



City Council Finance & Personnel Committee Meeting Minutes September 9, 2026

The Finance & Personnel Committee meeting is held using a hybrid model.

The public is welcome to attend the meeting in person at City Hall (First Floor Conference Room) or virtually by using the meeting access link and additional information located on the City's website and on the meeting agenda.

Members Present: Andy Elfers (Chair), Mark Malcolm, Mark Isaacs

Others Present: Two virtual attendees.

Staff Present: City Administrator (CA) Jason Wilson, Deputy City Administrator (DCA) Jeff Steffens, Chief Financial Officer (CFO) Kassandra Raymond, Financial Services Manager (FSM) Dori Franich

The meeting convened at 3:31 PM

Committee Business

Motion: Approval of Surplus: DCA Steffens presented items for surplus:

Item	Unit	Est Value	Reason
Craftco Crack Sealer	n/a	\$10,000	End of life
Skidsteer Sweeper	n/a	\$1,000	End of life

All items have estimated values that fall within the Committee's surplus authority. *Do Pass*

Resolution No. 1758 Petty Cash: CFO Raymond reviewed the proposed resolution and changes to authorized petty cash and answered questions. *Do Pass (Consent Agenda, September 21, 2026).*

Ordinance No. 2979 Amending SMC 2.100.680 Holidays: DCA Steffens reviewed the proposed ordinance and addressed Committee questions. *Do Pass (Regular Business, September 21, 2026)*

Ordinance No. 2978 Amending the 2025/2026 Biennial Budget: CFO Raymond reviewed the proposed amendment and addressed Committee questions. *Do Pass (Regular Business, September 21, 2026)*

Recruitment and Negotiations Update:

Recruitment: DCA Steffens provided a verbal update:

- New Filled Positions
 - Greg Massey (City of Puyallup, Deputy Police Chief) has accepted the Emergency Operations Manager position and will begin with Sumner on September 28, 2026.
 - Julie Kriegh (City of Phoenix, AZ City Attorney) has accepted the City Attorney position and will join the city later this fall.
- Current open recruitments.
 - The City continues to recruit for the Pretreatment Specialist and Custodian positions.
- Negotiations:
 - DCA Steffens provided an overview of the City's bargaining units;

- A preliminary meeting with the IUOE has been set for the week of September 14, 2026.

FY2025 Audit Status: CFO Raymond reviewed the FY2025 audit process and status, and responded to Committee questions. This will be a regular reporting item until the completion of the audit. *No further Committee action required at this time.*

Note: CM Isaacs and all community members left the meeting prior to the sales tax report.

Sales Tax Reporting: CFO Raymond reviewed staff's monthly sales tax analysis. This is a regular reporting item. *No further Committee action required at this time.*

With no further items, the meeting adjourned at 4:34 p.m.

Prepared by Chief Financial Officer Kassandra Raymond