



CITY OF
SUMNER
WASHINGTON

COUNCIL RETREAT
CITY HALL – 1104 MAPLE STREET
MARCH 5, 2022 9:00 AM

Please click the link below to join the webinar:

<https://sumnerwa-gov.zoom.us/j/83923202732>

Or One tap mobile : US: +12532158782,,83923202732# or +13462487799,,83923202732#

Or Telephone: +1 253 215 8782

Webinar ID: 839 2320 2732

- I. 9:00 - 9:30 Welcome and Group Activity**
- II. 9:30 - 10:00 City Budget 101 Presentation**
- III. 10:00 - 12:00 Council Strategic Priorities**
Strategic Priorities
- IV. 12:00 - 12:15 Working Lunch Provided**
- V. 12:15 - 2:30 Financial Review**

- Revenue Sources
- 2021 Year-end Review
- 5-10 Year Financial Forecast

- VI. 2:30 - 3:00 Budget Engagement Plan**



Memorandum

DATE: February 28, 2022
TO: Mayor Kathy Hayden and City Council
FROM: City Administrator Jason Wilson
RE: March 5, 2022 budget retreat

This Saturday we will begin the important task of developing the 2023-24 biennial budget. Equally important, it will be the first time in nearly two years that we all (council and staff) gather in person. This is an exciting step to adjusting to an endemic response to Covid-19. While we are not completely out of the woods yet, we are quickly seeing the return to “normal.”

The council retreat is an important first step to developing Sumner’s priorities for not only the next two years but setting the stage for the next several bienniums. As our community exits the pandemic, our community is emerging stronger. We are seeing the community begin to transition to meet the long-term vision adopted in multiple planning documents. Our business and housing sectors continue to expand, including the diversification of our sales tax base. These are exciting and transitional times to be in our community’s leadership. These times make it all the more important to refocus on council’s strategic priorities to ensure that as a City we can adjust to the community transitions while maintaining all of the things that make Sumner a great community.

The Council Strategic Priorities developed in 2006 are:

- Protection of water, open spaces, and other natural resources.
- Safe and efficient transportation system.
- Long-range financial stability to provide a balance of City services.
- Enhance community character.

Since then, each budget cycle they have been reviewed and reaffirmed by council. The budget document provides narrative describing how the budget supports the council priorities (attached).

To meet Council’s long term strategic vision for the city, it’s important for staff to understand what council’s vision and priorities are so that the budget can be built to accomplish as much as possible. It’s equally important to identify Council’s priorities that lack sufficient funding to be successful, and for staff to propose solutions or provide alternatives for consideration.

As part of the retreat, Councilmembers will be asked to provide input and examples of what is working well and what we could be doing better related to each existing strategic priority. In addition, there is an opportunity to provide input on what's working and what we could be doing better that don't necessarily fit into any one specific strategic priority. Attached is a worksheet to assist you formulate your thoughts prior to the retreat. Council and staff will run through these exercises independently, and then meet to discuss and combine results for further discussion and consideration.

A few housekeeping items:

- Coffee and pastries will be provided in the morning.
- Boxed lunches will be provided for the working lunch. If you have specific dietary restrictions, please contact me by noon on Thursday.
- Unless actively eating or drinking, face coverings are required.
- In accordance with OPMA and council rules our council retreat will be open to the public and available to watch via Zoom.

Agenda:

9:00 – 9:30	Welcome and group activity
9:30 – 10:00	City Budget 101 Presentation
10:00 – 12:00	2023-24 Budget • Strategic Priorities Exercise
12:15 – 12:30	Break—Working Lunch Provided
12:15 – 2:30	Financial Review • Revenue Sources • 2021 Year-end review • 5-10 Year financial forecast
2:30 – 3:00	Budget Engagement Plan

Staff is looking forward to this full day of strategic discussions.

VISION

Sumner will set the standard of excellence for a progressive small city.



MISSION

To provide needed and valued services that promote our sense of community.



VALUES

We serve with Respect and Integrity.
We are Responsive and Accountable.
We are Collaborative and Professional.
We are Innovative and Visionary.



