



The City is conducting this public meeting using a hybrid model. The public is welcome to attend in-person at Sumner City Hall Council Chambers, or virtually by using the Zoom platform by clicking on the link below -

<https://sumnerwa-gov.zoom.us/j/89096545330>

Or One tap mobile: US: +12532158782,,89096545330# or +13462487799,,89096545330#

Or Telephone: US: +1 253 215 8782

Webinar ID: 890 9654 5330

CALL TO ORDER

Pledge of Allegiance

Invocation

Roll Call: Bitetto, Brown, Cole, Hochstatter, Neuman, Reed and Stuard

PRESENTATION

Police Sergeant Promotion

PROCLAMATION

Arbor Day

Animal Care and Control Officers' Appreciation Week

The following items are distributed to Councilmembers in advance for study and review, and the recommended actions will be accepted in a single motion. Any item may be removed for further discussion if requested by a Councilmember.

CONSENT AGENDA

1. Approval of checks and electronic payments in the amount of [\\$1,594,580.76](#).
2. Approval of the minutes from the regular council meeting of March 21, 2022, special study session of March 21, 2022 and March 28, 2022 study session.
3. Resolution No. 1604 - Rejection of Bids - Bill Heath Sports Complex Access Doors
4. Resolution No. 1620 - Recreation & Conservation Office - Grant Authorization - Bennett Property with Acquisition and Phase 1 Development
5. Resolution No. 1621 - Recreation & Conservation Office - Grant Authorization - Seibenthaler Park Phase 1 Spray Park

PUBLIC HEARING

REGULAR BUSINESS

1. **Unfinished Business**

- a. Resolution No. 1618 - 2023/2028 Six-Year Transportation Improvement Program Annual Update
2. **Public Comment (Limit 3 minutes)**

Members of the community who wish to give public comment are strongly encouraged to join the meeting via the ZOOM link or by telephone. If you are unable to join the meeting, please submit your public comment in writing via email to the City Clerk at Michellec@sumnerwa.gov no later than 5:30pm on the date of the meeting. Any written comments received will be read into the record and provided to the City Council. Please contact the City Clerk at 253-299-5590 with any questions.
3. **New Business**
 - a. Reappointment to the Sumner Lodging Tax Advisory Commission (Straight)
 - b. Reappointment to the Sumner Lodging Tax Advisory Committee (Sutton)
 - c. Reappointment to the Sumner Lodging Tax Advisory Committee (Burke)
 - d. Reappointment of Cultural Arts Commissioner (Larson)
 - e. Reappointment to the Cultural Arts Commission (Hochstatter)
 - f. Reappointment of Cultural Arts Commissioner (Browning-Cray)
 - g. Reappointment to the Sumner Design Commission (Peterson)
 - h. Ordinance No. 2818 - American Rescue Plan Act Budget Amendment
 - i. Resolution No. 1622 - Multifamily Tax Exemption Residential Target Area-Hearing Date
4. **Reports**
 - a. Council
 - b. City Administrator
 - c. Mayor
5. **Executive Session**
6. **Adjournment**

This meeting is accessible to persons with disabilities. For individuals who may require special accommodations, please contact the City Clerk at (253) 299-5590, 24 hours in advance.



PROCLAMATION
Recognizing Arbor Day & Celebrating the Tree City Designation

WHEREAS, the City of Sumner Forestry and Parks Commission promotes the responsible planting and maintenance of trees on public and private property; and

WHEREAS, the citizens of Sumner highly value their environmental quality and promote the planting of trees as well as an enhanced parks system; and

WHEREAS, the City of Sumner recognizes that trees reduce air pollution, improve aesthetic value, provide shelter from wind and rain, provide animal and bird habitat, reduce noise pollution, save energy, enhance property values and provide privacy; and

WHEREAS, the planting of trees promotes community pride and enhances the character of the city and its neighborhoods; and

WHEREAS, Arbor Day is a nationally recognized celebration of trees and tree planting; and

WHEREAS, Sumner is celebrating its **28th** year as a Tree City as designated by the National Arbor Day Foundation.

THEREFORE BE IT RESOLVED that the City of Sumner proclaims April 13, 2022, as Arbor Day, and requests that all citizens join us and celebrate our trees, our parks and our continued commitment to environmental stewardship.

Dated this 4th day April 2022.

Kathy Hayden, Mayor
City of Sumner



PROCLAMATION
Animal Care & Control Officers' Week

WHEREAS, the National Animal Care & Control Association has designated the second week of April each year as Animal Care and Control Officers' Appreciation Week; and

WHEREAS, animal care and control officers dedicate their careers to protecting the welfare of helpless animals that have been rescued from injury, disease, and starvation; and

WHEREAS, animal care and control officers give sanctuary to the millions of animals found homeless in our communities nationwide and seek to find them forever families; and

WHEREAS, animal care and control officers have contributed greatly to the evacuation, rescue, safety and protection of wild and domestic animals that have been ravaged by devastating disasters; and

WHEREAS, the citizens of Sumner know that a Metro animal care and control officer is there to assist them if their cherished pet becomes missing or other animals are threatening the safety and comfort of our citizens or their pets; and

WHEREAS, the City of Sumner would like to express its sincere thanks and appreciation for the outstanding service animal care and control officers provide in an emergency and on a daily basis to the many citizens and communities served by Metro Animal Services,

THEREFORE BE IT RESOLVED that the City of Sumner declares the week of April 10th through 16th, 2022, as Animal Care & Control Officers' Week, and requests that all citizens join us by expressing their sincere thanks, gratitude and appreciation for the many long hours of outstanding service and quality performance these individuals provide.

Dated this 4th day April 2022.

Kathy Hayden, Mayor
City of Sumner

SUBJECT: Approval of checks and electronic payments in the amount of [\\$1,594,580.76](#).

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Financial Report

STAFF CONTACT:

SUMMARY BACKGROUND:

Checks and electronic payments from last month.

COUNCIL COMMITTEE/STUDY SESSION: MEETING/STUDY SESSION DATE: COMMITTEE RECOMMENDATION:
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STAFF RECOMMENDATIONS/MOTION:

Approve as stated.



**CLAIMS VOUCHER
APPROVAL**
City of Sumner Finance
Department

The following check/electronic payments are approved for payment:

Accounts Payable Check #:	From: 27931	To: 28057	\$712,188.94 *
AP Electronic (EFTs) Payments:	From: 367	To: 372	\$144,007.10
AP Wire(s):	From: 15167	To: 15169	\$2,902.33
Payroll DD Numbers:	From: 51078	To: 51206, 4156	\$340,367.85
Payroll Check(s):	From: 46634	To: 46634	\$7,630.50
Payroll Wire(s):	From: 4153-4155,	To: 4157-4165	\$387,484.04
TOTAL			\$1,594,580.76

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the claim is a just, due, and unpaid obligation against the City of Sumner and I am authorized to authenticate and certify to said claim.

DocuSigned by:

Kassandra Raymond

Chief Financial Officer

3/22/2022 | 11:29 AM PDT

Date

We, the undersigned Finance & Personnel Committee of the Sumner City Council, Sumner, Washington, do hereby certify that the check numbers and electronic payments listed above are approved for payment in the amount of \$1,594,580.76 this 21st day of March 2022.

DocuSigned by:

Vince

Chair

3/21/2022 | 3:25 PM PDT

Date

DocuSigned by:

Patricia Cole

Member

3/21/2022 | 12:21 PM PDT

Date

DocuSigned by:

Barbara Bitetto

Member

3/21/2022 | 2:13 PM PDT

Date

* Includes \$539.17 in Use Tax and (\$0.00) in Check Voids.

SUBJECT: Approval of the minutes from the regular council meeting of March 21, 2022, special study session of March 21, 2022 and March 28, 2022 study session.

CATEGORY: Consent

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Minutes - Regular Council Meeting March 21, 2022
2. Minutes - Special Study Session March 21, 2022
3. Minutes - Study Session March 28, 2022

STAFF CONTACT: Michelle Converse, City Clerk

SUMMARY BACKGROUND:

Minutes from the previous meetings.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: Committee Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve as written.

**CITY OF SUMNER
Council Meeting
Minutes – March 21, 2022**

The city conducted this public meeting using a hybrid model. The public was welcomed to attend tonight's meeting in-person at the Sumner City Council chambers, or virtually by using the ZOOM platform. Tonight's meeting was live streamed through YouTube.

CALL TO ORDER

The Sumner City Council met in regular session at 6:00pm, with Mayor Kathy Hayden presiding.

Staff present via electronic device: City Administrator Jason Wilson, City Attorney Andrea Marquez, Administrative Services Director Jeff Steffens, Deputy City Attorney Maili Barber, Communications Director Carmen Palmer, Chief Financial Officer Kassandra Raymond, Public Works Director Mike Dahlem, Community Development Director Ryan Windish, Development Services Director Doug Beagle, and City Clerk Michelle Converse

Mayor and Councilmembers present via electronic device: Mayor Kathy Hayden, Councilmembers Bitetto, Brown, Cole, Hochstatter, Neuman, Reed and Stuard

CONSENT AGENDA

MOVED BY HOCHSTATTER, SECONDED BY STUARD TO APPROVE THE CONSENT AGENDA CONSISTING OF:

1. Approval of the minutes from the regular council meeting and special study session of March 7, 2022 and March 14 2022 study session.
2. Purchase and Sale Agreement – 14009 16th St E White River Restoration (Meirndorf)
3. Maple Street Pedestrian Signal / Backplates – Consultant Services Agreement

PASSED BY VOICE VOTE.

PUBLIC HEARING

Resolution No. 1618 – Six-Year Transportation Improvement Program

RCW 35.77.010 and RCW 36.81.121 require that each city and county update its Transportation Improvement Plan (TIP) annually and file a copy of the adopted program with the State Department of Transportation. The Six-Year TIP establishes and prioritizes the city's streets, sidewalk and trail projects for the next six years. Below are some proposed TIP projects of interest:

The Alder & Kincaid Utility Improvements Phase 1 & Phase 2 were added to the TIP. Construction for Phase 1 is set to begin in the summer of 2022 and includes the Heritage Park Woonerf improvements.

The 160th Avenue East and Parker Road East projects were updated to account for the private development improvements.

