



The city is conducting this public meeting using a hybrid model. The public is welcome to attend tonight's meeting in-person at City Hall (Council Chambers), or virtually by using the meeting access link below.

<https://sumnerwa-gov.zoom.us/j/81405869506>

Phone one-tap:

+12532050468,,81405869506# US

+12532158782,,81405869506# US (Tacoma)

Join via audio:

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

Webinar ID: 814 0586 9506

CALL TO ORDER

Roll Call: Elfers, Evers, Hochstatter, Kenna, Malcolm and Wilsey

REGULAR BUSINESS

1. Council Vacancy Interviews

CITY ADMINISTRATOR REPORT

AGENDA SETTING

1. Council Meeting Agenda Calendar
2. Council Committee Meeting Agenda Calendar

EXECUTIVE SESSION

RCW 42.30.110(1)(h) To evaluate the qualifications of a candidate for appointment to elective office.

ADJOURNMENT

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

SUBJECT: Council Vacancy Interviews**CATEGORY:** Presentation

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Biermann, N.
2. Grassman, K.
3. Isaacs, M.
4. Knutsen, R.
5. McFarland, E.
6. Medford, W.
7. Zydek, B.

STAFF CONTACT:

SUMMARY BACKGROUND: Due to the passing of Councilmember Reinke, a vacancy has been created on the City Council. Under State Law, the City Council is required to fill any vacant council seat within 90 days of the vacancy occurring (September 14, 2026).

The Council Rules establish the appointment process, which includes the following steps: submission of applications, candidate interviews, nominations by Councilmembers, and final appointment by the City Council.

The City initially received eight applications, and all applicants met the minimum requirements established under state law. One of the applicants withdrew their application on August 4, 2026, leaving a total of seven applicants. Tonight the candidates will be interviewed by the full City Council. The order of interviews will be determined by a random draw.

Applicants will be asked to remain outside the Council Chambers until it is their turn to be interviewed; however, they are not required to leave and may remain in the Chambers if they choose.

Each applicant will be given ten (10) minutes to respond to the following interview questions:

1. Why do you want to serve on the City Council? Is there something in particular you hope to accomplish while serving on the City Council, and why is serving on the Council important to you? Please elaborate.
2. As a Councilmember, you only have the legal authority to cast one of seven votes. What is your philosophy on how to build consensus or majority support for a program, policy, or regulation?
3. Please describe any form of public or community service you have, expanding on your written responses you provided with your application.
4. Council matters sometimes mean making hard decisions that may not be publicly popular, may go against staff or Council recommendations, or even your personal perspective. Can you describe your approach to these difficult decisions while providing any similar examples from your experience?
5. Is there anything else you would like to add that would help us get to know you a little better?

Following each applicant's interview, Councilmembers may ask follow-up clarifying questions.

At the conclusion of the interviews, Council will adjourn into executive session for the limited purpose of discussing the qualifications of the candidates in accordance with state law. No voting or straw polls may be taken in the executive session.

At the August 17, 2026, regular council meeting, the City Council will nominate their choice for the vacancy. Council may request an executive session to further discuss an applicant's qualifications. The Oath of Office will be administered at a special council meeting on August 24, 2026.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION:
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STAFF RECOMMENDATIONS/MOTION:

Applicant Information

Nick Bier 7/30/26
Signature Date

Resume

Supplemental Questions

1. What is your vision for our City and community?
2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?
3. What strengths would you bring to the Council?
4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?

**Michelle Converse, City Clerk
City of Sumner
Councilmember Recruitment
1104 Maple Street, Sumner, WA 98390**

Answers to Supplemental Questions

1. What is your vision for our City and community?

Answer: *My vision is that Sumner steps into the spotlight as a charming and welcoming community that treasures, preserves, and celebrates what we share in common. With proper planning and foresight, Sumner can manage future growth and the pressures of development so that the historic feel is not lost but instead serves as an anchor of a vibrant community with a thriving downtown business core. We have so many opportunities to showcase our beautiful and growing city to locals and visitors, with an overall recipe for tremendous economic success.*

I also envision Sumner as a City where all members of the community are respected and feel heard. This means engaging with citizens, hearing their concerns, and responding with action. It is so refreshing to see our current City government making great strides in this direction. I believe we can keep this momentum going. We are more alike than different, and we can keep working together to shape the future of our community.

2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?

Answer:

A) Managing growth while preserving the historic charm and the small-town feel of Sumner. We can make the best use of our current assets to promote tourism and growth in key economic sectors of the community. We can also ensure that future growth fits best with the character of our community. With strategic planning, we can attract new residents and businesses but grow at a pace that is manageable and sustainable. This means not just adding more housing, but also striving to keep housing options varied and affordable for all residents.

B) Traffic and public safety. The pressures of growth also bring public safety concerns, added traffic, the need for additional parking, and new struggles to care for those unable to care for themselves. Facing these problems will require thinking "outside the box" to forge public-private partnerships with various organizations to offer creative and inventive solutions for the entire community.

C) Active and engaged government. A vital part of City government is staying engaged with citizens in various public events and forums, hearing their concerns, and responding with action. I see many opportunities to shape our future together, and I want to play an active role in this version of engaged civic leadership.

3. What strengths would you bring to the Council?

Answer: I will bring to Council an history of civic participation and community involvement. I also bring a willingness to gather information, ask questions, and to seek clarity when action needs to be taken in our community. This is the approach I currently take in my role as a commissioner on the Planning Commission. I hope to apply my experience serving as a Planning Commissioner forward to the City Council. In all this, I take great pride in creating a legacy of public service: stepping up to fill a role when there is a need to do so.

4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?

