



**FINANCE & PERSONNEL COMMITTEE
MEETING AGENDA
CITY HALL – 1104 MAPLE STREET
JUNE 2, 2021 5:30 PM**

Members: Barbara Bitetto, Cindy Hochstatter (Alternate), Charla Neuman, Patrick Reed (Chair)

Staff Liaison: Administrative Services Director Jeff Steffens, Chief Financial Officer Kassandra Raymond

City Hall remains closed during Governor Inslee’s “Healthy Washington - Roadmap to Recovery” order, a consequence of the Covid-19 pandemic. The public is invited to attend the meeting telephonically using the call-in instructions below, or join the meeting via the link below.

You are invited to a Zoom webinar.

When: June 2, 2021 05:30 PM Pacific Time (US and Canada)

Please click the link below to join the webinar:

<https://sumnerwa-gov.zoom.us/j/85226512749>

Or One tap mobile :

US: +12532158782,,85226512749# or +16699006833,,85226512749#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 669 900 6833 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799
or +1 929 205 6099

Webinar ID: 852 2651 2749

International numbers available: <https://sumnerwa-gov.zoom.us/j/85226512749>

CALL TO ORDER

Roll Call: Barbara Bitetto, Cindy Hochstatter (Alternate) Charla Neuman, Patrick Reed (Chair)

COMMITTEE BUSINESS

1. Ordinance to amend Sumner Municipal Code section 2.100.500 Retirement Benefits

REPORTS

1. Monthly Sales Tax Report
2. Recruitment & Negotiation Update

ADJOURNMENT



SUBJECT: Ordinance to amend Sumner Municipal Code section 2.100.500 Retirement Benefits

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

The attached ordinance will amend Sumner Municipal Code regarding employer retirement contributions. In some circumstances, an employee may not be eligible for Washington State's Public Employee Retirement System (PERS). This code change will allow the City to make a retirement contribution of no more than 8% of base salary to another pre-tax benefit account.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Adopt Ordinance XXX amending section 2.100.500 of the Sumner Municipal Code regarding retirement benefits

ORDINANCE NO. XXX
CITY OF SUMNER, WASHINGTON

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING SECTION 2.100.500 OF THE SUMNER MUNICIPAL CODE REGARDING RETIREMENT BENEFITS.

WHEREAS, the City of Sumner makes retirement contributions on behalf of all eligible employees; and

WHEREAS, certain employees may be able to decline participation in Washington State's Public Employees' Retirement System (PERS); and,

WHEREAS, the Sumner Municipal Code needs to be amended to allow for an alternative retirement contribution; and,

WHEREAS, the proposed code revision was before the Finance and Personnel Committee on June 2, 2021 and the Finance and Personnel Committee gave the item a do pass.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 2.100.500 of the Sumner Municipal Code is hereby revised and amended as follows:

2.100.500 Retirement Benefits

The city makes contributions on behalf of all eligible employees to the Social Security System in addition to those contributions made by the employee through FICA payroll deductions. Most regular full-time and regular part-time employees are covered under the Public Employees Retirement System (PERS). Eligibility, benefit levels and contribution rates are set by the state of Washington. **Certain employees, based on WA Department of Retirement Services rules, may be able to decline participation in PERS. In such cases, the employer contribution of no more than 8% of base wages shall be deposited in another pre-tax benefit account (Deferred Compensation, Health Savings Account or similar) provided annual contributions do not exceed IRS maximum amounts.** All regular uniformed employees in the police are covered by the Law Enforcement Officers' and Firefighters' Retirement System (LEOFF). Benefit levels and contribution rates are set by the state of Washington.

Employees intending to retire should notify the administrative services director and their department director of their intent to retire at least three months prior to the date of retirement. (Ord. 2595 § 1 (part), 2017)

Section 2. Severability – Construction. If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of this ordinance. If the provisions of this ordinance are found to be inconsistent with other provisions of the Sumner Municipal Code, the provisions of this ordinance shall control.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make the necessary corrections to this ordinance, including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 4. Effective Date. This ordinance shall be in full force and effect five (5) days from and after its passage, approval and publication, as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 21st day of June, 2021.

William L. Pugh

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse

City Attorney Andrea Marquez

First Reading:
Date Adopted:
Date of Publication:
Effective Date:



SUBJECT: Monthly Sales Tax Report

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Staff will provide a monthly report on sales tax activities and receipts. Information is limited to those with appropriate Department of Revenue information on file.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 6/2/2021

COMMITTEE RECOMMENDATION: Informational only; no action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no action required.



SUBJECT: Recruitment & Negotiation Update

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Staff will provide a verbal update on recruitment and negotiation activities.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 6/2/2021

COMMITTEE RECOMMENDATION: Informational only; no action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no action required.