



City Hall public meetings remain virtual during Governor Inslee's "Washington Ready" order, a consequence of the Covid-19 pandemic. The Finance & Personnel Committee was held virtually via Zoom. The public was invited to attend the meeting virtually or telephonically using the call-in instructions in the published agenda.

Members Present: Barbara Bitetto, Charla Neuman, Patrick Reed (Chair)

Others Present: Councilmember-Elect Earle Stuard.

Staff Present: Administrative Services Director (ASD) Jeff Steffens, Chief Financial Officer (CFO) Kassandra Raymond, Associate Engineer (AE) Jason Van Gilder

The meeting convened at 5:31 p.m. via Zoom.

Committee Business

Motion to Approve Surplus: ASD Steffens reviewed the recommended surplus and disposition method. The surplus was discussed and approved for disposition.

<i>Item Description</i>	<i>Unit</i>	<i>Purchasing Fund</i>	<i>License</i>	<i>VIN</i>	<i>Est. Salvage</i>	<i>Surplus Approver</i>
2004 International VacCon (Vactor)	33-017	Stormwater	40471D	1HTMMAAL94H66 2707	\$30,000	Committee
Glock 40cal pistol	n/a	General	n/a	Serial PFX280	\$250	Committee

Motion – Bushore/Eagle Asphalt Asbestos Abatement Change Order: Associate Engineer Van Gilder reviewed the presented change order to address asbestos abatement at the project location, and answered Committee questions. *Do Pass (Consent Agenda) Regular Meeting December 6, 2021. Note: AE Van Gilder left the meeting at the conclusion of this item.*

Report: FY2020 Annual Audit Status: CFO Raymond reviewed the status of the annual audit for fiscal year 2020, including the financial, single (federal), and accountability audits. *Informational only; no Committee action required.*

Sales Tax Reporting: CFO Raymond reviewed staff's monthly sales tax analysis activities, and discussed results. This is a regular reporting item. *No further Committee action required at this time. Note: Councilmember-elect Stuard was not in virtual attendance at the time of this item.*

Resolution No. XXXX – Interlocal Agreement for Municipal Court Services: ASD Steffens reviewed the proposed renewal of the interlocal agreement with the City of Bonney Lake for Municipal Court Services. *Do Pass (Consent Agenda). Regular Meeting January xx, 2022.*

Recruitment and Negotiations Update:

1) Recruitments:

- a) Open Recruitments
 - i) ASD Steffens shared an overview of current recruitment activity.
 - ii) ASD Steffens discussed the challenges with recruitment of different employee groups, including law enforcement and professional engineers. Staff proposes offering signing incentives to enhance recruiting for professional engineers, using salary savings from vacant engineering positions. Committee members were supportive of this proposal.
- 2) Negotiations:
 - a) Staff has begun negotiations with the Teamsters group. ASD Steffens reviewed the City priorities for this bargaining session.

Other: None

With no further items, the meeting adjourned at 6:30 p.m.

Prepared by Chief Financial Officer Kassandra Raymond