



City Council Finance & Personnel Committee Meeting Minutes of March 2, 2022

City Hall public meetings remain virtual during Governor Inslee's "Washington Ready" order, a consequence of the Covid-19 pandemic. The Finance & Personnel Committee was held virtually via Zoom. The public was invited to attend the meeting virtually or telephonically using the call-in instructions in the published agenda.

Members Present: Barbara Bitetto, ~~Patrick Reed~~, Pat Cole, ~~Earle Stuard (alternate)~~

Others Present: n/a.

Staff Present: Administrative Services Director (ASD) Jeff Steffens, Chief Financial Officer (CFO) Kassandra Raymond, Financial Services Manager (FSM) Dori Franich, City Engineer (CE) Michael Kosa, Associate Engineer (AE) Alisa O'Haver-Ayala

The meeting convened at 5:30 p.m. via Zoom.

Committee Business

Ordinance No. 2814 Amending the 2022 Compensation Schedule: ASD Steffens reviewed the proposed ordinance, adding seasonal and temporary compensation classifications to the schedule. *Do Pass (Regular Business) Regular Meeting March 21, 2022.*

Ordinance No. 2815 Amending the 2021/2022 Biennial Budget: CFO Raymond reviewed the proposed 1st quarter 2022 budget amendment. City Engineer Kosa and Associate Engineer O'Haver-Ayala provided information specific to capital projects. *Do Pass (Regular Business) Regular Meeting March 21, 2022. Note – CE Kosa and AE O'Haver-Ayala left the meeting at the conclusion of this item.*

Sales Tax Reporting: CFO Raymond reviewed staff's monthly sales tax analysis activities, and discussed results. This is a regular reporting item. *No further Committee action required at this time.*

Recruitment and Negotiations Update:

- 1) Negotiations:
 - a) Staff continues with negotiations with the Teamsters group.
- 2) Recruitments:
 - a) Open Recruitments
 - i) ASD Steffens shared an overview of current recruitment activity.

Other: None

With no further items, the meeting adjourned at 6:16 p.m.

Prepared by Chief Financial Officer Kassandra Raymond