Answer: I continue to be an active, engaged, and vocal participant in local government here in Sumner. I currently serve on the Sumner Planning Commission, and I take my role as commissioner very seriously. I prepare for meetings, read the materials in advance, and come ready to ask direct and specific questions. My primary focus is to ensure that I am prepared to make the most informed decision possible. I will take this approach to City Council as well. This means gathering input from City Staff, other Council members, and the citizens of our community to make the best decision that I can on behalf of everyone involved and affected.

My service to the community also extends outside of city government. I serve on the leadership board of a new non-profit here in Sumner. Part of our mission is to find a new home for the local museum we have lost. Serving on the board helps me fine-tune the exact type of leadership skills a councilmember needs. I have gained experience with the rules and procedures for running effective meetings, making decisions as a group, as well as budget management skills to handle the financial flow of an organization. Being a leader in this mission has also meant reaching out to the community, building relationships, hearing the concerns of residents, and advocating on their behalf.

Nicholas S. "Nick" Biermann

Education:

Bachelor of Science in Atmospheric Science, Univ. of Wisconsin, May 2003

Master of Science in Meteorology, Univ. of Oklahoma, May 2010

Work History:

- Meteorology Expert Team, The Tomorrow Companies, Boston office (Work-from-home, June 2020 – Present)
- Road Weather Forecaster, Narwhal/WeatherNet, Salt Lake City, then Bellevue, WA (November 2015 – May 2020)
- Hydrometeorologist, Vieux, Inc., Norman, OK (July 2009 – March 2015)
- Weather forecaster, Weather or Not, Shawnee, KS (Aug 2008 - July'09)

Other Positions Held:

Adjunct Faculty/Instructor at 4-year colleges and 2-year community colleges:

- University of Oklahoma (December 2007)
- Rose State College, Midwest City, OK (August - December 2015)
- Utah Valley University, Orem UT (August 2016 – May 2017)
- Salt Lake Community College (August 2016 – December 2017)

Community Involvement:

- Currently serving on the Sumner Planning Commission
- Board member/President of a new local non-profit focused on finding a new museum in Sumner
- Active participant in FairVote Washington, a voter rights advocacy group
- Attending lobby days with state legislators in Olympia
- Weather education/teacher training; public outreach programs/workshops
- Graduate School Representative, School of Meteorology/Univ of Oklahoma
- Volunteer for the Women's Resource Center, Norman, OK

History of Civic Engagement:

- Attending most, if not all, City Council meetings and committee meetings
- Participating in the legislative process at local, regional, and national levels
- Applied for prior appointments to City Council and commissions
- Ran for political office locally here in Sumner (Fall 2025)
- Helping with political campaigns for other local politicians in the city/region
- Jury Duty
- Voting!

Other skills:

Written communication – Work experience and personal expertise with tools like Excel, Word, email, and various phone and web-based interfaces

Verbal communication – Experience leading and attending team meetings, giving presentations, and providing input both in-person and online

Other IT-related skills: Regularly conducting online meetings and using tools like Zoom and Microsoft Teams

Hobbies:

Weather and storm chasing

Astronomy

Nature and weather photography

News and history documentation

APPLICATION FOR APPOINTMENT TO SUMNER CITY COUNCIL

(Please type or print)

Applicant Name	Grassman	Kristi	L
	Last	First	MI
Residence Address	[REDACTED]		

Contact Phone [REDACTED] Date of Birth (mm/dd/yr)

E-Mail

Are you a registered voter living at least one year within the City limits of Sumner? ☒ Yes ☐ No

The information provided is true and I affirm that I will support the Constitution and laws of the United States and the Constitution and Laws of the State of Washington.

Please attach a resume of no more than two pages to this application.

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Sumner on separate pages using **no more than two pages total**:

1. What is your vision for our City and community?
2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?
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Kristi Grassman

PROFILE

A business professional with a reputation for quality, integrity, and creativity. Experience in developing and implementing innovative programs that produce a skilled workforce. Thrive in deadline-driven environments. Works well with others and has excellent leadership capabilities. Self-starting, goal orientated strategist whose confidence, perseverance and vision promote success. Passionate about developing strong relationships with business partners and exceeding expectations.

SKILLS SUMMARY

- | | |
|--|--|
| ◆Market Research | ◆Ability to Present to Various Audiences |
| ◆Contract Negotiation & Management Skills | ◆Creative Problem Solving & Strategic Planning |
| ◆Experience Managing Grants & Contracts | ◆Organized with Attention to Detail |
| ◆Knowledgeable of Workforce Development Programs | ◆Planning & Project Oversight |
| ◆Advanced Computer Skills | ◆Budget Development & Management Skills |
| ◆Writing and Communication Skills | ◆Management & Leadership Experience |

RELEVANT EXPERIENCE

BUSINESS DEVELOPMENT:

- ◆ Developed and maintained relationships with business and promoted employee retention strategies.
- ◆ Trusted partner, consultant, and resource provider to Pierce/King County companies.
- ◆ Produced orderly and attractive work. Ensure tasks are completed correctly and on time.
- ◆ Broker and network with a diverse audience to meet the needs of industry.

LEADERSHIP:

- ◆ Supervised over ten staff and promoted a culture of high performance.
- ◆ Pioneered industry training programs from inception to completion.
- ◆ Communicated and listened to the needs of business; implemented action steps.
- ◆ Developed a system of communication and accountability between business and government.

PUBLIC RELATIONS:

- ◆ Founded and coordinated numerous career fairs with over 2,500 attendees and 130 exhibitors.
- ◆ Represented training programs at local schools and college campus events as well as various conferences.
- ◆ Created newsletters, coordinated website, and oversee marketing collateral.
- ◆ Participated in meetings and committees at the State and local and institutional levels.

EMPLOYMENT HISTORY

Consistently demonstrated effective collaboration skills by fostering partnerships between educational institutions and industry stakeholders. Enhanced public awareness of workforce initiatives through targeted outreach and engagement activities.

