement Specialist Lana Hoover addressed the Council.

PASSED BY VOICE VOTE.

Resolution No. 1579 – Interlocal Agreement with Bonney Lake for Fire Permit Review Services.

MOVED HAYDEN SECONDED BY HOCHSTATTER TO ADOPT RESOLUTION NO. 1579
AUTHORING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE
CITY OF SUMNER AND CITY OF BONNEY LAKE RELATED TO FIRE REVIEW SERVICES IN A
FORM AS APPROVED BY THE CITY ATTORNEY.

City Administrator Jason Wilson addressed the Council.

In 2019 East Pierce Fire and Rescue (EPFR) contacted the municipalities within its jurisdiction about the desire to adopt a full cost recovery model for fire prevention services. Fire prevention services primarily involve the review of building permits to ensure compliance with fire and life safety requirements. The proposed model would have aligned all of the EPFR's municipalities under a similar permit fee schedule.

The current fire permit fee is 35% of the overall building permit fee. Of the fees collected, the city remits 70% to EPFR and retains 30% for administrative overhead. The proposed model would have increased the permit review fees to 40% and require 100% be remitted to the EPFR. Additionally, EPFR proposed collecting fees for pre-application meetings and special event permit meetings, which are currently a free service offered by the city. Staff analyzed the financial impact of the proposed financial model and determined that it would be more cost and operational beneficial to explore alternatives to fire permit review.

The City of Bonney Lake conducted a similar review and determined that it would also be in their best interest to explore alternatives. Both cities met and developed a plan to share an employee who will be responsible for fire plan review in both cities. Sumner will serve as the lead agency, employing and supervising the shared employee. Costs for the employee will be split using per capita and value of New Construction and Improvements (NC&I), both weighted at 50%. NC&I is used because it reflects the amount of permit activity. For 2021 expenses will be split 52% Sumner and 48% Bonney Lake. Start up costs will be shared equally and are estimated to be approximately \$40,000 including a vehicle. The proposed Interlocal Agreement also establishes several operational conditions.

There is no negative financial impact to the 2021-22 budget. Fire permit revenues and Bonney Lake's contributions fully cover all costs associated with the position.

This Interlocal agreement should be considered in conjunction with the revised Interlocal agreement with East Pierce Fire and Rescue, as it removes fire plan review and investigation services.

Staff's full analysis and recommendation was reviewed by the Community Development and Finance and Personnel Committee earlier this year and received a do-pass recommendation from the Finance and Personnel Committee on April 14th.

PASSED BY VOICE VOTE.

Resolution No 1580 – Interlocal Agreement with East Pierce Fire and Rescue.

MOVED BY REED SECONDED BY HAMILTON TO ADOPT RESOLUTION NO. 1580 –
AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN
THE CITY OF SUMNER AND EAST PIERCE FIRE AND RESCUE RELATED TO POST
ANNEXATION FIRE SERVICES AND ASSET OWNERSHIP IN A FORM AS APPROVED BY THE
CITY ATTORNEY.

City Administrator Jason Wilson addressed the Council.

In 2009 the City entered into an Interlocal Agreement with East Pierce Fire and Rescue (EPFR) outlining several post annexation issues related to property and services. The ILA has been amended

administratively several times and by council in 2020 when the Station Lane Parking Lot was acquired by EPFR. As part of the proposed changes related to fire permit plan review, staff and EPFR felt it was time to amend the ILA to better reflect the current services and property ownership matters.

The significant changes in this agreement include:

- The City is responsible for Emergency Management (administrative amendment in 2013).
- Fully releases city's interest in fire apparatus.
- Removes references to Fire Permit Review work by EPFR.
- Removes references to 24th Street Bridge over the White River.
- Removes references to previously planned and executed training burns.
- Removes the City's ex-officio board of commissioners membership.
- Removes requirement for district participation in annual community events.

There are no changes to the provisions related to the real property (Fire Station and Station Lane Parking Lot), antique Kenworth Fire Engine, or pre-existing pension and medical obligations.

This item was reviewed by the Finance and Personnel Committee and received a do-pass recommendation.

PASSED BY VOICE VOTE.

