



CITY COUNCIL MEETING AGENDA

City Hall – 1104 Maple Street

November 15, 2021 6:00 PM

The City of Sumner looks forward to welcoming members of the public to its meetings in-person, but until further notice will continue to conduct its meetings 100% virtually, using the ZOOM platform. The public is invited to attend using the ZOOM meeting access information below:

Please click the link below to join the webinar:

<https://sumnerwa-gov.zoom.us/j/81498749805>

Or One tap mobile : US: +12532158782,,81498749805# or +16699006833,,81498749805#

Or Telephone: 1 253 215 8782

Webinar ID: 814 9874 9805

CALL TO ORDER

Pledge of Allegiance

Invocation - Robert Ihler

Roll Call: Bitetto, Brown, Hamilton, Hayden, Hochstatter, Neuman and Reed

The following items are distributed to Councilmembers in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a Councilmember.

CONSENT AGENDA

1. Electronic checks and payments in the amount of \$1,617,301.99.
2. Approval of the council meeting minutes from the November 1, 2021 regular council meeting and the study session from November 8, 2021.
3. Resolution No. 1599 - Interlocal Agreement with City of Pacific Regarding Extension of Sewer and Water to Mosby Parcel
4. Resolution No. 1601 - Accepting Housing Implementation Grant
5. Resolution No. 1602 - Interlocal Agreement with Pierce County for Comprehensive Solid and Hazardous Waste Management Planning
6. Sumner Tapps Guardrail Upgrade – Construction Management Supplement

PUBLIC HEARING

1. Ordinance No. 2802 - 2021/2022 Mid-Biennial Budget Amendment

REGULAR BUSINESS

1. Unfinished Business

- a. Resolution No. 1600 - Setting the 2022 Ad Valorem Property Tax

2. Public Comment (Limit 3 minutes)

Members of the community who wish to give public comment are strongly encouraged to join the meeting via the ZOOM link or by telephone. If you are unable to join the meeting, please submit your

public comment in writing via email to the City Clerk at Michellec@sumnerwa.gov no later than 5:30pm on the date of the meeting. Any written comments received will be read into the record and provided to the City Council. Please contact the City Clerk at 253-299-5590 with any questions.

3. New Business

4. Reports

- a. Council
- b. City Administrator
- c. Mayor

5. Executive Session

6. Adjournment

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.

SUBJECT: Electronic checks and payments in the amount of \$1,617,301.99.

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Warrants/Electronic Payments
-

STAFF CONTACT:

SUMMARY BACKGROUND:

Previous month's checks and payments.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: Committee Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve as stated.



CLAIMS VOUCHER
APPROVAL
City of Sumner Finance
Department

The following check/electronic payments are approved for payment:

Accounts Payable Check #:	From: 26993	To: 27086	\$472,827.46 *
AP Electronic (EFTs) Payments:	From: 291	To: 299	\$608,092.46
AP Wire(s):	From: 15143	To: 15144	\$7,454.96
Payroll DD Numbers:	From: 49895	To: 50024, 4051	\$311,315.62
Payroll Check(s):	From: -0-	To: -0-	\$0.00
Payroll Wire(s):	From: 4048, 4050,	To: 4052-4057	\$217,611.49
		TOTAL	\$1,617,301.99

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the City of Sumner and I am authorized to authenticate and certify to said claim.

DocuSigned by:

Kassandra Raymond

Chief Financial Officer

11/9/2021 | 11:53 AM PST

Date

We, the undersigned Finance & Personnel Committee of the Sumner City Council, Sumner, Washington, do hereby certify that the check numbers and electronic payments listed above are approved for payment in the amount of \$1,617,301.99 this 15th day of November 2021.

Chair

DocuSigned by:

Charla Neuman

Member

DocuSigned by:

Barbara Bitetto

Member

Date

11/9/2021 | 12:20 AM PST

Date

11/8/2021 | 4:44 PM PST

Date

* Includes \$48.79 in Use Tax and (\$0.00) in Check Voids.

CHECKS

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	2,321.95	00151830-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	196.78	00154230-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	14,612.50	00154260-547001	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	866.25	00154260-547002	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	672.77	00156910-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	20.12	00157335-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	402.17	00157680-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	3,041.29	40153450-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	2,278.83	40253550-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	23,792.72	40253585-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	196.78	40853150-547000	
678	PUGET SOUND ENERGY	26993	10/20/2021	Oct 2021 PSE Accts	10/1/2021			Oct 2021 Gas & Electric Accounts	235.78	41053600-547000	
Check 26993 Total									48,637.94		
4499	U.S. BANK CORP. PAYMENT SYSTEM	26994	10/20/2021	09-27-2021 Statement	9/27/2021			Sept 25, 2021 Purchase Cards #xxxx-xxxx-xxxx-2340	9,321.76	001-213150	
Check 26994 Total									9,321.76		
4811	US BANK VOYAGER FLEET SYSTEMS	26995	10/20/2021	86940637121 40	10/1/2021			Fuel for Fleet	10,448.45	55054830-532000	
Check 26995 Total									10,448.45		

Sumner, WA

Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
3698	US BANK NA, BC-MN-H18R	26996	10/20/2021	777223928 - Aug 2021	8/31/2021			Aug 2021 Monthly Maint Fed/Equity Fees	24.00	00151890-541000	
3698	US BANK NA, BC-MN-H18R	26996	10/20/2021	777223928 - Dec 2020	12/31/2020			Dec 2020 Monthly Maint Fed/Equity Fees	24.00	00151890-541000	
3698	US BANK NA, BC-MN-H18R	26996	10/20/2021	777223928 - Sept2021	9/30/2021			Sept 2021 Monthly Maint Fed/Equity Fees	24.00	00151890-541000	
								Check 26996 Total	72.00		
5049	410 QUARRY, LLC	26997	10/27/2021	101221	10/12/2021			Bark for new area	598.40	41053600-531000	
								Check 26997 Total	598.40		
33	AM TEST INC	26998	10/27/2021	123758	9/30/2021			Monthly Lab Testing	165.00	40253585-541000	
								Check 26998 Total	165.00		
2691	ARAMARK	26999	10/27/2021	512000162928	10/11/2021			Cemetery-Laundry & Mat Service	24.30	41053600-541000	
2691	ARAMARK	26999	10/27/2021	512000165293	10/13/2021			Laundry Service for WWTF	70.32	40253585-541000	
2691	ARAMARK	26999	10/27/2021	512000166026	10/14/2021			Laundry Service for Fleet	16.53	55054830-541000	
2691	ARAMARK	26999	10/27/2021	512000166029	10/14/2021			Laundry Service Shops & Parks	5.25	00157680-541000	
2691	ARAMARK	26999	10/27/2021	512000166029	10/14/2021			Laundry Service Shops & Parks	23.29	40253550-541000	
2691	ARAMARK	26999	10/27/2021	512000168045	10/18/2021			Cemetery-Laundry & Mat Service	24.30	41053600-541000	
2691	ARAMARK	26999	10/27/2021	512000170652	10/21/2021			Laundry Service - Fleet	16.53	55054830-541000	
2691	ARAMARK	26999	10/27/2021	512000170658	10/21/2021			Laundry Service - Parks & Shops	5.27	00157680-541000	
2691	ARAMARK	26999	10/27/2021	512000170658	10/21/2021			Laundry Service - Parks & Shops	23.27	40253550-541000	

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
								Check 26999 Total	209.06		
3823	ARC DOCUMENT SOLUTIONS, LLC	27000	10/27/2021	2503016	10/8/2021			Scanning for CIP 21-17	305.19	40253585-531000	
								Check 27000 Total	305.19		
986	WA ST TREASURER	27001	10/27/2021	BldgCodeFees-3Q 2021	10/19/2021			3rd Qtr 2021 Building Code Fees	716.00	651-237104	
								Check 27001 Total	716.00		
70	AWC BENEFIT TRUST	27002	10/27/2021	AWC 11/2021 LEOFF	10/8/2021			Nov 2021 - Medical Premiums for LEOFF 1 Retirees	5,197.50	00151720-529000	
								Check 27002 Total	5,197.50		
5448	BAINBRIDGE ASSOCIATES INC	27003	10/27/2021	BAI-21-1001-001S	10/1/2021			Hach Flodar Meter Start Up	875.20	40253550-541000	
								Check 27003 Total	875.20		
4572	BATTERY SYSTEMS INC	27004	10/27/2021	7057450	10/13/2021			Battery for Inventory	298.04	55054830-531000	
4572	BATTERY SYSTEMS INC	27004	10/27/2021	7057486	10/13/2021			Credit Memo - Battery Core Return	-18.00	55054830-531000	
								Check 27004 Total	280.04		
5045	BCRA INC	27005	10/27/2021	28382	10/7/2021		19207	CIP 19-05 Design Alder/Kincaid/Main St Vision 9/21	12,661.45	11559476-563310	01905-PE-Design-
								Check 27005 Total	12,661.45		
5943	THE BLACK DIAMOND GUN CLUB	27006	10/27/2021	258	10/8/2021			Use of Range for PD Firearm Training	300.00	00152120-549003	
								Check 27006 Total	300.00		
5302	BUELL RECREATION LLC	27007	10/27/2021	210222	10/11/2021	21035		Loyalty Park Surfacing Repair - Vandalism	6,181.10	00157680-548000	
								Check 27007 Total	6,181.10		

Sumner, WA

Voucher Certification



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5312	BUILDERS FIRSTSOURCE	27008	10/27/2021	84288041	10/11/2021			Metro Offices lumber	426.44	44059454-562000	
								Check 27008 Total	426.44		
132	BUNCE RENTAL	27009	10/27/2021	317897-1	7/26/2021			Plasma Cutter Rental	143.30	40253585-545000	
								Check 27009 Total	143.30		
856	CITY OF SUMNER - SPD PETTY CASH	27010	10/27/2021	OCT2021	10/21/2021			PD Petty Cash Replenishment Oct 2021	61.02	00152120-531000	
856	CITY OF SUMNER - SPD PETTY CASH	27010	10/27/2021	OCT2021	10/21/2021			PD Petty Cash Replenishment Oct 2021	76.95	44055430-531000	
856	CITY OF SUMNER - SPD PETTY CASH	27010	10/27/2021	OCT2021	10/21/2021			PD Petty Cash Replenishment Oct 2021	120.00	00152120-549003	
								Check 27010 Total	257.97		
4300	CAIRNCROSS & HEMPELMANN	27011	10/27/2021	322880	10/19/2021		19112	CIP 13-05 Golf Course - Don Marcy Sept. 2021	1,402.50	00151541-541000	01305-ADMIN-Admin-
								Check 27011 Total	1,402.50		
3715	CANON FINANCIAL SERVICES INC	27012	10/27/2021	27525608	10/13/2021			CITY HALL COPIER LEASE	698.23	55151880-545000	
3715	CANON FINANCIAL SERVICES INC	27012	10/27/2021	27525610	10/13/2021			WWTP COPIER AND CLICK CHARGES	139.08	55151880-545000	
3715	CANON FINANCIAL SERVICES INC	27012	10/27/2021	27525610	10/13/2021			WWTP COPIER AND CLICK CHARGES	36.23	55151880-542000	
3715	CANON FINANCIAL SERVICES INC	27012	10/27/2021	27525611	10/13/2021			MAS COPIER LEASE	30.38	55151880-545000	
3715	CANON FINANCIAL SERVICES INC	27012	10/27/2021	27525612	10/13/2021			SHOPS COPIER	139.08	55151880-545000	
								Check 27012 Total	1,043.00		

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Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
157	CDW GOVERNMENT, INC.	27013	10/27/2021	L320115	9/27/2021			MOUSE KEYBOARD COMBO FOR CARMEN P.	30.28	55151880-535009	
								Check 27013 Total	30.28		
4133	CITY OF ENUMCLAW	27014	10/27/2021	06198	10/1/2021		19051	Jail services and prisoner med September 2021	450.00	00152360-551003	
								Check 27014 Total	450.00		
185	CITY OF PUYALLUP	27015	10/27/2021	AR114361	8/31/2021		19072	Prisoner Meds August 2021	12.41	00152360-551003	
185	CITY OF PUYALLUP	27015	10/27/2021	AR114373	9/22/2021		19072	Jail services August 2021	8,891.54	00152360-551003	
185	CITY OF PUYALLUP	27015	10/27/2021	AR114377	9/27/2021		20025	Q3 2021 Radio use and maintenance fees	94.50	44055430-541000	
185	CITY OF PUYALLUP	27015	10/27/2021	AR114377	9/27/2021		20025	Q3 2021 Radio use and maintenance fees	672.00	44055432-541000	
185	CITY OF PUYALLUP	27015	10/27/2021	AR114377	9/27/2021		20025	Q3 2021 Radio use and maintenance fees	5,803.50	00152120-541000	
185	CITY OF PUYALLUP	27015	10/27/2021	AR114398	9/30/2021			Sept 2021 Emergency Management Fees	893.54	00152560-541025	
								Check 27015 Total	16,367.49		
6100	CLB PHARMACEUTICAL RESOURCES INC	27016	10/27/2021	007842	10/22/2021			2021-2022 Flu Clinic Fee	150.00	00151900-541000	
								Check 27016 Total	150.00		
193	CODE PUBLISHING COMPANY	27017	10/27/2021	70761	9/14/2021			Ord. update - 2788 / 2786, 2790, 2791. Web update	2,891.88	00151425-541000	

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
193	CODE PUBLISHING COMPANY	27017	10/27/2021	71123	10/7/2021			Code Update	192.60	00151425-541000	
193	CODE PUBLISHING COMPANY	27017	10/27/2021	71167	10/9/2021			Code Update	1,772.64	00151425-541000	
								Check 27017 Total	4,857.12		
2035	COMCAST	27018	10/27/2021	132664265	10/15/2021			COMCAST FIBER	928.40	55151880-542000	
								Check 27018 Total	928.40		
1340	CONLEY ENGINEERING INC	27019	10/27/2021	2103.0921	9/30/2021		21016	Task Order T2103 WWTF SCADA Support September 2021	12,267.00	40253585-541020	
								Check 27019 Total	12,267.00		
917	CONSOLIDATED SUPPLY CO.	27020	10/27/2021	S010485083.001	9/15/2021			Side Sewer Inventory	2,434.59	40253550-534002	
								Check 27020 Total	2,434.59		
189	CORLISS RESOURCES INC	27021	10/27/2021	338863	8/12/2021			Tree removal topsoil	32.82	00157680-531000	
189	CORLISS RESOURCES INC	27021	10/27/2021	348436	10/5/2021			Sk8 Park Topsoil - Vandalism to grass area	32.82	00157680-531000	
189	CORLISS RESOURCES INC	27021	10/27/2021	348939	10/6/2021			Rainier View Park - topsoil - vandalism	32.82	00157680-531000	
								Check 27021 Total	98.46		
2164	CRYSTAL SPRINGS	27022	10/27/2021	5234348100621	10/6/2021			Distilled water for WWTF	94.67	40253585-531006	
								Check 27022 Total	94.67		
3895	CONSOLIDATED TECH SVCS/WA TECH	27023	10/27/2021	90112021090041	10/1/2021			PHONE LINE AT MAS	45.00	55151880-542000	
								Check 27023 Total	45.00		
229	DM RECYCLING	27024	10/27/2021	10098913	10/1/2021			WWTP Recycling Services; Acct #2111-321857495	96.00	40253585-547000	

