



The Finance & Personnel Committee meeting is held using a hybrid model.

The public is welcome to attend the meeting in person at City Hall (First Floor Conference Room) or virtually by using the meeting access link and additional information located on the City’s website and on the meeting agenda.

Members Present: Andy Elfers (Chair), Mark Malcolm, Nicole Wilsey (alt)

Others Present: One virtual attendee.

Staff Present: Mayor (M) Carla Bowman, City Administrator (CA) Jason Wilson, Deputy City Administrator (DCA) Jeff Steffens, Chief Financial Officer (CFO) Kassandra Raymond, City Attorney (CAT) Andrea Marquez (*virtual*).

The meeting convened at 3:31 PM

Committee Business

Resolution No. XXXX Setting a Public Hearing re: Intergovernmental Transfer of Bill Heath Sports Complex to Sumner-Bonney Lake School District: CAT Marquez reviewed the proposed resolution and addressed Committee questions. *Do Pass (Regular Business, TBD).*

Resolution No. 1754 Sumner Municipal Court Grant Awards: DCA Steffens reviewed the proposed resolution accepting three grants (Community Court, Pre-Trial Program, and Post-Conviction Program funding). DCA Steffens and CAT Marquez addressed Committee questions. *Do Pass (Consent Agenda, July 20, 2026)*

Motion: Approval of Surplus: DCA Steffens presented items for surplus:

Item	Unit	Est Value	Reason
2017 Peterbilt Street Sweeper	33-123	\$50,000	End of life; replaced
Thermoplastic Melter/Applicator	n/a	\$5,000	End of life
Concrete Loader	n/a	\$10,000	End of life
Electra Townie Bicycle	n/a	\$100	End of life; no longer used
Sidewalk Lifting Unit	n/a	\$500	End of life; no longer used
Hydraulic Hose Crimping Machine	n/a	\$500	End of life; no longer used
Smith & Wesson M&P AR15 Rifle	SW58873	\$300	Retired

All items have estimated values that fall within the Committee’s surplus authority. *Do Pass*

Recruitment and Negotiations Update:

Recruitment: DCA Steffens provided a verbal update:

- New Filled Positions
 - Kendall Wals will be joining the City as the Senior Planner. Ms. Wals comes from the City of Puyallup;

- Payne Plaster will be joining the City as Operator II (POD). Mr. Plaster comes from the City of Bonney Lake and assisted our Summer crew with the December 2025 flood event.
- Current open recruitments.
 - The City continues to recruit for the Emergency Operations Manager position and City Attorney, with interviews scheduled this and next week.
- Negotiations:
 - No activity to report.

FY2025 Audit Status: CFO Raymond reviewed the FY2025 audit process and status, and responded to Committee questions. This will be a regular reporting item until the completion of the audit. *No further Committee action required at this time.*

Other Items: DCA Steffens reviewed the August Committee calendar. The Committee members concurred on cancelling the August Finance & Personnel Committee meeting.

Note: All community members left the meeting prior to the sales tax report.

Sales Tax Reporting: CFO Raymond reviewed staff's monthly sales tax analysis. This is a regular reporting item. *No further Committee action required at this time.*

With no further items, the meeting adjourned at 4:41 p.m.

Prepared by Chief Financial Officer Kassandra Raymond