

**CITY OF SUMNER
Council Meeting
Minutes – January 3, 2022**

The Covid-19 pandemic continues to impact the health and safety of our community. In an effort to be diligent, the city is continuing to conduct all public meetings virtually, using the ZOOM platform. Access information can be located on the city's website, and on each meeting agenda. As the pandemic evolves, and when it is safe to do so, we look forward to welcoming everyone back to City Hall for in-person and hybrid meetings in our newly renovated council chambers.

CALL TO ORDER

The Sumner City Council met in regular session at 6:00pm, with Mayor Kathy Hayden presiding.

Staff present via electronic device: City Administrator Jason Wilson, City Attorney Andrea Marquez, Community Development Director Ryan Windish, Administrative Services Director Jeff Steffens, Police Chief Brad Moericke, Deputy City Attorney Maili Barber, Communications Director Carmen Palmer, City Engineer Michael Kosa, Chief Financial Officer Kassandra Raymond, Development Services Director Doug Beagle, and City Clerk Michelle Converse

Mayor and Councilmembers present via electronic device: Mayor Kathy Hayden, Councilmembers Bitetto, Brown, Cole, Hochstatter, Neuman, Reed and Stuard

Mayor Hayden commented how we would administer the Oath of Office at the first regular meeting of the year, but this year we chose to conduct this late in in December to allow for the public and family members to attend. Mayor Hayden is pleased to be our new Mayor and welcomed back Councilmember Bitetto and newly elected Councilmembers Cole and Stuard. She also welcomed our new Municipal Court Judge, Krista Swain, who was confirmed by council at the December 6, 2021, regular meeting.

CONSENT AGENDA

MOVED BYHOCHSTATTER, SECONDED BY STUARD TO APPROVE THE CONSENT AGENDA CONSISTING OF:

1. Approval of the minutes of the December 6, 2021, regular council meeting
2. Approval of checks and electronic payments in the amount of \$1,535,464.23
3. Sumner Tapps Guardrail Upgrade – Construction Contract

Passed by voice vote.

PUBLIC HEARING

There was no Public Hearing.

UNFINISHED BUSINESS

There was none tonight.

PUBLIC COMMENT

Rachel Oberg, acting chair of Sumner Healthy Neighborhood Association spoke against gas stations allowed within 500 feet of a residence.

Monica Hillard, 154th Avenue East. Concerned about the health impacts of gas stations within 500 feet of residences.

NEW BUSINESS

2022 Deputy Mayor Selection

Mayor Hayden called on City Administrator Jason Wilson to lead the selection process for Deputy Mayor.

Per the Council Rules Section 19. Below:

Section 19. Deputy Mayor Selection Process and Duties

19.1 The Deputy Mayor shall be elected to a one (1) year term at the first Regular Council meeting in January of each year. The Mayor shall conduct the election for the Deputy Mayor.

19.2 The Mayor shall preside at all meetings of the Council, and in the absence of the Mayor, the Deputy Mayor will act in that capacity, following established procedures and directives provided in Section 10 of the Council Rules for the Mayor. If both the Mayor and Deputy Mayor are absent, the Councilmembers present shall elect one of its members to serve as Presiding Officer until the return of the Mayor or Deputy Mayor.

For this action, the Mayor will accept nominations from the Council and those nominations will be voted upon.

COUNCILMEMBER STUARD NOMINATED COUNCILMEMBER HOCHSTATTER. With no additional nominations put forth, the MOTION TO CLOSE NOMINATIONS WAS MADE BY STUARD AND SECONDED BY BITETTO.

MAYOR HAYDEN THEN CALLED FOR A ROLL CALL VOTE, COUNCIL UNANIMOUSLY APPROVED COUNCILMEMBER HOCHSTATTER AS THE DEPUTY MAYOR FOR A TERM OF ONE YEAR ENDING DECEMBER 2022.

2022/2023 Committee Selection

Mayor Hayden called on City Administrator Jason Wilson to lead the selection process.

Per the Council Rules, Section 20 – City Council Committees, committee members are to be selected every two years, on even numbered years. Historically this has been accomplished by choosing committee assignments based on seniority. Seniority is as indicated below:

As directed by and based on the seniority,	Councilmember	Took Office	Current Committees	the Mayor above
	Curt Brown	2004	Public Safety, Community Development, Public Works	
	Cindi Hochstatter	2008	Community Development, Finance & Personnel (Alt.), Public Works, American Rescue Plan	
	Patrick Reed	2016	Finance & Personnel, Public Safety (Alt.), American Rescue Plan	
	Barbara Bitetto	2018	Finance & Personnel, Public Safety, American Rescue Plan (Alt.)	
	Charla Neuman	2020	Finance & Personnel, Public Works	
	Earl Stuard	2022		
	Pat Cole	2022		

Councilmembers will make their first selection for a committee then begin again with the most senior

Councilmember, choosing either a second committee seat or an alternate position. The process will continue until all available seats on each Council committee and the alternate positions for each are filled. For Councilmembers Cole and Stuard who have equal seniority, a coin flip (at their request) determined the selection order. For 2022 the order was Stuard and then Cole. In 2024 it will switch to Cole then Stuard.