The Main Street and Wood Avenue Intersection Improvements project is wrapping up design and right-of-way acquisition phases. The project will begin construction this summer.

A study session to discuss the TIP was held on March 14th, 2022. A follow-up to formally adopt the TIP is scheduled for the April 4th, 2022 Council Meeting.

Public Works Manager Andrew Leach addressed the council.

Mayor opened the meeting at 6:06pm. With no comments from the public, the Public Hearing was closed at 6:09pm.

UNFINISHED BUSINESS

Ordinance No. 2812 – Affordable Senior Housing Regulations

MOVED BY NEUMAN SECONDED BY HOCHSTATTER TO APPROVE ORDINANCE NO. 2812 – AFFORDABLE SENIOR HOUSING REGULATIONS

Community Development Director Ryan Windish addressed the council.

The proposal is to update the Zoning Code to increase incentives and options for affordable senior housing.

In January, the Planning Commission recommended approval of the ordinance, as proposed, to the City Council. The Council reviewed this proposal at a Study Session on February 14, 2022 and March 7, 2022. Councilmembers had comments regarding the density proposed in Low Density Residential zones, possibly excluding Low Density Residential zones from this ordinance, and regarding commercial ground floor uses along East Main Street/60th Street East.

The proposed ordinance has been updated, as suggested by several councilmembers, to establish a 40 du/ac density for Low Density Residential zones. It also has been updated to maintain commercial ground floor uses along East Main Street/60th Street East.

COUNCILMEMBER REED OFFERED THE FOLLOWING AMENDMENT:

TO AMEND SECTION 7 OF ORDINANCE NO. 2812, WHICH AMENDS SECTION 18.12.040 CONDITIONAL USES, BY STRIKING PROPOSED SUBSECTION (M)(2), SO THAT MULTIFAMILY SENIOR HOUSING WOULD NOT BE PERMITTED IN LOW DENSITY RESIDENTIAL ZONES UNLESS IT MEETS THE STANDARDS OF THE ZONE.

SECONDED BY BROWN.

Discussion ensued.

THE AMENDMENT FAILED, 3-4. COUNCILMEMBERS VOTING YES: REED, BROWN AND COLE. COUNCILMEMBERS VOTING NO: STUARD, HOCHSTATTER, NEUMAN AND BITETTO.

COUNCILMEMBER NEUMAN OFFERED THE FOLLOWING AMENDMENT:

TO AMEND SECTION 11 OF ORDINANCE NO. 2812, WHICH AMENDS SECTION 18.24.060 PROPERTY DEVELOPMENT STANDARDS IN A PRD, SUBSECTION (D)(2)(A) SO THAT THE BASE DENSITY FOR SENIOR HOUSING IN LOW DENSITY RESIDENTIAL ZONES MAY BE INCREASED UP TO 50 DWELLING UNITS PER ACRE THROUGH A PRD.”

SECONDED BY HOCHSTATTER.

Discussion ensued.

MOTION PASSED 5-2 WITH COUNCILMEMBERS REED AND BROWN VOTING NO.

THE MOTION, PASSED AS AMENDED 6-1, WITH COUNCILMEMBER REED VOTING NO.

PUBLIC COMMENT

There was none tonight.

NEW BUSINESS

Ordinance No. 2815 – 2021/2022 Biennial Budget Amendment

MOVED BY REED SECONDED BY HOCHSTATTER TO APPROVE ORDINANCE NO. 2815 AMENDING THE 2021/2022 BIENNIAL BUDGET.

Chief Financial Officer Kassandra Raymond addressed the Council.

Staff proposes the following amendments to the 2021/2022 Biennial Budget:

1. Transfer \$800,000 from the REET Fund (305) to the Park Capital Fund (310) to support the Heritage Park wooneerf development, and recognize the transfer-in and expenditure in the Park Capital Fund.
2. Transfer \$400,000 from the REET Fund (305) to the Park Capital Fund (310) to support building acquisition on Kinkaid, and recognize the transfer-in and expenditure in the Park Capital Fund.
3. Transfer \$250,000 from the REET Fund (305) to the Street Capital Fund (320) to support right of way acquisition for the Wood and Main project, and recognize the transfer-in and expenditure in the Street Capital Fund.
4. Recognize \$75,000 capital contribution from Pierce County to the Park Capital Fund (310) in support of the Heritage Park Plaza.
5. Transfer \$120,000 from the General Fund (001) to the Park Capital Fund (310) to support environmental activities for the Heritage Park project.

Ord No. 2815

BA 03/21/2022

	<i>Revenues</i>	<i>Expenditures</i>
General Fund	\$ -	120,000
Reserve Funds	-	-
Special Revenue Funds	-	-
Debt Service Funds	-	-
Capital Funds	1,645,000	3,020,000
Utility Funds	-	-
Other Enterprise Funds	-	-
Internal Service Funds	-	-
Fiduciary Funds	-	-
	\$ 1,645,000	\$ 3,140,000

Discussion ensued.

PASSED BY ROLL CALL VOTE.

Ordinance No. 2814 – 2022 Compensation Schedule Update

MOVED BY BITETTO. SECONDED BY STUARD TO APPROVE ORDINANCE NO. 2814
AMENDING THE 2022 COMPENSATION SCHEDULE.

Administrative Services Director Jeff Steffens addressed the council.

The City is required to pass an annual compensation schedule, and our previous schedule did not include temporary and seasonal pay grades. This amendment includes both of those categories which have been adjusted to account for inflation and an ongoing difficulty in attracting both temporary and seasonal employees.

Moved by Bitetto Seconded by Stuard

PASSED BY ROLL CALL VOTE.

COUNCIL REPORTS

Councilmember Cole updated the Council on the Rainier Cable Commission and their upcoming agenda topics.

Councilmembers Brown, Hochstatter, Reed and Neuman had no reports.

Councilmember Bitetto expressed her appreciation for Public Safety Officers and the job they do.

CITY ADMINISTRATOR

City Administrator Jason Wilson reported on the following:

Upcoming Policy Issues:

- Next Week's Study Session:
 - Cultural Arts Commission Work Program
 - Ordinance amending the budget allocating ARPA funds
 - Multi Family Tax Exemption Expansion
- Next Regular Council Meeting on April 4th:
 - Parks Master Plan Approval
 - Two Resolutions authorizing RCO grant applications
 - Resolution adopting the six year Transportation Improvement Plan
 - Ordinance amending the budget allocating ARPA funds
 - Several commissioner appointments for various commissions

MAYOR REPORT

Mayor Hayden expressed her sadness by the week's events, she shared her condolences to the Deputy's family.

EXECUTIVE SESSION

There was no Executive Session tonight.

ADJOURNMENT

With no further business before the Council, the Mayor adjourned the meeting at 6:38pm. Councilmembers concurred.

ATTEST:

Kathy Hayden, Mayor

Michelle Converse, CMC City Clerk

SUMNER CITY COUNCIL
Minutes – Special Study Session
March 21, 2022

The city is conducted this meeting using a hybrid approach via the ZOOM platform or in-person at City Hall.

The Sumner City Council met in special study session at 6:42pm, with Mayor Kathy Hayden presiding.

Councilmembers present: Bitetto, Brown, Cole, Hochstatter, Neuman, Reed and Stuard

Staff present: City Administrator Jason Wilson, City Attorney Andrea Marquez, Administrative Services Director Jeff Steffens, and Deputy City Attorney Maili Barber

SPECIAL BUSINESS

1. Public Records Act and Open Public Meetings Act Council Training

ADJOURNMENT

With no further business before the Council, the meeting adjourned at 8:15pm.

ATTEST:

City Clerk Michelle Converse, CMC

Mayor Kathy Hayden

SUMNER CITY COUNCIL
Minutes – Study Session
March 28, 2022

In an effort to be diligent, the city is continuing to conduct all public meetings using a hybrid model via the ZOOM platform and in-person. Access information can be located on the city's website, and on each meeting agenda.

The Sumner City Council met in study session at 6:00pm, with Mayor Kathy Hayden presiding.

Councilmembers present: Bitetto, Brown, Cole, Hochstatter, Neuman, and Reed

Councilmember Stuard was absent.

MOVED BY BITETTO, SECONDED BY HOCHSTATTER TO EXCUSE COUNCILMEMBER STUARD.

PASSED 6-0

Staff present: City Administrator Jason Wilson, Administrative Services Director Jeff Steffens, City Attorney Andrea Marquez, Public Works Director Mike Dahlem, Community Development Director Ryan Windish, Development Services Director Doug Beagle, Chief Financial Officer Kassandra Raymond, City Engineer Michael Kosa and Community Engagement Specialist Lana Hoover

REGULAR BUSINESS

1. Cultural Arts Commission 2022 Work Plan and Budget
2. Ordinance No. 2818 – American Rescue Plan Act Budget Amendment
3. Multifamily Tax Exemption for Affordable Housing

ADJOURNMENT

When there was no further business before the Council, the meeting adjourned at 7:13pm.

ATTEST:

City Clerk Michelle Converse, CMC

Mayor Kathy Hayden

SUBJECT: Resolution No. 1604 - Rejection of Bids - Bill Heath Sports Complex
Access Doors

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1604 - Rejection of Bids - Bill Heath Sports Complex

STAFF CONTACT: Derek Barry, Community Services Manager

SUMMARY BACKGROUND:

In late 2021, the City received one responsive bid for a small works project that would have improved access to the restrooms and concessions stand at the Bill Heath Sports Complex. The budget for the project was \$20,000 and was based off of initial estimates from companies in the field. The responsive bid was \$42,500.81, more than \$22,000 over the budget. It is in the public's best interest to rebid this project at a later date.

COUNCIL COMMITTEE/STUDY SESSION: Community Development Committee

MEETING/STUDY SESSION DATE: 3/23/2022

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approve Resolution No.1604 and authorize the Mayor to reject all bids for the City of Sumner Bill Heath Sports Complex Access Doors project.