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
								Check 27024 Total	96.00		
4652	DRAIN-PRO	27025	10/27/2021	88110	10/3/2021			Seibenthaler ADA	199.50	00157680-545000	
4652	DRAIN-PRO	27025	10/27/2021	88111	10/3/2021			Parks Bld Std	89.50	00157680-545000	
4652	DRAIN-PRO	27025	10/27/2021	88112	10/3/2021			Rainier View ADA & Std	289.00	00157680-545000	
4652	DRAIN-PRO	27025	10/27/2021	88113	10/3/2021			Loyalty Park ADA & Std	289.00	00157680-545000	
4652	DRAIN-PRO	27025	10/27/2021	88114	10/3/2021			Heritage Park ADA & Std	289.00	00157680-545000	
								Check 27025 Total	1,156.00		
6060	DUNNCO DIVERSIFIED SERVICES LLC	27026	10/27/2021	2110-561-1419	10/10/2021		21041	Fiber Study - Consulting	5,157.00	55151880-541000	
								Check 27026 Total	5,157.00		
276	EAST PIERCE FIRE & RESCUE	27027	10/27/2021	FireRvwFees Q1/2-21	10/11/2021			Fire Review Fees: Q1 & Q2 2021 - 70% per contract	77,058.07	00152230-551006	
								Check 27027 Total	77,058.07		
6038	FERRELLGAS LP	27028	10/27/2021	1116867729	9/23/2021			WWTF - Propane for Forklift	115.36	40253585-532000	
								Check 27028 Total	115.36		
336	GRAINGER, DEPT 821837135	27029	10/27/2021	9081654197	10/11/2021			Aluminum blade scoop	117.96	00157680-535000	
								Check 27029 Total	117.96		
332	GRAY & OSBORNE INC	27030	10/27/2021	21514.01-5	10/11/2021		21017	Task Order CIP 21-04 WWTF Platform 9/12-10/9/2021	1,102.57	40253585-541000	02104-PE- -
332	GRAY & OSBORNE INC	27030	10/27/2021	21514.02-5	10/11/2021		21015	Task Order CIP 21-05 WWTF Aeration 9/12-10/9/2021	2,562.91	40259438-562102	02105-PE- -
								Check 27030 Total	3,665.48		

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
4242	GREAT FLOORS	27031	10/27/2021	79146-202	10/16/2021			Workroom remodel crpt Interface Entropy variations	681.04	00151830-531000	
								Check 27031 Total	681.04		
344	HACH COMPANY	27032	10/27/2021	12625620	9/2/2021			Registration: Virtual Summit Josh Mavin	300.00	40253585-549003	
344	HACH COMPANY	27032	10/27/2021	12670704	10/4/2021			WWTF Cable for Sampler	275.64	40253585-531018	
								Check 27032 Total	575.64		
354	HD FOWLER CO	27033	10/27/2021	15932600	10/12/2021			RV Park catch basins accessories	89.38	00157680-531000	
								Check 27033 Total	89.38		
6050	HOUGH BECK & BAIRD INC	27034	10/27/2021	14058	10/1/2021		21028	W2103 Parks Master Plans Consu	25,364.71	31059476-563309	W2103-PE-OpsMaint-
								Check 27034 Total	25,364.71		
6031	JAMAR TECHNOLOGIES INC	27035	10/27/2021	0054930	10/7/2021			Battery for traffic counter	219.00	00154310-531000	
								Check 27035 Total	219.00		
1588	JOHNSON, ROBERTS, & ASSOCIATES	27036	10/27/2021	146874	10/11/2021			PHQ Lewis	15.00	00151810-541000	
								Check 27036 Total	15.00		
459	L & L PRINTING INC	27037	10/27/2021	149184	9/15/2021			Printing - Updated Quarantine Order Form	67.83	44055432-549005	
459	L & L PRINTING INC	27037	10/27/2021	149374	9/24/2021			Warning Notices for Animal Control	129.68	44055432-549005	
459	L & L PRINTING INC	27037	10/27/2021	149402	9/29/2021			Records request	29.71	00155850-549000	
								Check 27037 Total	227.22		

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
205	L. N. CURTIS & SONS	27038	10/27/2021	INV531333	9/30/2021			Uniform Equipment for Shelter Assistant	177.87	44055430-521009	
205	L. N. CURTIS & SONS	27038	10/27/2021	INV532146	10/4/2021			OC Spray for City Employees and PD	185.58	00152120-535000	
								Check 27038 Total	363.45		
2948	LANGUAGE LINE SERVICES	27039	10/27/2021	10335450	9/30/2021			Language Line Services Account 9020577099 9/21	8.62	00152120-541000	
								Check 27039 Total	8.62		
6091	MACKAY SPOSITO INC	27040	10/27/2021	042311	9/30/2021		21062	Task Order 63rd St Storm Imp Design 9/25/2021	3,833.25	40859431-563456	02121-PE- -
								Check 27040 Total	3,833.25		
6033	THE MCCLATCHY COMPANY	27041	10/27/2021	570629 - 03/2021	3/2/2021			Parks Master Plan RFQ Notice - REF #0004878451	1,173.77	31059476-563309	W2103-PE-OpsMaint-
								Check 27041 Total	1,173.77		
6027	MCLENDON HARDWARE	27042	10/27/2021	C03407/3	10/1/2021			WWTF - Plumbing for Eye Wash Station	30.49	40253585-531018	
6027	MCLENDON HARDWARE	27042	10/27/2021	C06942/3	10/6/2021			33-123 Bulk Fastener	1.48	55054830-531000	
6027	MCLENDON HARDWARE	27042	10/27/2021	C08178/3	10/8/2021			Hoel Saw	17.29	00151830-535000	
6027	MCLENDON HARDWARE	27042	10/27/2021	C11171/3	10/12/2021			RV Park Storm Drains quick change, saw	61.02	00157680-535000	
6027	MCLENDON HARDWARE	27042	10/27/2021	C11705/3	10/13/2021			Metro Offices splice, 18awg, coax	36.58	44059454-562000	
6027	MCLENDON HARDWARE	27042	10/27/2021	C11906/3	10/13/2021			Down Spout for WWTF	16.26	40253585-531018	
6027	MCLENDON HARDWARE	27042	10/27/2021	C12542/3	10/14/2021			Lopper	23.39	00157680-535000	

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
6027	MCLENDON HARDWARE	27042	10/27/2021	C14934/3	10/18/2021			Downtown Restroom trash can - vandalism/fire	74.81	00157680-535000	
6027	MCLENDON HARDWARE	27042	10/27/2021	C16855/3	10/21/2021			BHSC Graffiti cover	10.16	00157680-531000	
								Check 27042 Total	271.48		
6093	MILLER, JAHIE J	27043	10/27/2021	OCT152021	10/15/2021			Control Defensive Tactics Training Development	400.00	00152120-549003	
								Check 27043 Total	400.00		
533	MILO'S LOCKSMITH CO INC	27044	10/27/2021	78090	10/6/2021			Sprinkler Box Lock	18.13	00157680-531000	
								Check 27044 Total	18.13		
1843	MULTICARE	27045	10/27/2021	149221	10/1/2021			Immunizations-PW and PD	92.75	00151900-541000	
1843	MULTICARE	27045	10/27/2021	149221	10/1/2021			Immunizations-PW and PD	56.00	44055430-531000	
								Check 27045 Total	148.75		
555	NATIONAL SAFETY INC	27046	10/27/2021	0631139-IN	10/5/2021			Baginski jacket	77.07	00157680-531000	
								Check 27046 Total	77.07		
5144	NATURAL SYSTEMS DESIGN INC	27047	10/27/2021	2021-799	10/15/2021		19045	CIP 14-10 CSUM-004.1 WR Restoration Sept. 2021	22,215.86	40859431-563419	01410-PE-DSTRM-
								Check 27047 Total	22,215.86		
4900	NEOGOV	27048	10/27/2021	INV-20733	6/1/2021			Annual subscription fee for NeoGov Perform	10,041.28	55151880-541000	
								Check 27048 Total	10,041.28		
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-119877	9/15/2021			STPM-9 Screw-Sucker Filters	166.35	55054830-531000	

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-119878	9/15/2021			21-120 Battery & Core	151.28	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-119879	9/15/2021			22-210 Parts	217.57	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-122070	9/30/2021			Fleet Stock Order	360.35	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-123681	10/11/2021			Batteries for Stock	516.20	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-123682	10/11/2021			Stock Order	1.98	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-123895	10/12/2021			Oil Filters for Stock	84.17	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-124009	10/13/2021			E-102 Filter	39.48	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-124137	10/14/2021			Radar Trailer Battery Charger	109.39	55054830-535000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-124162	10/14/2021			22-211 Shocks	238.54	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-124177	10/14/2021			Radar Trailer Batteries	225.17	55054830-531000	
3934	O'REILLY AUTO PARTS	27049	10/27/2021	4478-124203	10/14/2021			22-211 Transmission Additive	11.48	55054830-531000	
Check 27049 Total									2,121.96		
9999	COUNBS, JAMES & LAURA	27050	10/27/2021	Coumbs Utility Refnd	10/7/2021			Utility Refund: Acct #8225, CR Bal - Property Sale	49.46	40134340-343400	
Check 27050 Total									49.46		
463	PC RECYCLING, COMPOSTING & DISPOSAL	27051	10/27/2021	35514	9/3/2021			Shops Street Sweepings & Parks Garbage	624.31	40853150-547000	
463	PC RECYCLING, COMPOSTING & DISPOSAL	27051	10/27/2021	35514	9/3/2021			Shops Street Sweepings & Parks Garbage	858.92	00157680-547000	
Check 27051 Total									1,483.23		

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
627	PIERCE COUNTY BUDGET & FINANCE	27052	10/27/2021	CI-306790	9/23/2021		19075	Jail services and prisoner med August 2021	9,962.74	00152360-551003	
627	PIERCE COUNTY BUDGET & FINANCE	27052	10/27/2021	CI-307931	10/21/2021		19075	Jail services and prisoner med September 2021	784.22	00152360-551003	
								Check 27052 Total	10,746.96		
4513	PLATT ELECTRIC SUPPLY	27053	10/27/2021	2B89013	9/28/2021			Shops elect alt	219.31	00151830-531000	
4513	PLATT ELECTRIC SUPPLY	27053	10/27/2021	2B99147	9/29/2021			Shops elect alt	23.34	00151830-531000	
4513	PLATT ELECTRIC SUPPLY	27053	10/27/2021	Y417200	9/29/2021			WWTF - Gate Project	511.72	40253585-531018	
4513	PLATT ELECTRIC SUPPLY	27053	10/27/2021	Z955807	8/27/2021			Materials for North Tank Mixer	1,032.53	40153450-531000	
								Check 27053 Total	1,786.90		
5423	PROFESSIONAL TRAINING ASSN	27054	10/27/2021	2424-402-1-ad59	10/12/2021			Registration: Mike Moe Standard Oppr. Procedures	100.00	40253585-549003	
								Check 27054 Total	100.00		
684	PUBLIC SAFETY TESTING INC	27055	10/27/2021	2021-425	7/12/2021			Q2 Subscription Fees	374.00	00151900-541000	
684	PUBLIC SAFETY TESTING INC	27055	10/27/2021	2021-714	10/18/2021			Q3 Subscription Fees	374.00	00151900-541000	
								Check 27055 Total	748.00		
678	PUGET SOUND ENERGY	27056	10/27/2021	20001257857 7 - 10/21	10/14/2021			16404 78th St E (South Well Pump) - Corrected Bill	3,464.50	40153450-547000	
678	PUGET SOUND ENERGY	27056	10/27/2021	22002087656 5 - 10/21	10/13/2021			13624 Cannery Way #B (Street Light)	97.19	00154260-547001	
								Check 27056 Total	3,561.69		

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
709	RAINIER COMMUNICATIONS COMM.	27057	10/27/2021	3rd Qtr 2021 PEG Fee	10/25/2021			3rd Qtr 2021 PEG Fees	3,507.62	00151890-541000	
								Check 27057 Total	3,507.62		
4756	RAINIER SPRAY LLC	27058	10/27/2021	160	9/14/2021			PD Car Washes	56.31	55054830-541000	
								Check 27058 Total	56.31		
780	SEA-TAC TOOLS & EQUIPMENT	27059	10/27/2021	106659	9/21/2021			Tools for Fleet	28.42	55054830-535000	
780	SEA-TAC TOOLS & EQUIPMENT	27059	10/27/2021	107129	10/12/2021			Tools for Fleet	273.39	55054830-535000	
								Check 27059 Total	301.81		
787	SENTINEL PEST CONTROL	27060	10/27/2021	218282	10/13/2021			Ryan House general	71.11	00157680-541000	
								Check 27060 Total	71.11		
5513	SH & H VALUATION & CONSULTING	27061	10/27/2021	15448-21	10/19/2021		21058	902 Kincaid Appraisal	4,200.00	00157680-541000	
								Check 27061 Total	4,200.00		
806	SIR SPEEDY	27062	10/27/2021	135946	10/13/2021			7-11 notice signs	140.03	00155850-544000	
								Check 27062 Total	140.03		
816	SNIDER & SON INC	27063	10/27/2021	0439283-IN	10/7/2021			PW Fuel	365.80	55054830-532000	
816	SNIDER & SON INC	27063	10/27/2021	0439662-IN	10/12/2021			PW Fuel	271.38	55054830-532000	
								Check 27063 Total	637.18		
4257	SONSRAY MACHINERY LLC	27064	10/27/2021	P46171-08	10/12/2021			E-102 Backhoe Parts	1,746.05	55054830-531000	
								Check 27064 Total	1,746.05		

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
6014	SOUND DEFENDERS ATTORNEYS AT LAW	27065	10/27/2021	3860	10/18/2021			Municipal Court Case 1A0296101	600.00	00151591-541001	
								Check 27065 Total	600.00		
3816	SOUND INSPECTIONS, LLC	27066	10/27/2021	20202284-10	10/7/2021			March Lane inspections	304.72	00155850-541007	
								Check 27066 Total	304.72		
125	SOUND UNIFORM SOLUTIONS / BRATWEAR	27067	10/27/2021	202110SU001	10/4/2021			Jumpsuit for DC McCurdy	604.44	00152120-521009	
								Check 27067 Total	604.44		
4162	SOUTH SOUND 911	27068	10/27/2021	00410	10/1/2021		20079	Q4 2021 Dispatch, RMS and Warrant Services	88,785.00	00152220-551005	
4162	SOUTH SOUND 911	27068	10/27/2021	00410	10/1/2021		20079	Q4 2021 Dispatch, RMS and Warrant Services	17,755.00	44052220-551005	
								Check 27068 Total	106,540.00		
2220	STANDARD PARTS CORP	27069	10/27/2021	166364	10/6/2021			Stock for Fleet	58.51	55054830-531000	
2220	STANDARD PARTS CORP	27069	10/27/2021	166408	10/6/2021			Stock for Fleet	38.63	55054830-531000	
2220	STANDARD PARTS CORP	27069	10/27/2021	166470	10/7/2021			21-121 Canister Purge Valve	45.86	55054830-531000	
								Check 27069 Total	143.00		
5590	STANLEY CONVERGENT SECURITY SOLUTIONS	27070	10/27/2021	6001752073	9/21/2021			CH master codes entry	246.15	00151830-541000	
								Check 27070 Total	246.15		
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3487641366	9/18/2021			Office Supplies	23.51	00151810-531000	

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3487641368	9/18/2021			Black Toner for Fleet Printer	86.50	55054830-531000	
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3488184865	9/25/2021			Post-it Notes	11.17	55151880-531000	
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3488184867	9/25/2021			WWTF USB Drive	10.92	40253585-531018	
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3488184869	9/25/2021			WWTF USB Drive	16.73	40253585-531018	
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3489164416	10/2/2021			Legal Dept office supplies	19.78	00151531-531000	
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3489164419	10/2/2021			Paper for PD	10.47	00152120-531000	
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3489164421	10/2/2021			Office supplies for PD	131.20	00152120-531000	
3271	STAPLES BUSINESS ADVANTAGE	27071	10/27/2021	3489164423	10/2/2021			Batteries for PD	46.17	00152120-531000	
								Check 27071 Total	356.45		
1032	STATE AUDITOR'S OFFICE	27072	10/27/2021	L144497	10/12/2021			Audit#53830, Audit Period:20-20, MCAG#0606 09/21	10,122.45	00151420-551001	
								Check 27072 Total	10,122.45		
5232	SUMNER MAIN STREET ASSOC	27073	10/27/2021	09/21 Permit Refund	9/16/2021			Refund: SEP-2021-0007, Event Cancelled - Weather	1,080.00	00134790-347302	
								Check 27073 Total	1,080.00		
5855	SUMNER LAWN 'N SAW	27074	10/27/2021	83691	10/8/2021			gaskets, buckle	30.77	41053600-531000	
								Check 27074 Total	30.77		
2352	SYSTEMS INTERFACE INC.	27075	10/27/2021	Pay Estimate #1	10/13/2021		21065	CIP 21-02 Dierginger Well Elec. Panel PE#1	7,899.82	40159434-563005	02102-CN- -
								Check 27075 Total	7,899.82		