CAR SMART AUTO SERVICE—SUMNER, WA

Owner, 2006 to Current

VP Operations, 2021 to Current

RENTON TECHNICAL COLLEGE—RENTON, WA

Executive Director, Construction Center of Excellence 2019 to 2021

AEROSPACE JOINT APPRENTICESHIP COMMITTEE—SEATTLE, WA

Director of Apprenticeship Preparation, 2014 to 2017 and 2017 to 2019

Business Outreach, 2013-2014

SARDA, INC—PUYALLUP, WA

Vice President of Operations, 2017

WORKFORCE CENTRAL—TACOMA, WA

Business Services-Sector Strategies, 2007 to 2013

Employment and Training Specialist, 2002 to 2007

PROFESSIONAL AFFILIATIONS

Associated General Contractors | *Member Education Committee*

Regional Apprenticeship Committee | *Member & Administrator*

Labor and Industries Apprenticeship | *Pre-Apprenticeship Committee*

City of Tacoma Local Employment Apprenticeship Program (LEAP) | *Advisory Member*

Bethel School District CTE | *Advisory Member*

Tacoma School District CTE | *Advisory Member*

Master Builders Association | *Member & PR Committee*

Puyallup School District ACE Academy | *Advisory Member*

Pierce College, Construction Management | *Advisory Member*

EDUCATION AND PROFESSIONAL DEVELOPMENT

EMERGING LEADERS, PIERCE COLLEGE—TACOMA, WA

Certificate, 2007

CHAPMAN UNIVERSITY—MCCHORD, WA

Organizational Leadership Courses, 40 credits towards Bachelor of Science Degree

CORBIN UNIVERSITY—SALEM, OR

Associate of Arts Degree, 1991

PROFESSIONAL AWARDS

Above and Beyond Recognition Award, WorkForce Central 2010

Supplemental Questions for City Council Member Position

1. *What is your vision for our City and community?*

I love the city of Sumner and I enjoy living here as well as being a local business owner. As a prospective city council member, I envision our city to be a safe place for people of all ages where we promote a sense of community and treat our neighbors with respect. A city that is a good steward of the finances entrusted to the leadership so that residents have accessible resources that ensure their quality of life and well-being. A place where businesses thrive and our hometown charm remains one of our best kept assets.

2. *What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?*

One of the biggest priorities I believe the city needs to continue to address is Economic Development and making Sumner an attractive place to own and operate a business. We should look at businesses that have good paying jobs for local residents. The city should support entrepreneurship and small local business by offering incentives that would encourage them to plant roots in Sumner. We have diverse employers both in the warehouse district and on Main Street that make our community a thriving place to do business. These efforts support a strong regional economy that benefit both our residents and overall community. I would support any local workforce development initiatives that align with the needs of business and efforts to grow the available talent.

I would propose the city host a Business Roundtable with a planned agenda to listen, learn and discuss the needs of business to see what collaborative efforts could provide a "win" for all involved.

Second priority would be Infrastructure Improvement. As the city continues to implement the 2025 Town Center Plan and focuses on trail connectivity, pedestrian-focused public spaces and upgrading utilities these things are part of what contribute to our city to be a desired place of residence. The 2020 East Sumner Neighborhood Plan is also something I am interested in as our company is located within the perimeter of the map. I am eager to be a part of the continued development and enhancement of the East Side of town.

I am also aware that traffic continues to be a frustration for our community. Looking at all possible solutions to alleviate this pain point, I propose working with the budget, continually seeking outside grants to help with street and road improvements--this would add to the quality of life in our town.

Third priority to look at is our Sumner Youth. Ensuring there are options and resources for youth outside of regular school programs. Mentoring, help with homework, tutoring, leadership development, entrepreneurship and are all things that are important to prepare the next generation to be responsible, contributing adults in our community. I would like to see a

Sumner Teen Center that serves as a hub for youth. This is not to replace or replicate what is offered at the YMCA. A teen center may be possible through both private and public funds.

3. What strengths would you bring to the Council?

The strengths I would bring to the council include my experience in workforce development and local government, where I have honed skills in policymaking, strategic planning, and community engagement. I am adept at building relationships and facilitating partnerships that drive positive change.

As a business owner of a retail company located on East Main Street, I have unique perspective on doing business in Sumner. Through our business, I interact with residents of our town and hear their thoughts about living in our community. Not only do I work in Sumner, but I live in the Rivergrove area. I believe it would be beneficial for the council to have representation from that outlying neighborhood, unifying residents in an area that may sometimes be overlooked.

The leadership skills I have learned while working in non-profit, government and as a business owner have helped shape my critical thinking skills, sharpen my resourcefulness, manage budgets, and given me the opportunity to become a solution finder.

4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?

My past community involvement includes serving on boards and committees for local non-profits and participating in city task forces primarily focused on employment and economic development. Each committee or board has been focused on one or more of the following: low-income housing, education & training, priority hire on local government contracts or bringing business & government together to solve a need. Many of the committees I served on have been regional (Pierce County/ Puget Sound Region) or statewide. This work contributed to the Sumner community by addressing workforce needs, fostering economic growth, and enhancing public services. These experiences are relevant to the position of Sumner City Councilmember because they demonstrate my commitment to public service and my ability to collaborate effectively with diverse stakeholders to achieve common goals.

APPLICATION FOR APPOINTMENT TO SUMNER CITY COUNCIL

Applicant Information

(Please type or print)

Applicant Name ISAACS MARK N
Last First MI
Residence Address [REDACTED]
Contact Phone [REDACTED] Date of Birth (mm/dd/yr) 08/22/1972
E-Mail [REDACTED]

Are you a registered voter living at least one year within the City limits of Sumner? ☒ Yes ☐ No

The information provided is true and I affirm that I will support the Constitution and laws of the United States and the Constitution and Laws of the State of Washington.