**RESOLUTION NO. 1604
CITY OF SUMNER, WASHINGTON**

**A RESOLUTION OF THE CITY OF SUMNER, WASHINGTON, REJECTING
ALL BIDS FOR W-21-09: BILL HEATH SPORTS COMPLEX ACCESS DOORS.**

WHEREAS, the City of Sumner solicited bids for this project through the Small Works Roster process, identified as W-21-09: Bill Heath Sports Complex Access Doors; and

WHEREAS, on October 21, 2021 one responsive bid was received by the city; and

WHEREAS, the budget for the project was \$20,000.00; and

WHEREAS, the bid received exceeded the budget for the project by more than \$22,000.00; and

WHEREAS, in light of the circumstances, it is not in the public interest to proceed in awarding the contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF SUMNER, WASHINGTON:**

Section 1. Bid Rejection. Pursuant to its authority under RCW 35.23.352, the City Council hereby rejects all bids received for Bid Number W-21-09: Bill Heath Sports Complex Access Doors, and authorizes the Community Services Manager or his/her designee to make further calls for bids in the same manner as the original call for this project.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

This resolution shall take effect and be in full force immediately upon passage by the City Council.

ADOPTED AND APPROVED this _____ day of April, 2022.

Kathy Hayden, Mayor

Attest:

Michelle Converse, City Clerk

Approved as to form:

Andrea J. Marquez, City Attorney

Bid Tabulation

	Project Name: Bill Heath Sports Complex Access Doors						
	CIP No.: W-21-09			Prepared by:	Derek Barry		
	Bid Opening Date: October 21, 2021			Date:	10/22/2021		
	Notes:			Bidder #1		Bidder #2	
	Indicates math correction by PW dept:			Cressy Door Company, Inc			
	\$X,XXX.XX			8025 224th Street			
				Kent, WA 98032			
				Total	\$42,500.81		\$0.00
Bid Item	Bid Item Description	Unit	Quant	Unit Price	Amount	Unit Price	Amount
1	CHI 6242 8' to 9' x 7'5"	2	LS	\$ 12,404.50	\$ 24,809.00	\$ -	\$ -
2	CHI 3216	1	LS	\$ -	\$ -		
3	CHI 6242 12'x7'9"	1	LS	\$ 14,040.00	\$ 14,040.00		
	SUBTOTAL				\$ 38,849.00		\$ -
	Washington State Sales Tax		9.40%		\$3,651.81	\$0.00	\$0.00
	TOTAL				\$42,500.81		

SUBJECT: Resolution No. 1620 - Recreation & Conservation Office - Grant
Authorization - Bennett Property with Acquisition and Phase 1 Development

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution 1620-Grant Applicant Authorization

STAFF CONTACT: Derek Barry, Community Services Manager

SUMMARY BACKGROUND:

The City of Sumner's Parks and Trail Plan update made grant funding available through the Recreation and Conservation Office (RCO). As part of RCO's grant application requirements, the City needs to update the representative/agent with full authority to bind the city of Sumner to all matters related to the Project(s), including but not limited to, full authority to: (1) approve submittal of a grant application to the Office, (2) enter into a project agreement(s) on behalf of Sumner, (3) sign any amendments thereto on behalf of Sumner, (4) make any decisions and submissions required with respect to the Project(s), and (5) designate a project contact(s) to implement the day-to-day management of the grant(s).

COUNCIL COMMITTEE/STUDY SESSION: Community Development Committee

MEETING/STUDY SESSION DATE: 3/23/2022

COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approval of Resolution No. 1620, authorizing the Mayor to be the representative/agent for Recreation and Conservation Office grant funding eligibility.



Applicant Resolution/Authorization

Organization Name (sponsor) _____

Resolution No. or Document Name _____

Project(s) Number(s), and Name(s) _____

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	
Project contact (day-to-day administering of the grant and communicating with the RCO)	
RCO Grant Agreement (Agreement)	
Agreement amendments	
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Toller 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.

SUBJECT: Resolution No. 1621 - Recreation & Conservation Office - Grant
Authorization - Seibenthaler Park Phase 1 Spray Park

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution 1621-Grant Applicant Authorization

STAFF CONTACT: Derek Barry, Community Services Manager

SUMMARY BACKGROUND:

The City of Sumner's Parks and Trail Plan update made grant funding available through the Recreation and Conservation Office (RCO). As part of RCO's grant application requirements, the City needs to update who is authorized as a representative/agent with full authority to bind the city of Sumner regarding all matters related to the Project(s), including but not limited to, full authority to: (1) approve submittal of a grant application to the Office, (2) enter into a project agreement(s) on behalf of Sumner, (3) sign any amendments thereto on behalf of Sumner, (4) make any decisions and submissions required with respect to the Project(s), and (5) designate a project contact(s) to implement the day-to-day management of the grant(s).

COUNCIL COMMITTEE/STUDY SESSION: CD Committee MEETING/STUDY SESSION DATE: 3/23/2022 COMMITTEE RECOMMENDATION: Do-Pass

STAFF RECOMMENDATIONS/MOTION:

Approval of Resolution No. 1621, authorizing the Mayor to be the representative/agent for Recreation and Conservation Office grant funding eligibility.



Applicant Resolution/Authorization

Organization Name (sponsor) _____

Resolution No. or Document Name _____

Project(s) Number(s), and Name(s) _____

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	
Project contact (day-to-day administering of the grant and communicating with the RCO)	
RCO Grant Agreement (Agreement)	
Agreement amendments	
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Toller 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.

SUBJECT: Resolution No. 1618 - 2023/2028 Six-Year Transportation Improvement Program Annual Update

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1618 - Six-Year TIP 2023/2028

STAFF CONTACT: Andrew Leach, Public Works Manager, Michael Kosa, City Engineer, Mike Dahlem, Public Works Director

SUMMARY BACKGROUND:

RCW 35.77.010 and RCW 36.81.121 require that each city and county update its Transportation Improvement Plan (TIP) annually and file a copy of the adopted program with the State Department of Transportation. The Six-Year TIP establishes and prioritizes the city's streets, sidewalk and trail projects for the next six years. Below are some proposed TIP projects of interest:

The Alder & Kincaid Utility Improvements Phase 1 & Phase 2 were added to the TIP. Construction for Phase 1 is set to begin in the summer of 2022 and includes the Heritage Park Woonerf improvements.

The 160th Avenue East and Parker Road East projects were updated to account for the private development improvements.

The Main Street and Wood Avenue Intersection Improvements project is wrapping up design and right-of-way acquisition phases. The project will begin construction this summer.

A study session to discuss the TIP was held on March 14, 2022 and a public hearing was held on March 21, 2022.

COUNCIL COMMITTEE/STUDY SESSION: 3/14/2022 - Study Session 3/21/2022 - Public Hearing MEETING/STUDY SESSION DATE: 3/14/2022 COMMITTEE RECOMMENDATION: Discussion Only

STAFF RECOMMENDATIONS/MOTION:

A motion to adopt Resolution No. 1618 - 2023/2028 Six-Year Transportation Improvement Program Annual Update.

**RESOLUTION NO. 1618
CITY OF SUMNER, WASHINGTON**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON,
ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM.**

WHEREAS, the governing body of each municipal corporation of the State of Washington is required to adopt a Six-Year Transportation Improvement Program; and

WHEREAS, the City officials caused to be prepared a certain plan as a Six-Year Transportation Improvement Program; and

WHEREAS, it is now the opinion of the City Council that said plan should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON

Section 1. That the plan designated as the Six-Year Transportation Improvement Program 2023-2028, a copy of which is attached hereto and made a part hereof, is hereby adopted.

APPROVED AND ADOPTED this 4th day of April, 2022.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse

City Attorney Andrea Marquez

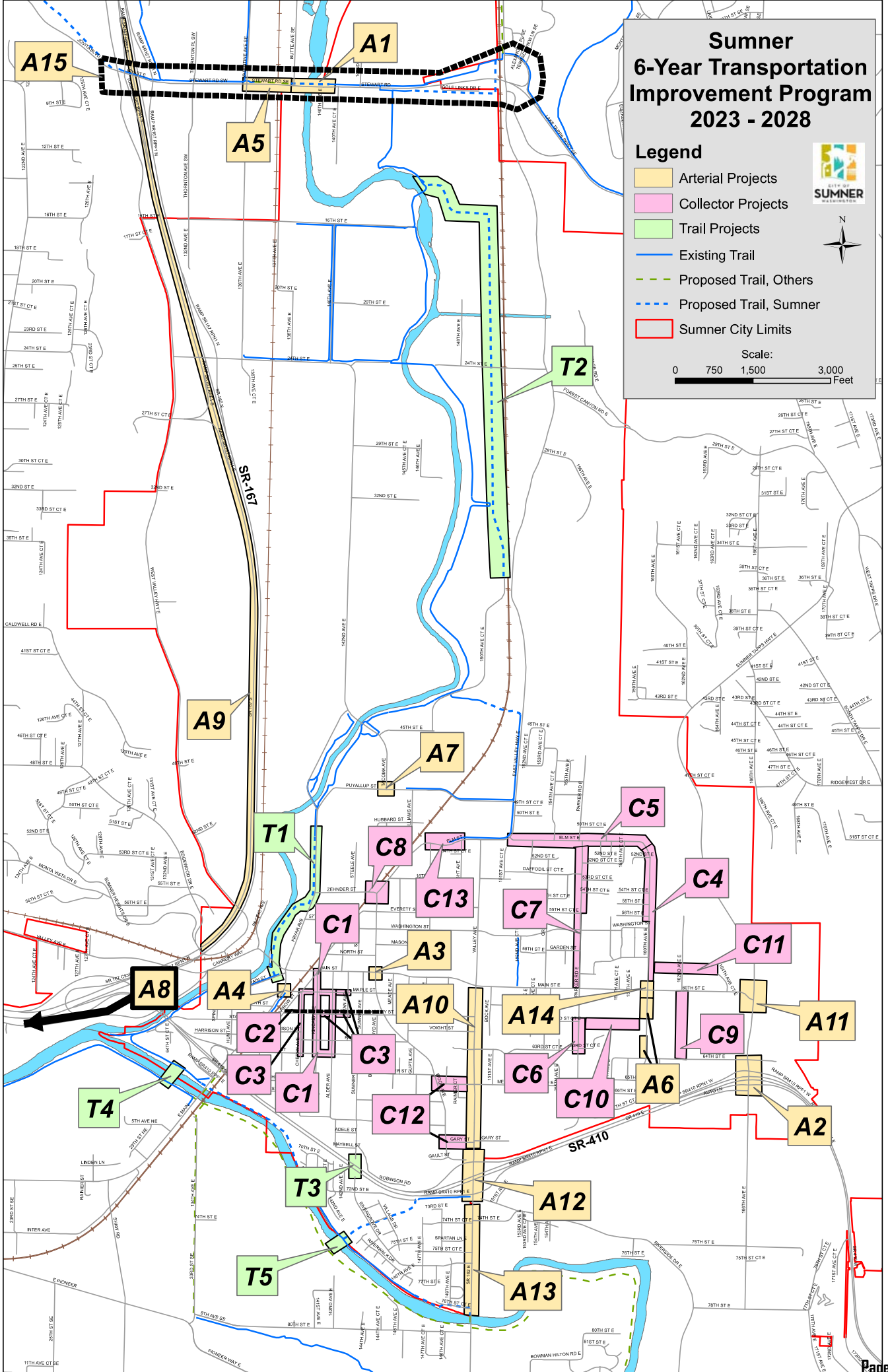
Sumner 6-Year Transportation Improvement Program 2023 - 2028