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
921	TACOMA SCREW PRODUCTS INC	27076	10/27/2021	130016100-00	10/7/2021			Parks Kabota Mower/Stock	2.21	55054830-531000	
								Check 27076 Total	2.21		
5561	TIERRA RIGHT OF WAY SERVICES	27077	10/27/2021	2101163	10/2/2021		19015	CIP 14-10 Right of Way Services 8/28-10/2/2021	9,060.51	40859431-563419	01410-ROW-ROW-
5561	TIERRA RIGHT OF WAY SERVICES	27077	10/27/2021	2101164	10/2/2021		21035	CIP 17-13 Ops Facility Appraisal 8/29-10/2/21	2,484.22	40259435-562001	01713-Land-LandSewer-
5561	TIERRA RIGHT OF WAY SERVICES	27077	10/27/2021	2101164	10/2/2021		21035	CIP 17-13 Ops Facility Appraisal 8/29-10/2/21	2,484.22	40859431-562001	01713-Land-LandStorm-
5561	TIERRA RIGHT OF WAY SERVICES	27077	10/27/2021	2101164	10/2/2021		21035	CIP 17-13 Ops Facility Appraisal 8/29-10/2/21	2,484.22	40159434-562001	01713-Land-LandWater-
								Check 27077 Total	16,513.17		
893	TIMCO INC	27078	10/27/2021	T038998	10/8/2021			E-001 Hoses	169.55	55054830-531000	
								Check 27078 Total	169.55		
260	TYLER TECHNOLOGIES INC	27079	10/27/2021	045-356975	9/30/2021		19151	Munis Impl - Addl Imp per AMDT Dated Impl (Sch A)	652.00	00159418-564000	munis-ADMIN-Munis-SCHB
								Check 27079 Total	652.00		
964	VERMEER NW SALES & SVS	27080	10/27/2021	S81899	10/14/2021			Chipper Fuel Pump	127.92	55054830-531000	
								Check 27080 Total	127.92		
236	WA STATE DEPT OF HEALTH	27081	10/27/2021	N03867	10/12/2021			Plan Review - S.Tank Seismic Retrofit #21-0815	510.00	40153450-541000	
								Check 27081 Total	510.00		

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
1022	WATER MANAGEMENT LABORATORIES	27082	10/27/2021	197379	9/30/2021			9/21 & 9/24 Total Coliform	200.00	40153450-541022	
1022	WATER MANAGEMENT LABORATORIES	27082	10/27/2021	197444	10/4/2021			9/15 TTHM & HAA5 Sampling	830.00	40153450-541022	
1022	WATER MANAGEMENT LABORATORIES	27082	10/27/2021	197523	10/6/2021			9/29 & 9/30 Total Coliform (Qty. 4)	80.00	40153450-541022	
1022	WATER MANAGEMENT LABORATORIES	27082	10/27/2021	FCHRG16686	8/31/2021			Finance Charge 8/31/2021 FCHRG16686	3.11	40153450-549000	
								Check 27082 Total	1,113.11		
3099	WAXIE SANITARY SUPPLY	27083	10/27/2021	80350500	10/6/2021			Custodial restock no-touch foam	27.35	00151835-531000	
								Check 27083 Total	27.35		
3345	WIDENER & ASSOCIATES	27084	10/27/2021	207571	9/30/2021		20038	Task Order CIP 17-13 Ops Facility Sept. 2021	1,249.66	40259435-562001	01713-PE-DSEW-
3345	WIDENER & ASSOCIATES	27084	10/27/2021	207571	9/30/2021		20038	Task Order CIP 17-13 Ops Facility Sept. 2021	1,249.66	40859431-562001	01713-PE-DSTRM-
3345	WIDENER & ASSOCIATES	27084	10/27/2021	207571	9/30/2021		20038	Task Order CIP 17-13 Ops Facility Sept. 2021	1,249.68	40159434-562001	01713-PE-DWAT-
								Check 27084 Total	3,749.00		
4413	WINFIELD	27085	10/27/2021	64689502	9/16/2021			Garlon & WU gulfstream	316.34	00157680-531000	
								Check 27085 Total	316.34		

Sumner, WA
Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
4743	ZONES INC	27086	10/27/2021	K17967680101	10/5/2021			HP LASERJET PRO M404DN - AndreaM	357.08	55151880-535005	
Check 27086 Total									357.08		
Grand Total									472,778.67		

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sumner, and that I am authorized to authenticate and certify to said claim.

Signed

9A3D5E9EBAEC4A5...

Kassandra Raymond

Date

11/9/2021 | 11:53 AM PST

City of Sumner, WA



Use Tax Report 10/14/2021 to 10/27/2021

VENDOR	DOCUMENT INVOICE ACCOUNT	INVOICE	DESCRIPTION	PAID DATE TO BE PAID	RATE FROM	LINE	TAXABLE AMOUNT	USE TAX
5943	19855 00152120-549003-	258	Use of Range for PD	10/27/2021 001-237102-	9.400	1	300.00	28.20
6031	19906 00154310-531000-	0054930	Battery for traffic	10/27/2021 001-237102-	9.400	1	219.00	20.59

City of Sumner, WA



Use Tax Account Totals

Account		Amount	Discount Percent		Net Amount
001-237102-	\$	48.79	0.000 %	\$	48.79

Total Use Tax: \$48.79

** END OF REPORT - Generated by Norman Shadlow **

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
187	CHRISTIANSON, CORDELL	291	10/20/2021	LEOFF 1-3rd Qtr 2021	10/11/2021			LEOFF 1-Qtr 3 2021 Medicare Ins Deduct:3 x \$148.50	445.50	00151720-529000	
187	CHRISTIANSON, CORDELL	291	10/20/2021	LEOFF 1-4th Qtr 2021	10/11/2021			LEOFF 1-Qtr 4 2021 Medicare Ins Deduct:3 x \$148.50	445.50	00151720-529000	
								Check 291 Total	891.00		
2572	HOUSER, JOHN	292	10/20/2021	LEOFF 1-3rd Qtr 2021	10/11/2021			3rd Qtr 2021 LEOFF 1 Medicare Insurance Deductible	579.30	00151720-529000	
2572	HOUSER, JOHN	292	10/20/2021	LEOFF 1-4th Qtr 2021	10/11/2021			4th Qtr 2021 LEOFF 1 Medicare Insurance Deductible	579.30	00151720-529000	
								Check 292 Total	1,158.60		
1031	RUSSELL, WARREN	293	10/20/2021	LEOFF 1-3rd Qtr 2021	7/9/2021			3rd Qtr 2021 LEOFF 1 Medicare Insurance Deductible	445.50	00151720-529000	
1031	RUSSELL, WARREN	293	10/20/2021	LEOFF 1-4th Qtr 2021	10/9/2021			4th Qtr 2021 LEOFF 1 Medicare Insurance Deductible	445.50	00151720-529000	
								Check 293 Total	891.00		
5942	STONESHARE CORP	294	10/20/2021	2021-003 (a)	3/22/2021			Teams Configuration & Implementation - O365	700.00	55151880-541000	
								Check 294 Total	700.00		
5813	CENTRAL PAVING, LLC	295	10/27/2021	Pay Estimate 1-Final	10/20/2021		21057	W2106 2021 Crack Seal Pay Est. #1 - Final	76,942.50	00154230-548018	W2106-OM- -
								Check 295 Total	76,942.50		

Sumner, WA

Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
5551	OLSON BROTHERS EXCAVATING INC	296	10/27/2021	Pay Estimate #2	10/11/2021		21037	CIP 20-10 Sidewalk Imp. Construction Pay Est. #2	309,505.57	30259561-563105	02010-CN-CSTRE-SCHA
5551	OLSON BROTHERS EXCAVATING INC	296	10/27/2021	Pay Estimate #2	10/11/2021		21037	CIP 20-10 Sidewalk Imp. Construction Pay Est. #2	8,836.95	00154261-548012	02010-CN-CSTRE-SCHB
Check 296 Total									318,342.52		
5922	TCF ARCHITECTURE PLLC	297	10/27/2021	20210909	9/30/2021		20032	CIP 17-13 Ops Facility Design September 2021	189,987.65	32559481-562001	01713-PE-Design-
Check 297 Total									189,987.65		
5998	VM STRUCTURAL DESIGN INC	298	10/27/2021	10	10/17/2021		20066	CIP 20-07 Rivergrove Ped Bridge Design Sept. 2021	3,486.00	30259561-563110	02007-PE- -
5998	VM STRUCTURAL DESIGN INC	298	10/27/2021	9	10/17/2021		20066	CIP 20-07 Rivergrove Ped Bridge August 2021	9,859.73	30259561-563110	02007-PE- -
Check 298 Total									13,345.73		
5791	WSP USA INC	299	10/27/2021	1093919	10/13/2021		19145	CIP 14-01 Fryar Ave Trail Design 8/28-9/24/21	5,833.46	31059562-563304	01401-PE- -
Check 299 Total									5,833.46		
Grand Total									608,092.46		

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sumner, and that I am authorized to authenticate and certify to said claim.

Kassandra Raymond
 Signed _____

11/9/2021 | 11:53 AM PST
 Date _____

Sumner, WA Voucher Certification



Vendor Number	Vendor Name	Check Number	Check Date	Invoice Number	Invoice Date	PO	Contract Number	Line Description	Line Amount	GL Number	Project Ledger
5539	REDQUOTE INC	15143	10/15/2021	FSA/HRA 10/15/2021	10/15/2021			2021 HRA/FSA Med/Rx Coins Reimbursements	853.39	00151730- 521020	
5539	REDQUOTE INC	15143	10/15/2021	FSA/HRA 10/15/2021	10/15/2021			2021 HRA/FSA Med/Rx Coins Reimbursements	1,034.63	61551790- 529000	
								Check 15143 Total	1,888.02		
5539	REDQUOTE INC	15144	10/22/2021	FSA/HRA 10/22/2021 -	10/22/2021			2021 HRA/FSA Med/Rx Coins Reimbursements	1,860.99	00151730- 521020	
5539	REDQUOTE INC	15144	10/22/2021	FSA/HRA 10/22/2021 -	10/22/2021			2021 HRA/FSA Med/Rx Coins Reimbursements	3,705.95	61551790- 529000	
								Check 15144 Total	5,566.94		
								Grand Total	7,454.96		

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Sumner, and that I am authorized to authenticate and certify to said claim.

Kassandra Raymond
Signed

11/9/2021 | 11:53 AM PST

Date

From: [Chris Jensen](#)
To: [Norman Shadlow](#)
Subject: PPE 10/15/2021
Date: Thursday, October 21, 2021 9:52:52 AM

Hi Norm,

Please add the following to the voucher list:

PPE 10/15/2021

Check Range: N/A

Amount: N/A

Direct Deposit Range: 49895 – 50024, 4051

Amount: \$\$311,315.62

Wire Range: 4048, 4050, 4052 – 4057

Amount: \$ \$217,611.49

Total: \$528,927.11

Thanks!

Chris

Christopher Jensen | Finance & Payroll Analyst

City of Sumner

1104 Maple Street

Sumner, WA 98390

Phone: 253-299-5544

www.sumnerwa.gov



Before printing, please think green

SUBJECT: Approval of the council meeting minutes from the November 1, 2021 regular council meeting and the study session from November 8, 2021.

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Minutes - November 1, 2021 regular council meeting
2. Minutes - November 8, 2021 study session

STAFF CONTACT:

SUMMARY BACKGROUND:

Minutes from the previous meetings.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: Committee Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve as written.

CITY OF SUMNER
Council Meeting
Minutes – November 1, 2021

The Covid-19 pandemic continues to impact the health and safety of our community. In an effort to be diligent, the city is continuing to conduct all public meetings virtually, using the ZOOM platform. Access information can be located on the city's website, and on each meeting agenda. As the pandemic evolves, and when it is safe to do so, we look forward to welcoming everyone back to City Hall for in-person and hybrid meetings in our newly renovated council chambers.

CALL TO ORDER

The Sumner City Council met in regular session at 6:00pm, with Mayor William L. Pugh presiding.

Staff present via electronic device: City Administrator Jason Wilson, City Attorney Andrea Marquez, Community Development Director Ryan Windish, Administrative Services Director Jeff Steffens, Communications Director Carmen Palmer, Deputy City Attorney Maili Barber, Chief Financial Officer Cassandra Raymond, Development Services Director Doug Beagle, and City Clerk Michelle Converse

Mayor and Councilmembers present via electronic device: Mayor Bill Pugh, Councilmembers Bitetto, Brown, Hamilton, Hayden, Hochstatter, Neuman and Reed

CONSENT AGENDA

MOVED BY HAYDEN, SECONDED BY REED TO APPROVE THE CONSENT AGENDA CONSISTING OF:

1. Checks and electronic payments in the amount of \$1,726,720.74.
2. Minutes from the regular council meeting of October 18, 2021 and the October 25, 2021 study session.

PUBLIC HEARING

Resolution No. 1600 – Setting the 2022 Ad Valorem Property Tax

Mayor Pugh opened the Public Hearing at 6:05pm and called on Chief Financial Officer Cassandra Raymond to address the council.

RCW 84.55.120 mandates a public hearing on revenue sources for the upcoming year's budget, including consideration of any potential increases in property tax revenues. The hearing process provides Sumner residents with the opportunity to voice their opinions prior to the adoption of the property tax levy. The required hearing about the property tax levy is scheduled for November 1, 2021.

This public hearing presents a total levy of \$4,319,808, which includes a 2.5% increase over the prior year's collections as authorized by RCW, plus revenues resulting from new construction and improvements (\$102,724), and administrative refunds (\$513).

The 2021 levy rate of \$1.10 (rounded) per \$1,000 of assessed valuation was based on an overall City assessed valuation of \$3,731,166,761. Based on the 2021 preliminary certification from Pierce County for tax year 2022, the 2021 assessed valuation for 2022 taxes is estimated at \$4,280,857,384, resulting in a preliminary levy rate for tax year 2022 of \$1.01.

1. Of the effective levy rate, \$0.077087 per \$1,000 of assessed valuation shall be committed to leveraging funding opportunities (e.g. grants) for street/transportation projects, in an amount equal to \$330,000.
2. Of the effective levy rate, \$0.081759 per \$1,000 of assessed valuation, in an amount equal to \$350,000, shall be reserved for Council appropriation in a future biennial budget cycle.

The final setting of the 2022 levy will be determined by City Council, with a resolution scheduled for Council action on November 15, 2021. In addition to tonight's public hearing, as of November 1, 2021, the following citizens contacted the city with comments:

Greetings Council members,

I am writing in regards to the possibility of Sumner's property taxes being raised. For nearly 2 years now, everyone's life has been impacted by mandates, business closures, stay at home orders, virtual school, and rising prices on everything. Some residents worked their entire lives to save enough to buy a rental house to supplement their income. Those people didn't get the "free" money.

They still had to pay the bills and taxes on those homes and were not allowed to evict the tenants. Some tenants paid of course. But the bulk of them did not. BTW, I don't own a rental. But I do own my home. Given the fact that Sumner has a hefty bank account right now, I think it is definitely not the time to place a bigger burden on anyone. I'm sure you are aware of the dozens of new taxes coming our way. My ancestors were here right alongside the Ryan's. The only relevance in that statement, is I have lived here my entire life. And never thought I would consider leaving. You were elected to represent the citizens. I doubt you would find one to agree that this is a good idea. I'm begging you to let the dust settle before raising them.

Thanks for reading,
Joni and Paul Shellenback

Sumner City Council,

It was just by chance that I found out about your November 1, 2021 agenda item: Resolution No. 1600 - Setting the 2022 Ad Valorem Property Tax. It certainly feels like you all hoped the public wouldn't know what was happening until it was too late for them to do anything about it. I find this politically driven and a low blow to the Sumner citizens who have gone through enough in the past 19 months with the repercussions of Covid and the past several years of politicians on the State and National level putting the hard working, responsible citizens dead last. It is one thing for the citizens to approve a tax levy. It is a totally different story for politicians to vote against the welfare of the citizens they are PAID to safeguard. We all need a break right now and voting for yet another tax burden on your citizens would clearly prove where your allegiance lies.

I expect you to vote against this increase of property taxes. I will be paying close attention to the vote to see who I will be voting for and who I will zealously campaign against.

A vote against Resolution 1600 is a vote for your hard working, tax paying citizens.

