



Members: Barbara Bitetto, Cindy Hochstatter (Alternate), Charla Neuman, Patrick Reed (Chair)

Staff Liaison: Administrative Services Director Jeff Steffens, Chief Financial Officer Kassandra Raymond

On June 30th, Governor Inslee issued the “Washington Ready” guidelines, effectively re-opening the State of Washington and removing the Covid-19 restrictions. The City of Sumner looks forward to welcoming members of the public to its meetings in-person, but until further notice will continue to conduct its meetings 100% virtually, using the ZOOM platform. The public is invited to attend using the ZOOM meeting access information below.

You are invited to a Zoom webinar.

When: December 1, 2021 05:30 PM Pacific Time (US and Canada)

<https://sumnerwa-gov.zoom.us/j/89801371870>

Meeting ID: 898 0137 1870

One tap mobile

+12532158782,,89801371870# US (Tacoma)

+13462487799,,89801371870# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 898 0137 1870

Find your local number: <https://sumnerwa-gov.zoom.us/u/kbs2CDu45x>

CALL TO ORDER

Roll Call: Barbara Bitetto, Cindy Hochstatter (Alternate) Charla Neuman, Patrick Reed (Chair)

COMMITTEE BUSINESS

1. Motion: Bushore/Eagle Asphalt Asbestos Abatement Change Order

REPORTS

1. FY2020 Annual Audit Status
2. Monthly Sales Tax Report

3. Recruitment & Negotiation Update

ADJOURNMENT

SUBJECT: Motion: Bushore/Eagle Asphalt Asbestos Abatement Change Order**CATEGORY:** Motion

BUDGET IMPACT:

Expenditure Required: \$13,098.43

Within Budget Allocation: N/A

ATTACHMENTS:

1. Change Order

STAFF CONTACT: Michael Kosa, City Engineer, Jason Van Gilder, Associate City Engineer

SUMMARY BACKGROUND:

The City previously acquired the real property located at 14017 16th St. E. in Sumner, Washington for use in the City's anticipated greater white river restoration and mitigation project(s). The City has hired Titan Earthwork, LLC to remove the existing structure on the property. Subsequent to the execution of Titan's contract, asbestos containing material was found requiring abatement prior to demolishing the structures. The staff negotiated a price for this abatement with Titan and is recommending proceeding with this work as a change to their existing contract. Funding will come from the Storm Utility and Pierce County Flood Control Zone District.

COUNCIL COMMITTEE/STUDY SESSION: Finance Committee**MEETING/STUDY SESSION DATE:** 12/1/2021**COMMITTEE RECOMMENDATION:** Do Pass**STAFF RECOMMENDATIONS/MOTION:**

A motion approving a change order to Titan Earthwork LLC's Construction Contract for the Bushore/Eagle Demolition (W-21-21 / CIP 14-10), increasing the contract amount by \$13,098.43 to a total authorized amount not-to-exceed \$117,504.05, and authorizing the Mayor and City Administrator to execute any and all documents necessary to effectuate the amendment, substantially in a form as approved by the City Attorney.



1104 MAPLE STREET, SUMNER WA 98390

PUBLIC WORKS DEPARTMENT

Suite 260

253-299-5700 Fax: 253-299-5539

CHANGE ORDER NO. #2

NAME OF CONTRACTOR, CONSULTANT, OR VENDOR: **TITAN Earthwork, LLC** (“Contractor”)

CONTRACT NAME & PROJECT NUMBER: **Bushore/Eagle Asphalt Demolition and Clean Up (W-21-21 / CIP14-10)**

ORIGINAL CONTRACT DATE: **10/25/2021**

This Change Order amends the above-referenced contract; all other provisions of the contract that are not inconsistent with this Change Order shall remain in effect. For valuable consideration and by mutual consent of the parties, the project contract is modified as follows:

1. Section I of the Agreement, is hereby modified as follows:

Provide all labor, materials, and equipment necessary to:

Abate asbestos containing materials on the 14017 16th St. E property (Eagle) as described in the attached proposal dated 11/9/2021 and identified in the NOW Environmental Services, Inc. Pre-Demo Asbestos Investigation report dated 11/9/2021.

2. The contract amount and time for performance provisions of are hereby modified as follows:

Original Contract Sum, including applicable alternates and WSST.	\$ 101,563.68
Net Change by Previous Change Orders (incl. applicable WSST)	\$ 2,841.94
Current Contract Amount (incl. Previous Change Orders)	\$ 104,405.62

Current Change Order	\$ 11,972.97
Applicable WSST Tax on this Change Order	\$ 1,125.46
Revised Contract Sum	\$ 117,504.05

Original Time for Completion (insert date)	30 Working Days
Net Time for Completion under prior Change Orders (insert date)	0 Working Days
Days Required $\pm$ for this Change Order	3 Working days
Revised Time for Completion (insert date)	33 Working Days

The Contractor accepts all requirements of this Change Order by signing below. Also, pursuant to the above-referenced contract, Contractor agrees to waive any protest it may have regarding this Change Order and acknowledges and accepts that this Change Order constitutes final settlement of all claims of any kind or nature arising from or connected with any work either covered or affected by this Change Order, including, without limitation, claims related to contract time, contract acceleration, onsite or home office overhead, or lost profits.

The parties whose names appear below swear under penalty of perjury that they are authorized to enter into this contract modification, which is binding on the parties of this contract.

3. The Contractor will adjust the amount of its performance bond (if any) for this project to be consistent with the revised contract sum shown in section 2, above.

IN WITNESS, the parties below have executed this Agreement, which will become effective on the last date written below.

CONTRACTOR: By: _____ (signature) Print Name: _____ Its _____ (Title) DATE: _____	CITY OF SUMNER: By: _____ (signature) Print Name: <u>William Pugh</u> Its <u>Mayor</u> (Title) DATE: _____
CITY OF SUMNER: By: _____ (signature) Print Name: <u>Jason Wilson</u> Its <u>City Administrator</u> (Title) DATE: _____	APPROVED AS TO FORM: _____ Sumner City Attorney



SUBJECT: FY2020 Annual Audit Status

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Cassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Staff will provide a verbal report on the status of the FY2020 Audit.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE: 12/1/2021

COMMITTEE RECOMMENDATION: Informational only; no action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no action required.



FINANCE & PERSONNEL COMMITTEE MEETING

DATE: December 1, 2021

AGENDA BILL: 21-1765

SUBJECT: Monthly Sales Tax Report

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Kassandra Raymond, Chief Financial Officer

SUMMARY BACKGROUND:

Staff will provide a monthly report on sales tax activities and receipts. Information is limited to those with appropriate Department of Revenue information on file.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 12/1/2021

COMMITTEE RECOMMENDATION: Informational only; no action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no action required.



SUBJECT: Recruitment & Negotiation Update

CATEGORY: Information Only

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Jeff Steffens, Administrative Services Director

SUMMARY BACKGROUND:

Staff will provide a verbal update on recruitment and negotiation activities.

COUNCIL COMMITTEE/STUDY SESSION: Finance & Personnel Committee

MEETING/STUDY SESSION DATE: 12/1/2021

COMMITTEE RECOMMENDATION: Informational only; no action required.

STAFF RECOMMENDATIONS/MOTION:

Informational only; no action required.