Legend

- Arterial Projects
- Collector Projects
- Trail Projects
- Existing Trail
- Proposed Trail, Others
- Proposed Trail, Sumner
- Sumner City Limits



Scale:
0 750 1,500 3,000 Feet



Six Year Transportation Improvement Program 2023-2028
City of Sumner

Prepared by:

Projects Listed in Priority Order
Italics identify unfunded milestones

Mike Dahlem, P.E.
Public Works Director

ARTERIAL STREET PROGRAM										
ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
A1	Stewart Rd (8th St.) White River Bridge	Stewart Road at White River	Replace existing 2-lane bridge with new bridge with two unequal length spans. New structure will accommodate 4 vehicle lanes, a sidewalk, and a trail crossing.	\$30,000,000	Partial	Complete	2022	2023	2024-2027	Project funded by Federal STP Grant, FMSIB Grant, Pierce County, Port of Tacoma, and City of Auburn.
A2	166th Ave E Widening	SR 410 WB Ramp Terminals to just north of 64th St. E.	Widen 166th Ave E to 4-5 lanes through the identified corridor and improve lane configuration and intersection control at the two existing intersections.	\$18,000,000	Partial	Complete	2022-2025	2026	2027	Design is funded by Federal STP and Port of Tacoma Grants
A3	Main St. and Wood Ave. Intersection Improvements	Main St. and Wood Ave. intersection	Construct pedestrian improvements and upgrade signal to current standards	\$2,000,000	Yes	Complete	Completing in 2022	Completing in 2022	2022-2023	Funding Secured. Project schedule for construction Summer 2022.
A4	Maple Street Pedestrian Signal and Citywide Signal Backplates	Traffic Avenue and Maple Street Ped Signal, Backplates Various Locations Citywide	Replace existing pedestrian-activated rectangular rapid flashing beacons with signal (expected to be a High Intensity Activated Crosswalk (HAWK) signal), add retroreflective backplates to upgrade signal heads citywide.	\$431,000	Yes	Complete	Completing in 2022	Completing in 2022	2023	Over 90% funded by a Highway Safety Improvement Program grant.
A5	Stewart Rd (8th St.) Railroad Crossing	Valentine Ave to Butte Ave (in the City of Pacific)	Widen Stewart Rd from 2 lanes to 4/5 lanes, widen the Union Pacific Railroad Crossing, Install a new signal at Butte Avenue	**\$6,000,000	Yes	Complete	Complete	Complete	2021-2023	Project being run by City of Pacific. City of Sumner to contribute \$700,000 in Sumner TIF funds to the project.
A6	160th Ave. E	Main St. to 64th St. E	Improve and widen streets to minor arterial standards with bike paths and sidewalks.	\$1,000,000	Partial	Complete	2024	2025	2027	Sidewalk on east side of 160th completing in 2022. Remaining upgrades unfunded.
A7	Puyallup St and Tacoma Ave Intersection Improvements	Intersection of Puyallup Street and Tacoma Avenue	Evaluate intersection for an upgrade to a signal and provide sidewalks/ADA improvements	\$1,500,000	No	Complete	2025	2026	2027	This is a future project that will be evaluated in the coming years.
A8	SR 167 / I-5 Connection Project	Puyallup to Fife	WSDOT Gateway Program Project - The SR 167 Completion project will build the remaining four miles of SR 167 between Meridian and I-5, completing a long-planned connection to I-5. The project also includes a two mile connection from I-5 to the Port of Tacoma.	*\$1,000,000,000	Yes	Complete	2017-2025	2017-2025	2019-2030	WSDOT-led regional project. Sumner has committed \$500,000 as a local agency contribution to the project
A9	SR 167	From SR 410 Interchange to 15th St SW (Auburn)	Add southbound HOT lane	*Unknown	No	Complete	2023-2025	N/A	2025-2027	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A10	Valley Avenue	From SR 410 to Main Street	Overlay existing roadway surface, complete required ADA upgrades	\$1,500,000	No	Complete	2025	N/A	2026	No funding to date. Roadway is in need of an overlay.
A11	Sumner Tapps Highway/60th St E Intersection Improvements	Sumner Tapps Highway and 60th St E Intersection	Rebuild existing intersection to improve roadway geometrics and add a traffic signal to increase allowable movements	\$3,400,000	No	2023	2024	2025	2027	Potential for partial funding through TIF.
A12	SR 410 / SR 162 Interchange Improvements	Interchange ramps as SR 410	Construct a one-lane roundabout configuration at each of the interchange ramps.	*\$6,650,000	No	Complete	2026	2028	2030	WSDOT-led project that will improve traffic flow at the existing interchange. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A13	Hwy. 162 Improvements	From southern city limits to SR410 EB On/Off Ramps	Construct one additional southbound lane on SR 162.	*\$7,400,000	No	Complete	2026	2028	2030	This is a WSDOT-led project on a state highway. Sumner has not taken an active role in WSDOT's project and has not committed any funds to the project to date.
A14	Main Street and 160th Intersection Improvements	Main St. and 160th Ave E Intersection	Evaluate intersection for an upgrade to a signal and provide sidewalks/ADA improvements	\$2,000,000	No	2023	2024	2026	2027	This is a future project that will be evaluated in the coming years.
A15	Stewart Road Corridor ITS Improvements	Stewart Road from SR 167 toward Lakeland Hills	Connect traffic signals and the railroad crossing to coordinate signal timing to increase vehicular traffic flow and reduce peak-hour delay.	\$2,000,000	No	Completing in 2022	2025	2026	2027	This is a future project that will be evaluated in the coming years.

* Denotes that project is largely funded by WSDOT, and City has either committed a small percentage contribution or no contribution to date.
** Denotes that project is largely funded by City of Pacific, and City has either committed a small percentage contribution or no contribution to date.

Six Year Transportation Improvement Program 2023-2028
City of Sumner

Prepared by:

Mike Dahlem, P.E.
Public Works Director

Projects Listed in Priority Order
Italics identify unfunded milestones

COLLECTOR STREET PROGRAM										
ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
C1	Alder & Kincaid Utility Improvements Phase 1	Park St. to Main St.	Replacement of aging utilities in support of the Town Center Plan redevelopment	\$6,000,000	Yes	Complete	Completing in 2022	N/A	2022-2023	Project includes Heritage Park woonerf construction.
C2	Academy Street: Bicycle Lanes	Narrow St. to Wood Ave	Improve and reconfigure existing Academy Street to accommodate dedicated bicycle lanes.	\$875,000	Yes	Complete	Completing in 2022	N/A	2022-2023	Design funding provided by ST3 grant.
C3	Alder & Kincaid Utility Improvements Phase 2	Cherry Ave, Maple St. & Academy St.	Replacement of aging utilities in support of the Town Center Plan redevelopment	\$3,000,000	Yes	Complete	2023	N/A	2023-2024	Busget includes roadway restoration.
C4	160th Ave. E	Elm St. to Main St.	Improve 160th Ave. E. to Collector St. standards with curb, gutter and sidewalks on each side. Portions may be completed as parts of development prior to this time.	\$2,700,000	partial by developers	Complete	2024	2025	2026	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C5	Elm St. E	E. Valley Highway to 160th Ave. E.	Improve Elm St. to Collector St. standards with curb, gutter and sidewalks on each side. Work will include storm drainage facilities and utility replacement	\$2,400,000	partial by developers	Complete	2024	2025	2026	Developers have improved about 40% and remainder is unfunded.
C6	Parker Rd. E	62nd St. to 63rd St.	Construct curb, gutter and sidewalk on east side of the street	\$250,000	Partial	Complete	2024	2025	2026	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C7	Parker Rd. E	From Main St. to Elm St.	Reconstruct Parker Road to Collector St. standards with curbs, gutters, sidewalks, and drainage utilities. Portions have been completed by developer projects and sidewalk grants.	\$1,300,000	Partial	Complete	2024	2025	2026	Funding will likely come from a combination of developer-built improvements, Street and Storm funds.
C8	Zehnder St.	From Pease Ave. to Wood Ave.	Railroad Crossing Improvements to at-grade BNSF rail crossing	\$1,000,000	No	2023	2024	2025	2026	Identified Road-Rail conflict point where upgrades could be beneficial.
C9	162nd Ave. E Segment Extension	64th St. E to 60th St. E	Construct new 2-lane roadway section with sidewalks	\$3,000,000	No	2024	2025	2026	2028	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C10	62nd St. E Segment Extension	Parker Rd. E to 160th Ave. E	Construct new 2-lane roadway section with sidewalks	\$2,000,000	No	2024	2025	2026	2028	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C11	164th Ave. Ct. E Segment Extension	160th Ave. E to Existing 164th Ave. Ct. E	Construct new 2-lane roadway section with sidewalks	\$2,000,000	No	2024	2025	2026	2028	Element of East Sumner Neighborhood Plan, likely completed by development or LID.
C12	Meade McCumber & Gary Street Sidewalk Improvements	Wood Ave. to Valley Ave.	Complete the sidewalk gaps at these two locations	\$650,000	No	Complete	2024	2025	2026	This is a future project that will be evaluated in the coming years.
C13	Elm Street Sidewalk Improvements	Bonney Ave. to Wright Ave.	Exetned the sidewalk on the north side of Elm Street to connect to Bonney Ave and Seibenthaller Park	\$550,000	No	Complete	2024	2025	2026	This is a future project that will be evaluated in the coming years.