Terri Walker- 5001 Parker Rd. E; Sumner, WA 98390

To our Sumner City Council,

My name is Raymond Cassingham, I've been your neighbor since 1984, having raised my family here. We moved to Sumner because it was smaller, quieter and had good schools.

It is my understanding that the city council is looking to utilize (raid) the "emergency tax reserve", and raise our taxes. Really!!! when costs for everything have inflated 5% and up for everything while wage earners wages are stagnated. Our property taxes have been raised by 9% per year for four years straight, with our taxes at or above this level for this coming year.

Have any of you looked at how many of our residents are on fixed incomes?? We do NOT have a way to "just go out and earn more". We need for "YOU" to be prudent, and accountable; showing due diligence for the proper spending of "OUR" tax dollars entrusted to you.

We do not want or need to be "Progressive". That is not why we moved here. Please vote NO on any raise in taxes for this year As a Tax Payer I vote NO.

Thank you for your time and your ear for those you represent.

Raymond Cassingham

Tel: 253-315-4347

E-mail: vincassingham@msn.com

Dear City Council - I do not believe your budget shows that it is necessary to raise property taxes in Sumner in 2022 when many people like myself have suffered a loss in salary due to Covid-19 and it's effects. This raise in taxes would come at a time when I can least afford it. Please listen to your constituents and do not raise the property taxes for 2022. Thank you.
Gwen Stahnke a concerned resident

Tim Eyman, Bellevue, opposed the Resolution.

With no additional comments from the public, the Public Hearing was closed at 6:16pm.

UNFINISHED BUSINESS

Ordinance No. 2801 - Vacating Public Right of Way to the Sumner-Bonney Lake School District
MOVED BY HAYDEN SECONDED BY REED TO ADOPT ORDINANCE NO. 2801 - VACATING FOUR SECTIONS OF RIGHT OF WAY ADJACENT TO THE SUMNER HIGH SCHOOL PROPERTY OWNED BY THE SUMNER-BONNEY LAKE SCHOOL DISTRICT ON THE TERMS AND CONDITIONS OUTLINED IN THE ATTACHED ORDINANCE.

City Attorney Andrea Marques addressed the council.

As part of the Sumner High School Modernization Project, the Sumner-Bonney Lake School District entered into a Development Agreement with the City. The Development Agreement required the SBLSD to petition to vacate four separate sections of right of way within the project footprint, and the City agreed to process the petition consistent with code and state law. On July 15, 2021, the SBLSD submitted the complete petition package. There are four sections of right of way proposed to be vacated: (1) the alley

adjacent to Washington Street; (2) the Mason Street Alley; (3) The West Main Street Triangle ROW and (4) the East Main Street Triangle ROW. All are shown in blue on the site map attached. The City does not currently utilize or maintain these areas of right of way, however there are public utilities lying on or beneath three of the sections that the City will require easements for prior to the effective date of any future vacation. The City proposes vacating all requested right of way sections free of charge, in consideration of the fact that the City has not incurred costs related to acquisition or maintenance of the right of way areas. On September 20, 2021, Council passed Resolution 1595 setting a public hearing for October 18, 2021 in compliance with RCW 35.79.020. Before Council tonight is Ordinance 2801 vacating the four sections of right of way to the Sumner Bonney Lake School District.

PASSED BY VOICE VOTE.

PUBLIC COMMENT

There was no public comment tonight.

NEW BUSINESS

There was none tonight.

COUNCIL REPORTS

Councilmember Reed commented on a couple of items. He really enjoyed the downtown's Trick or Treat event. There were a lot of people, and it resembled normalcy. He ended his comments by thanking citizens who engage in public comment.

Councilmember Neuman shared she attended the South Sound Housing Affordability Partners meeting. They are currently forming the committee, hiring support staff and a director. Now is the time for input on the legislative agenda for January 2022, if you have any suggestions, please let her know

Councilmembers Hochstatter, Hayden, Hamilton and Brown had no reports tonight.

Councilmember Bitetto reminded everyone to vote! There is a drop box in the library parking lot, and it's not too late to mail in your ballot.

CITY ADMINISTRATOR

City Administrator Jason Wilson updated council with the following:

Upcoming Policy Issues:

- Next Week's Study Session
 - 2022 Legislative Agenda
 - Mid-Biennial Budget Amendment
 - 2022 Ad Valorem Property Tax Levy
 - Condemnation of 14403 29th Street East
- Next Regular Council Meeting on November 15th:
 - Justice Assistance Grant Acceptance
 - PSAR Grant Acceptance
 - Interlocal Agreement with Pierce County for Solid and Hazardous Waste Management Planning
 - Interlocal Agreement with the City of Pacific for Utility Expansion
 - Housing Action Plan Implementation Grant Acceptance

- Public Hearing for the Mid-Biennial Budget Amendment
- A Resolution Setting the 2022 Ad Valorem Property Tax Levy
- An Ordinance Authorizing Condemnation 14403 29th Street East

Personnel Issues:

- The city is currently recruiting for an Associate Engineer or Public Works Project Manager, Information Systems Administrator, Animal Shelter Assistant, and Police Officers.

Policy Follow-Up:

- Illegal Park Activity:** We are seeing an increase to vandalism and other criminal behavior in our parks. In response to the uptick in illegal activity staff began locking restrooms during the weekday evenings. Over the past weekend two portable restrooms at Loyalty Park were burned to the ground causing over \$3000 worth of damage, the Sk8 park bowl was damaged, the Heath Sports Complex was vandalized, and the downtown restroom was vandalized. Due to ongoing vandalism and illegal activity the portable restrooms will be removed for the winter.

Miscellaneous:

- The Fall virtual open house is still available for viewing. Visit our website to hear updates on several large city initiatives.

MAYOR REPORT

Mayor Pugh echoed Councilmember Reed's comments about Halloween activities throughout Sumner. While he didn't have an opportunity to see it, he heard Sumner Avenue was just amazing!

EXECUTIVE SESSION

There was no Executive Session tonight.

ADJOURNMENT

With no further business before the Council, the Mayor adjourned the meeting at 6:31pm. Councilmembers concurred.

ATTEST:

William L. Pugh, Mayor

Michelle Converse, CMC City Clerk

SUMNER CITY COUNCIL
Minutes – Study Session
November 8, 2021

The Covid-19 pandemic continues to impact the health and safety of our community. In an effort to be diligent, the city is continuing to conduct all public meetings virtually, using the ZOOM platform. Access information can be located on the city's website, and on each meeting agenda. As the pandemic evolves, and when it is safe to do so, we look forward to welcoming everyone back to City Hall for in-person and hybrid meetings in our newly renovated council chambers.

The Sumner City Council met in study session at 6:00pm, with Mayor William Pugh presiding.

Councilmembers present: Bitetto, Brown, Hamilton, Hayden, Hochstatter, Neuman and Reed.

Staff present: City Administrator Jason Wilson, Administrative Services Director Jeff Steffens, City Attorney Andrea Marquez, Public Works Director Mike Dahlem, Community Development Director Ryan Windish, Communications Director Carmen Palmer, Development Services Director Doug Beagle, Chief Financial Officer Kassandra Raymond and Deputy City Attorney Maili Barber.

REGULAR BUSINESS

1. 2022 Legislative Agenda
2. Resolution No. 1598 - Setting the 2022 Ad Valorem Property Tax Levy

The city has received 26 emails (addressed to council and the Mayor) regarding the above topic. Below is an example of the majority of the emails -

The voters overwhelmingly passed Initiative 747 and for 20 years state and local governments have not been allowed to raise property taxes more than 1% per year. Anything higher requires voter permission. In 2007, the Democrat-dominated Legislature and Governor Gregoire reimposed the 1% cap. 1% means 1%. 2.5% is not 1%. It is beyond outrageous that you're seriously considering voting to raise property taxes AT ALL in the city of Sumner. When taxpayers are being decimated by Inslee's lockdown, it's inconceivable that you're actually thinking about massively raising property taxes way above the 1% cap and doing it without asking voters permission. Don't do it. It's brutal, mean, and disrespectful to the people you're elected to represent. Vote no on this lawless proposal to raise property taxes right now.

Those who submitted emails against:

Jeff Pack	Kurtis Hughes	Mike Brodle
Dam Pam	Bruce Emmons	F. Pestarino
Jan Clements	Laurie Layne	Jason Stotler
Patrick Schreieck	Tim	Dr Don Olson, Lake Tapps
Mike Thibodeau	Lydia Zibin	Ford Dailey
Gerald Voss	Bobbie Piety	Paula Thorton, Medical Lake, WA
Diane Her	Bryan Osborne	Joan/Lyndala
Lyla Bostick	Mike Carroll	Hobi Ardis
Dave Maz	Vicki Heckman	

3. Ordinance No. 2802 - Mid-Biennial Budget Amendment
4. Ordinance No. 2800 - Authorizing Condemnation of 14403 29th Street East for Operations Facility

CITY ADMINISTRATOR REPORT

AGENDA SETTING

EXECUTIVE SESSION – To discuss with legal counsel pending or threatening litigation per RCW42.30.110(1)(i).

There was none tonight.

ADJOURNMENT

When there was no further business before the Council, the meeting adjourned at 8:17pm.

ATTEST:

City Clerk Michelle Converse, CMC

Mayor William L. Pugh

SUBJECT: Resolution No. 1599 - Interlocal Agreement with City of Pacific Regarding
Extension of Sewer and Water to Mosby Parcel

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1599 - ILA with Pacific for Extension of Utilities to Mosby Parcel

STAFF CONTACT: Andrea Marquez, City Attorney

SUMMARY BACKGROUND:

The City of Pacific is home to a parcel of property, owned currently by the Mosby Family, that is immediately north of the Sumner City limits, Sumner utility service area, and located within King County. The Mosby property is unfortunately landlocked and not able to be serviced by the City of Pacific utilities without boring under the White River. The City of Pacific requested that Sumner consider revising its service area to extend sewer and water to the property, and in exchange, the City of Pacific would relinquish the property from its service area and agree to give up all the impact fees and system development charges associated with the utility extension. This extension will require approval by both the Pierce and King County boundary review boards, as well as Department of Ecology. In addition, the revision of the service areas will require amendments to the comprehensive plans and both Cities' comprehensive water system plans. The process is lengthy, but the first step is an agreement between Sumner and Pacific to allow the work to proceed. Before you tonight is an Interlocal Agreement between Pacific and Sumner outlining the terms of the agreement and explaining each city's obligations.

COUNCIL COMMITTEE/STUDY SESSION: Public Works Committee

MEETING/STUDY SESSION DATE: 11/2/2021

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve Resolution No. 1599 and authorize the Mayor to execute an Interlocal Agreement with the City of Pacific for the extension of utilities outside the City's current service area to the Mosby property.

RESOLUTION NO. 1599

CITY OF SUMNER, WASHINGTON

A RESOLUTION OF THE CITY OF SUMNER, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUMNER AND THE CITY OF PACIFIC FOR THE EXTENSION OF WATER AND STORM UTILITY SERVICES INTO THE CITY OF PACIFIC.

WHEREAS, the City of Sumner and the City of Pacific seek to enter into an interlocal agreement enabling the City of Sumner to modify its water and sewer service areas and extend utilities into the City of Pacific, King County and Pacific's service area to provide utility services to a currently landlocked parcel unable to be reasonably served by the City of Pacific utilities; and

WHEREAS, the City Council has determined it to be in the best interest of the City of Sumner and the City of Pacific to enter into said interlocal agreement; and

WHEREAS, the City of Sumner is authorized, pursuant to Chapter 39.34 RCW, Interlocal Cooperation Act, to enter into such agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON:

Section 1. Authorization. That the City Council hereby approves the Interlocal Agreement between the City of Sumner and the City of Pacific for the purpose of water and sewer utilities services extension, a copy of which is attached and incorporated by reference, and authorizes the Mayor to sign said agreement on behalf of the City of Sumner substantially in a form as approved by the City Attorney.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Effective Date. This resolution shall take effect and be in force immediately upon passage by the City Council.

ADOPTED AND APPROVED this 15th day of November, 2021.

Attest:

William L. Pugh, Mayor

Michelle Converse, City Clerk

Approved as to form:

Andrea Marquez, City Attorney

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF PACIFIC AND THE CITY OF SUMNER
FOR SANITARY SEWER, WATER, AND STORMWATER SERVICES**

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2021 by and between the City of Pacific, a municipal corporation of the State of Washington ("Pacific") and the City of Sumner, a municipal corporation of the State of Washington ("Sumner") (collectively "Parties" or individually a "Party") for the purposes set forth herein.

RECITALS

WHEREAS, Sumner is a non-charter optional municipal code city incorporated under the laws of the State of Washington, with authority to enact laws and enter into agreements to promote the health, safety, and welfare of its citizens and for other lawful purposes; and

WHEREAS, Pacific is a non-charter optional municipal code city incorporated under the laws of the State of Washington, with authority to enact laws and enter into agreements to promote the health, safety, and welfare of its citizens and for other lawful purposes; and

WHEREAS, Burr W. Mosby owns real property located at 5621 A St SE and 5635 A St SE within the City limits of Pacific, in the State of Washington, identified as King County Tax Parcel Nos. 362104-9016 and 362104-9077, and as legally described as set forth on Exhibit 1, attached hereto and incorporated by reference ("Mosby Property").

WHEREAS, the Mosby Property is within the public works service area of the City of Pacific, but the nearest connection to Pacific's facilities available to the Mosby Property would require an extension under (or over) the White River, including critical area(s) and shoreline; and

WHEREAS, SeaPort-Land LLC, A Washington limited liability company, owns real property directly adjacent to the Mosby property and within the City limits of Sumner ("Tarragon Property") and has agreed to allow the Mosby property to connect to Sumner facilities through the Tarragon Property; and

WHEREAS, Sumner's Public Works Department provides sanitary sewer, municipal water, and stormwater services within Sumner's utility service areas and is willing to, and capable of providing the Mosby Property with sanitary sewer, municipal water, and stormwater services; and

WHEREAS, based on the potential construction impacts to critical areas and the substantial costs associated with a proposed connection between the Mosby Property and Pacific's utility infrastructure, it is economically and technologically inefficient for Pacific to provide sanitary sewer service to the Mosby Property; and

WHEREAS, both Sumner and Pacific strive to provide the most efficient means of providing sanitary sewer, water, and stormwater services to their residents and ratepayers; and

WHEREAS, pursuant to RCW 35.92.170 and 35.67.310, a code city may permit a connection with its water or sanitary sewer services beyond its corporate limits on terms and conditions as may be prescribed by ordinance, and evidenced by an agreement between the city and owner; and

WHEREAS, the owner of the Mosby Property has stated an interest in connecting to Sumner's facilities; and

WHEREAS, the Parties agree that Sumner would be best able to provide sanitary sewer, water, and stormwater services for the Mosby Property; and

WHEREAS, the Interlocal Cooperation Act, RCW 39.34 authorizes municipalities to contract with each other for the provision of local government services; and

WHEREAS, the City of Pacific approved a Comprehensive Plan land use map amendment, rezoning designating the Mosby Property from Open Space to Light Industrial (LI) with a Manufacturing Industrial Center (MIC) Overlay zone. The amendment is set forth in Exhibit 2 attached hereto and made a part of as though fully set forth at length; and

WHEREAS, changes to water and sewer service areas are subject to review by the Washington State Department of Health under chapter 70A.100 RCW, and prior to this Agreement's entry into force, changes to Sumner's and Pacific's water service area must be approved by the Washington State Department of Health and any other entity with jurisdiction.

WHEREAS, the extension of water or sewer facilities outside of the boundaries of a city, and the reduction of a service area are both subject to review by the Boundary Review Board under chapter 36.93 RCW, and prior to entry into force this Agreement must be approved by both the Pierce and King County Boundary Review Boards.

AGREEMENT

NOW, THEREFORE, in consideration of the terms and condition herein, the Parties agree as follows:

1. **Recitals.** The recitals set forth above are hereby incorporated into this Agreement

2. **Provision of Services.**

A. The purpose of this Agreement is to provide for sanitary sewer, water, and stormwater services to the Mosby Property through connection to Sumner's facilities.

B. Pacific authorizes Sumner to provide sanitary sewer, water, and stormwater services for the Mosby Property, identified as King County Tax Parcel Nos. 362104-9016 and 362104-9077, and as legally described as set forth on Exhibit 1, located within Pacific's corporate boundaries.