7/30/26

Date

Resume

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Supplemental Questions

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1104 Maple Street, Sumner, WA 98390

Mark Isaacs



Work Experience:

Sumner School District - January 2007 - June 2026
Sumner, Washington
Teacher

Scott Hauss Contraction - September 2006 - January 2007
Auburn, WA
Sales Consultant

Santa Monica Unified School District - September 1998- June 2006
Santa Monica, CA
Teacher

Education:

St. Martins University - MA SpED - 2010
Lacey, WA

Pepperdine University - MA Education - 2001
Malibu, CA

Central Washington - Bachelors of Science - 1996
Ellenceburg, WA

Community Involvement:

City of Sumner Planning Commission - Commissioner - 2000-2006
City of Sumner Planning Commission - Chair - 2004-2006

1. What is your vision for our City and community?

I envision that the City of Sumner continues to be a city where every resident feels they belong, every neighborhood and local business have the opportunity to thrive, and our local government serves as a trusted partner in building a strong, resilient community. When we connect local government actions with the lived outcomes of what the residents experience, it enables our community to flourish. A healthy city like Sumner, is more than its roads, parks, and buildings. Our city is the people who live, work, raise families, and invest in its future.

The City of Sumner's culture is shaped by the choices we make. Every planning decision, public investment, community event, and partnership communicates what the City of Sumner values. Those choices influence whether our community feels connected, supported, and proud to call the City of Sumner home

My vision for the City of Sumner is where thoughtful planning, responsible stewardship, and community partnerships work together maintaining and improving the quality of life, not just for today's residents, but for our future generations.

2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?

A) Managing Growth While Maintaining Sumner's Character: The city should continue to prioritize our current & future growth patterns, our land use, the housing & development patterns while balancing Sumner's small-town identity. The city should confidently guide future housing and commercial development, preserve our historic downtown, while balancing growth with quality of life.

The City can address the management of future growth by guiding development in a way that supports housing and economic needs while preserving the community's small-town character through thoughtful land-use planning, protection of historic & cultural assets, investment in public spaces, and maintaining the quality of life valued by residents.

B) Transportation and Mobility: The city should remain focused on transportation planning including roadway improvements, multimodal connections for commuters, and infrastructure needed to support growth. The city should make an emphasis to continue to improve transportation with upgraded streets and intersections, enhanced sidewalks and ADA accessibility, and maintaining and expanding transportation infrastructure.

The City can address the improvement of transportation and mobility by investing in safe, reliable, and efficient transportation systems, including roadway and intersection improvements, congestion reduction strategies, expanded pedestrian and bicycle facilities, ADA-accessible infrastructure, and long-term maintenance of transportation networks to support current and future community needs.

C) Infrastructure and Capital Investments: The City of Sumner should continue to prioritize capital facilities, utilities, streets, and public infrastructure through its Capital Facilities Plan and Capital Improvement Plan process. It's essential for the city to prioritize infrastructure investment in water, sewer, stormwater, and streets, focusing on the long-term maintenance and replacement of aging assets through continuous updates to the Capital Improvement Program.

The City can address infrastructure needs by strategically investing in the maintenance, replacement, and expansion of critical systems, including roads, utilities, public facilities, and stormwater infrastructure. Through long-term capital planning, prioritization of essential projects, and responsible use of available funding, the City can ensure infrastructure remains safe, reliable, and capable of supporting future growth.

3. What strengths would you bring to the Council?

I listen deeply from people with different experiences, and someone who can translate community needs into thoughtful decisions while working within a system of shared leadership. I have the ability to participate in collaborative leadership as a voice on a team building relationships and finding workable solutions together. I can demonstrate an understanding of local government and how to help set policy, approve budgets, and provide direction. I possess integrity and accountability to make decisions based on community interest rather than personal benefit. I am emotionally mature being able to disagree without creating division, remaining respectful under criticism, and separating people from issues.

4. Explain your current and past community involvement:

I have served on the City of Sumner Planning Commission for the last 6 years and I have led as the chair for the last two years. My experience on the Planning Commission has helped me understand how city decisions shape the places where people live, work, and connect. I have learned the importance of listening to residents, balancing different perspectives, and making thoughtful choices that consider both today's needs and our community's future.

APPLICATION FOR APPOINTMENT TO SUMNER CITY COUNCIL

Applicant Information

(Please type or print)

Applicant Name Knutsen Robert R
Last First MI
Residence Address [REDACTED]
Contact Phone [REDACTED] Date of Birth (mm/dd/yr) [REDACTED]
E-Mail [REDACTED]

Are you a registered voter living at least one year within the City limits of Sumner? ☒ Yes ☐ No

The information provided is true and I affirm that I will support the Constitution and laws of the United States and the Constitution and Laws of the State of Washington.

Resume

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Supplemental Questions

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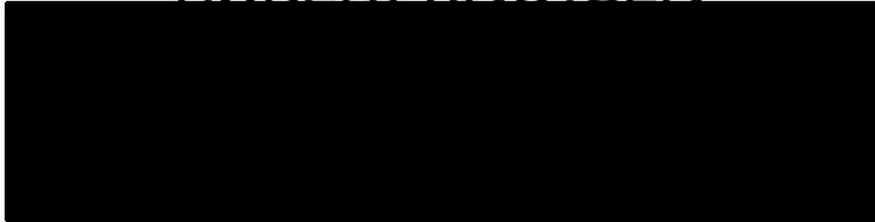
Robert Knutsen