TRAIL PROGRAM										
ID	PROJECT	LOCATION	DESCRIPTION	TOTAL COSTS	FUNDED?	YEAR				REMARKS
						PLANNING	DESIGN	ROW/PERMIT	CONSTRUCTION	
T1	Fryar Ave. Trail	West Main St. to Puyallup St.	Complete trail connection through town.	\$5,000,000	Partial	Complete	Completing in 2022	2023	2025	Design and ROW partially funded by federal grant. No construction funding identified.
T2	White River Restoration Trail	#9 Ditch to area north of 16th St.	Construct 8000 LF trail in conjunction with adjacent development	\$3,000,000	Partial	Complete	Completing in 2022	2023	2023	Partially funded by developer.
T3	Rivergrove Pedestrian Bridge	Trail overpass connecting the vicinity of Alder Ave. to 143rd Ave. E	Construct trail bridge to provide a new trail connection between Sumner Town Center and the Rivergrove neighborhood over SR 410.	\$11,200,000	Partial	Complete	2023	N/A	2025	Design funding provided by ST3 grant. No construction funding identified.
T4	Puyallup River Crossing	Sumner WWTP to Puyallup trail	Provides improved connection with the Puyallup and Foothills trail system	\$4,000,000	No	2024	2025	2027	2029	Potential joint project with Puyallup. Eligible for federal CMAQ funding.
T5	Puyallup River Trail Bridge	Trail overpass connecting 144th Ave. E to 143rd Ave. E	Construct a trail bridge and trail connections to provide a connection to the Foothills Trail per the Sumner Parks and Trails Plan.	\$6,000,000	No	2024	2025	2027	2029	Identified in Draft Parks and Trails Plan. No funding source secured.

Six Year Transportation Improvement
Program 2023-2028
City of Sumner

Projects Listed in Priority Order
Italics identify unfunded milestones

Prepared by: Mike Dahlem, P.E.
Public Works Director

ANNUAL STREET MAINTENANCE PROGRAMS

ID	PROJECT	DESCRIPTION	ANNUAL COSTS	FUNDED?	REMARKS
R1	Street Overlay Program	Overlay and rebuild existing streets throughout the City.	N/A	No	Multi-year program @ \$50,000/yr. to \$100,000/yr
R2	Roadway Paint Line Application	Repaint lane lines throughout the City.	\$35,000	Yes	Street Operating General Fund Budget
R3	Pavement Repairs	Repair spot surface and subgrade failures through dig-outs throughout the City.	\$60,000	Yes	Street Operating General Fund Budget
R4	Roadway Plastic Marking Application	Replace crosswalk, stop bar, and arrow markings throughout the City.	\$52,000	Yes	Street Operating General Fund Budget
R5	Chip Seal Application	Apply a chip seal treatment to asphalt roads throughout the City.	\$120,000	Yes	Street Operating General Fund Budget
R6	Crack Seal Application	Maintain roads with crack seal throughout the City.	\$63,000	Yes	Street Operating General Fund Budget
R7	Sidewalk Replacement Program	Replace existing sidewalks as needed on City owned property.	\$1,000	Yes	Street Operating General Fund Budget
R8	Neighborhood Traffic Control Program	Modify residential streets to enhance pedestrian safety, slow speeding vehicles, and minimize cut-through traffic on collector and local roadways.	\$25,000	Yes	Street Operating General Fund Budget
R9	ADA Transition Plan	Address the projects identified in the ADA Transition Plan	\$40,000	Yes	Sidewalks Construction Capital Fund Budget
R10	Sidewalk Maintenance Program	Replace/rebuild existing failing sidewalks due to damage caused by street trees.	\$80,000	Yes	Sidewalks Construction Capital Fund Budget. Formerly the Volunteer Sidewalk Program.
R11	Safe Routes to School	Fill in gaps in sidewalks and replace ramps that do not meet current code. Continue educational components and install speed feed back signs.	N/A	No	City will fund local match as needed. Continue to apply for SRTS Grants.

TRANSPORTATION PROJECTS COMPLETING IN 2022

PROJECT	LOCATION	DESCRIPTION	COSTS	ESTIMATED COMPLETION DATE	REMARKS
Sumner-Tapps Highway Guardrail Upgrade	Interchange ramps as SR 410	Assess existing guardrail lengths/conditions and upgrade to current standards	\$500,000	December 2022	Over 90% funded by a Highway Safety Improvement Program Federal Grant
160th East Sidewalk	Between YMCA and Main Street	Construct pervious concrete sidewalk to complete a missing link in the City's pedestrian network.	\$600,000	December 2022	Funded by Department of Ecology Stormwater Retrofit Grant, WA Transportation Improvement Board Complete Streets Grant, and City of Sumner
ITS Strategic Plan	Citywide	Evaluate existing traffic signal Intelligent Transportation System (ITS) hardware and software citywide and identify ITS projects that would improve or mitigate congestion.	\$35,000	December 2022	Study will identify future projects, which could be used in future grant applications
Sidewalk Upgrades Project	Within 0.5 miles of Sumner Transit Station	Complete minor sidewalk repairs and add lighting within a walkable area around the Sumner Transit Station	\$1,600,000	March 2022	Fully funded by Sound Transit Grant

SUBJECT: Reappointment to the Sumner Lodging Tax Advisory Commission
(Straight)

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Carmen Palmer, Communications Director

SUMMARY BACKGROUND:

Most of Sumner's lodging tax funding (5% tax) continues to go to Pierce County for allocation. Sumner still receives a smaller 2% shared sales tax that is the State Transient Rental tax. In order to use this funding, Sumner must still follow State rules to form a Lodging Tax Advisory Committee (LTAC) to provide feedback to the Council. Per RCW 67.28,

1. One member shall be an elected official of the city of Sumner, who shall serve as chair; (Councilmember Hochstatter-selected by Council with the committee selection process)
2. Two members shall be representatives of businesses required to collect tax under this chapter;
3. Two members shall be persons involved in activities authorized to be funded by revenue received under this chapter.

The members must be confirmed annually.

Mayor Hayden recommends reappointing Kim Straight of Sumner's Holiday Inn Express to fill one of the representatives of businesses required to collect tax.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve Mayor Hayden's reappointment of Kim Straight to the Sumner Lodging Tax Advisory Committee for a term of one-year.

SUBJECT: Reappointment to the Sumner Lodging Tax Advisory Committee (Sutton)

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Carmen Palmer, Communications Director

SUMMARY BACKGROUND:

Most of Sumner's lodging tax funding (5% tax) continues to go to Pierce County for allocation. Sumner still receives a smaller 2% shared sales tax that is the State Transient Rental tax. In order to use this funding, Sumner must still follow State rules to form a Lodging Tax Advisory Committee (LTAC) to provide feedback to the Council. Per RCW 67.28,

1. One member shall be an elected official of the city of Sumner, who shall serve as chair; (Councilmember Hochstatter, selected by Council with the committee selection process)
2. Two members shall be representatives of businesses required to collect tax under this chapter;
3. Two members shall be persons involved in activities authorized to be funded by revenue received under this chapter.

The members must be confirmed annually.

Mayor Hayden recommends reappointing Trevor Sutton of Sumner's Candlewood Suites to fill one of the representatives of businesses required to collect tax.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve Mayor Hayden's recommendation of reappointing Trevor Sutton to the Sumner Lodging Tax Advisory Committee for a term of one-year.

SUBJECT: Reappointment to the Sumner Lodging Tax Advisory Committee (Burke)

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Carmen Palmer, Communications Director

SUMMARY BACKGROUND:

Most of Sumner's lodging tax funding (5% tax) continues to go to Pierce County for allocation. Sumner still receives a smaller 2% shared sales tax that is the State Transient Rental tax. In order to use this funding, Sumner must still follow State rules to form a Lodging Tax Advisory Committee (LTAC) to provide feedback to the Council. Per RCW 67.28,

1. One member shall be an elected official of the city of Sumner, who shall serve as chair; (Councilmember Hochstatter-selected by Council with the committee selection process)
2. Two members shall be representatives of businesses required to collect tax under this chapter;
3. Two members shall be persons involved in activities authorized to be funded by revenue received under this chapter.

The members must be confirmed annually.

Mayor Hayden recommends reappointing Dean Burke of Travel Tacoma Mt Rainier to fill one of the representatives of persons involved in activities authorized to be funded by revenue received.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve Mayor Hayden's recommendation to reappoint Dean Burke to the Sumner Lodging Tax Advisory Committee for a term of one-year.

SUBJECT: Reappointment of Cultural Arts Commissioner (Larson)

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Lana Hoover, Community Engagement Specialist

SUMMARY BACKGROUND:

Mayor Hayden is seeking confirmation of the re-appointment of Sue Larson to the Sumner Cultural Arts Commission.

Sue Larson is a long time Sumner resident. She is a retired 1st grade teacher at Maple Lawn Elementary. Sue volunteers at Step by Step, a non-profit helping disadvantaged first time moms. Sue believes that art plays an important role in people's lives as well as the life of the community.

Sue is currently in her second year as the Chairperson for the Commission.

The Sumner Cultural Arts Commission consists of fifteen members who are appointed by the Mayor and confirmed by the City Council. The members are to be selected without respect to political affiliations and shall serve a four-year (4) term without compensation.

COUNCIL COMMITTEE/STUDY SESSION: N/A
--

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: N/A

STAFF RECOMMENDATIONS/MOTION:

Move to approve the Mayoral appointment of Sue Larson to serve on the Cultural Arts Commission for a term of four-years, ending in April 2026.

SUBJECT: Reappointment to the Cultural Arts Commission (Hochstatter)

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Lana Hoover, Community Engagement Specialist

SUMMARY BACKGROUND:

Mayor Hayden is seeking confirmation of the reappointment of Michael Hochstatter to the Sumner Cultural Arts Commission.