Agreement with Avidex for Council Chambers Audio / Visual Upgrade

MOVED BY REED SECONDED BY NEUMAN TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH AVIDEX FOR AN A/V UPGRADE TO THE CITY COUNCIL CHAMBERS.

Administrative Services Director Jeff Steffens addressed the Council.

The COVID-19 pandemic has changed the way the City does business as well as interacts with the public. A prime example of this shift has been our pivot to hosting Council Meetings and Study Sessions in a "virtual" environment. This change has increased the public's ability to access our meetings and interact with the City. As part of our remodel of the Council Chambers, the City has made it a priority to ensure that future in-person meetings would have a virtual component. Additionally, changes to OPMA are also being considered by the State Legislature that would strongly encourage government agencies to provide virtual attendance and testimony capabilities (ESHB 1329).

Using Washington State Department of Enterprise Service's Master Contract list, the City Desires to enter into an agreement with Avidex for an Audio and Visual upgrade of the City Council Chambers and First Floor Conference Room. The contract includes display monitors, microphones, speakers, software, installation, training and support.

Avidex is an industry leader in providing Audio/Visual solutions to local governments having worked with both Pierce and King counties as well as the Cities of Burien, Redmond. The Avidex team also worked directly with PCTV in designing our system so the the City could leverage their existing camera technology.

PASSED BY VOICE VOTE.

Resolution No. 1581 – American Rescue Plan Council Committee

MOVED BY HAYDEN SECONDED BY HOCHSTATTER TO ADOPT RESOLUTION NO. 1581 – AMERICAN RESCUE PLAN COUNCIL COMMITTEE.

City Administrator Jason Wilson addressed the Council.

Last month Congress passed the \$1.9 trillion American Rescue Plan Act (ARPA). Under the plan, U.S. cities and towns will receive \$65.1 billion in direct and flexible funds. The funding will begin to arrive in the next couple of months and will be distributed in two installments, the first in 2021 and the second in 2022. Sumner is anticipated to receive \$2,270,241.

Cities can use the ARPA funding for: 1) Responding to the Covid-19 pandemic, 2) covering costs incurred from the public health emergency, 3) replacing lost, delayed, or decreased revenues due to Covid-19, 4) addressing the negative economic impacts on local businesses and nonprofits, and 5) making necessary investments in water, sewer, and broadband infrastructure.

At the March 22, 2021 study session, staff discussed with Council the idea of forming a temporary council committee with the purpose of working with staff to review and make formal recommendations to the full council for consideration. The Resolution before you tonight would create an American Rescue Plan committee and specify that it would operate under the current Council Rules of Procedure.

If the temporary committee is approved members will be chosen at the May 3, 2021 meeting.

PASSED BY VOICE VOTE.

Ordinance No. 2771 – Quarterly Budget Amendment

MOVED BY REED SECONDED BY HAYDEN TO ADOPT ORDINANCE NO. 2771 – QUARTERLY BUDGET AMENDMENT.

City Administrator Jason Wilson addressed the Council.

Staff is presenting a quarterly budget amendment for consideration. This amendment includes:

- Appropriating funding for the 2021 and 2022 Rhubarb Days support;
- Bringing fire plans examiner activities in-house;
- Funding the City Council Chambers technology refit;
- Converting the Volunteer Sidewalk program for the 2021/2022 biennium to a sidewalk repair program;
- Funding the final design of the Fryar Ave Trail Project;
- Appropriating Complete Streets funding to complete the grant work plan;
- Purchase of a water service truck;
- Purchase of a vactor truck.

Discussion ensued and clarifying questions were asked.

LaTeefah Johnson addressed the council regarding partnerships for events.

PASSED BY VOICE VOTE.

COUNCIL REPORT

Councilmember Bitetto cautioned people to find safe places to park, while she was out walking on the trail there was another catalytic convertor was stolen while that person was also walking on the trail. She is enjoying the nice weather.

Councilmember Brown thanked all the volunteers for their work on the commissions, it's very much appreciated.

Councilmember Hamilton echoed Councilmember Brown's comments and added that everyone is so busy but our commissioners find the time to give back to our community.

