



City Council Finance & Personnel Committee Meeting Minutes of July 7, 2021

City Hall remains closed during Governor Inslee's "Washington Ready" order, a consequence of the Covid-19 pandemic. The Finance & Personnel Committee was held virtually via Zoom. The public was invited to attend the meeting virtually or telephonically using the call-in instructions in the published agenda.

Members Present: Barbara Bitetto, ~~Charles Neuman~~, Patrick Reed (Chair)

Others Present: None.

Staff Present: City Administrator (CA) Jason Wilson, ~~Administrative Services Director (ASD) Jeff Steffens~~, Chief Financial Officer (CFO) Kassandra Raymond, Police Chief Brad Moericke, Public Works Director Mike Dahlem

The meeting convened at 5:31 p.m. via Zoom.

Committee Business

Deputy Police Chief Compensation Approval: Police Chief Moericke reviewed the proposed compensation for the open Deputy Chief position. Per Sumner Municipal Code Ch. 2.100.310, Council approval is required to hire an employee above step 3 of the compensation schedule. Staff is requesting approval to offer up to step 5 of the DT2 salary band to the successful candidate for the Deputy Police Chief position. *Do Pass (Motion/Consent, July 19, 2021). Note: Chief Moericke left the meeting at the conclusion of this item.*

Resolution No. XXXX Interlocal Agreement with the WA State Auditor (Data Sharing): CFO Raymond reviewed the proposed interlocal agreement (ILA). This ILA outlines the responsibilities and duties of the WA State Auditor (SAO) and the City with regards to sharing of data, and is consistent with newly passed legislation (ESSB5432) effective July 1, 2021. This ILA confirms existing practices and there is no fiscal impact. *Do Pass (Consent July 19, 2021).*

Ordinance No. XXXX 2021/2022 Biennial Budget Amendment (2nd Quarter): CFO Raymond reviewed the items listed in the 2nd quarter amendment to the 2021/2022 Biennial Budget. Staff discussed individual items and answered Committee questions. *Do Pass (New Business August 2, 2021).*

Sales Tax Reporting: CFO Raymond reviewed staff's monthly sales tax analysis activities, and discussed results. This is a regular reporting item. *No further Committee action required at this time.*

Recruitment and Negotiations Update:

- 1) Negotiations:
 - a) The Police Guild mediation has advanced a three-year contract that will be voted on by membership. City Council will review the contract on July 19, 2021 in Executive session with action to follow.
- 2) Recruitments:
 - a) Open Recruitments

- i) CA Wilson shared a brief overview of current recruitment activity.

Other:

Kenworth Fire Engine: Councilmember Reed inquired about the status of the City's Kenworth fire engine, and the process to begin preliminary feasibility inquires to restore the apparatus. CA Wilson will coordinate the make the Kenworth available for mechanical inspection to be arranged by Councilmember Reed.

With no further items, the meeting adjourned at 6:43 p.m.

Prepared by Chief Financial Officer Kassandra Raymond