Michael resides in Sumner. He is self-employed, a tennis coach at Sumner High School, a musician and a community organizer. Michael has a passion for creativity, the community and Sumner!

The Sumner Arts Commission consists of 15 members who are appointed by the Mayor and confirmed by the City Council. The members are to be selected without respect to political affiliations and shall serve a four-year (4) term without compensation.

COUNCIL COMMITTEE/STUDY SESSION: N/A
--

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: N/A

STAFF RECOMMENDATIONS/MOTION:

Move to approve the Mayoral reappointment of Michael Hochstatter to the Sumner Cultural Arts Commission with a term ending April 2026.

SUBJECT: Reappointment of Cultural Arts Commissioner (Browning-Cray)

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Lana Hoover, Community Engagement Specialist

SUMMARY BACKGROUND:

Mayor Hayden is seeking confirmation of the reappointment of Emily Browning-Cray to the Sumner Cultural Arts Commission.

Emily has been teaching art in the community for the past 17 years, and is currently an art teacher at Sumner High School. Emily is also co-owner of Top Down Brewing in Sumner. Emily is excited about creating connections to our youth through the arts.

The Sumner Cultural Arts Commission consists of fifteen members who are appointed by the Mayor and confirmed by the City Council. The members are to be selected without respect to political affiliations and shall serve a four-year (4) term without compensation.

COUNCIL COMMITTEE/STUDY SESSION: N/A
--

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION: N/A

STAFF RECOMMENDATIONS/MOTION:

Move to approve the reappointment of Emily Browning-Cray to a four-year appointment on the Cultural Arts Commission with a term ending in 2026.

SUBJECT: Reappointment to the Sumner Design Commission (Peterson)

CATEGORY: Motion

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

STAFF CONTACT: Scott Waller, Assistant Planner

SUMMARY BACKGROUND:

The Design Commission consists of seven voting members who are appointed by the Mayor and confirmed by the City Council. Five of the members shall be practicing professionals within the fields of architecture, planning, civil engineering, landscape architecture, and development. The members are to be selected without respect to political affiliation and serve a four-year (4) term without compensation.

The Mayor would like to re-appoint Jolene Peterson to the Design Commission. Joelene continues to be an integral part of the commission as well as the community.

COUNCIL COMMITTEE/STUDY SESSION:

MEETING/STUDY SESSION DATE:

COMMITTEE RECOMMENDATION:

STAFF RECOMMENDATIONS/MOTION:

Approve the Mayoral reappointment of Jolene Peterson to serve on the Design Commission for a term of four-years, ending in April 2026.

SUBJECT: Ordinance No. 2818 - American Rescue Plan Act Budget Amendment

CATEGORY: Ordinance

BUDGET IMPACT:

Expenditure Required: \$1,520,000

Within Budget Allocation: Yes

ATTACHMENTS:

1. ARPA Funding Recommendations Presentation
2. Ordinance 2818 Analysis
3. Ordinance No. 2818 - American Rescue Plan Act Budget Amendment

STAFF CONTACT: Jason Wilson, City Administrator

SUMMARY BACKGROUND:

The American Rescue Plan Act (ARPA) committee reviewed several possible uses of ARPA funds and has recommended allocations that address long term business sustainability and infrastructure needs. The proposed ordinance would allocate \$1,520,000 under the following ARPA categories:

Direct Response: \$-300,000
Economic Impact: \$320,000
Infrastructure \$1,500,000

The negative \$300,000 under direct response is the de-funding of the HR Generalist that was approved in August of 2021 under Ordinance No. 2790.

If approved, the remaining ARPA balance is \$223,676 for future use. The ARPA committee continues to meet and discuss future allocation recommendations.

COUNCIL COMMITTEE/STUDY SESSION: ARPA Committee & Study Session MEETING/STUDY SESSION DATE: 3/28/2022 COMMITTEE RECOMMENDATION: Do Pass

STAFF RECOMMENDATIONS/MOTION:

Approve Ordinance No. 2818 - American Rescue Plan Act Budget Amendment.



CITY OF
SUMNER
WASHINGTON

ARPA FUNDING RECOMMENDATIONS

ROUND THREE

ORDINANCE NO. 2818

APRIL 4, 2022

Background



- Estimated \$2 Billion in funding to Pierce Co.
- \$2.9 million to Sumner
- Generally must be spent by end of 2024
- Committee's goal: understand options with regional \$ for best use of local \$ for maximum impact in our community
- Keep in mind how to complement existing funding sources for best impact.

DIRECT RESPONSE

This Allocation: \$-300,000

Previous Allocations: \$715,000

14% of Total ARPA

DIRECT RESPONSE



HR Generalist

Workplace safety &
recruitment 2021-2023

\$-300,000

NO LONGER REQUIRED

Change in COVID requirements (no vaccine mandate)

Recruitments are still difficult

Monitor and address during budget process

ECONOMIC RESPONSE & RESILLIANCE

This Allocation: \$320,000

Previous Allocations: \$350,000

23% of ARPA Funding

ECONOMIC RESPONSE

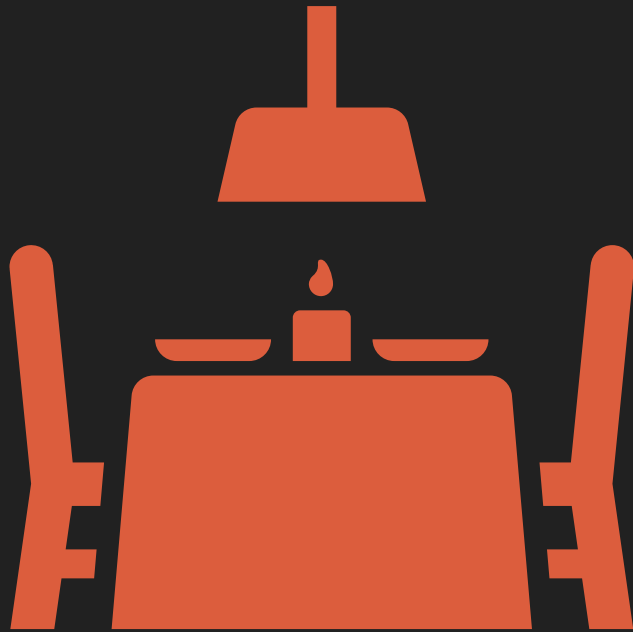


Business Grants

Tenant Improvements

\$100,000

ECONOMIC RESPONSE



Business Grants

Restaurant Establishment

\$120,000

ECONOMIC RESPONSE



Business Grants

Commissary Kitchen
Development

\$100,000

INFRASTRUCTURE INVESTMENTS

This Allocation: \$1,500,000

Previous Allocations: \$102,000

55% of Total ARPA Funding

INFRASTRUCTURE



Park Restroom Improvements
Portland Loo Installation at
Loyalty and Rainier View Parks
\$500,000

INFRASTRUCTURE



Kincaid/Cherry Pedestrian Plaza

Support Water Utility Costs

\$500,000

INFRASTRUCTURE



Kincaid/Cherry Pedestrian Plaza

Support Storm Utility Costs

\$500,000

Recap – ARPA Funding



- Round One: \$1,062,000
- Round Two: \$105,000
- Round Three: \$1,520,000
- Remaining: \$243,676 (8%)

DIRECT RESPONSE

TOTAL: \$415,000



Costs Associated with Response \$40,000



Air Filtering Improvements \$10,000



Facility Improvements \$95,000



Hybrid meeting/EOC technology \$270,000



Total Allocations: \$2,687,000
Remaining: \$223,676

ECONOMIC RESPONSE

TOTAL: \$670,000



Community Food Bank access to service \$35,000



Wayfinding Signs \$40,000



Kincaid/Cherry Design \$250,000



Emergency Shelter/Outreach \$25,000



Business Grants \$320,000

INFRASTRUCTURE

TOTAL: \$1,602,000



Fiber Broadband Study \$20,000



Cybersecurity \$62,000



Sports Complex Restroom Improvements \$20,000



Infrastructure and Park Restrooms \$1,520,000

Questions?



CITY OF
SUMNER
WASHINGTON



DATE: April 4, 2022
TO: Mayor Hayden and Sumner City Council
FROM: City Administrator Jason Wilson
RE: Ordinance No. 2818 – ARPA Fund Allocation

If approved, Ordinance No. 2818, would allocate \$1,520,000¹ of the City’s American Rescue Plan Act funds. The proposed ordinance is based on review and recommendation of the Council ARPA Committee. The allowed uses of ARPA funds are set forth by the United States Treasury Department’s Final Rule (updated January 2022, effective April 1, 2022). The Treasury Department also provided a Fact Sheet (dated May 10, 2021) and several iterations of a Frequently Asked Questions document (current as of January, 2022) and Final Rule Overview (January, 2022) that provides additional guidance on approved uses.

The purpose of this memo is to support the review process and the applicability of the United States Treasury Department’s Final Rule and guidance documents. The staff analysis of the proposed uses considered in Ordinance No. 2818 was based on these documents. Future proposed uses will be evaluated on these documents as amended.

Revenue Loss

The Final Rule provided new guidance related to revenue loss. Based on public comment related to difficulties of revenue loss calculations, Treasury adopted a rule to allow recipients to claim a standard allowance of \$10 million for the entire reporting period to be used on government services.

“Government services generally include *any service* traditionally provided by a government, unless Treasury has stated otherwise... Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.”²

Restrictions on Use are enumerated as follows:³

- Offset a reduction in net tax revenue
- Deposit into pension funds
- Used for debt service or replenishment of financial reserves
- Used for satisfaction of settlements and judgments

¹ Net change to ARPA fund balance, after \$300,000 return of funds from previous allocation under Ordinance No. 2790.

² US Treasury, Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule; Spending on Government Services

³ US Treasury, Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule; Restrictions on Use

- Used on a project that conflicts with or undermines the purpose of the American Rescue Plan Act (undermine COVID-19 guidelines/response)

The City of Sumner intends on utilizing the updated revenue loss provision and claim the standard \$10 million allowance. The decision to utilize the standard allowance provides the City the greatest flexibility in fund uses, while relieving the administrative burden and analysis of program development. When determining fund uses, the Final Rule will still be considered to ensure that the funds are being utilized in accordance with the intent of the American Rescue Plan, but project analysis will focus only on whether the use of funds qualifies as a government service. Additionally, to provide transparency to the public, it is the City's intent to categorize the expenses in the same categorical classifications identified in the Final Rule.