Deputy Mayor Hayden spent Saturday at the Old Cannery Furniture Warehouse. Dick's had their food truck there and the line steady from 12pm-3pm. She complimented the Cannery on the great job they did putting on this event, everything was cleaned constantly and social distancing and mask wearing rules were strictly adhered to.

Councilmember Hochstatter had no reports this evening.

Councilmember Neuman reminded the public that vaccines are available to everyone!

Councilmember Reed also thanked our commissioners. He enjoyed the "Cruise In" on Main Street over the weekend. The weather was beautiful, and he enjoyed seeing the cars and lots of smiling faces.

CITY ADMINISTRATOR

City Administrator Jason Wilson reported to Council the following:

Upcoming Policy Issues:

- Next Week's Study Session
 - Homeless Response Update
- Next Regular Council Meeting on May 3rd
 - Resolution authorizing a Police Body Worn Camera Program
 - Ordinance amending the Emergency Management Code
 - American Rescue Plan Committee Selection
 - Resolution adopting the Housing Action Plan

Personnel Issues:

- The City is still recruiting summer seasonal employees.

Miscellaneous:

- Diversity Equity and Inclusion Update
 - The staff DEI committee reviewed our hiring practices and made some recommendations to remove certain barriers for application and to emphasize experience over education.
 - The City is launching a Summer Connects Page that focuses on listening to community concerns and ideas relating to creating an inclusive and welcoming community. The page also highlights past work done by the City regarding DEI.
 - The Pierce County Library has installed a StoryWalk in Rainier View Park. The StoryWalk allows visitors to read a book as they walk through the park. The book is titled *The Big Umbrella* and is about being welcome and inclusive.

MAYOR REPORT

Mayor Pugh also thanked and welcomed the new commissioners. He added additional comments to ones made by Councilmember Reed. The event on Saturday was not a City or Sumner Main Street Association sponsored event. While he understands the need to be social, he expressed concerns for the lack of mask wearing and social distancing. It's important that we continue to wear our masks and social distance, it's the only way Pierce County is going to get to Phase 3.

EXECUTIVE SESSION

There was none scheduled.

ADJOURNMENT

With no further business before the Council, the Mayor adjourned the meeting at 7:43pm.
Councilmembers concurred.

DocuSigned by:

Michelle Converse

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Michelle Converse, CMC City Clerk

ATTEST

DocuSigned by:

William L. Pugh

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William L. Pugh, Mayor

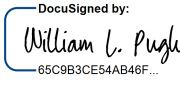
Certificate Of Completion

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Source Envelope:	
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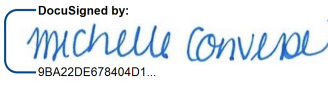
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Signer Events

Signer Events	Signature	Timestamp
William L. Pugh mayorbill@sumnerwa.gov Mayor Security Level: Email, Account Authentication (None)	 DocuSigned by: William L. Pugh 65C9B3CE54AB46F... Signature Adoption: Pre-selected Style Using IP Address: 98.225.61.51 Signed using mobile	Sent: 5/4/2021 8:46:49 AM Viewed: 5/4/2021 9:16:00 AM Signed: 5/4/2021 9:16:15 AM

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Michelle Converse michellec@sumnerwa.gov City Clerk City of Sumner Security Level: Email, Account Authentication (None)	 DocuSigned by: Michelle Converse 9BA22DE678404D1... Signature Adoption: Uploaded Signature Image Using IP Address: 24.17.144.191	Sent: 5/4/2021 9:16:16 AM Viewed: 5/4/2021 9:45:39 AM Signed: 5/4/2021 9:45:45 AM
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Electronic Record and Signature Disclosure:
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In Person Signer Events

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Editor Delivery Events

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Agent Delivery Events

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Intermediary Delivery Events

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Certified Delivery Events

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Carbon Copy Events

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Witness Events

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Notary Events

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Envelope Summary Events

Status	Timestamps
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Certified Delivered	5/4/2021 9:45:39 AM

Envelope Summary Events	Status	Timestamps
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Completed	Security Checked	5/4/2021 9:45:45 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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