Supplemental Questions

07/29/26

1. My vision for the City and Community of Sumner is to strengthen the current bond of being a resident and business owner in Sumner and encourage participation and volunteering to keep Sumner great but grounded to our core responsibilities and commitments.
2. Three highest priorities and or issues the City needs to address is as follows:
 - a. Commute Traffic gathering in Sumner due to the convenient location of the Sumner Station for the Sounder hard rail.
 - i. I would ask City Staff at Sumner to research for grant opportunities and or Sate funded opportunities to improve the efficiency of our roadways for commute and business and manufacture travel in Sumner.
 - b. Continue to innovate and create additional revenue opportunities for the City, improving Downtown with more social restaurant and entertainment options.
 - i. I would survey the residents of Sumner to provide suggestions and then recruit their interest to help make it happen.
 - c. Sumner youth need more options to participate in activities that are not sports/physical movement related.
 - i. Again, I would survey the current youth of Sumner for ideas and pursue solutions that meet their interest. Example, an annual Gaming party downtown or event quarterly (our own Comi Con in Sumner) is one example that could take off using the current social gathering amenities in Sumner.
3. My strengths is my diversity of knowledge and experience for the last 25 plus years as a Public Servant of Kent with subject expertise in Transportation Engineering, Public Safety, Development Engineering, and Public and Private Utilities. This also includes Temporary Traffic Control and Rules of the Road with our RCW.
4. I have not participated in City of Sumner involvement as an established resident of Sumner since 2023. But, with my experience working for the City of Kent and actively building relationships with Council Members over the past 25 years as an employee of Kent in Transportation Engineering and Development Engineering, I am confident I can contribute to the City of Sumner and current Council Members on the board.

ROBERT KNUTSEN



Professional Summary

Senior Development Engineering professional with 30+ years of experience in transportation engineering, temporary traffic control, residential permit review, and utility coordination for the City of Kent. Subject-matter expert in work-zone safety, traffic operations, franchise utility permitting, school-zone safety, and multi-agency coordination. Skilled presenter experienced in briefing City Council, the Mayor, businesses, and development applicants. Strong proficiency with Bluebeam, Microsoft Teams, Word, Excel, and PowerPoint.

Professional Experience

City of Kent — Kent, WA

Senior Development Engineering Analyst (1993–Present)

- Review residential/commercial permits including drainage, temporary construction, and land-use impacts.
- Approve Franchise Utility permits and Temporary Traffic Control Plans.
- Analyze traffic data: signal timing, warrants, and crash history.
- Manage the Traffic Calming Program; collaborate with residents, HOAs, and businesses.
- Coordinate work-zone police needs and special event detours/closures.
- Coordinate transit impacts with King County Metro and school routing with Kent School District Transportation.
- Lead public notifications for transportation impacts and closures.
- Manage fiber franchise builds including routing, restoration, and inspections.
- Provide traffic control and flagger training to City staff.
- Lead anti-street-racing efforts; present findings to City Council.
- Review Critical Areas (wetlands, steep slopes); guide applicant requirements.

- Coordinate railroad compliance with BNSF and Union Pacific.
- Support Downtown Kent business coordination for events and ShoWare access.

Puget Sound Energy (PSE)

Engineering Technician / Senior Engineering Technician / Transportation Engineering Specialist (1993–2001)

- Designed and submitted Right-of-Way permits for natural gas service installations.
- Prepared High-Pressure Gas Plans for jurisdictional submittals.
- Maintained natural gas infrastructure records.
- Ensured accuracy of gas distribution system documentation.
- Coordinated with municipal agencies for gas construction compliance.

Education

- ITT Technical Institute – AAS AutoCAD Drafting (1993), Emphasis in Physics
- Walla Walla College – General College Studies
- Green River College – General College Studies
- Highline College – General College Studies
- Thomas Jefferson High School – Diploma (1987)

Certifications

- Certified Traffic Control Supervisor (2002–Present)
- Flagger Control Instructor

Technical Skills

- Bluebeam
- City Permit Tracking System
- Microsoft Teams
- Microsoft Word, Excel, PowerPoint
- Temporary Traffic Control
- Utility Coordination
- Traffic Analysis
- Transit and School District Coordination
- Critical Areas Review

References

Jarod Kasner

Assistant Chief, Kent Police Department



Mark Hendrickson

Program Coordinator, Kent Parks



Matt Gilbert

Deputy Director, Economic & Community Development



Bill Thomas

Street and Vegetation Manager, Public Works Operations



Gaila Haas

Executive Director, Kent Downtown Partnership (KDP)



Chad Bieren

Director of Public Works



Applicant Information

Resume

Supplemental Questions

1. What is your vision for our City and community?

My vision is for a city that feels safe and secure, financially and existentially, a community in which residents from the furthest edges of the city know each other by name and have a shared identity, a sense of belonging, and pride in their city. A community which maintains a spirit of generosity – that, in its thriving, *welcomes and gives to others who are both around us and come after us.*

2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?

- 1) Adjusting infrastructure to keep pace with rapid housing growth. The City can address this issue by prioritizing the assessment, maintenance, and improvement of:
 - a. Transportation and access – roads, walkways, ADA compliance
 - b. Public safety – staffing needs relevant to a growing population
 - c. Utilities – water, power, waste management.
- 2) Maintaining Sumner’s current charm and character during rapid population growth. The City can address this by:
 - a. Working to ensure Sumner’s current and planned events (e.g. Music Off Main, Rhubarb Days, Heritage Park and Hops Ally development) are appropriately scalable for the population growth.
 - b. Maintaining the City’s current charms and character (e.g. flower baskets hanging on Main Street, walkability, small-town feel).
 - c. Improving on such charms in areas with development opportunities and coming growth (e.g. Sumner’s eastside).
 - d. Maintaining and preserving natural assets during and after growth,
- 3) A realistic and responsible approach to the budget, stewarding resources with a long-view mindset: considering current residents and future generations. The City can address this by:
 - a. Prioritizing infrastructure maintenance over “shinier” projects (e.g. prioritizing the Rivergrove Pedestrian Bridge plan over a new new park plan).
 - b. Develop a budget plan that factors growth-based revenue projections (e.g. permit fees) without being overly-reliant on that as a reliable revenue stream