Supporting the public health response:

1. Defund Human Resources Generalist -- \$300,000
 - a. In August of 2021, Council approved Ordinance No. 2790 which allocated funds to hire an HR Generalist to assist with the COVID-19 impacts to changing health guidance, recruitment, and retention challenges, and pending OSHA Emergency Temporary Standard (ETS) (mandatory vaccines). The position was hired, and the employee worked less than one week before moving onto another opportunity. Before another employee could be hired, the US Supreme Court struck down the OSHA ETS. While the City is still impacted by a difficult labor market, the additional pressure that the OSHA ETS would have caused, as well as community transmission has subsided. The City will continue to monitor Human Resources impacts related to COVID-19 but feel comfortable returning the authorized funding back to the ARPA fund for reallocation.
 - i. Analysis: None needed

Addressing the negative economic impacts caused by the public health emergency:

1. Business Grants, Commissary Kitchen Establishment -- \$100,000
 - a. Provide a grant to a local food vendor or property owner by providing funding for the Commissary Kitchen development and build-out in the form of a \$100,000 grant. The day-to-day operations would be the responsibility of the grantee and they would be required to meet the terms and conditions established in a formal grant agreement.

Establishing a commissary kitchen in Sumner would provide us a competitive edge in the mobile food market. Currently there is only one other commissary kitchen located in East Pierce County (Buckley). Mobile food vendors are popular throughout the region, support our Manufacturing Industrial Center and provide a lower barrier for entry into business ownership than a traditional restaurant.

The grant would be competitively awarded, with additional points provided to disadvantaged businesses.

- i. Analysis: Economic Development is a general government service that the City has dedicated limited funds to in the past. Developing new opportunities for mobile food vendors or ghost kitchens via the use of a commissary kitchen helps attract and retain small businesses to Sumner. Our Manufacturing and Industrial Center employs over 17,000 people and currently has limited food options located within walking distance or short drive. Mobile food vendors

that use the commissary kitchen could easily set up for service in this growing employment center.

2. Business Grants, Tenant Improvements -- \$100,000

- a. Provide grants to new start-up businesses, or businesses that are expanding within Sumner, for tenant improvements or professional services needed to open. Preference would be given to BIPOC, women, veteran owned businesses and to those who have completed the Pierce County Accelerator Program. The City would partner with Pierce County to advertise this opportunity to business owners graduating from the Accelerator Program.
 - i. Analysis: Economic Development is a general government service that the City has dedicated limited funds to in the past. The City currently has several vacant commercial properties on Main Street and has been working with organizations like SMSA to attract tenants. Starting a new business often has financial challenges related to tenant improvements and fees. New businesses typically do not have access to financial resources that established businesses do. Providing grants to new businesses, particularly BIPOC, women or veteran owned businesses helps diversify our city retail base.

3. Business Grants, Restaurant Establishment -- \$120,000

- a. Provide grants to new restaurants that wish to establish themselves in our historic downtown. Preference would be given to BIPOC, women, veteran owned businesses and to those who have completed the Pierce County Accelerator Program. The City would partner with Pierce County to advertise this opportunity to business owners graduating from the Accelerator Program.
 - i. Analysis: Economic Development is a general government service that the City has dedicated limited funds to in the past. Having restaurants in the downtown is crucial to increasing economic activity, however, the investment to improve a restaurant space is substantial and can be \$500,000-\$750,000 depending on the level of improvement and equipment. Assisting with the establishment of new restaurants downtown helps attract additional customer base and retail establishments to downtown, further stabilizing and growing the economic base.

Water & Sewer Infrastructure⁴

1. Parks Restrooms -- \$500,000

- a. Install a permanent Portland Loo restroom at Loyalty and Rainier View Parks. The permanent restrooms would replace existing seasonal portable restrooms that are routinely vandalized beyond repair. The new restrooms also provide handwashing capabilities improving overall hygiene in our parks.
 - i. Analysis: Providing public restrooms at public parks is a government service. Safe and sanitary restrooms are important to the overall functionality of a public park.

2. Kincaid/Cherry Utility Project, Water and Stormwater -- \$1,000,000

⁴ US Treasury, Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule; Water & Sewer Infrastructure includes Wastewater and Stormwater

- a. The Town Center Plan increases density around the regional transit station. The plan provides opportunities for additional housing stock which assists with the overall housing affordability and attainability problem facing the region. To support higher densities the City must upsize watermain throughout the area. This year the City will begin replacing watermain on Kincaid and Cherry Avenues. In conjunction with the project, the City developed a Main Street Vision Plan that calls for significant pedestrian improvements to support outdoor retail and events. Part of the Main Street Vision Plan includes the addition of a woonerf (pedestrian plaza) area around Heritage Park on Kincaid and Cherry Avenues. The decision was made to complete the Main Street Vision woonerf project in conjunction with the watermain replacement. This decision allows the city to only disturb the street one time as part of the watermain project. The woonerf surface creates a zero-curb street requiring additional work to route the Stormwater to nearby catch basins. It should be noted that the watermain project and the woonerf project exceed \$5 million dollars, and the ARPA funds are being dedicated to offset a portion of the anticipated water and stormwater costs.
 - i. Analysis: Providing water and stormwater infrastructure is a government service. Combining the Main Street Vision woonerf project with the planned watermain replacement provides greater benefit and cost savings to our taxpayers, while providing ancillary economic development benefit to our historic downtown. Kincaid and Cherry Avenues will be able to be used for outdoor retail and event space without impacting Main Street.

**ORDINANCE NO. 2818
CITY OF SUMNER, WASHINGTON**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON, AMENDING THE 2021-2022 BIENNIAL BUDGET AS ORIGINALLY ADOPTED IN ORDINANCE NO. 2758, APPROVED DECEMBER 7, 2020, AND PREVIOUSLY AMENDED IN ORDINANCE 2762, APPROVED FEBRUARY 16, 2021, ORDINANCE 2771, APPROVED APRIL 19, 2021, ORDINANCE 2786, APPROVED AUGUST 2, 2021, ORDINANCE 2790, APPROVED AUGUST 16, 2021, ORDINANCE 2791, APPROVED AUGUST 16, 2021, ORDINANCE 2797, APPROVED OCTOBER 18, 2021, ORDINANCE 2802, APPROVED DECEMBER 6, 2021, ORDINANCE 2803, APPROVED DECEMBER 6, 2021, ORDINANCE 2804, APPROVED JANUARY 18, 2022, ORDINANCE 2813, APPROVED FEBRUARY 7, 2022, AND ORDINANCE 2815, APPROVED MARCH 21, 2022.

WHEREAS, The Sumner City Council approved Ordinance No. 2758 which adopted a biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2762 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2771 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2786 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2790 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2791 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2797 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2802 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2803 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2804 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2813 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, The Sumner City Council approved Ordinance No. 2815 which amended the 2021-2022 biennial budget for fiscal years 2021-2022; and

WHEREAS, RCW 35A.34 provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, RCW 35A.34.130 requires that the adopted biennial budget be subject to a mid-biennial review and modifications as needed; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMNER, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment. The biennial budget for the City of Sumner for the period January 1, 2021 through December 31, 2022 as contained in the adopted 2021-2022 Biennial Budget for total revenue/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenue and Expenditures for each fund as shown on the attached Exhibit A.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; ordinance, section, or subsection numbering; or references to other local, state, or federal laws, codes, rules, or regulations.

Section 3. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this ordinance or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of the ordinance or the validity of its application to other person's circumstances.

Section 4. Effective Date. This Ordinance shall become effective five (5) days from and after its passage, approval, and publication as provided by law.

Passed by the City Council and approved by the Mayor of the City of Sumner, Washington, at a regular meeting thereof this 4th day of April, 2022.

Mayor Kathy Hayden

ATTEST:

APPROVED AS TO FORM:

City Clerk Michelle Converse, CMC

City Attorney Andrea Marquez

Funds	Beginning Fund Balance		Revenues		Expenditures			Ending Fund Balance
	<i>Adopted</i>	<i>Adopted</i>	<i>Previous</i>	<i>04/04/22</i>	<i>Adopted</i>	<i>Previous</i>	<i>04/04/22</i>	<i>Revised</i>
001 General	\$ 5,978,542	\$ 31,643,467	\$ 550,870	\$ -	\$ 31,919,065	1,061,885	\$ 300,000	\$ 4,891,929
002 General Fund Reserves	980,824	-	-	-	-	-	-	980,824
003 Building Reserves	475,000	200,000	-	-	80,000	150,000	-	445,000
103 Complete Streets	241,851	-	-	-	200,000	41,654	-	197
105 Drug Enforcement	63,457	-	-	-	4,500	-	-	58,957
106 Hotel/Motel	273,747	215,000	25,000	-	106,245	318,000	-	89,502
115 ARPA Funding	-	-	2,910,676	300,000	-	1,167,000	1,820,000	223,676
200 Debt Service	2,570,000	527,200	-	-	520,000	-	-	2,577,200
221 LID Guarantee	694,969	-	-	-	-	-	-	694,969
302 Sidewalk	477,769	4,308,069	(310,000)	-	3,524,069	(310,000)	-	1,261,769
305 Real Estate Excise Tax	1,093,200	1,600,000	-	-	-	1,776,000	-	917,200
307 LID Capital Project Fund	9,545	-	-	-	-	-	-	9,545
310 Parks & Trails Capital Fund	544,740	1,237,500	1,956,000	500,000	1,237,500	1,881,000	500,000	619,740
320 Street Capital Fund	826,206	6,709,520	2,680,700	-	7,679,245	1,381,700	-	1,155,481
325 Facilities Capital Fund	183,773	26,200,000	276,000	-	15,700,000	956,000	-	10,003,773
401 Water	13,477,844	11,104,747	25,000	500,000	15,719,366	716,990	500,000	8,171,234
402 Wastewater	20,996,349	15,706,582	91,050	500,000	18,404,296	1,010,746	500,000	17,378,938
403 Utility Bond Reserves	1,729,536	-	-	-	-	-	-	1,729,536
408 Stormwater	14,788,274	14,201,134	-	-	18,573,507	369,622	-	10,046,279
410 Cemetery Operations	31,493	1,352,800	-	-	1,358,895	2,260	-	23,138
415 Cemetery Development	-	-	40,000	-	-	25,000	-	15,000
440 Animal Control	12,239	1,496,319	121,184	-	1,460,055	114,855	-	54,832
501 Unemployment Insurance	43,989	-	-	-	3,055	-	-	40,934
550 Fleet Management	6,261	1,251,664	-	-	1,251,660	690	-	5,575
551 Information Technology	273,009	2,385,042	155,930	-	2,385,040	146,896	-	282,045
555 Equipment Reserve	1,013,749	1,297,245	315,000	-	790,000	373,000	-	1,462,994
601 Cemetery Endowment	1,472,385	60,000	-	-	-	-	-	1,532,385
603 Alder Ave Remediation	25,649	-	-	-	-	-	-	25,649
605 Development Impact Fees	7,026,351	700,000	-	-	3,397,200	835,000	-	3,494,151
611 Firemen's Pension	11,832	160,000	-	-	160,000	-	-	11,832
Total All Funds	\$ 75,322,583	\$ 122,356,289	\$ 8,837,410	\$ 1,800,000	\$ 124,473,699	\$ 12,018,298	\$ 3,620,000	\$ 68,204,285