Meeting times and chair positions are agreed upon by committee members at their first meeting.

2022-2023 Committee Assignments are as followed:

American Rescue Plan – Neuman, Hochstatter, Reed, Alt. Bitetto

Finance and Personnel – Reed, Bitetto, Stuard, Alt. Cole

Public Works – Brown, Stuard, Neuman, Alt. Bitetto

Community Development – Brown, Neuman, Hochstatter, Alt. Cole

Public Safety – Cole, Reed, Bitetto, Alt. Brown

City Lodging Tax Advisory Committee – Hochstatter, Alt. Reed

Rainier Cable Commission Selection

Mayor Hayden called on City Administrator Jason Wilson to assist Council through the process.

Per the Council Rules Section 21 – Appointments to Regional Organizations (below).

Council can appoint representatives to regional organizations.

21.1(d) When the Council has the authority to make direct appointment to a regional committee, discussion shall take place with the full Council to determine interest. The Mayor or Councilmember receiving a majority vote will represent the City on that regional body.

21.1(e) Changes in representation to regional committees where the Council has the authority to make a direct appointment shall also be determined through full Council discussion and majority vote of the Council.

Meetings are held at 8:00am on the third Wednesday, bi-monthly - January, March, May, July, September and November. The term of office shall be for two years, and representatives may be reappointed or changed at the discretion of the City. The RCC also recommends appointing an alternate who would attend meetings on behalf of the City in the absence of the appointed representative.

MAYOR HAYDEN THEN CALLED FOR NOMINATIONS. COUNCILMEMBER NEUMAN NOMINATED COUNCILMEMBER COLE.

NOMINATIONS WERE CLOSED, AND THE VOTE WAS TAKEN. COUNCILMEMBER COLE WAS APPOINTED TO THE RAINIER CABLE COMMISSION WITH A ROLL CALL VOTE. Her term will end December 2023.

After discussion, Council opted not to appoint an alternate to the committee.

Pierce County Regional Council Representation Selection

City Administrator Jason Wilson spoke to the Council regarding the topic.

When the Growth Management Act (GMA) passed in 1990, it mandated that cities and counties plan for growth collaboratively. In 1991, Pierce County created the Growth Management Steering Committee consisting of elected officials from every city in the County. The Port of Tacoma and the Library District also participate. In 1998, the steering committee was changed to the Pierce County Regional Council (PCRC) and continued its role in maintaining countywide planning policies. The PCRC also makes recommendations on allocation of certain federal transportation grants.

The appointment is for two years. The member and alternate(s) must be elected officials representing the member agency. There is no limit to the number of alternates the City can appoint. A member jurisdiction can select its representative(s) and designated alternate(s) by its own appropriate process.

Per the Council Rules Section 21 – Appointments to Regional Organizations (below), Council can appoint representatives to regional organizations.

21.1(d) When the Council has the authority to make direct appointment to a regional committee, discussion shall take place with the full Council to determine interest. The Mayor or Councilmember receiving a majority vote will represent the City on that regional body.

21.1(e) Changes in representation to regional committees where the Council has the authority to make a direct appointment shall also be determined through full Council discussion and majority vote of the Council.

In the past, Sumner has chosen their representative and alternate through a selection process at the first Regular Council Meeting of the year.

MAYOR HAYDEN TOOK NOMINATIONS FOR THE REGIONAL COUNCIL REPRESENTATIVE.

COUNCILMEMBER HOCHSTATTER NOMINATED COUNCILMEMBER NEUMAN.
COUNCILMEMBER BITETTO NOMINATED COUNCILMEMBER REED.

MOVED BY COLE SECONDED BY BROWN.

MAYOR HAYDEN CALLED FOR A ROLL CALL VOTE.
COUNCILMEMBERS WHO VOTED FOR NEUMAN: NEUMAN, COLE AND HOCHSTATTER
COUNCILMEMBERS WHO VOTED FOR REED: REED, BROWN, BITETTO AND STUARD.

COUNCILMEMBER REED WILL REPRESENT SUMNER ON THE PIERCE COUNTY REGIONAL COUNCIL.

MAYOR HAYDEN THEN CALLED FOR NOMINATIONS FOR AN ALTERNATE.
COUNCILMEMBER BROWN NOMINATED NEUMAN, SECONDED BY BITETTO.
PASSED BY ROLL CALL VOTE.

COUNCILMEMBER NEUMAN WILL REPRESENT SUMNER ON THE PIERCE COUNTY REGIONAL COUNCIL AS THE ALTERNATE.

Principles of Conduct

MOVED BY NEUMAN SECONDED BY HOCHSTATTER TO ADOPT THE PRINCIPLES OF CONDUCT.

The Principles of Conduct were drafted in 2011 as an acceptable code of conduct for Councilmembers in and out of the Council meetings in relation to City business. It has been the practice of the Council to pass a motion to accept and sign the Principles of Conduct every two years or when new members are added to the Council.

Discussion ensued.