3. What strengths would you bring to the Council?

- 1) The intake and synthesis of a variety of opinions. In several of my roles (customer service, employment consulting, academic advising) much of the work was the collection and synthesis of a variety of opinions; and in my most recent role, Director of Academic Advising, my department acted as one of the main voices of the student population back to the institution. This directly applies to the role of City Council Member, which acts as a representative of the community.
- 2) A “lean” mindset, accomplishing goals within a limited and sparing budget by creatively leveraging current resources or improving current processes. In my previous role, I designed an academic planning worksheet in Excel that was used as a prototype for an SIS addition that saved the institution \$40k a year.
- 3) A practical, hands-on understanding of data: basic statistics and experience building KPI dashboards to track performance over time. Turning raw numbers into something useful for decision making is a skill I bring, applicable to a city like Sumner entering a season of growth with many moving parts.

4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?

My wife, 2-year-old son and I recently relocated to Sumner (a year ago now) and have been slowly adjusting to life in the new city. We’re finally settled enough to identify the ways we’d like to serve, and this rose to the top as a prime opportunity. I have spent much of my life in volunteer service and leadership at my church. This has given me valuable experience in making group decisions, facilitating discussion, working with those I may not agree with, and event organization, all of which apply to the City Councilmember role. Additionally, I have been listening to City Council Meetings and Study Sessions online, maintaining an awareness of City happenings and Council deliberations.

ERIK McFARLAND

[Confirm Sumner, WA residency before submitting] | [REDACTED] [REDACTED]

People-First Leadership | Community-Centered Data Solutions

PROFESSIONAL SUMMARY

People-focused leader with a track record of building systems and teams that serve communities well. As Director of Academic Advising, led a team of five, partnered across departments, and cut costs by over \$40K through smarter tooling and workflows — all while maintaining a personal advising caseload of 80+ students. Brings a Lean Six Sigma mindset, hands-on budget-forecasting experience, and years of direct community service — from disability-employment advocacy to residential support work — to civic leadership. Fluent in American Sign Language, with a demonstrated commitment to accessible, data-informed decision-making.

CORE COMPETENCIES

Team Leadership & Development · Budget Planning & Fiscal Oversight · Cross-Departmental Collaboration · Data-Driven Decision-Making (Power BI, Excel) · Process Improvement (Lean Six Sigma) · Community Engagement & Public Service · American Sign Language (Full Professional Fluency)

PROFESSIONAL EXPERIENCE

Data Solutions Strategist | *Contractor* | Tacoma, WA Jul 2025 – Present

- Designed a KPI dashboard in Power BI to visualize and track student lifecycle metrics for a higher education client, supporting data-informed decision-making.
- Built a report consolidating missing-grades data for a higher education client, streamlining tracking and highlighting areas of concern.
- Conducted retrospective performance analysis for a plumbing business client, identifying how earlier operational changes could have improved efficiency and profitability.

Director of Academic Advising | *Western Seminary* | Portland, OR Apr 2023 – Jul 2025

- Supervised a team of five advisors, providing leadership, training, and performance management.
- Collaborated with IT to develop planning and reporting tools that saved over \$40K annually and reduced weekly team workload.
- Designed Power BI dashboards tracking retention and diversity/inclusion outcomes; led training sessions for department directors on their use.
- Contributed to budget planning through enrollment trend analysis and forecasting.
- Liaised regularly with the Registrar, Admissions, Business Office, and Student Services to build systems supporting student progress and institutional goals.
- Directed strategic planning and continuous-improvement assessment for the Advising department.

Academic Advisor | *Western Seminary* | Portland, OR Oct 2021 – Mar 2023

- Advised 160+ students per term on academic, vocational, and financial planning.
- Collaborated with Admissions, Student Services, and the Registrar to implement a unified student-care workflow.
- Designed and launched a revamped advisor-onboarding process, shortening training time by 25%.

COMMUNITY & CIVIC INVOLVEMENT

Employment Consultant | *Trillium Employment Services* | Auburn, WA Oct 2014 – Jul 2016

- Supported adults with developmental disabilities in securing employment; built employer partnerships to promote inclusive hiring and advocated for workplace accommodations.

Young Adults Ministry Intern | *Auburn Grace Community Church* | Auburn, WA Aug 2014 – Aug 2016

- Led a weekly young-adults Bible study and organized community events; advised a student club at Green River College.

Community Support Specialist | *Puget Sound Regional Services* | Renton, WA

Apr 2011 – Jul 2012

- Supported adults with developmental disabilities in residential settings.

ADDITIONAL EXPERIENCE

Transit Operator | *King County Metro Transit* | Greater Seattle Area

Mar 2018 – Aug 2020

- Safely operated city transit buses, providing reliable public service to riders across the region.

Maintenance Technician | *Western Seminary* | Portland, OR

Oct 2020 – May 2022

- Performed preventative and emergency maintenance across facilities within budget constraints.

Store Manager | *Tully's Coffee* | Auburn/Kent, WA

Jun 2017 – Feb 2018

- Managed daily operations and supervised a team of 10; earned Rookie of the Quarter for sales growth.

EDUCATION

Master of Arts, Biblical Studies | *Western Seminary* | Portland, OR

2017 – 2022

Bachelor of Arts, Psychology | *Western Oregon University* | Monmouth, OR

2012 – 2014

CERTIFICATIONS & TRAINING

- Lean Six Sigma White Belt Certification
- Google Data Analytics – Ask Questions to Make Data-Driven Decisions
- Share Data Through the Art of Visualization
- Time Management & Productivity (LinkedIn Learning)

APPLICATION FOR APPOINTMENT TO SUMNER CITY COUNCIL

Applicant Information

(Please type or print)

Applicant Name	Medford	William (Bill)	P
	Last	First	MI

Residence Address

Contact Phone

Date of Birth (mm/dd/yr)

E-Mail

Are you a registered voter living at least one year within the City limits of Sumner? ☒ Yes ☐ No

The information provided is true and I affirm that I will support the Constitution and laws of the United States and the Constitution [REDACTED]

7/30/26

Date _____

Resume

Please attach a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Sumner on separate pages using **no more than two pages total**:

1. What is your vision for our City and community?
2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?
3. What strengths would you bring to the Council?
4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?