C. Sumner agrees to do all things necessary and/or appropriate to provide sanitary sewer, water, and stormwater services for the Mosby Property located within Pacific's jurisdiction, including but not limited to the procurement of any necessary approvals for the extension of services into the City of Pacific and King County, Washington to provide these services.

D. Pacific agrees to do all things necessary and/or appropriate to remove the Mosby Property from its service area so as to enable Sumner to provide services, including but not limited to receiving any necessary permissions from the King County Boundary Review Board.

E. As the designated provider of public works services, Sumner shall process all permits and approvals required for sanitary sewer, water, and stormwater service connection and/or operation, and shall be entitled to all system development costs and other fees associated with the development of the Mosby Property.

F. The Mosby Property shall at all times and in perpetuity be a Sumner sanitary sewer, water, and stormwater customer and subject to Sumner's rates and charges, including connection charges. Sumner shall bill the Mosby Property directly for services.

3. **Water System Plans.** Sumner and Pacific shall amend their respective Water System Plans to reflect the change in service area. Sumner and Pacific will both obtain approval of the amended plans from the Pierce and King County Utilities Technical Review Committee, respectively, and Washington State Department of Health. No connection to facilities shall commence prior to this approval.

4. **Boundary Review.** Sumner and Pacific will obtain approval of the service area changes from both the King County Boundary Review Board and Pierce County Boundary Review Board. No connection to facilities shall commence prior to this approval.

5. **Indemnification.**

Sumner shall indemnify, defend and hold harmless Pacific, its employees, servants, and agents from any and all claims, demands, suits, actions, damages, recoveries, judgments, costs, or expenses (including without limitation, attorneys' and expert

witness fees) arising or growing out of or in connection with or related to, either directly or indirectly the connection to, and provision of sanitary sewer service to the Mosby Property, except to the extent such claims arise from the sole or partial negligence, error or omissions of Pacific, its employees, servants, and agents. Sumner agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by or, or on behalf of, any of its employees or agents. For this purpose, Sumner, by mutual negotiation, hereby waives, as respects Pacific, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event Pacific incurs any judgment, award, and/or cost arising therefrom including attorneys' fees to enforce the provisions of this article, all such fees, expenses, and costs shall be recoverable from Sumner.

Pacific shall indemnify, defend and hold harmless Sumner, its employees, servants, and agents from any and all claims, demands, suits, actions, damages, recoveries, judgments, costs, or expenses (including without limitation, attorneys' and expert witness fees) arising or growing out of Pacific's sole or partial negligence, in carrying out its obligations herein. Pacific agrees that this its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by or, or on behalf of, any of its employees or agents. For this purpose, Pacific, by mutual negotiation, hereby waives, as respects Sumner, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event Sumner incurs any judgment, award, and/or cost arising therefrom including attorneys' fees to enforce the provisions of this article, all such fees, expenses, and costs shall be recoverable from Pacific.

6. **Property and Financing.** No joint property is being acquired by the parties to this Agreement. No joint financing of any purchase, improvement, or activity is provided for in this Agreement and all construction shall be accomplished at no cost and expense to the City of Sumner.
7. **Compliance with Law.** Nothing in this Agreement shall be construed as excusing a Party from compliance with any applicable federal, state, or local laws and regulations. All such requirements and regulations are hereby made a condition of this Agreement. Violation of any such requirement or regulation shall constitute a breach of this Agreement by either Party.
8. **Binding on Successors.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties.
9. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The venue of any action brought arising out of this Agreement shall be King County Superior Court, Washington.

10. **Legal Review.** This Agreement has been reviewed and revised by legal counsel for all parties and no presumption or rule that ambiguity shall be construed against the party drafting the document shall apply to the interpretation or enforcement of this Agreement. These parties intend this Agreement to be interpreted to the full extent authorized by applicable law.
11. **No Third Party Beneficiaries.** This Agreement is made and entered into for the sole protection and benefit of the parties hereto and their successors and assigns. No other person shall have any right of action based upon any provision of this Agreement.
12. **Authority to Enter Agreement.** Each party represents and warrants that it has the full authority to enter into this Agreement, and that the individual executing this Agreement on its behalf is authorized to do so.
13. **Entire Agreement.** This Agreement represents the entire Agreement between the parties with respect to the subject matter hereof, and supersedes any prior agreements or understandings, written or oral, between the parties. Any agreement or modification of the terms and conditions of this Agreement shall be pursuant to a written document signed by both parties.
14. **Execution.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all counterparts together shall constitute by tone and the same instrument.
15. **Recording and Retention.** A copy of this Agreement shall be filed with the Sumner and Pacific City Clerks and, Pacific shall record a copy with the King County Auditor.
16. **Effective Date and Termination.** This Agreement shall be effective upon execution by both parties. The Agreement shall have no termination date and remain in effect unless terminated by either party by 180 days prior written notice to the other party.
17. **Notices.** All notices required under this Agreement shall be deemed sufficient if sent in writing by U.S. Mail or by electronic mail. All notices shall be delivered to the following addresses or to any other or additional addresses as may be specified from time to time by notice to either party. Notices shall be deemed received on the day sent electronically or 3 business days after the notice is placed in the U.S. Mail.

Sumner: Mike Dahlem
 Public Works Director
 City of Sumner
 1104 Maple St.
 Sumner, WA 98390

With a copy to: Sumner City Attorney

Pacific: Jim Morgan
Public Works Director
City of Pacific
100 3rd Avenue SE
Pacific, WA 98047

With a copy to: Pacific City Attorney

IN WITNESS WHEREOF, each of the parties has executed this Agreement by having its authorized representative affix his/her name in the appropriate space below:

CITY OF PACIFIC

CITY OF SUMNER

Name:
Title:

Name: William L. Pugh
Title: Mayor

Date: _____

Date: _____

Attested to:

Attested to:

Name:
Title:

Name: Michelle Converse
Title: City Clerk

SUBJECT: Resolution No. 1601 - Accepting Housing Implementation Grant

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No.1601 - Accepting Housing Action Plan Implementation Grant

STAFF CONTACT: Ann Siegenthaler, Associate Planner

SUMMARY BACKGROUND:

The Community Development Department applied for and was awarded a Housing Action Plan Implementation (HAPI) Grant for \$75,000 from the State Department of Commerce to complete several actions that will implement the adopted Sumner Housing Action Plan (HAP).

In May 2021, the Sumner City Council adopted the HAP, which includes six housing strategies and a number of recommended implementation actions. These implementation actions were subsequently prioritized by the Planning Commission and City Council in the “2021 Housing Action Plan Priorities,” adopted in August 2021. Staff has received a \$75,000 grant to implement three of the priority strategies, which are:

1. Expand where ADUs can be built and minimize barriers to creating ADUs, while minimizing impacts.
2. Improve administration of, and expand allowances for unit lot (common-wall) subdivisions, to encourage affordable owner-occupied units.
3. Raise threshold separating plats from short plats and revise pipestem lot and private street standards, to increase site flexibility and reduce costs for infill housing.

The grant will allow the City to continue this work outlined in the HAP. In addition, staff will be working on a parallel effort to implement other actions adopted in the HAP.

COUNCIL COMMITTEE/STUDY SESSION: Community Development

MEETING/STUDY SESSION DATE: 10/27/2021

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve Resolution No. 1601 - authorizing the Mayor to execute the HAPI grant contract

RESOLUTION NO. 1601

CITY OF SUMNER, WASHINGTON

A RESOLUTION OF THE CITY OF SUMNER, WASHINGTON, ACCEPTING A HOUSING ACTION PLAN IMPLEMENTATION GRANT FROM THE WASHINGTON STATE DEPARTMENT OF COMMERCE

WHEREAS, the City adopted the Sumner Housing Action Plan in May 2021, which contains strategies and implementation actions to increase the availability, diversity and affordability of housing units in the community; and

WHEREAS, the City prioritized housing implementation actions in the 2021 Housing Action Plan Priorities document, adopted in August 2021; and

WHEREAS, to help accomplish and fund the implementation actions in the Housing Action Plan, the City of Sumner applied for Housing Action Plan Implementation grant from the Washington State Department of Commerce Growth Management Services; and

WHEREAS, the Department of Commerce awarded the City a grant of \$75,000 towards the implementation by June 2023 of three housing actions ranked as high priority by the City Council, which are:

1. Expand where ADUs can be built and minimize barriers to creating ADUs, while minimizing impacts.
2. Improve administration of, and expand allowances for unit lot (common-wall) subdivisions, to encourage affordable owner-occupied units.
3. Raise threshold separating plats from short plats and revise pipestem lot and private street standards, to increase site flexibility and reduce costs for infill housing; and

WHEREAS, acceptance of the grant is conditioned upon the City Council formally accepting the grant funding as offered by the Department of Commerce Award Letter dated October 28, 2021, attached hereto as Exhibit A, and authorizing the Mayor to execute a Grant Agreement; and

WHEREAS, it is in the City's interest to accept the grant funds and enter into a Grant Agreement regarding the same.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON:

Section 1. That the City Council of the City of Sumner, Washington, does hereby accept the Department of Commerce grant and authorizes the Mayor to execute a funding agreement contract, and any and all documents necessary to carry out and effectuate the grant acceptance.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Effective Date. This resolution shall take effect and be in full force immediately upon passage by the City Council.

ADOPTED AND APPROVED this 15th day of November 2021.

William L. Pugh, Mayor

Attest:

Approved as to form:

Michelle Converse, City Clerk

Andrea J. Marquez, City Attorney



STATE OF WASHINGTON

DEPARTMENT OF COMMERCE

1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

October 28, 2021

City of Sumner
1104 Maple St
Sumner, WA 98390
Delivered via Email to mayorbill@sumnerwa.gov

RE: Housing Action Plan and Implementation Grant – Increasing Residential Building Capacity

Dear Mayor Pugh,

I am pleased to inform you that the city of Sumner has been awarded \$75,000 in grant funds for the 2021-23 Biennium to assist with increasing urban residential building capacity and streamlining regulations. The Washington State Legislature created this grant program under Engrossed Second Substitute House Bill (E2SHB) 1923 (Chapter 348, Laws of 2019), and re-appropriated funding in the 2021 legislative session. This funding supports cities as they study their housing needs and develop strategies to meet those needs with a Housing Action Plan (HAP), or implement housing strategies of an adopted HAP or comparable housing study to increase housing capacity.

This grant will be administered by the Washington Department of Commerce, Growth Management Services (GMS) unit. Before we disburse the funds, a contract with an agreed upon scope of work and budget will need to be executed between your organization and the Department of Commerce. Your scope of work and budget under this grant must be consistent with the scope of work and budget included in your grant application or as adjusted with Commerce staff. Funds may be retroactively applied to project costs related to your grant scope of work, beginning July 1, 2021, the beginning of the 2021-23 Biennium.

Laura Hodgson, Senior Planner, will be in touch with you in November to develop the contract and answer any questions you may have. Laura can be reached at laura.hodgson@commerce.wa.gov.

Sincerely,

Dave Andersen, AICP
Managing Director
Growth Management Services

cc: Ryan Windish, Community Development Director
Jason Wilson, City Administrator
Kassandra Raymond, Chief Financial Officer
Anne Fritzel, GMS Housing Programs Manager

SUBJECT: Resolution No. 1602 - Interlocal Agreement with Pierce County for Comprehensive Solid and Hazardous Waste Management Planning

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1602 - ILA Pierce County Solid and Hazardous Waste Planning

STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND:

RCW Chapter 70A.205 establishes a comprehensive statewide program for solid waste handling, and solid waste recovery and/or recycling which will prevent land, air, and water pollution and conserve the natural, economic, and energy resources of this state.

Each county within the state, in cooperation with the various cities located within such county, shall prepare a coordinated, comprehensive solid waste management plan. The purpose is to plan for solid waste and materials reduction, collection, and handling and management services and programs throughout the state, as designed to meet the unique needs of each county and city in the state. Local comprehensive plans must consider and plan for the following handling methods or services (RCW 70A.205.040):

- a. Source separation of recyclable materials and products, organic materials, and wastes by generators;
- b. Collection of source separated materials;
- c. Handling and proper preparation of materials for reuse or recycling;
- d. Handling and proper preparation of organic materials for composting or anaerobic digestion; and
- e. Handling and proper disposal of nonrecyclable wastes.

When updating a solid waste management plan developed under this chapter, after June 10, 2010, each local comprehensive plan must, at a minimum, consider methods that will be used to address the following:

- a. Construction and demolition waste for recycling or reuse;
- b. Organic material including yard debris, food waste, and food contaminated paper products for composting or anaerobic digestion;
- c. Recoverable paper products for recycling;
- d. Metals, glass, and plastics for recycling; and
- e. Waste reduction strategies.

The comprehensive plan shall be maintained in a current condition and reviewed and revised periodically by counties and cities as may be required by the department. Upon each review, such plans shall be extended to show long-range needs for solid waste handling facilities for twenty years in the future, and a revised construction and capital acquisition program for six years in the future. (RCW 70A.205.075). The last comprehensive plan was adopted in 2000, and therefore it requires an update.

The proposed Interlocal Agreement authorizes Pierce County to create the 2021 Tacoma-Pierce County Solid & Hazardous Waste Management Plan, implementation of that plan, and period updates or replacement of that plan.

Alternatively, the City, at our own expense, may create, adopt and maintain our own plan for inclusion into the Countywide plan.

Staff does not recommend the independent development of a waste management plan due to the loss of economies of scale and influence over service providers.

The costs associated with the development of the plan will be borne by the County. Sumner will be responsible for staff costs associated with review and response to the draft plan. When finalized, the Council will be asked to approve the plan and any future amendments.

COUNCIL COMMITTEE/STUDY SESSION: Finance and Personnel Committee MEETING/STUDY SESSION DATE: 11/3/2021 COMMITTEE RECOMMENDATION: do-pass

STAFF RECOMMENDATIONS/MOTION:

A motion to adopt Resolution No.: 1602 authorizing the Mayor to enter into an interlocal agreement between the City of Sumner and Pierce County related to Comprehensive Solid and Hazardous Waste Management Planning in a form as approved by the City Attorney.

RESOLUTION NO. 1602

CITY OF SUMNER, WASHINGTON

A RESOLUTION OF THE CITY OF SUMNER, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUMNER AND PIERCE COUNTY FOR COMPREHENSIVE SOLID AND HAZARDOUS WASTE MANAGEMENT PLANNING WITHIN PIERCE COUNTY.

WHEREAS, the City of Sumner and the Pierce County acknowledge that Pierce County intends to enter into identical individual Agreements with the cities and towns of Bonney Lake, Buckley, Carbonado, DuPont, Eatonville, Edgewood, Fife, Fircrest, Gig Harbor, Lakewood, Milton, Orting, Puyallup, Roy, Ruston, South Prairie, Steilacoom, Sumner, University Place, and Wilkeson, creating a single agreement among all parties who execute identical individual Agreements. Each identical individual Agreement will differ only as to the City or Town identified as the non-County party to the Agreement. This Agreement will reference the cities and towns who execute individual identical Agreements collectively as the “Signatory Cities” and individually as the “Signatory City.” Any signing entity also may be referenced as “Party” or, in any combination, “Parties.”

WHEREAS, the Parties are “public agencies” as defined by the Interlocal Cooperation Act, Chapter 39.34 RCW, and through the provisions of that chapter are authorized by state law to enter into interlocal agreements on the basis of mutual advantage and for the provision of mutually beneficial or economically efficient services and facilities; and

WHEREAS, RCW 70A.205.040 and RCW 70A.300.350 require or authorize counties, in cooperation with the various cities located within such county, to prepare a coordinated, comprehensive solid & hazardous waste management plan; and

WHEREAS, under RCW 70A.205.075, all solid waste management plans must be maintained in current condition by periodic updates that include the estimated long-range planning needs for solid waste handling facilities projected twenty years into the future and local governments may also periodically update their hazardous waste plans; and

WHEREAS, RCW 70A.205.040 requires cities to either 1) prepare their own solid waste management plans for integration into the county plan or 2) agree with the county to participate in a joint city-county solid waste management plan or 3) authorize the county to prepare a city plan for inclusion in the comprehensive county solid waste management plan; and

WHEREAS, Pierce County and many of the Signatory Cities previously entered into an Interlocal Agreement for the purpose of implementing the 2000 Tacoma-Pierce County Solid Waste Management Plan, which plan must now be replaced; and

WHEREAS, the Parties wish to develop and implement environmentally sound and cost-effective solid waste management programs including waste reduction and recycling programs that reduce greenhouse gas emissions as appropriate from the disposed waste stream; and

WHEREAS, the Parties wish to adopt, maintain, and enforce minimum levels of service for residential source separation and collection of recyclables, including residential curbside

recycling programs, multi-family recycling programs, and residential yard waste collection programs; and

WHEREAS, the Parties wish to agree to a coordinated system for the management and disposal of solid waste in Pierce County.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON:

Section 1. Authorization. That the City Council hereby approves the Interlocal Agreement between the City of Sumner and Pierce County for Comprehensive Solid and Hazardous Waste Management Planning, a copy of which is attached and incorporated by reference, and authorizes the Mayor to sign said agreement on behalf of the City of Sumner substantially in a form as approved by the City Attorney.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

ADOPTED AND APPROVED this 15th day of November, 2021.

