



The Covid-19 pandemic continues to impact the health and safety of our community. In an effort to be diligent, the city is continuing to conduct all public meetings virtually, using the ZOOM platform. Access information was located on the city's website, and on each meeting agenda. As the pandemic evolves, and when it is safe to do so, we look forward to welcoming everyone back to City Hall for in-person and hybrid meetings.

Members Present: Cindi Hochstatter, Charla Neuman, Patrick Reed (Chair)

Staff Present: City Administrator Jason Wilson (CA), Administrative Services Director (ASD) Jeff Steffens, Community Development Director Ryan Windish (CDD), Chief Financial Officer Kassandra Raymond (CFO), Public Works Director (PWD) Mike Dahlem, City Engineer (CE) Michael Kosa, and Associate Engineer (AE) Alisa O'Haver-Ayala.

The meeting convened at 5:31 p.m. via Zoom by Chair Reed.

Committee Business

Business Grants: CDD Windish discussed a staff proposal to use ARPA funds to create various business grants that would provide assistance to businesses to expand or locate in Sumner. He discussed the four programs including Commissary Kitchen Development (\$150,000), Mobile Food Vendors (\$50,000), Downtown Tenant Improvements (\$100,000) and Restaurant Establishment Grants (\$120,000). Locations outside of downtown would be eligible for grant funds, however locations within downtown would score higher during the selection process.

Chair Reed recommended changing the mobile food truck grants to 5 at \$10,000 each for the same aggregate total of \$50,000. Discussion ensued about the number of trucks needed and the overall operations of the food truck industry. Neuman was more in favor of alternate ways to encourage food trucks to attend events—direct support versus grants. She is supportive of the other grant programs.

Staff recommended hearing all of the staff reports and then discussing specific funding recommendations at the end of the meeting.

ARPA Eligible Utility Projects: The committee reviewed the Kincaid/Cherry Watermain project, including the increases to the project based on the Main Street Vision Plan. CE Kosa discussed the upcoming water rights costs and need for future bond issuance. Discussion ensued about the policy considerations of using ARPA funds versus utility fund balances, and how much ARPA funds to invest in each utility fund.

Park Restrooms: Staff provided information on Portland Loo restrooms as a potential option for park restrooms. The committee discussed the aesthetics of such restrooms compared to traditional and portable options. Additional discussion ensued over labor considerations, grant match opportunities and number of restrooms to recommend.

ARPA Fund Allocation Recommendation: The committee discussed all the potential uses identified and recommended the following be forwarded to council for consideration:

- \$1 Million for Kincaid/Cherry Utility Project, to be split between the water and storm utilities.
- Business Grants as follows:
 - Commissary Kitchen Establishment: \$100,000
 - Tenant Improvements: \$100,000
 - Restaurant Establishments: \$120,000
- \$500,000 for two Portland Loo restrooms for Loyalty and Rainier View Park.

The committee desired greater flexibility with the business grants rather than set award amounts, however generally wanted to limit tenant improvements to a maximum \$20,000 award. CA Wilson reminded the committee that they will be part of the grant selection process and encouraged the committee to allocate funding and then let staff and the committee work out the finer details as part of the grant program.

CE Kosa clarified with the committee that the Portland Loo at Rainier View Park would be installed in 2023 as part of the covered court project.

Upcoming Meetings: The committee requested that the April meeting include an update on the Business Grants and Loyalty Park restroom plan.

With no further items, the meeting adjourned at 7:27 p.m.

Prepared by City Administrator Jason Wilson