Applications and supporting documents must be received by July 30th at 5pm. Applications and supplemental materials received after 5pm will not be accepted. **Applications that include supporting materials that exceed the maximum page limit will not be accepted.**

The application and supporting documents should be e-mailed to: michellec@sumnerwa.gov or mailed to

1. What is your vision for our City and community?

My vision is a city that plans carefully for the future while preserving the small-town character that makes Sumner such a special place to live. That means investing wisely in infrastructure, maintaining our streets and parks, supporting local businesses, and managing growth responsibly. Every tax dollar should be spent with accountability, transparency, and a commitment to the long-term interests of our residents. Responsible financial stewardship and transparent decision-making are essential to earning and maintaining the trust of our residents.

2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these?

1. Public safety – Stronger enforcement of law. More strategic patrol of our streets with increased visibility of police presence. Increased FTE of police. I support the 1/10th of 1% sales tax to fund an additional officer.

2. Effective growth management – Promote land development for single family homes. Further added condominium and apartment building on available land must be strategic based on well designed and justifiable need, recognizing that high occupancy housing complexes further added to the already existed stress on our infrastructure and city services.

3. Bike Paths – Admittedly a little bit out of “left field,” as a small city, Sumner is perfect for local bicycle riding on our city streets. Searching for grant funding with or without local matching, corporate donation would be potential avenues of finance.

3. What strengths would you bring to the Council?

Over five decades of personal and professional experience have taught me the value of listening before acting, treating people with respect, and finding practical solutions to difficult challenges. I believe effective leadership is about bringing people together, considering different perspectives, and making decisions that benefit the entire community.

4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?

While having lived in Sumner for only 6 years, I feel that values and leadership experience are transferable. Successes lived through in other communities can also be integrated into other communities, adding to that town’s appeal. I have served on a diverse set of community leadership councils/boards and have ample experience in group policy and decision making.

Responsible financial stewardship and transparent decision-making are essential to earning and maintaining the trust of our residents.

Resume

Bill Medford

Objective

To serve the community as an appointed member of the City Council by bringing thoughtful leadership, integrity, and a strong commitment to community safety, livability, responsible decision-making, and dedicated public service.

Qualifications

- Committed to improving community standards and the quality of life for all residents.
- Strong ethical standards with the ability to make fair, balanced, and informed decisions.
- Effective communicator who values listening to residents and working collaboratively.
- Dependable, organized, and accountable in carrying out responsibilities.
- Dedicated to transparency, fiscal responsibility, and respectful public service.

Community Involvement

- 1981-1983 Member Salem-Keizer School District Budget Committee
- 1984-1986 Board Member ARC of Oregon
- 1988-1995 Founder/President/Board Member Keizer Youth Basketball Association
- 1997-2009 Public Address Announcer - McNary HS Athletics/Regis HS Athletics
- 1994-1997 Board Member Catholic Community Services, Salem OR
- 1999-2004 Member Pastoral Council St. Edward Catholic Church, Keizer, OR
- 2002-2004 Public Address Announcer Minor league baseball
- 2003-2009 President Oregon Club of the Mid Willamette Valley

Professional Experience

- 1979-Started first diagnostic ultrasound imaging department at Salem Hospital
- 1979-1986 Lead Sonographer Salem Hospital, Salem OR
- 1987-2003 Lead Sonographer Salem Radiology Consultants, PC, Salem, OR
- 2003-2010 Lead Sonographer Santiam Memorial Hospital, Stayton, OR
- 2010-2021 USA Lead Musculoskeletal Ultrasound Education, Fujifilm/Sonosite Inc., Bothell, WA
- 2021 Retired (continue to teach MSK US throughout the USA by invitation)

Education

- Henry D. Sheldon High School, Eugene OR 1972

- Associate Degree, Applied Science, Portland Community College; 1978

Strengths

- Sound judgment
- Integrity and accountability
- Commitment to community safety
- Collaborative leadership
- Strategic thinking
- Respect for diverse viewpoints
- Willingness to learn and serve

Statement of Service

I am seeking appointment to the Sumner City Council because I believe effective local government begins with listening to residents, making informed decisions, and working collaboratively to solve community challenges. My priority is promoting community safety, and preserving Sumner's unique small town appeal, vibe, delightful downtown, and community support while ensuring responsible stewardship of public resources. Although I have not previously served on a City Council, I bring a lifetime of professional experience, practical judgment, and a sincere commitment to serving the community with integrity and respect.

APPLICATION FOR APPOINTMENT TO SUMNER CITY COUNCIL

Applicant Information

(Please type or print)

Applicant Name Zydek Bailey E
Last First MI
Residence Address [REDACTED]
Contact Phone [REDACTED] Date of Birth (mm/dd/yr) [REDACTED]
E-Mail [REDACTED]

Are you a registered voter living at least one year within the City limits of Sumner? ☒ Yes ☐ No

The information provided is true and I affirm that I will support the Constitution and laws of the United States and the Constitution and Laws of the State of Washington.