Attest:

William L. Pugh, Mayor

Michelle Converse, City Clerk

Approved as to form:

Andrea Marquez, City Attorney

Interlocal Agreement for Comprehensive Solid and Hazardous Waste Management Planning within Pierce County

Pursuant to Chapter 39.34 RCW and RCW 70A.205.040(3)(c), this Interlocal Agreement (Agreement) is entered into between Pierce County, a municipal corporation, and a political subdivision of the State of Washington ("County"), and the City of Sumner, a municipal corporation authorized by Washington State, establishing the obligations of the Parties for comprehensive solid and hazardous waste management planning.

WHEREAS, the City of Sumner and the County acknowledge that County intends to enter into identical individual Agreements with the cities and towns of Bonney Lake, Buckley, Carbonado, DuPont, Eatonville, Edgewood, Fife, Fircrest, Gig Harbor, Lakewood, Milton, Orting, Puyallup, Roy, Ruston, South Prairie, Steilacoom, Sumner, University Place, and Wilkeson, creating a single agreement among all parties who execute identical individual Agreements. Each identical individual Agreement will differ only as to the City or Town identified as the non-County party to the Agreement. This Agreement will reference the cities and towns who execute individual identical Agreements collectively as the "Signatory Cities" and individually as the "Signatory City." Any signing entity also may be referenced as "Party" or, in any combination, "Parties."

WHEREAS, RCW 70A.205.040 and RCW 70A.300.350 require or authorize counties, in cooperation with the various cities located within such county, to prepare a coordinated, comprehensive solid & hazardous waste management plan; and

WHEREAS, under RCW 70A.205.075, all solid waste management plans must be maintained in current condition by periodic updates that include the estimated long-range planning needs for solid waste handling facilities projected twenty years into the future and local governments may also periodically update their hazardous waste plans; and

WHEREAS, RCW 70A.205.040 requires cities to either 1) prepare their own solid waste management plans for integration into the county plan or 2) agree with the county to participate in a joint city-county solid waste management plan or 3) authorize the county to prepare a city plan for inclusion in the comprehensive county solid waste management plan; and

WHEREAS, County and many of the Signatory Cities previously entered into an Interlocal Agreement for the purpose of implementing the 2000 Tacoma-Pierce County Solid Waste Management Plan, which plan must now be replaced; and

WHEREAS, the Parties wish to develop and implement environmentally sound and cost-effective solid waste management programs including waste reduction and recycling programs that reduce greenhouse gas emissions as appropriate from the disposed waste stream; and

WHEREAS, the Parties wish to adopt, maintain, and enforce minimum levels of service for residential source separation and collection of recyclables, including residential curbside recycling programs, multi-family recycling programs, and residential yard waste collection programs; and

WHEREAS, the Parties wish to agree to a coordinated system for the management and disposal of solid waste in Pierce County; and

WHEREAS, RCW 39.34.030 authorizes governments to enter agreements to jointly or cooperatively exercise their powers;

NOW, THEREFORE, in consideration of the mutual benefits and covenants contained herein, it is hereby agreed:

I. PURPOSE OF AGREEMENT

The Parties intend this Agreement to provide for creation of the 2021 Tacoma-Pierce County Solid & Hazardous Waste Management Plan, implementation of that plan, and periodic updates or replacement of that plan, all in compliance with Chapters 70A.205 and 70A.300 RCW.

II. AUTHORITY

- A. The planning process that is the subject of this Agreement is required by and governed by Chapters 70A.205 and 70A.300 RCW.
- B. The Signatory Cities hereby choose, under RCW 70A.205.040(3)(c), to authorize Pierce County to prepare a plan for the Signatory Cities' solid waste management and to incorporate Signatory City plans in the County's comprehensive 2021 Tacoma-Pierce County Solid & Hazardous Waste Management Plan ("Plan").
- C. The Signatory Cities agree that County will coordinate development of the Plan through the Pierce County Solid Waste Advisory Committee (SWAC), an advisory citizen board which includes Signatory City representation.
- D. The Signatory City executing this individual Agreement agrees that by doing so, it is entering into an agreement among the County and all Signatory Cities, binding County and all Signatory Cities to the terms set forth in this Agreement.

III. OBLIGATIONS

A. County

1. County, at its own expense, will prepare, and maintain in a current condition, the Plan, including plans for the Signatory Cities. As part of this obligation, County will circulate drafts to the Signatory Cities for review and comment and will circulate final drafts to the Signatory Cities for approval or rejection.
2. The County will coordinate planning activities with the City of Tacoma and incorporate materials submitted by Tacoma into the Plan.
3. County will implement and comply with applicable elements of an adopted Plan and any updates thereto.

B. Signatory Cities

1. Each Signatory City, at its own expense, will review and respond to draft versions of the Plan and updates thereof.
2. Each Signatory City, at its own expense and following its own procedures, will either approve the final draft of the Plan or of any update or will instead

prepare and deliver to the Pierce County Auditor that Signatory City's own solid waste management plan for integration into the Plan.

3. Signatory Cities will implement and comply with applicable elements of an adopted Plan and any updates thereto.

C. Budget and property

No financing, joint budget, or joint property acquisition is required for the joint and cooperative exercise of local government powers under this Agreement. Each Party is responsible for the expenses listed as its obligation above and shall also be responsible to acquire, hold, or dispose of any real or personal property needed to meet its obligations under this Agreement.

IV. DISPUTE RESOLUTION

- A. Any disputes arising under the terms of this agreement shall be resolved through a negotiated effort to reach consensus. The Parties may agree to mediation as part of such effort. If the Parties are unable to resolve the dispute, the Parties hereby agree to arbitration. The Parties shall attempt to agree on an arbitration administrator, a set of arbitration rules, and a single arbitrator. If they cannot, then the Parties hereby agree to select the arbitrator or arbitration panel and to conduct the arbitration under the administration and rules of JAMS Seattle Mediation, Arbitration and ADR Services. The decision of the arbitrator or arbitration panel shall be considered final. In any dispute, each Party shall be responsible for its own attorney fees and other costs, and each disputing Party shall pay an equal share of the costs of arbitration, mediation, or other alternative dispute resolution.

V. ADDITIONAL MUNICIPALITIES

- A. Additional municipal entities may join the agreement among County and all Signatory Cities if that municipal entity's governing body agrees to the then current terms of this Agreement (including any amendments) pursuant to RCW 39.34.030(2) and executes an identical individual copy of the Agreement.

VI. PLAN DEVELOPMENT PROCESS

- A. The Parties agree to the following process for development of the Plan, updates to the Plan, and replacement of the Plan.
- B. Process
 1. With input from SWAC, County staff will develop a draft and circulate that draft to Signatory Cities and to the Washington State Department of Ecology (Ecology).
 2. Signatory Cities will provide responsive comments, if any. If a Signatory City has not provided a response 30 days after receiving the draft, County may presume that Signatory City has no response and is not seeking any change to the draft.
 3. After good faith consideration of any responses from Signatory Cities and Ecology, County staff will prepare a final draft. County has discretion to

decide whether to change the final draft as a result of a Signatory City response.

4. County will provide the Signatory Cities with the final draft for each Signatory City to consider for approval under that City's own governing procedures.
5. Upon adoption, as defined herein, County will submit the adopted final draft to Ecology.

C. Initiating Amendments and Updates

1. Either the County or any Signatory City may propose amendments to the Plan to keep the Plan in a current condition. Upon such proposal, County shall conduct the Plan development process as outlined in this section.
2. The County shall prepare Plan updates as required by Chapter 70A.205 RCW or by Ecology.

VII. PLAN OR UPDATE ADOPTION

The Plan, any Plan update, and any replacement Plan are adopted when the Plan or update has been fully approved, under each approving Party's governing procedures, by any combination of Signatory Cities and of the County representing 75% of the population living within the Pierce County Solid Waste Management System's geographic area. The Pierce County Solid Waste Management System includes all of Pierce County except the City of Tacoma and Joint Base Lewis McChord. To determine the 75% threshold, the Parties agree to use the population numbers maintained by the Washington State Office of Financial Management. Each Party hereby agrees to be bound by and comply with any Plan or update that is so approved, even if that Party has not itself approved it, reserving such a Party's right to end its participation in this Agreement as set forth herein.

VIII. TERM

- A. Commencing on the Effective Date, as defined herein, the term of this Agreement is twenty (20) years.
- B. A Signatory City may withdraw from this Agreement before expiration of the term, but only upon submission of its own solid waste management plan and its own hazardous waste plan, satisfying all requirements for such plans under Washington State law. To allow time to prepare and obtain approval of those required plans, a Signatory City must provide 12 month's advance written notice to County before the proposed withdrawal date. Withdrawal will not be effective until that proposed withdrawal date or until full approval of the required plans, whichever date is later.
- C. Notwithstanding any other terms of this Agreement, if sufficient funds are not appropriated or allocated by any Party's legislative body for that Party's obligations under this Agreement for any future fiscal period, that Party will not be required to meet those obligations after the end of the fiscal period through which funds have been appropriated and allocated, unless authorized that Party's legislative body,

PROVIDED THAT, each Party is and remains obligated to comply with an adopted Plan and any updates thereto regardless of fund allocation or appropriation. No penalty or expense shall accrue to the affected Party in the event this provision applies.

- D. The Parties do not anticipate that this Agreement will result in the joint ownership or possession of any real or personal property. Upon expiration or earlier termination, there will be no jointly held property needing disposition. Each Party will remain responsible for its own costs, whether incurred during this Agreement or otherwise.

IX. EFFECTIVE DATE

- A. This Agreement shall be effective after it is approved by the Pierce County Council and executed by the Pierce County Executive, which shall occur only after the Signatory City has fully executed it.

X. NOTICE

- A. Notices required by or related to this Agreement shall be in writing and sent by either: (a) United States Postal Service first class mail, postage pre-paid; (b) personal delivery; or (c) by email to the email addresses designated below, if the subject line indicates that the email is formal notice under this Agreement and also references the Pierce County contract number designation. The notice shall be deemed delivered on the earlier of: (a) Actual receipt; (b) Three (3) business days from deposit in the United States mail; or (c) the day and time the email message is received by the recipient's email system, but emails received between 5:00 PM and 8:00 AM will be considered delivered at the start of the next business day. Notices shall be sent to the following addresses:

Pierce County contact information:

Contract Services
950 Fawcett Avenue, Suite 200
Tacoma, WA 98402
pcpwcontractservices@piercecounitywa.gov

City of Sumner Contact information:

Mayor Kathy Hayden
1104 Maple Street
Sumner, WA 98390
khayden@sumnerwa.gov

- B. Any Party, by written notice to the others in the manner herein provided, may designate a physical or email address different from that set forth above.

XI. ADMINISTRATOR

No separate entity or joint board is established by this Agreement. The manager of the Sustainable Resources Division of the Pierce County Planning and Public Works Department shall be the Agreement Administrator. If a Division of that name ceases to exist, the manager of whatever County office succeeds to its responsibilities shall be the Agreement Administrator.

XII. MUTUAL INDEMNIFICATION

To the extent of its comparative liability, each Party agrees to indemnify, defend and hold the other Party, its elected and appointed officials, employees, agents, and volunteers, harmless from and against any and all claims, damages, losses, and expenses, including but not limited to court costs, attorney's fees, and alternative dispute resolution costs, for any injury or damage of any kind which are alleged or proven to be caused by an act or omission, negligent or otherwise, of the indemnifying Party, its elected and appointed officials, employees, agents, or volunteers.

A Party shall not be required to indemnify, defend, or hold the other Party harmless if the claim, damage, loss, or expense for any injury or damage of any kind is caused by the sole act or omission of the other Party.

The parties agree to maintain a consolidated defense to claims made against them and to reserve all indemnity claims against each other until after liability to the claimant and damages, if any, are adjudicated. If any claim is resolved by voluntary settlement and the Parties cannot agree upon apportionment of damages and defense costs, they shall submit apportionment to binding arbitration.

With respect to the performance of this Agreement and as to claims against the other Party, its officers, agents and employees, the indemnifying Party expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the indemnifying Party. This waiver is mutually negotiated by the parties to this Agreement.

XIII. ENTIRE AGREEMENT AND MODIFICATION

This Agreement embodies the entire agreement and understanding between the Parties hereto with respect to its subject matter and supersedes all prior agreements and understandings, whether written or oral, relating to its subject matter. No amendment or modification of this Agreement shall be valid unless made in writing and signed by each of the Parties.

XIV. CHOICE OF LAW, VENUE AND RESPONSIBILITY FOR ATTORNEY FEES AND COSTS

This Agreement and all issues relating to its validity, interpretation, and performance shall be governed by and interpreted under the laws of the State of Washington without regard to conflict of law provisions. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the Parties specifically understand and agree that venue will be in Pierce County, Washington. In the event of any dispute related to this Agreement, whether pursued in court or otherwise, each Party shall be responsible for its own actual attorney fees and costs.

XV. SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid, or unenforceable, such provision shall be fully severable, and the remainder of this Agreement shall remain in full force and effect.

XVI. RECORDING OR PUBLIC LISTING

The Parties agree that this Agreement, after full execution, either will be recorded with the Pierce County Auditor or listed by subject on Pierce County's web site or other electronically retrievable public source, as required by RCW 39.34.040.

XVII. COUNTERPARTS

This Agreement may be executed in as many counterparts as may be deemed necessary or convenient, each of which, when so executed, shall be deemed an original, but all such counterparts shall constitute but one and the same instrument. Digital signatures, including those transmitted by e-mail (PDF attachment) or facsimile transmission shall be acceptable.

CITY OF SUMNER:

Date

Date _____

Approved as to Legal Form Only:

Date _____

Date _____

Date _____

Date

SUBJECT: Sumner Tapps Guardrail Upgrade – Construction Management Supplement

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: \$65,382.10

Within Budget Allocation: Yes

ATTACHMENTS:

1. Supplement with Scope and Fee
-

STAFF CONTACT: Michael Kosa, City Engineer, Mike Dahlem, Public Works Director

SUMMARY BACKGROUND:

The Sumner Tapps Highway Guardrail Improvements project consists of replacing obsolete and end-of-life guardrail and correcting slopes along Sumner-Tapps Highway to meet current clear zone standards. The purpose of this supplement is to expand the consultant's scope to include Construction Management Services for the guardrail upgrade portion of the project. Construction and management of the work is funded by a federal grant at 100%; no local match is required.

Century West Engineering Corporation was previously selected to provide consulting services for this project through a qualification-based selection process. An hourly rate agreement supplement was negotiated for the Construction Management Services phase of this project. The work involves project construction management, field services, inspection and document tracking to meet the standards necessary for projects involving federal funds. No further supplements are anticipated to this consultant agreement.

COUNCIL COMMITTEE/STUDY SESSION: Public Works Committee

MEETING/STUDY SESSION DATE: 11/2/2021

COMMITTEE RECOMMENDATION: do-pass

STAFF RECOMMENDATIONS/MOTION:

A motion approving a supplement to Century West's Consultant Services Contract for the Sumner-Tapps Highway Guardrail Improvements (CIP 19-01), increasing the contract amount by \$65,382.10 to a total authorized amount not-to-exceed \$301,147.20, and authorizing the Mayor and City Administrator to execute any and all documents necessary to effectuate the amendment, substantially in a form as approved by the City Attorney.