SUBJECT: Resolution No. 1622 - Multifamily Tax Exemption Residential Target Area-
Hearing Date

CATEGORY: Resolution

BUDGET IMPACT:

Expenditure Required: None

Within Budget Allocation: N/A

ATTACHMENTS:

1. Resolution No. 1622 - Multifamily Tax Exemption Target Area Public Hearing

STAFF CONTACT: Ryan Windish, Community Development Director

SUMMARY BACKGROUND:

In 2021, the City Council adopted the Housing Action Plan (HAP) and prioritized 14 future actions to be implemented over a number of years. One of the priorities is to expand the use of the Multifamily Tax Exemption (MFTE) program to more areas of the city as an incentive for construction of affordable housing. The MFTE is a tax incentive for multifamily development and was first adopted in the Town Center in 2019 and applies to both market rate and affordable housing. The Council desires to expand the MFTE "residential target area" to include areas in the East Sumner Neighborhood for the purpose of expanding affordable housing options.

Properties qualifying for the tax exemption would not pay property taxes on the value of new housing construction, conversion or rehabilitation. However, the exemption does not apply to the value of the property itself or non-residential improvements to the property. The new residential target area would allow for a 12-year and 20-year tax exemption meeting the requirements of state law RCW 84.14.

Per RCW 84.14.040 the City must adopt a resolution of intention to designate a residential target area and set a public hearing date. Resolution No. 1622 sets the public hearing date for May 16, 2022.

COUNCIL COMMITTEE/STUDY SESSION: Council Study Session MEETING/STUDY SESSION DATE: 3/28/2022 COMMITTEE RECOMMENDATION: N/A
--

STAFF RECOMMENDATIONS/MOTION:

Move to approve Resolution No. 1622 setting a public hearing date of May 16, 2022, for considering a new residential target area for the Multifamily Tax Exemption program.

RESOLUTION NO. 1622
CITY OF SUMNER, WASHINGTON

A RESOLUTION declaring the intent of the City Council to adopt a new Residential Target Area expanding the Multifamily Tax Exemption (MFTE) program per RCW 84.14 within the East Sumner Neighborhood and fixing the time and place for a public hearing.

WHEREAS, the City Council adopted a Housing Action Plan on May 3, 2021 containing strategies and recommended action steps that can be taken to increase the diversity, availability, and production of affordable housing units;

WHEREAS, the City Council adopted Housing Action Plan priorities that included expanding the Multifamily Tax Exemption program within the City; and

WHEREAS, the City of Sumner is experiencing, along with the Puget Sound Region, a housing affordability crisis with approximately 37% of households within Sumner, between 2014-2018, being cost-burdened (paying more than 30% of their gross household income toward housing) with low to moderate income households being disproportionately impacted; and

WHEREAS, approximately 85% of renters above the age of 65 were cost-burdened in Sumner as of 2014-18 and there are only 63 low-income, rent restricted housing units in Sumner; and

WHEREAS, the City of Sumner has seen an increase in housing prices where between 2000 and 2019 median sales prices increased by 69% from \$235,820 to \$398,989; and

WHEREAS, the City of Sumner housing stock has limited diversity and is largely composed of single-family detached housing (67% of total) with smaller shares of other types of housing including 15% single-family attached, 9% manufactured homes, and 9% multifamily housing units; and

WHEREAS, the median rent in the Sumner zip code of 98390 has increased by 70% between 2021 and 2022; and

WHEREAS, the City Council discussed options for expanding the MFTE program at study sessions on February 14, March 7, and March 28, 2022; and

WHEREAS, the City Council now desires to set a time and place for when said ordinance for adopting expansion of the Residential Target Areas will be heard and determined;

NOW THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUMNER,
WASHINGTON**

Section 1. That it is the intent of the City Council to adopt a New Residential Target Area per RCW 84.14.040 within the area shown in Exhibit A, which is attached hereto and made a part hereof.

Section 2. That Monday, the 16th day of May, 2022, at the hour of 6:00 p.m., at the City Hall, 1104 Maple Street, Sumner, Washington, be the time and place set for the hearing and determination of the New Residential Target Areas and the City Clerk is hereby directed to provide public notice setting forth the time and place of said hearing as required by RCW 84.14.040.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the city attorney, the city clerk and the code reviser are authorized to make necessary corrections to this resolution, including but not limited to the correction of clerical errors; or references to other local, state, or federal laws, codes, rules, or regulations.

ADOPTED this 4th day of April, 2022.

Mayor Kathy Hayden

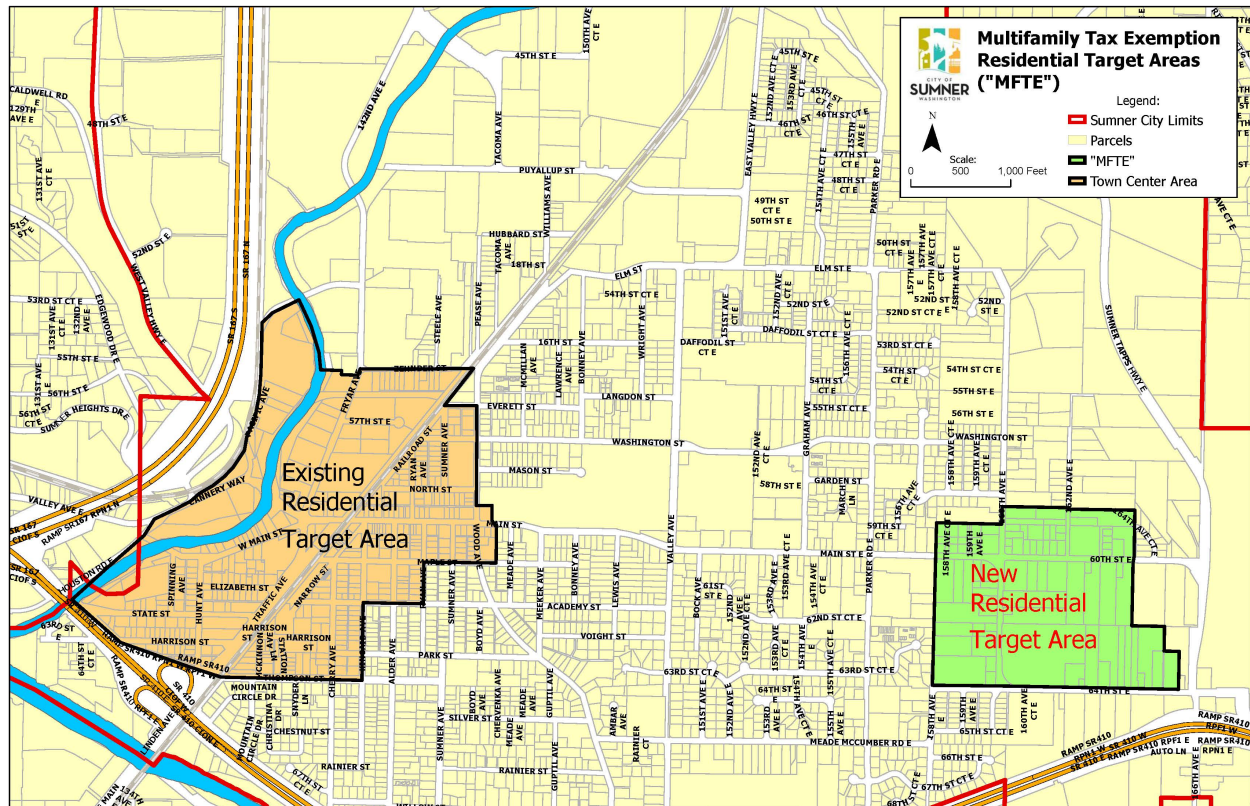
Attest:

Approved as to form:

City Clerk Michelle Converse

City Attorney Andrea Marquez

Exhibit A: Expanded Residential Target Area



APRIL 2022

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2
4	5	6	7	8	9
6:00PM Regular Council Meeting	4:00 PM Public Works Committee (Virtual)	5:30PM Finance Committee (Virtual)	6:00PM Planning Commission (Virtual)		
11	12	13	14	15	16
6:00PM Study Session		5:30 PM American Rescue Plan Comm. (Virtual) 6:30PM CANCELLED Design Commission (Virtual)	4:30PM Forestry/Parks Commission (Virtual)		
18	19	20	21	22	23
6:00PM Regular Council Meeting		5:30PM Public Safety Committee (Virtual)			
25	26	27	28	29	30
6:00PM Study Session		5:00PM CD Committee (Virtual)	5:30PM Cultural Arts Commission (Virtual)		

Meeting dates and times may change. Please contact City Hall to confirm this information prior to any meeting you plan to attend. **These meetings are accessible to persons with disabilities.** For individuals who require special accommodations, please contact City Hall at (253) 299-5500, 24 hours in advance.

Name: Michelle Converse, CMC
 Title: City Clerk

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 Website: www.sumnerwa.gov