[REDACTED]

Resume

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Supplemental Questions

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Michelle Converse, City Clerk
City of Sumner
Councilmember Recruitment
1104 Maple Street, Sumner, WA 98390

Supplemental Questions

1. What is your vision for our City and community? I have witnessed so many changes to this incredible community over the past 41 years, and I am eager to contribute my time, energy, and expertise to the city's governance so that Sumner can continue to be the kind of city other small towns dream of being! While I understand that many factors impact a city's growth and development, I do believe it is important to do what we can to preserve Sumner's small-town charm. Our safe, walkable neighborhoods; good schools; vibrant downtown; quaint parks; and robust calendar of community events are what make Sumner such a desirable place to live. I believe it is the responsibility of the Council to do what it can to preserve the high quality of life that Sumner citizens enjoy.

2. What are three highest priorities and/or issues you believe the City needs to address? How would you propose the City address these? I believe the three highest priorities the City needs to address include:

- i. Meeting the mandates of the slate of state housing laws that went into effect in 2023
- ii. Managing the increased traffic/parking/public service needs that result from a growing population;
- iii. Sustainable business growth and development.

Ideally, all three of these priorities would be addressed by balancing the needs and values of Sumner's existing citizens with the council's fiduciary responsibilities to taxpayers and any external factors that may be placing restrictions or obligations on the city.

3. What strengths would you bring to the Council? I currently run a growing state-funded legal representation program for foster children with a biennial operating budget of roughly \$20 million. As someone who has been entrusted with the administration of a public program funded by state taxpayer dollars, I know that every last penny counts and must be accounted for. I also understand the tension between "what we want to do" and "what we can do" when it comes to budgets, and I have a lot of experience finding creative ways to maximize the impact of every last dollar spent. Prior to my current position, I was a lawyer in private practice owning and operating my own firm, giving me firsthand experience with the challenges that small business owners can face. I understand the legislative process; state rules and regulations; and how government in general works. I am collaborative,

transparent, friendly, and adept at finding common ground and moving core issues forward.

- 4. Explain your current and past community involvement and/or service on City, nonprofit, or public boards, committees, task forces, or commissions, and how this has contributed to the Sumner community. How is this relevant to the position of Sumner City Councilmember?** I am an active member of the Maple Lawn PTA and spent the last school year volunteering as an art docent (among many other one-off volunteering opportunities at the school over the past several years, such as Spring Carnival, book fairs, etc.). As is likely evident from my resume, I feel a deep commitment to children and youth in our society and have used my volunteer work at Maple Lawn as yet another small way I can be a positive impact on their lives. On a macro level, I serve on a number of multidisciplinary professional groups concerning child welfare, including the Washington State Supreme Court Commission on Children in Foster Care (CCFC) and the Children's Justice Taskforce (CJTF). The aim of these groups is to improve the health, safety, and wellbeing of children and youth across the state by bringing together experts in all areas of child welfare and juvenile justice—judges, law enforcement, mental health professionals, medical professionals, social workers, attorneys, child advocates, tribes, service providers—to think creatively and work collaboratively toward a shared goal of improving the lives of children and youth in Washington State. My work in these spaces, especially on the CCFC and CJTF, have instilled in me a deep understanding of and appreciation for the kind of impact a committed group of individuals can have on public life.

EDUCATION

Tulane University School of Law

JD, *magna cum laude*

New Orleans, LA

May 2013

University of Washington

BA Latin American Studies, *cum laude*

Seattle, WA

March 2008

BA Spanish, *cum laude*

PROFESSIONAL EXPERIENCE

Office of Civil Legal Aid

Children's Representation Program

Olympia, WA

July 2021-Present

Program Director Oct. 2024-Present

Develop, execute, and direct the programmatic objectives of OCLA's Children's Representation Program, including recruitment, training, stakeholder engagement, implementation of legislation, policy development, and program expansion.

Oversee a team of 8 staff. Develop and oversee a biennial operating budget in excess of \$20 million. Interface with lawmakers as a subject matter expert and provide key testimony and advocacy concerning program priorities. Effectuated an agency-wide reorganization and position-alignment. Created the agency's first lived expert advisory panel to incorporate the voice of impacted communities in programmatic objectives.

Program Manager Mar 2022-Oct 2024

Program Counsel July 2021-March 2022

Wildwood Legal, PS

Owner & Practitioner

Tacoma, WA

January 2015-December 2021

Practice primarily focused on the representation of children and youth in dependency and termination of parental rights proceedings. Included some private CHINS/ARY representation and adoptions.

Law Office of Kathrine Price

Associate Attorney

Tacoma, WA

October 2013-January 2015

Primarily represented children and parents in dependency proceedings in Pierce County. Included some family law and defense for civil contempt cases and misdemeanors (adult and juvenile).

PROFESSIONAL MEMBERSHIP

Children's Justice Task Force
Member

Olympia, WA

April 2023-Present

Supreme Court Commission on Children in Foster Care
Commission Member

Olympia, WA

March 2022-Present

WSBA Juvenile Law Section
Chair/Chair-Elect

Seattle, WA
October 2022-Present

WSBA Juvenile Law Section
Legislative Liaison

Seattle, WA
October 2019-September 2022

National Association of Counsel for Children
State Coordinator

Denver, CO
August 2022-Present

PUBLICATIONS

Washington State Family and Youth Justice Programs
Juvenile Non-Offender Benchbook

December 2024-2025

Editor: *Chapter 32: Emancipation of Minors*

Editor: *Chapter 23: Reinstatement of Parental Rights*

Co-Editor: *Chapter 5: Representation for Children & Youth*

WSBA Council on Public Defense
Family Defense Standards Sub-Workgroup

September 2024

Co-Editor: *Washington State Bar Association Standards for Indigent Defense Services*
(Rev. Sept. 2024) family defense standards

Supreme Court Commission on Children in Foster Care
Children's Representation Standards Workgroup

September 2022

Co-Author: *Representation of Children and Youth in Dependency Cases Practice, Caseload, and Training Standards*

Washington State Bar Association
Family Law Deskbook

January 2022

Co-Editor: *Washington Family Law Deskbook* (2022) dependency & CHINS/ARY chapter.