

Members Present: Councilmembers Matthew Kenna (Chair), Andy Elfers, Mark Evers

Staff Present: Michael Kosa, Alisa O'Haver-Ayala, Jeff Steffens, Andrew Leach, Courtney Oades, Christy Tollefson

The meeting convened at 4:01 PM.

The following topics were discussed:

Annual Tyler Tech License Renewal

Deputy City Administrator Jeff Steffens stated that the City of Sumner pays an annual licensing fee to Tyler Technologies, which covers the City's ERP (Finance) and EPL (Permitting) software suites. This annual license totals \$185,168.02 and falls within anticipated budget amounts. All purchases over \$100,000 must be approved by City Council.

"Do-Pass Recommendation by the Committee"

Annual Microsoft License Renewal

Deputy City Administrator Jeff Steffens stated that the City needs to renew our Microsoft Enterprise Agreement (EA). To secure favorable pricing and maintain seamless licensing, the City signed a 3-year agreement beginning last year. This agreement locks in pricing through FY2028 and ensures continuity across Microsoft services, including productivity tools, Teams Phone, endpoint security, storage, and Power Platform capabilities. This payment installment provides services from August 2026 through July 2027. This annual amount of \$134,585.50 is more than our 2026 budget of \$125,000 due to additional users and the change in some software licenses. The increase will be offset by the previous year's agreement coming in under budget. City Purchasing Policy requires any purchase in excess of \$100,000 to be authorized by Council.

"Do-Pass Recommendation by the Committee"

WWTF Building Improvements Contract Award

Deputy Public Works Director Alisa O'Haver-Ayala stated that the Wastewater Treatment Facility (WWTF) Building Improvements project will evaluate the existing office and equipment buildings that are aging and need upgrades to continue to house the technology and workforce at the facility. The recommended upgrades may include remodeling current building(s), and/or demolition of existing buildings, and adding additional building(s) to the current site. Five (5) Statement of Qualifications were received on May 19, 2026 for this project. SHKS Architects was selected to provide architectural services for this project through a qualification-based selection process. An agreement with a maximum amount payable of \$291,650 was negotiated for the design of the project. It is possible that this consultant will provide additional services under a future amendment.

"Do-Pass Recommendation by the Committee"

Resolution No. 1757 - PSE Grant Acceptance for WWTF Biosolids

Assistant Engineering Manager Courtney Oades stated that the City of Sumner was awarded a conservation grant from Puget Sound Energy (PSE) for conservation measures installed or implemented at facilities that receive electric or natural gas service from PSE. This grant provides \$731,314.00 towards the improvements of the new Rotary Thickener and new Sludge Dryer with Biogas Heating. Acceptance of the grant requires the City to enter into a grant agreement.

"Do-Pass Recommendation by the Committee"

~~Harrison & State Sewer Project JOC~~

This item was removed from the agenda.

Valley Ave Water System Improvements Partial Acquisition - Gray

Senior Associate City Engineer Andrew Leach stated that this project provides for the improvement of the City's existing water system on Valley Ave and SR 162, including installation of a 12-inch water main and casings, the abandonment of existing small-diameter water main, the relocation and re-connection of existing water meters and services, and the removal and replacement of three fire hydrant assemblies. Additional work includes improvements to the existing stormwater system and construction of two ADA-compliant curb ramps. As part of the project, the City is required to perform a right of way acquisition from Katie Gray. These documents are to approve the acquisition from the property owner, including one small portion of fee simple property from parcel 4085000110. The total cost of this acquisition is \$2,100.00 to compensate Katie Gray. This acquisition was thoroughly negotiated, and the compensation is reasonable and prudent.

“Do-Pass Recommendation by the Committee”

Valley Ave Water System Improvements Partial Acquisition - Daley

Senior Associate City Engineer Andrew Leach stated that this project provides for the improvement of the City's existing water system on Valley Ave and SR 162, including installation of a 12-inch water main and casings, the abandonment of existing small-diameter water main, the relocation and re-connection of existing water meters and services, and the removal and replacement of three fire hydrant assemblies. Additional work includes improvements to the existing stormwater system and construction of two ADA-compliant curb ramps. As part of the project, the City is required to perform a right of way acquisition from Lorie Daley. These documents are to approve the acquisition from the property owner, including one small portion of fee simple property from parcel 420251093. The total cost of this acquisition is \$1,350.00 to compensate Lorie Daley. This acquisition was thoroughly negotiated, and the compensation is reasonable and prudent.

“Do-Pass Recommendation by the Committee”

Project Managers provided updates on projects under construction.

Adjournment 4:43 pm