Supplemental Agreement Number 6		Organization and Address Century West Engineering Corporation 33308 13th Place S., Ste 2 Federal Way, WA 98003 Phone: 253-838-2507	
Original Agreement Number 35018.001.01			
Project Number STPUL-3109(001) and HSIP-3109(002)	Execution Date	Completion Date 12/31/2023	
Project Title Sumner-Tapps Highway Guardrail and Resurfacing	New Maximum Amount Payable \$ 301,147.20		
Description of Work Century West Engineering Corporation will provide engineering design services as described in this Scope of Services, to the City of Sumner for the production of Plans, Specifications, and Engineer's Estimate (PS&E) for up to three potential construction projects on the Sumner-Lake Tapps Highway consisting of guardrail installation and pavement resurfacing. The southern limit for these projects is a point between 64th St. East and 60th Street East (exact location to be coordinated with the SR 410 Interchange planning effort). The northern limit will be the City boundary at 43rd Street East.			

The Local Agency of City of Sumner

desires to supplement the agreement entered in to with Century West Engineering Corporation

and executed on 1/7/2020 and identified as Agreement No. 35018.001.01

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

See attached Construction Management Services for Guardrail Installation, Exhibit A-2

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Completion date extended to 12/31/2023.

III

Section V, PAYMENT, shall be amended as follows:

See attached consultant fee schedule and ANTE table, Exhibits B and B-1. Hourly rates have been revised to match FY2020 ICR, Exhibit B-2.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Matt MacRostie, Vice President

By: _____ Mayor

Consultant Signature

Approving Authority Signature

Date

Exhibit "A"
Summary of Payments

	Agreement through Supplement #5	Supplement #6	Total
Direct Salary Cost	\$ 59,637.96	\$ 19,642.64	\$ 79,280.60
Overhead (Including Payroll Additives)	\$ 102,807.47	\$ 32,999.64	\$ 135,807.11
Direct Non-Salary Costs	\$ 55,428.78	\$ 6,847.03	\$ 62,275.81
Fee	\$ 17,890.88	\$ 5,892.79	\$ 23,783.67
Total	\$ 235,765.10	\$ 65,382.10	\$ 301,147.20

**EXHIBIT A-2
CITY OF SUMNER
SUMNER TAPPS HIGHWAY E GUARDRAIL IMPROVEMENTS PROJECT**

**CONTRACT AMENDMENT FOR CONSTRUCTION MANAGEMENT SERVICES
SCOPE OF WORK**

The Consultant shall provide the following services during the construction of the Sumner Tapps Highway E Guardrail Improvements (Project):

8.1 Bid Support and Evaluation

- a. The Consultant will provide miscellaneous support for bid period services to City staff as requested. Tasks may include: preparation of necessary addenda to the bid package; attendance at pre-bid conference, responding to contractors' requests for technical information, etc.
- b. The Consultant will evaluate the submitted bids and submit a recommendation for award to the City.

8.2 Construction Contract Administration:

- a. The Consultant shall provide construction contract administration assistance, including review of material submittals and other documentation as required.
- b. The Consultant shall provide technical interpretations and clarifications of the design as necessary.
- c. The Consultant shall prepare preconstruction meeting agenda, lead the pre-construction meeting and attend and lead weekly construction progress meetings as necessary.
- d. The Consultant shall prepare pay estimates based on quantities measured in the field, forward to the City for review and processing and recommend approval of Contractor progress pay estimates
- e. The Consultant Project Manager and City's PM shall periodically visit the site during the work to evaluate the overall performance of the Contractor.
- f. The Consultant shall not be responsible for the Contractor's means or methods of completing the work, nor the monitoring or supervising of the safety requirements of the work.
- g. The Consultant shall prepare design/specification modifications for change orders as required. The Consultant shall provide cost estimates to the City for change orders.

8.3 Construction Observation:

- a. Consultant shall provide an on-site representative to observe the Construction activities for the Project. This representative will be on-site to monitor the Contractor's work for general conformance with the Plans and Specifications, document the in-place materials and quantities, and serve as a daily representative of the City.
- b. Inspection will be provided full-time. It is assumed that the work will be completed within the specified contract time of 30 days.
- c. The Consultant shall prepare daily construction diaries generally describing construction activities and progress.

8.4 Final Construction Review:

- a. Consultant shall prepare a punchlist of deficient work items on the project and conduct a final inspection of the work.

- b. The Consultant shall issue Substantial and Physical Completion Notifications when contract requirements are met.

8.5 As-Built Plans

- a. The Consultant shall prepare field as-built plans that reflect changes made during construction. The Consultant will provide the City with one set of reproducible drawings, and one electronic copy of the as-built plans.

8.6 Contract Closeout

- a. The Consultant shall support The City's staff with review of Contractor's final contract closeout documents for compliance with Contract Documents.
- b. The Consultant shall recommend final approval of the work when all work is complete.

Documents to be Furnished by the Consultant:

Addenda, Pre-Construction Meeting Agenda & Minutes, Construction Daily Diaries, Technical interpretations, Change Orders as needed. Progress Pay Requests and Final Contract Pay Estimate.

Work to be completed by the City of Sumner:

Wage Rate submittals, Process Consultant prepared Progress Pay Requests, and process Final Contract Pay Estimate.

ASSUMPTIONS

- 1. The fee for this work is based on a construction contract time of 30 working days. Pre-construction submittal reviews and project close-out is included in the fee for the work. Engineering services provided beyond this time shall be considered additional services.

PROJECT TITLE: Summer-Lake Tapps Highway E Guardrail Improvements Project
CLIENT: City of Sumner
JOB NUMBER: 35018.00x.xx

Contract Amendment for Construction Management Services for Summer-Tapps Hwy E Guardrail Project

PROJECT TASK	MM	KA	JF	EN	BK	RS	KL	TOTAL	HRS	PROJECT COST	TASK COST
	(163) Vice President	(102) SR PROJ MGR	(104) SR PROJ ENGR	(106) PROJ ENGR	(123) STAFF ENGR (EIT)	(118) PROJ COOR CLER. II	(117) PROJ COOR CLER. II				
	\$236.37	\$195.25	\$128.14	\$110.29	\$88.66	\$97.51	\$108.95				

DESIGN SERVICES

TASK 8 - CM Support Services											\$58,535.08
8.1 Bid responses, addenda, bid evaluation	2	0	8	8	0	1	0	19		\$2,477.69	
8.2 Construction Administration	4	0	80	0	0	8	4	96		\$12,412.56	
8.3 Construction Observation	0	0	250	0	0	0	0	250		\$32,035.00	
8.4 Final Construction Review	4	0	20	16	0	4	0	44		\$5,662.96	
8.5 Record Drawings	1	0	4	2	8	0	0	15		\$1,678.79	
8.6 Final Construction Close-out	4	0	16	8	0	4	0	32		\$4,268.08	
Total	15	0	378	34	8	17	4	456			
Total Cost	\$3,545.55	\$0.00	\$48,436.92	\$3,749.86	\$709.28	\$1,657.67	\$435.80				

CWE Misc. Expenses:	Per Unit	Trips	Miles	Months	Percent	Markup	Task 8.3				
8.3 Rental Car/Fuel/Mileage (use 2021 IRA rate)	\$0.560		720			1.0		\$403.20			
PHOTO COPIES								\$0.00			
POSTAGE								\$0.00			
PRINTING (PDFs only)								\$500.00			
PLOTTING								\$0.00			
FIELD SUPPLIES								\$0.00			
							Subtotal	\$903.20			\$903.20

Sub-Consultants:

	Fee	Markup						\$0.00			\$0.00
								Total			
								City Management Reserve (10%)			\$59,438.28
								Total Amount			\$5,943.83
											\$65,382.11

Amendment for CM Services											
DIRECT SALARY COST	\$19,642.64										
OVERHEAD (OH Cost including Salary Additives, 168% of DSC)	\$32,999.64										
30% of DSC	\$5,892.79										
SubTotal	\$58,535.08										
REIMBURSABLES	\$903.20										
SUBCONSULTANT COST	\$0.00										
SubTotal	\$903.20										
City Management Reserve (10%)	\$5,943.83										
Total	\$65,382.11										

Actuals Not To Exceed Table (ANTE)

[illegible]



**Washington State
Department of Transportation**

Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Tumwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

September 16, 2021

Century West Engineering Corp
5500 Meadows Road, Suite 250
Oswego, OR 97035

Subject: Acceptance FYE 2020 ICR – Risk Assessment Review

Dear Dolly Garrick:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2020 ICR of 168%. This rate will be applicable to Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards;

A handwritten signature in blue ink, reading "Erik K. Jonson".

ERIK K. JONSON
Contract Services Manager

EKJ:ah

SUBJECT: Ordinance No. 2802 - 2021/2022 Mid-Biennial Budget Amendment

CATEGORY: Public Hearings

BUDGET IMPACT:

Expenditure Required: As provided in Ordinance

Within Budget Allocation: As amended

ATTACHMENTS:

1. Ordinance No. 2802 - 2021/2022 Mid-Biennial Budget Amendment

STAFF CONTACT: Cassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

City Council adopted the 2021/2022 Biennial Budget by Ordinance #2758 on December 7, 2020. Per RCW 35.34.130, cities adopting a biennial budget are required to provide by ordinance a mid-biennial review no later than the conclusion of the first year of the fiscal biennium. This review provides staff the opportunity to review revenue and expenditure trends, capital programs, and make adjustments as necessary. The mid-biennial budget amendment was reviewed by the Finance & Personnel Committee on November 3, 2021 and in City Council Study Session on November 8, 2021. This public hearing provides the community opportunity to comment on the proposed amendments. City Council action is scheduled December 6, 2021. This 2021/2022 Mid-Biennial Budget Amendment makes changes as follows:

- General Fund (001): Recognizes one-time criminal justice revenue distribution. Includes amendments for a variety of operational adjustments, including legal prosecution services, and changes to events.
- Tourism Tax Fund (106): Amendments for the recommended 2021/2022 work plan.
- Sidewalk Capital Fund (302): Amendments to support 2022 sidewalk program administration.
- Parks Capital Fund (310): Includes support for Heritage Park Design funded by Tourism Fund.
- Street Capital Fund (320): Recognizes new grant funding and expenditures for Maple Street Pedestrian Signal and Stewart Road Bridge.
- Facilities Capital Fund (325): Includes expenditure amendments for Public Works Operations Facility design of the north property. Also includes support for Ryan House improvements funded by the Tourism Fund (106).
- Water Fund (401): Includes amendments to support purchase of water meters, and various capital projects.
- Sewer Fund (402): Includes amendments to support lift station improvements. Also includes amendments to support capital projects at the Wastewater Treatment Facility, with support from the City of Bonney Lake.
- Stormwater Fund (408): Amendment to support paving and planting of Decant facility.
- Cemetery Development Fund (415): Recognizes revenues and amends expenditure for Green Burial development.
- Animal Control Fund (440): Re-appropriates funding from 2020 for the office remodel (funded by a bequest).
- Information Technology Fund (551): Amends budget for 2021 unanticipated expenditures and corresponding assessments to user funds.
- Development Impact Fee Fund (605): Amend expenditure to support the Stewart Road Bridge project.
- All funds: Recognizes 2021 labor changes from non-represented staff salary survey (Ordinance No. 2799)

Ordinance No. 2802		
Mid-Biennial Budget Amendment	Revenues	Expenditures
General Fund	\$41,467	\$129,808
Reserve Funds	-	-
Special Revenue Funds	25,000	318,000
Debt Service Funds	-	-

Capital Funds	2,066,700	2,047,700
Utility Funds	106,406	1,445,564
Other Enterprise Funds	40,000	50,690
Internal Service Funds	76,130	84,186
Fiduciary Funds	-	700,000
Totals	\$2,355,703	\$4,775,949

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee November 3, 2021
City Council Study Session November 8, 2021
MEETING/STUDY SESSION DATE: 11/8/2021
COMMITTEE RECOMMENDATION: Forward to City Council Study Session

STAFF RECOMMENDATIONS/MOTION:

Hold Public Hearing for 2021/2022 Mid-Biennial Budget Amendment

ORDINANCE NO. 2802
CITY OF SUMNER, WASHINGTON

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING THE 2021-2022 BIENNIAL BUDGET AS ORIGINALLY ADOPTED IN ORDINANCE NO. 2758, APPROVED DECEMBER 7, 2020, AND PREVIOUSLY AMENDED IN ORDINANCE 2762, APPROVED FEBRUARY 16, 2021, ORDINANCE 2771, APPROVED APRIL 19, 2021, ORDINANCE 2786, APPROVED AUGUST 2, 2021, ORDINANCE 2790, APPROVED AUGUST 16, 2021, ORDINANCE 2791, APPROVED AUGUST 16, 2021, AND ORDINANCE 2797, APPROVED OCTOBER 18, 2021.

WHEREAS, The Sumner City Council approved Ordinance No. 2758 which adopted a biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2762 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2771 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2786 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2790 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2791 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2797 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, RCW 35A.34 provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, RCW 35A.34.130 requires that the adopted biennial budget be subject to a mid-biennial review and modifications as needed; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The biennial budget for the City of Sumner for the period January 1, 2021 through December 31, 2022 as contained in the adopted 2021-2022 Biennial Budget for total revenue/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenue and Expenditures for each fund as shown on the attached Exhibit A.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance,

including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the ordinance or the validity of its application to other person’s circumstances.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 6th day of December, 2021.

Mayor William L. Pugh

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez

Funds	Beginning Fund Balance		Revenues		Expenditures			Ending Fund Balance	
	<i>Adopted</i>	<i>Adopted</i>	<i>Previous</i>	<i>12/06/21</i>	<i>Adopted</i>	<i>Previous</i>	<i>12/06/21</i>	<i>Revised</i>	
001 General	\$ 5,978,542	\$ 31,643,467	\$ 509,403	\$ 41,467	\$ 31,919,065	794,576	\$ 129,808	\$ 5,329,429	
002 General Fund Reserves	980,824	-	-	-	-	-	-	980,824	
003 Building Reserves	475,000	200,000	-	-	80,000	150,000	-	445,000	
103 Complete Streets	241,851	-	-	-	200,000	41,654	-	197	
105 Drug Enforcement	63,457	-	-	-	4,500	-	-	58,957	
106 Hotel/Motel	273,747	215,000	-	25,000	106,245	-	318,000	89,502	
115 ARPA Funding	-	-	2,910,676	-	-	1,062,000	-	1,848,676	
200 Debt Service	2,570,000	527,200	-	-	520,000	-	-	2,577,200	
221 LID Guarantee	694,969	-	-	-	-	-	-	694,969	
302 Sidewalk	477,769	4,308,069	(320,000)	10,000	3,524,069	(320,000)	10,000	1,261,769	
305 Real Estate Excise Tax	1,093,200	1,600,000	-	-	-	326,000	-	2,367,200	
307 LID Capital Project Fund	9,545	-	-	-	-	-	-	9,545	
310 Parks & Trails Capital Fund	544,740	1,237,500	461,000	100,000	1,237,500	461,000	100,000	544,740	
320 Street Capital Fund	826,206	6,709,520	600,000	1,830,700	7,679,245	-	1,131,700	1,155,481	
325 Facilities Capital Fund	183,773	26,200,000	150,000	126,000	15,700,000	150,000	806,000	10,003,773	
401 Water	13,477,844	11,104,747	-	25,000	15,719,366	88,156	578,334	8,221,734	
402 Wastewater	20,996,349	15,706,582	9,644	81,406	18,404,296	221,083	772,163	17,396,438	
403 Utility Bond Reserves	1,729,536	-	-	-	-	-	-	1,729,536	
408 Stormwater	14,788,274	14,201,134	-	-	18,573,507	213,055	95,067	10,107,779	
410 Cemetery Operations	31,493	1,352,800	-	-	1,358,895	-	2,260	23,138	
415 Cemetery Development	-	-	-	40,000	-	-	25,000	15,000	
440 Animal Control	12,239	1,496,319	121,184	-	1,460,055	91,425	23,430	54,832	
501 Unemployment Insurance	43,989	-	-	-	3,055	-	-	40,934	
550 Fleet Management	6,261	1,251,664	-	-	1,251,660	-	690	5,575	
551 Information Technology	273,009	2,385,042	79,800	76,130	2,385,040	63,400	83,496	282,045	
555 Equipment Reserve	1,013,749	1,297,245	168,000	-	790,000	226,000	-	1,462,994	
601 Cemetery Endowment	1,472,385	60,000	-	-	-	-	-	1,532,385	
603 Alder Ave Remediation	25,649	-	-	-	-	-	-	25,649	
605 Development Impact Fees	7,026,351	700,000	-	-	3,397,200	135,000	700,000	3,494,151	
611 Firemen's Pension	11,832	160,000	-	-	160,000	-	-	11,832	
Total All Funds	\$ 75,322,583	\$ 122,356,289	\$ 4,689,707	\$ 2,355,703	\$ 124,473,699	\$ 3,703,349	\$ 4,775,949	\$ 71,771,285	

SUBJECT: Resolution No. 1600 - Setting the 2022 Ad Valorem Property Tax**CATEGORY:** Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Presentation
2. Resolution No. 1600 - 2022 Ad Valorem Property Tax Levy
3. 2022 Department of Revenue Levy Certification

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

RCW 84.55.120 mandates a public hearing on revenue sources for the upcoming year's budget, including consideration of any potential increases in property tax revenues. The hearing process provides Sumner residents with the opportunity to voice their opinions prior to the adoption of the property tax levy. The required hearing about the property tax levy was held November 1, 2021.