STRATEGIC PRIORITIES

Protection of water, open spaces, and other natural resources

Sumner was settled in a beautiful valley at the confluence of two rivers, and although we've grown and changed, it remains an important part of who we are. The City leads efforts to keep water systems clean and preserve open spaces. Through the White River Restoration Project, Sumner leads a dialogue groups with partners as diverse as two tribes, a railroad and environmental groups to solve both flooding and wildlife restoration. Sumner's Wastewater Treatment Facility routinely wins recognition for its efficiency and effectiveness in protecting the environment, putting back into the rivers only what is processed and safe. Always recognized as a Tree City USA, Sumner uses innovative projects like the tree nursery to continue this effort well.

This biennium will see the continuation of the White River Restoration Project, a key partnership to restore this man-made river to both improve habitat and protect against flooding. Mosby Farms continues to farm nearly 100 acres they lease from the City of Sumner, and the Sumner Link Trail offers residents and visitors a nice 5.5-mile recreational option that provides views of the rivers, Salmon Creek and the farming.

Safe and efficient transportation system

In surveys, the public consistently responds with traffic/parking as their top concern. It's a byproduct of a successful city, as well as regional growth outside of Sumner. Sumner continues to prioritize projects that build safe transportation systems, for vehicles, pedestrians and bicyclists. This biennium will include continuing work on the Transportation Improvement Plan including Stewart Road bridge replacement, Wood & Main intersection, and the SR 410/166th interchange. New development will increase density, especially around transit, in order to provide housing options that do not increase regional congestion.

Regional partnerships are very important as most of Sumner's traffic is generated outside the city and can only be managed through regional efforts. Sumner continues to work with Sound Transit to not only address commuter parking needs, but also work on upgrading sidewalks, bike routes and even a pedestrian bridge to maximize non-vehicular access to the station.



Long-range financial stability to provide a balance of City services

The Council and staff are stewards of the public's money, making it important to balance citizens' simultaneous demand for excellent service and cost savings. The City's efforts to mitigate risk, communicate decisions, research options and follow complex laws all stem from an effort to provide quality service for the lowest cost possible. The City continues to identify efficiencies, whether reducing ongoing costs of street lighting, cutting through bureaucracy and overhead through reorganization, or making wise choices in provision of services.

Examples of this can be seen in the public/private partnership formed to operate the Sumner Senior Center and consolidating dispatch services for police. The City has been highly successful in obtaining grant funds to supplement tax dollars and will continue to seek alternate sources of funding. In this biennium, the City will invest in new technology to be able to do better work more efficiently as well as provide better customer service to a population with increasing demand for City services offered 24/7 via the website.

Enhance Community Character

When citizens compliment and value Sumner's small-town charm, they are talking about its community character. Whether it is police officers keeping our community safe, parks workers moving the lawns or public works crews making sure our water is clean, creating quality of life for those who live and work here is a priority for every department. The City hosts events, plants trees, works on economic development and builds infrastructure that reinforces Sumner's hospitality to all visitors, residents and businesses from various walks of life.

This last biennium we saw changes to how the Arts Commission presents events and murals; the addition of Sumner Connects online, and the changes to digital access due to coronavirus. In this biennium, the City will continue to help Sumner grow while retaining the essence that delivers the small-town charm. We will continue define a "new normal" that still includes digital access as life returns to more in-person options, continuing to define what engagement means in a modern age.





COUNCIL RETREAT

Please fill out the following for yourself and bring it to the retreat on March 5 to share.

WHAT IS WORKING WELL IN SUMNER WITH REGARD TO...	
Enhance community character	Protection of water, open spaces, and other natural resources
• • •	• • •
Safe and efficient transportation system	Long-range financial stability to provide a balance of City services
• • •	• • •

WHAT COULD WE DO BETTER IN REGARD TO...	
Enhance community character	Protection of water, open spaces, and other natural resources
• • • • •	• • • • •
Safe and efficient transportation system	Long-range financial stability to provide a balance of City services
• • • • •	• • • • •

NOT SURE WHAT CATEGORY TO USE? PARK YOUR IDEAS HERE:

WHAT IS WORKING WELL IN SUMNER?	
•	•
•	•
•	•
•	•

WHAT COULD WE DO BETTER IN SUMNER?	
•	•
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•	•
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•	•

Tips for Success:

1. Be somewhat specific. Instead of just listing “traffic,” think about the pieces that go into traffic such as maintenance of Sumner’s roads, regional congestion or road projects.
2. Be ready to share at the retreat! Part of the exercise is to see what’s on everyone’s mind and what may be on your mind that tends to be forgotten by others.
3. You can also add to this list at the retreat, so bring it with you and don’t worry if a line or two are still empty when the retreat starts.