MOVED BY HOCHSTATTER TO REFER THIS ITEM TO THE STUDY SESSION OF JANUARY 10, 2022, FOR FURTHER DISCUSSION. SECONDED BY NEUMAN.

Discussion ensued.

PASSED BY ROLL CALL VOTE.

Ordinance No. 2805 - Amending Special Events Code - Sumner Municipal Code 12.52

MOVED BY HOCHSTATTER, SECONDED BY BROWN TO ADOPT ORDINANCE NO. 2805 AMENDING THE SPECIAL EVENTS PERMIT CODE SUMNER MUNICIPAL CODE -12.52.

Community Development Director Ryan Windish addressed the Council.

Special event permits are required for large community and public events that may impact traffic, businesses, residents and require city services such as street closures. A special event permit allows for the city to address potential negative impacts and coordinate services to have a successful event. Ordinance No. 2805 contains code amendments that would increase fees to address increases in city costs, amends the definition for a "special event" to include vehicle related events such as cruising events, and makes other minor amendments. Note: The Special Events Fee Schedule is approved administratively and not part of Ordinance No. 2805 and is for reference only.

Discussion ensued.

PASSED BY ROLL CALL VOTE.

Ordinance No. 2806 - Adding the Lucy V. Ryan Park as a City Park

MOVED BY BROWN SECONDED BY HOCHSTATTER TO APPROVE ORDINANCE NO. 2806 – ADDING THE LUCY V. RYAN PARK AS A CITY PARK.

Ryan Windish addressed the council.

The Lucy V. Ryan Park, which also contains the "Ryan House", was deeded to the city in 1926 with covenants and restrictions retaining it as a city park by the Ryan family. In accordance with the 1926 deed and its 1979 amendment, Lucy V. Ryan Park shall remain open and accessible for use by the public. The city works with public and private partners to establish short and long-term leases using the facility, in accordance with the deeds, and maximize its ability to remain open and accessible to the public for recreation and gathering, either through use agreements or as outlined by the Special Event Permit process. Ordinance No. 2806 would add Lucy V. Ryan Park to the list of city parks in the Sumner Municipal Code and establish specific rules for said park.

Discussion ensued.

COUNCILMEMBER NEUMAN MOVED TO REMOVE THE PRIORITIZATION LANGUAGE IN THE ORDINANCE. COUNCILMEMBER COLE SECONDED.

AFTER DISCUSSION AND CLARIFYING QUESTIONS, COUNCILMEMBER NEUMAN RESCINDED HER ORIGINAL MOTION AND MOVED TO RETURN THIS ITEM TO COMMITTEE. COUNCILMEMBER REED SECONDED.

PASSED BY ROLL CALL VOTE.

COUNCIL REPORTS

Councilmember Stuard thanked City staff for the prompt response of snow removal from the roads. He also thanked the citizens who spoke during Public Comment.

Councilmember Bitetto welcomed new Councilmembers.

Councilmember Reed echoed Bitetto's comments and wished everyone a happy new year!

Councilmember Cole is happy to be a part of the Council and is looking forward to it.

Councilmember Brown is tired of the white stuff and it was nice to see pavement.

Councilmember Neuman is looking forward to working with new Councilmembers. Everyone needs to keep being safe and protect themselves and others against COVID.

Councilmember Hochstatter welcomed new Councilmembers, they are joining a great team.

CITY ADMINISTRATOR

City Administrator Jason Wilson updated council with the following:

Upcoming Policy Issues:

- Next Week's Study Session:
 - Operations Facility Update
- Next Regular Council Meeting on Tuesday January 18th:
 - Resolution approving an ILA with Bonney Lake for building inspector services
 - Ordinance amending the Public Records Act Code
 - Resolution accepting a PSAR Grant for the White River Restoration Project
 - Ordinance amending the Contract Approval Code
 - Resolution accepting a Pierce County Lodging Tax Grant Acceptance

Personnel Issues:

●Recently hired:

Records Management Specialist – 1/18 Start Date
Associate Engineer – pending council approval – 1/19 Start Date
Information Systems Technician – 1/18 Start Date

●Current openings:

Associate City Engineer
WWTF Operator
WWTF Electrician
Police Officer

MAYOR REPORT

Mayor Hayden thanked everyone for bearing with her during what seemed to be the longest and most confusing meeting ever. It will get better, and she is looking forward to the next four years!

EXECUTIVE SESSION

There was no Executive Session tonight.

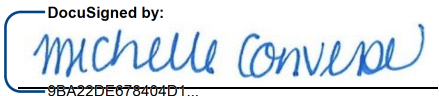
ADJOURNMENT

With no further business before the Council, the Mayor adjourned the meeting at 7:14pm. Councilmembers concurred.

ATTEST:
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Kathy Hayden

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Michelle Converse, CMC City Clerk

Kathy Hayden, Mayor

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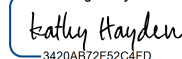
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khyayden@sumnerwa.gov

Mayor

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Michelle Converse

michellec@sumnerwa.gov

City Clerk

City of Sumner

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