In accordance with RCW 84.55.120, the Mayor of the City of Sumner must certify to the Pierce County Assessor-Treasurer and the Pierce County Council that the City of Sumner requests the following property tax amounts to be collected in 2022:

A total levy of \$4,319,808, which includes a 2.5% increase over the prior year's collections as authorized by RCW, plus revenues resulting from new construction and improvements (\$102,724), and administrative refunds (\$513).

In authorizing this action, it is the Council's intent that:

1. Of the effective levy rate, \$0.077087 per \$1,000 of assessed valuation shall be committed to leveraging funding opportunities (e.g. grants) for street/transportation projects, in an amount equal to \$330,000.
2. Of the effective levy rate, \$0.081759 per \$1,000 of assessed valuation, in an amount equal to \$350,000, shall be reserved for Council appropriation in a future biennial budget cycle.

The 2021 levy rate of \$1.10 (rounded) per \$1,000 of assessed valuation was based on an overall City assessed valuation of \$3,731,166,761. Based on the 2021 preliminary certification from Pierce County for tax year 2022, the 2021 assessed valuation for 2022 taxes is estimated at \$4,280,857,384, resulting in a preliminary levy rate for tax year 2022 of \$1.01.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee 10/06/2021**Study Session 10/25/2021****Public Hearing 11/01/2021****Study Session 11/08/2021****MEETING/STUDY SESSION DATE: 11/8/2021****COMMITTEE RECOMMENDATION: Forward to public hearing**

STAFF RECOMMENDATIONS/MOTION:

A motion to adopt Resolution No.1600 Setting the Ad Valorem Property Tax Levy for 2022.

2022 Property Tax Levy



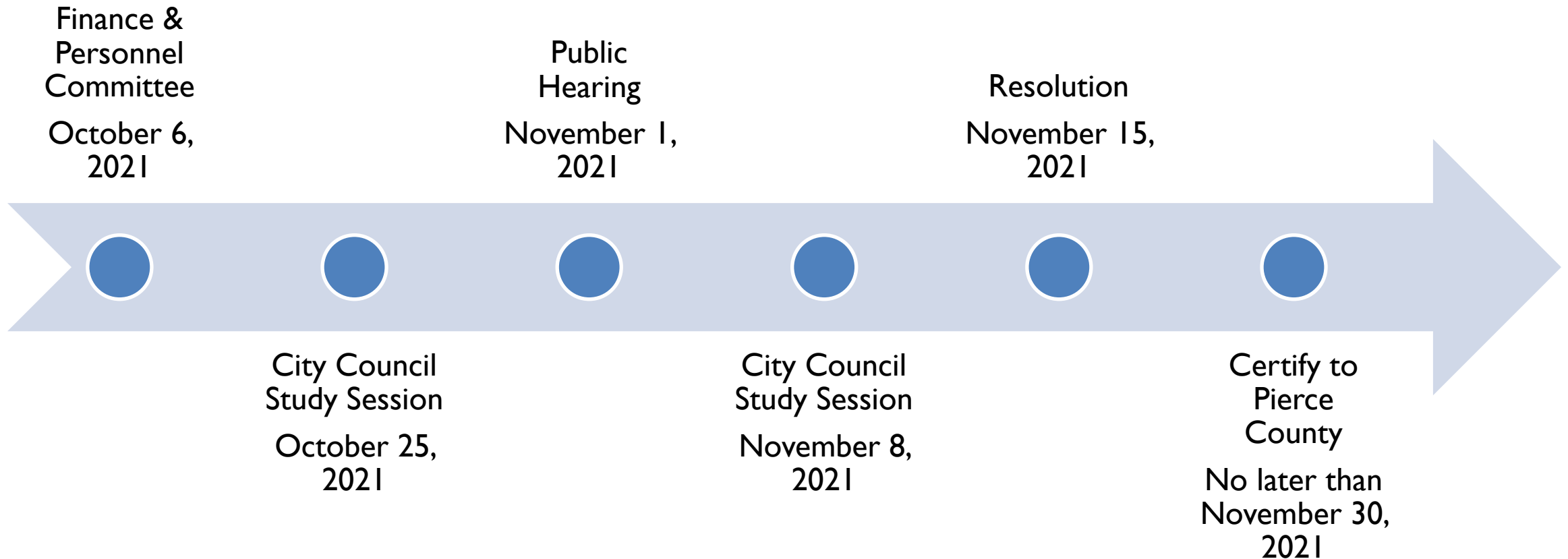
CITY OF
SUMNER
WASHINGTON

City Council
November 15, 2021

About Property Taxes

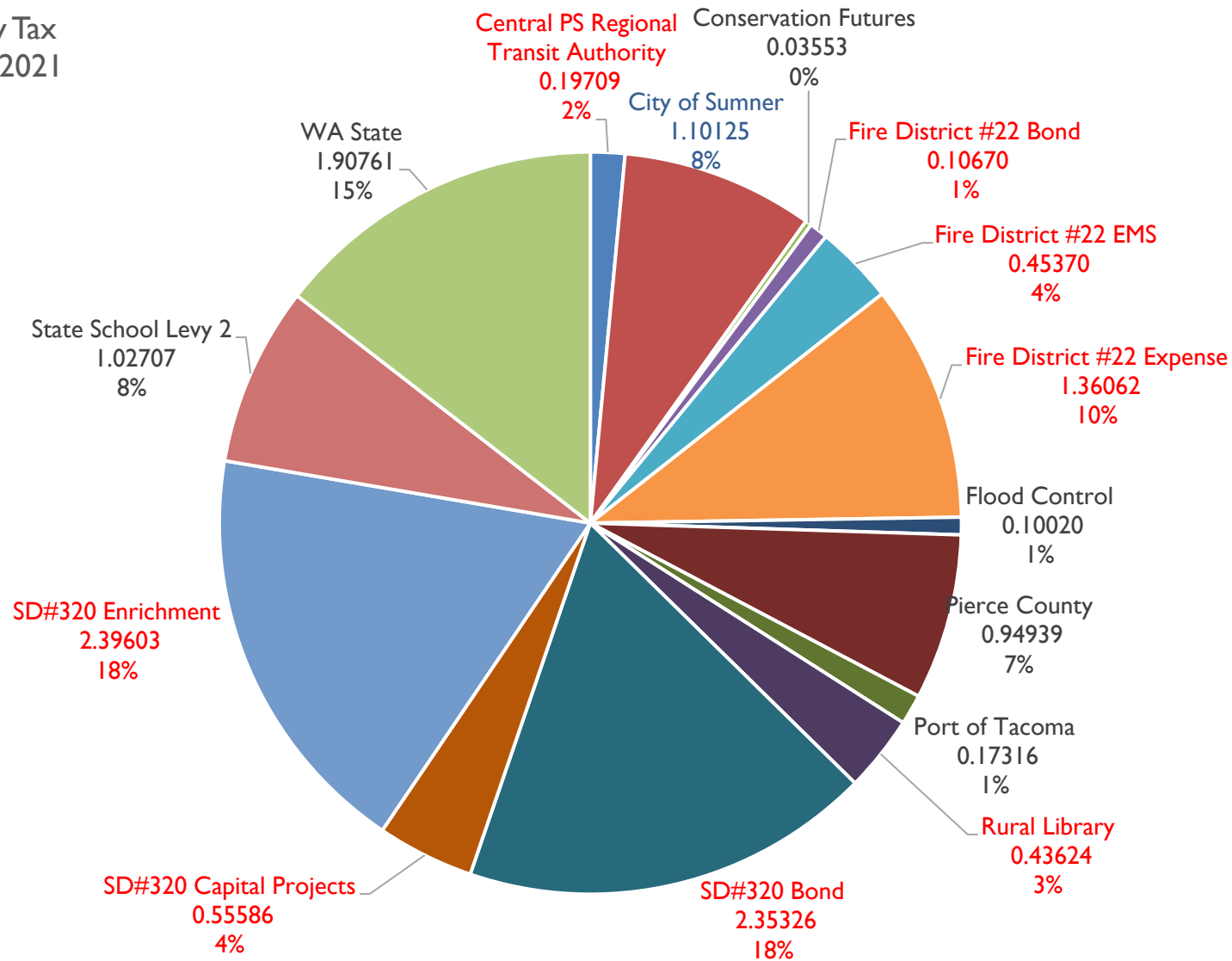
- Most stable source
- 24% of the General Fund revenue (2021)
- Public hearing held November 1, 2021
 - Received four e-mailed and one verbal comment

Timeline



Property Tax Distribution

Property Tax
Tax Year 2021



Property tax is the 2nd largest revenue source in the General Fund;

The City receives 8% of Sumner's overall property tax assessment.

SBLSD = 48%

EPFR = 15%

Distributions in red font are voter approved

Property Tax Levy



For 2022, the City Council levies a 2.5% increase in property tax collections, plus the value of new construction and improvements.

Based on the Pierce County Assessor's preliminary certification, the proposed levy rate for tax year 2022 is

\$1.0091

2021 Levy Rate \$1.1012

2021 Levy	\$4,108,955
+ 2.5% Increase	\$102,724
+ Additional revenue from NC&I*	\$107,616
+ Additional revenue from administrative refunds	\$513
Total 2021 Levy	\$4,319,808
General Fund	\$3,639,808
City Council Strategic Reserve	\$350,000
Street Operations & Capital	\$330,000

**Based on Pierce County's preliminary values. Final values will be released in late November and may update this number.*

Average Homeowner Impact

Tax Year	Assessed Valuation	Levy Rate*	Levy Amount
2021	\$376,024	\$1.1012	\$414.10
2022 @ 2.5%	\$439,404	\$1.0091	\$443.40
Change	+\$63,380	-(0.0922)/\$1,000	\$29.30/year \$2.44/month

** Rounded. City portion of property taxes, based on average single family residential assessed values provided by Pierce County, including inflation.*



Questions?

**RESOLUTION NO. 1600
CITY OF SUMNER, WASHINGTON**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, RELATING TO AD VALOREM PROPERTY TAXES; ESTABLISHING THE AMOUNT TO BE COLLECTED IN 2022 BY TAXATION ON THE ASSESSED VALUATION OF THE PROPERTY OF THE CITY; AND SETTING THE LEVY FOR THE YEAR 2022.

WHEREAS, the Sumner City Council attests that the City of Sumner population is 10,500; and

WHEREAS, the Sumner City Council has properly given notice of the public hearing held November 1, 2021, to consider the City of Sumner's ad valorem property tax for the 2022 budget, pursuant to RCW 84.55.120; and

WHEREAS, the City of Sumner's highest lawful levy is \$4,606,892.17 with the actual levy amount from the previous year being \$4,108,955; and

WHEREAS, the City Council, after conducting the required public hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Sumner requires a regular levy of \$4,319,808, which includes an increase in property tax revenue from the previous year, amounts resulting from the addition of new construction and improvements to property, administrative refunds, and an increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made; and

WHEREAS, the City Council is hereby establishing a policy that approximately \$0.077087/\$1,000 of this property tax levy, for a dollar amount equal to amount established in the 2021 property tax levy, shall be used only for street improvements and further directs staff to establish a committed reserve account in the appropriate fund to segregate these funds from any other general fund dollars and that these funds are restricted from any other purpose without city council approval; and

WHEREAS, the City Council hereby establishing a policy that approximately \$0.081759/\$1,000 of this property tax levy, for a dollar amount equal to \$350,000, shall be reserved for Council appropriation in a future biennial budget cycle, and further directs staff to establish a committed reserve account in the appropriate fund to segregate these funds from any other general fund dollars and that these funds are restricted from any other purpose without city council approval; and

WHEREAS, the Sumner City Council finds that to best protect the public health, safety, and welfare, to best protect the City's future property tax levy capacity, to best serve the citizens of Sumner by maintaining an appropriate level of service throughout the City, to appropriately discharge the City's expected expenditures and obligations, and to best serve the citizens of Sumner through a continued commitment throughout the city, substantial needs exists to increase its tax levy authority over last year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AS FOLLOWS:

Section 1. Property Tax Levy. The City Council adopts the substantial need findings above, and further finds that in light of substantial increases in costs to maintain and operate basic infrastructure, including streets, realized and anticipated loss of state shared revenues, as well as inflationary impacts on the cost

to provide essential public safety services, parks and recreation programs, information technology, planning, building services, and administration services, the City Council finds that there is in fact a substantial need for additional revenue, great enough to justify an increase in property taxes.

The amount levied in the prior year was \$4,108,955. The required regular property tax levy needed by the City of Sumner of \$4,319,808 is hereby authorized for the levy to be collected in the 2022 tax year. The dollar amount of the increase of the actual levy amount from the previous year is \$102,723.875. This is a 2.5% increase from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 4. This resolution shall become effective immediately upon adoption.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 15th day of November, 2021.

Mayor William L. Pugh

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I _____ (Name),
_____, (Title), for _____ (District name),
do hereby certify to the _____ (Name of county) County legislative authority
that the _____ (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in _____ (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on _____ (Date of public hearing).

Regular levies

Levy	General levy	Other levy*
Total certified levy request amount , which includes the amounts below.		
Administrative refund amount		
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
Total certified levy request amount , which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies.
Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ **Date:** _____

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.

NOVEMBER 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6
6:00PM Regular Council Meeting (Virtual)	4:00PM Public Works Committee (Virtual) 6:00PM American Rescue Plan Act Committee	5:30PM Finance Committee (Virtual)	6:00PM Planning Commission (Virtual)		
8	9	10	11	12	13
6:00PM Study Session (Virtual)		6:30PM Design Commission (Virtual)	HOLIDAY – CITY HALL CLOSED 4:30PM Forestry/Parks Commission (Virtual)		
15	16	17	18	19	20
6:00PM Regular Council Meeting (Virtual)		5:00PM Public Safety (Virtual)	5:30PM Cultural Arts Commission (Virtual)		
22	23	24	25	26	27
6:00PM Study Session (Virtual)		5:00PM CD Committee (Virtual)	5:30PM Arts Commis (Virtual)	HOLIDAY – CITY HALL CLOSED	
29	30				

*Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.*

Name: Michelle Converse, CMC

Title: City Clerk

City of Sumner
1104 Maple Street
Sumner, Washington 98390
Ph: (253) 299-5590 Fax: (253) 299-5509
Website: **www.sumnerwa.gov**

DECEMBER 2021

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4
		5:30PM Finance Committee (Virtual)	6:00PM Planning Commission (Virtual)		
6	7	8	9	10	11
6:00PM Regular Council Meeting (Virtual)	4:00PM Public Works Committee (Virtual) 6:00PM American Rescue Plan Act Committee (Virtual)	6:30PM Design Commission (Virtual)	4:30PM Forestry/Parks Commission (Virtual)		
13	14	15	16	17	18
6:00PM Study Session (Virtual)		5:00PM Public Safety (Virtual)			
20	21	22	23	24	25
6:00PM Regular Council Meeting (Virtual)		5:00PM CD Committee (Virtual)		HOLIDAY – CITY HALL CLOSED	
27	28	29	30	31	
HOLIDAY – CITY HALL CLOSED	6:00PM Study Session (Virtual)		CANCELLED 5:30PM Cultural Arts Commission (Virtual)	HOLIDAY – CITY HALL CLOSED	

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